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REGULAR MEETING - JANUARY 10, 1986

PART I - 1:30 P.M.

Present:

Commissioner Gloyd

Commissioner Lee

Commissioner Texidor del Portillo

Excused:

Commissioner Munson

Commissioner Powell

DOCUMENTS DEPT.

JAN 24 1986

Commissioner Lee presided

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MINUTES: Regular Meeting of December 16, 1985

Action: Approve.

CLASSIFICATION MATTERS

Request to amend the specification for Class 7203 Building and 1244-85 Grounds Maintenance Supervisor and to classify one budgeted position at San Francisco General Hospital. (Calendar Item No. 6)

> Adopt staff report. Action:

- Amend the specification for Class 7203 Building and Grounds Maintenance Supervisor. Class specification as detailed in the staff report.
- Classify one position as budgeted in Class 7203 2 Building and Grounds Maintenance Supervisor (Sch. 54.8 \$132981611).
- Amend Section 860100 of the Annual Salary 3. Ordinance administratively.

1246-85 Classification of positions in various City departments. (Calendar Item Mo. 5)

| Department | No. Pos. | Budgeted Class and Rate | Recommended Class |
|---|-------------|---|----------------------|
| S.F. Community College District | 1 | 1446 Secretary II (Sch. 42.2 \$731B882) | Same |
| | 1 | 1424 Clerk Typist (Sch. 38.2 \$605B731) | Same |
| Public Health S.F. General Hospital | 1 | 2323 Clinical Nurse Specialist (Sch. 57.3 \$1499B1818) | Same |
| | 1 | 1675 Supervising Fiscal Officer (Sch. 61.6 \$1844B2242) | Same |
| | 1 | 1654 Principal Accountant (Sch. 51.3 \$1125B1362) | Same |
| | 1 | 2920 Medical Social Worker (Sch. 50.3 \$1073B1298) | Same |
| | 1. | 2586 Health Worker II (Sch. 40.2 \$664 B803) | Same |

| 1246-85 (cont.) | Department | No. Pos. | Budgeted Class and Rate | Recommended Class |
|--------------------|---|-------------|--|----------------------|
| | Public Health S.F. General Hospital (cont.) | 1 | 2312 Licensed Vocational Nurse (Sch. 42.5 \$742B895) | Same |
| | | 1 | 2204 Dental Hygienist (Sch. 45.6 \$858B1037) | Same |
| | | 1 | 2202 Dental Aide (Sch. 42.1 \$7288878) | Same |
| | | 3 | 2624 Dietician (Sch. 47.9 \$956B1158) | Same |
| | | 2 | 2822 Health Educator (Sch. 51.0 \$1109B1342) | Same |
| | | 1 | 1840 Junior Management Assistant (Sch. 44.4 \$810B979) | Same |
| | | 1 | 2323 Clinical Nurse Specialist (Sch. 57.3 \$1499B1818) | Same |
| | | 4 | 2903 Eligibility Worker (Sch. 40.3 \$668B807) | Same |
| | | 6 | 2230 Physician Specialist (Sch. 64.2 \$2094B2545) | Same |
| | | 5 | 2210 Dentist (Sch. 62.7 \$1946B2365) | Same |
| | | 6 | 1424 Clerk Typist (Sch. 38.2 \$605B731) | Same |
| | | 1 | 2320 Registered Nurse (\$1200B1362) | Same |
| | | 16 | 2320 Registered Nurse (\$1200B1362) | Same |
| | | 5 | 2320 Registered Nurse (\$1200B1362) | Same |

Action: Adopt staff report.

Public Health

Central Office

1247-85 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUMBER | DEPARTMENT | CONTRACTOR |
|-----------|-------------------|---|
| 358-85/86 | District Attorney | Myesha Jenkins |
| 359-85/86 | District Attorney | Andrew McGuire, The Trauma Foundation |
| 360-85/86 | Public Works | Caltrans District 4, Construction Branch |
| 361-85/86 | Public Works | Thomas J. Walker, Inc. |

(\$1200B1362)

2324 Nursing Supervisor

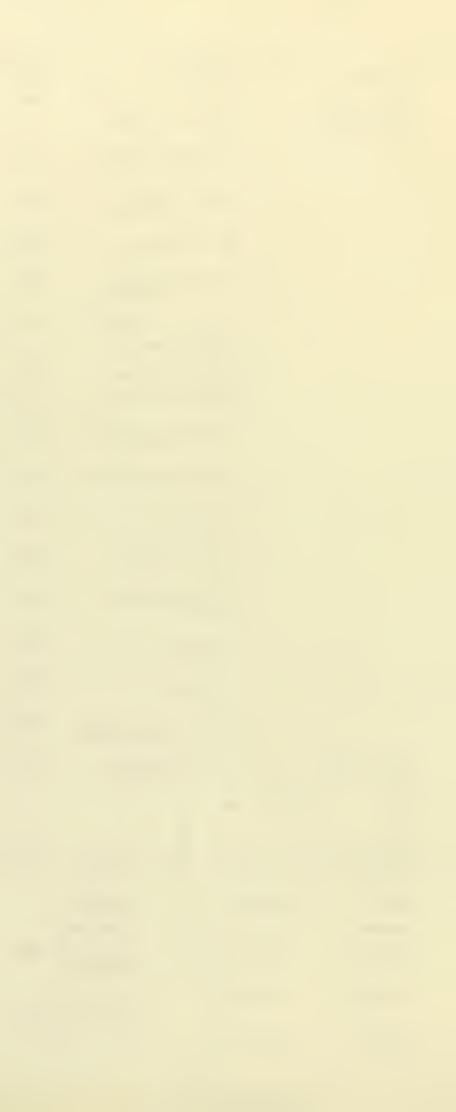
(Sch. 56.2 \$1421B1723)

(Sch. 55.3 \$1362B1650)

1656 Head Accountant

Same

Same



| 35 | NUMBER | DEPARTMENT | CONTRACTOR |
|----|-----------|--------------------------------|---|
| | 362-85/86 | Public Works | LFM Management Systems Institute |
| | 363-85/86 | Public Works | F.W. Associates, Inc. |
| | 364-85/86 | Public Utilities Commission | Environmental Internship Program |
| | 365-85/86 | Public Utilities Commission | Environmental Internship Program |
| | 366-85/86 | Public Utilities Commission | Environmental Internship Program |
| | 367-85/86 | Public Health | Norma Jacak, M.D. |
| | 368-85/86 | Public Health | University of California, Berkeley |
| | 369-85/86 | Public Health | Asian Woman's Health Center |
| | 370-85/86 | Public Health | University of California |
| | 371-85/86 | Public Health | Robert T.D. Watson |
| | 372-85/86 | Public Health | Data Processing & Accounting Services |
| | 373-85/86 | Public Health | S.F. Study Center, Inc. |
| | 374-85/86 | Public Health | Phil-Am Optiks |
| | 375-85/86 | Public Health | S.F. Hearing and Speech Center |
| | 376-85/86 | Police | Robert F. Hicks, Ph.D. |
| | 377-85/86 | Public Utilities Commission | Kuhn & Kuhn Industrial Energy Consultants & Carnot Associates |
| | 378-85/86 | Public Utilities Commission | Call Co., Ltd. |
| | 379-85/86 | Controller | The Ledger Domain |
| | 380-85/86 | Controller | Northwest Systems Group |
| | 381-85/86 | Controller | Thorn EMI Computer Software, formerly Evaluation and Planning Systems, Inc. |
| | 382-85/86 | Public Health | Lee Ann Slinkard |
| | 383-85/86 | Public Health | Health Management Systems, Inc. |

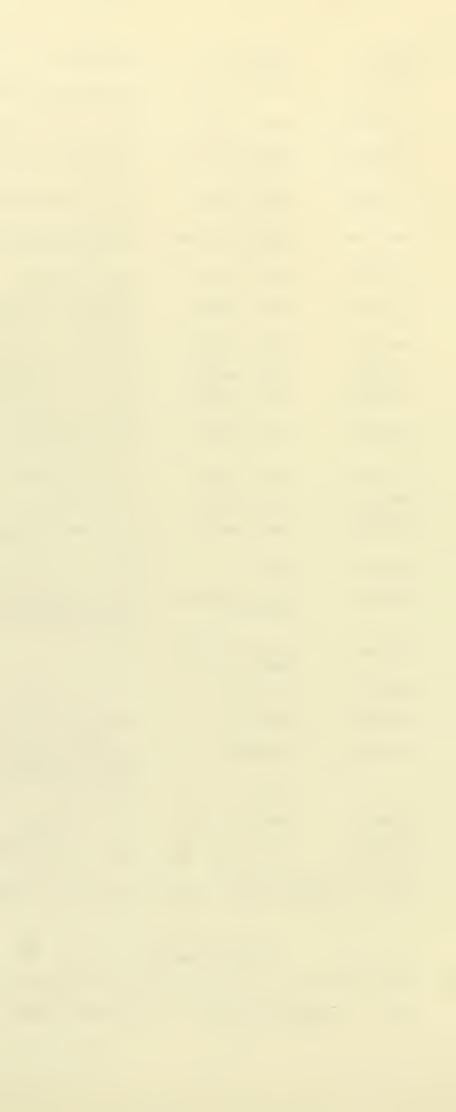
1247-8 (cont.

Action: Adopt staff report; notify the offices of the Controller and the Purchaser.

COMPENSATION MATTERS

2389-85 Salary Standardization - Fiscal Year 1986-87. (Calendar Item No. 10)

Action: Adopt staff report. Post for two weeks; forward to the Board of Supervisors.



COMPENSATION MATTERS (cont.)

2390-85 Request for ten-hour shifts for Class 9222 Airport Operations Coordinator. (Calendar Item No. 7A)

Action: Adopt staff report; approve request.

EXAMINATION MATTERS

3366-85 Appeal of denial of protests for Classes 8446 and 8448 Court Alternative Specialist I and II. (Calendar Item No. 12)

December 2, 1985: Over to the meeting of December 16, 1985.

Mr. Thomas M. Job and Mr. Jan Cerny to be

subpoenaed.

December 16, 1985: Over to the meeting of January 10, 1986 due

to the delayed arrival of the appellants' attorney. The Commission stipulated that the subpoenas served on Mr. Thomas M. Job and Mr. Jan Cerny would remain in force.

Action: Adopt staff report; deny protests.

3470-85 Appeal of rejection for Class Q-2 Police Officer by Michael Wells. (Calendar Item No. 13)

December 16, 1985: Over to the meeting of January 10, 1986 by

Commission action.

Action: Grant appeal; find Michael Wells qualified as to

background in this examination for Class Q-2 Police

Officer.

3472-85 Appeal of rejection for Class Q-2 Police Officer by Robert Tayac. (Calendar Item No. 14)

(Calendar Item Mo. 14)

December 16, 1985: Over to the meeting of January 10, 1986 at

the request of Mr. Tayac's attorney.

Action: Over to the meeting of February 3, 1986 at the request

of Mr. Tayac's attorney.

3479-85 Appeal of rejection for Class 8304 Deputy Sheriff by Michael Saipa'ia. (Calendar Item No. 15)

December 16, 1985: Over to the meeting of January 10, 1986 at

Mr. Saipa'ia's request.

Action: Sustain the disqualification of Michael Saipa'ia by the

Sheriff. The disqualification letter to be amended in

accordance with the Commission's request.

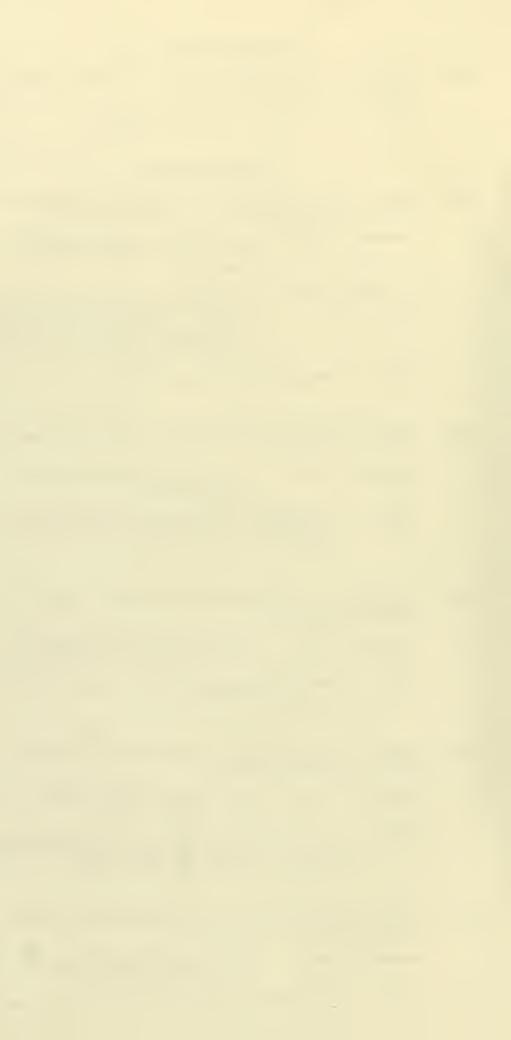
3480-85 Appeal of rejection for Class 8304 Deputy Sheriff by Ronald II.

Terashima. (Calendar Item No. 16)

December 16, 1985: Over to the meeting of January 10, 1986 at

Mr. Terashima's request.

Action: Off calendar at the request of the Sheriff's department.



EXAMINATION MATTERS (cont.)

3644-85 In closed session:

Appeal of staff decision on the key answers in the written examinations for Classes 1654 Principal Accountant and 1656 Head Accountant examinations. (Calendar Item No. 18)

December 16, 1985:

Over to the meeting of January 10, 1986 at

the request of staff.

Action: Adopt staff report; adopt key as amended.

3658-85 Appeal of staff's denial of protests on the terms of the promotive examination announcement for Class 8414 Supervising Probation Officer, Juvenile Court. (Calendar Item No. 17)

Action: Adopt staff report; deny appeals.

- Sustain the original Civil Service Commission action of October 22, 1984.
- Sustain the terms of the current closed promotional Class 8414 examination announcement, which limits eligibility to eighteen (18) permanent employees in Class 8442 Senior Probation Officer, Juvenile Court.

IN-SERVICE MATTERS

4003-86 Commendation for Edward C. Lem, Class 2444 Clinical Laboratory
Technician, Office of the Chief Medical Examiner — Coroner, upon his
retirement after thirty (30) years of service. (Calerdar Item No.
78)

Action: Approve.

4006-86 Request for supplemental appropriation for \$40,506.00, fiscal year 1985-86, to transfer funds from the Civil Service Commission Examination Services Project Account to the Mandatory Fringe Benefits Accounts. (Calendar Item No. 11A)

Action: Approve; forward to the Office of the Mayor.

4778-85 Review of Memorandum with the Airports Commission establishing a Decentralized Personnel Unit at the San Francisco International Airport. (Calendar Item No. 11)

September 17, 1979: Approve Memorandum of Understanding.

November 5, 1979: Over to the meeting of November 19, 1979.

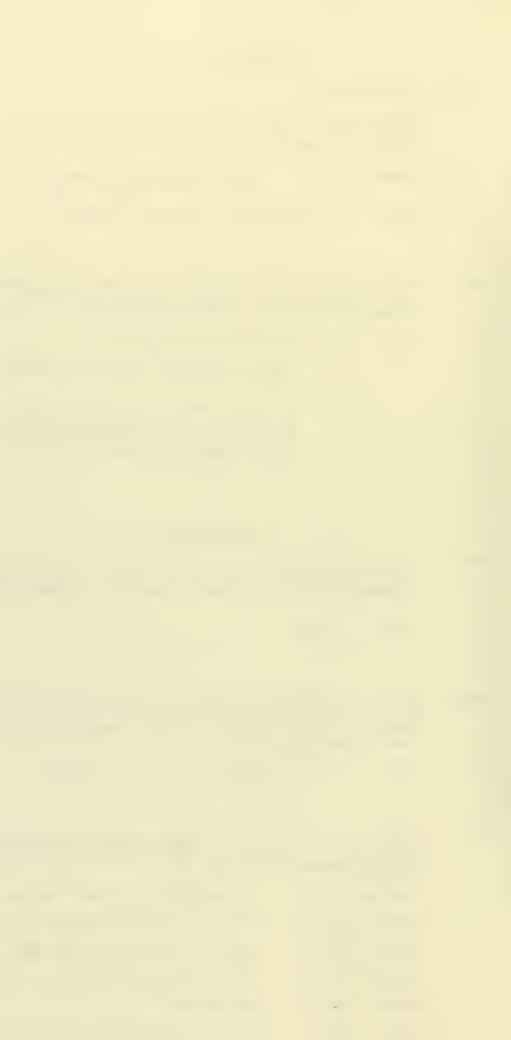
November 19, 1979: Over to the meeting of December 17, 1979.

December 17, 1979: Over to the meeting of January 7, 1980.

January 7, 1980: Off calendar.

August 12, 1985: Calendar the Memorandum of Understanding with the Airports Commission for review at

the meeting of September 16, 1985.



IN-SERVICE MATTERS (cont.)

4778-85

(cont.) August 26, 1985: The Civil Service Commission requests the

Airports Commission to submit a report on

the matter of continuing to delegate

examination functions to the Decentralized Personnel Unit at the Airport; all <u>new</u> announcements and examinations will be held in abeyance; this item will be calendared

for a hearing before the Civil Service

Commission in October, 1985.

September 16, 1985: Off calendar pending receipt of report from

the Airports Commission.

October 21, 1985: Off calendar pending completion of review

and investigation of certain personnel practices and procedures at San Francisco International Airport authorized by the Civil Service Commission at its meeting of October 21, 1985. This item to be

recalendared simultaneously with the report

of that review and investigation.

December 16, 1985: Over to the meeting of January 10, 1986.

Action: Over to the meeting of February 3, 1986 at the request

of staff.

4890-85 Update on Bilingual Needs Survey at San Francisco General Hospital

Medical Center. (Calendar Item No. 7)

Action: Over to the meeting of February 3, 1986 at the request

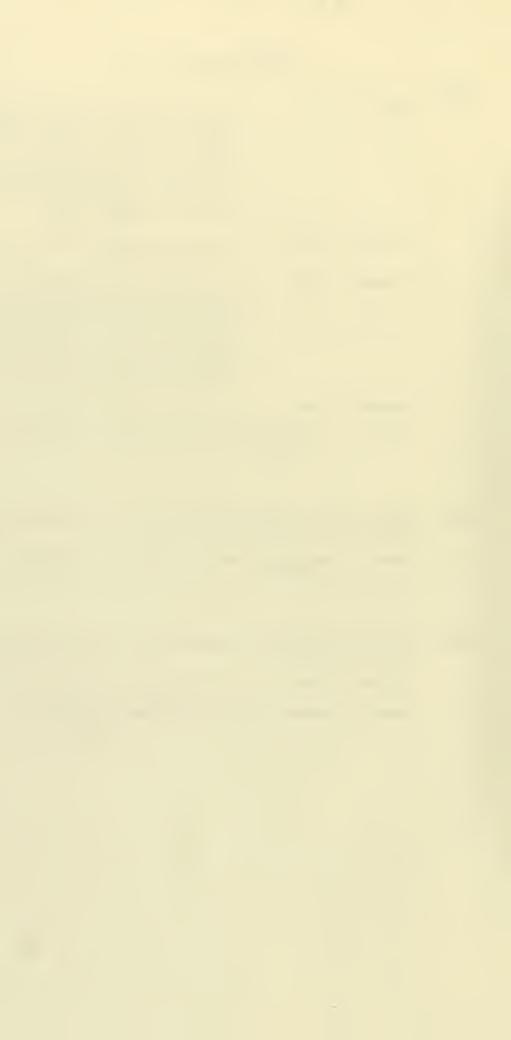
of staff.

6076-85 Civil Service Commission Budget Request - Fiscal Year 1986-87.

(Calendar Item No. 25)

December 16, 1985: Over to the meeting of January 10, 1986.

Action: Approve; forward to the Office of the Mayor.



REGULAR MEETING - JANUARY 10, 1986

PART II - 2:30 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

- 1. Termination of Limited Tenure Appointment
- Termination of Temporary Appointment 2.
- Appeal of Automatic Resignation 3.
- Termination of Probationary Appointment (entrance)
 Termination of Probationary Appointment (promotive) 4.
- 5.
- Resignation Services Unsatisfactory 6.
- 7. Dismissal of Permanent Employee

Reginald Ford, 8222 Housing Authority Police Officer, 1/E-HOP, San Francisco Police Department, Housing Police Division, 11/26/85. (Calendar Item No. 20) (3)

Action: Grant appeal; disapprove Automatic Resignation.

Reinstate to position.

Anne Franklin, 1424 Clerk Typist, 6/E-29, Civil Service Commission, Examination Unit, 10/30/85. (Calendar Item No. 24)

December 16, 1985: Over to the meeting of January 10, 1986 at

Ms. Franklin's request.

Approve. Cancel all current examination and eligibility Action:

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of two year's work experience outside the City and County service. Not to be employed

again by the Civil Service Commission.

Lemuel S. Jackson, 9163 Transit Operator, 257/E-116, Public Utilities Commission, San Francisco Municipal Railway, 8/19/85. (Calendar Item No. 22) (2)

September 16, 1985: Off calendar at the request of the Public

Utilities Commission.

October 21, 1985: : Off calendar at the request of the

Transport Workers Union. Mr. Jackson or his representative to contact the Assistant

Secretary when prepared to proceed. Ineligible for any future employment with the City and County pending final

resolution of this matter by the Civil

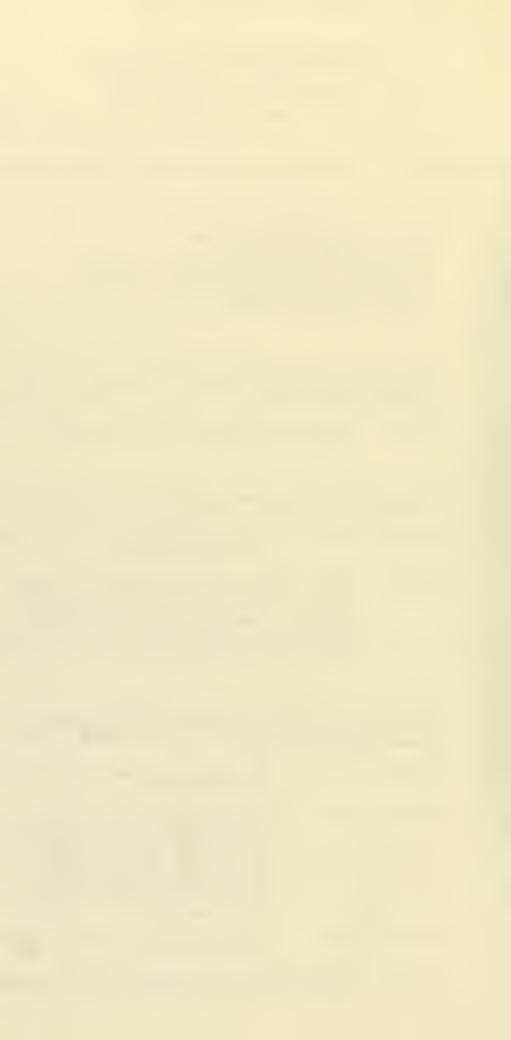
Service Commission.

Over to the meeting of January 10, 1986 by December 16, 1985:

Commission action.

Over to the meeting of February 18, 1986 at the request Action:

of the Public Utilities Commission.



John M. Murnin, Jr., 7355 Truck Driver, 80/E-2, Department of Public Works, Street Cleaning, 10/25/85. (Calendar Item No. 21) (4)

December 2, 1985: Over to the meeting of December 16, 1985 at

Mr. Murnin's request.

December 16, 19885: Over to the meeting of January 10, 1986 at

Mr. Murnin's request.

Action: Over to the meeting of February 18, 1986 at Mr. Murnin's

request.

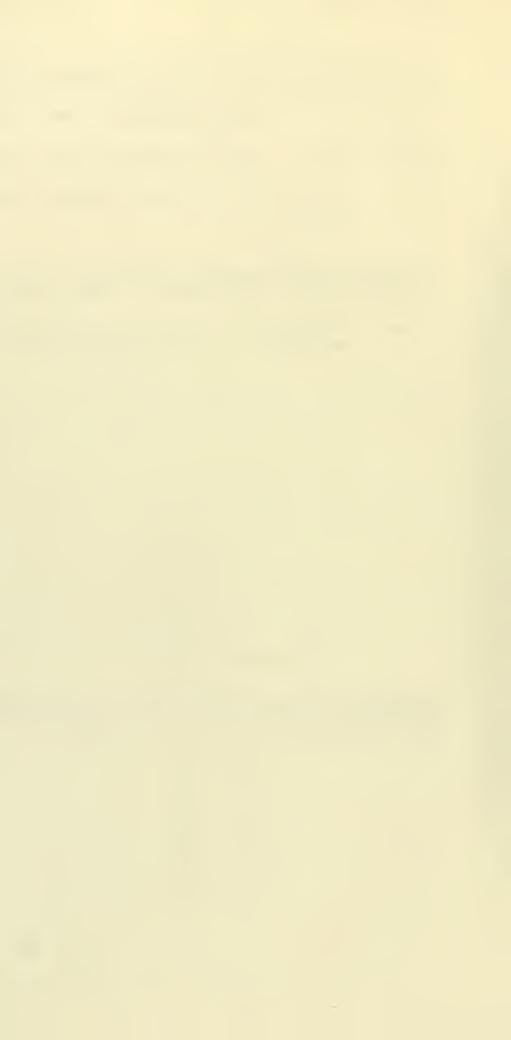
William Rhodes, 9163 Transit Operator, 12/E-117, Public Utilities Commission, San Francisco Municipal Railway, 12/4/85. (Calendar Item No. 23) (2)

Action: Off calendar at the request of the Public Utilities

Commission.

ADJOURNMENT

This meeting was adjourned in memory of Louis A. Molinari, father of Donald Molinari of the Commission staff, who died on December 30, 1985 at the age of 96.



DOCUMENTS DEPT.

REGULAR MEETING - FEBRUARY 3, 1986

FEB 1 3 1988

PART I - 2:00 P.M.

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Present: Commissioner Gloyd

Commissioner Lee

(Items Missed: 4, 5, 6, 7A, 15, 20, 22, 24,

25, 26,)

Commissioner Munson

(Items Missed: 4, 5, 6, 7A, 10, 15)

Commissioner Powell

Commissioner Texidor del Portillo

Commissioner Texidor del Portillo presided over Items 4, 5, 6, 7A, 15, 20, 22, 24, 25, 26 and Minutes.

Commissioner Lee presided over the balance of the calendar.

MINUTES: Regular Meeting of January 10, 1986.

Action: Approve.

ANNOUNCEMENTS:

The Civil Service Commission announced that due to the Washington's Birthday Holiday on February 17, 1986, the next meeting has been rescheduled to Tuesday, February 18, 1986 and will be held in Room 282 City Hall.

CLASSIFICATION MATTERS

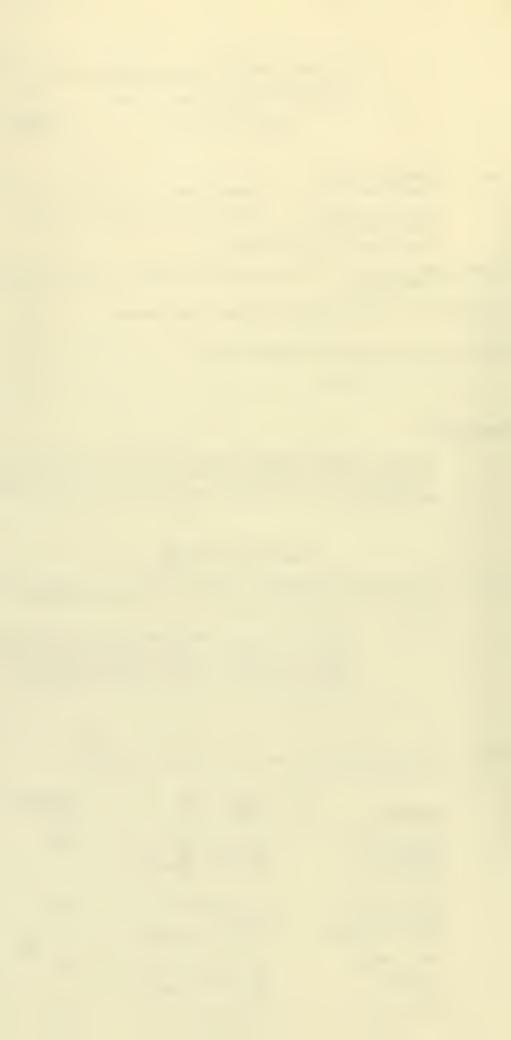
1004-B6 Request from the Department of Public Health to use a class in the Staff Assistant Special Project Series for Employee Assistance Counselors. (Calendar Item No. 6)

Action:

Adopt staff report. Approve the interim use of Class 9736 Staff Assistant II, Special Project (\$921 BW) to employ six Employee Assistance Counselors pending approval and classification of permanent positions in the 1986/87 budget.

1009-B6 Classification of positions in various City departments. (Calendar Item No. 5)

| <u>Department</u> | No. Pos. | Budgeted Class and Rate | Recommended <u>Class</u> |
|---|-------------|---|-----------------------------|
| Public Utilities Commission/ Municipal Railway | 1 | 7251 Track Maintenance Supervisor I (Sch. 51.5 \$1136B1375) | Same |
| Public Utilities Commission/ Light, Heat & Pow | | 5174 Administrative Engineer (Sch. 60.0 \$1706B2074) | Same |
| Public Health S.F. General Hospital | 1 | 1B40 Junior Management Assistant (Sch. 44.4 \$B10B979) | Same |
| Public Works | 2 | 5212 Principal Civil Engineer (Sch. 64.5 \$2124B2582) | Same |



CLASSIFICATION MATTERS (cont.)

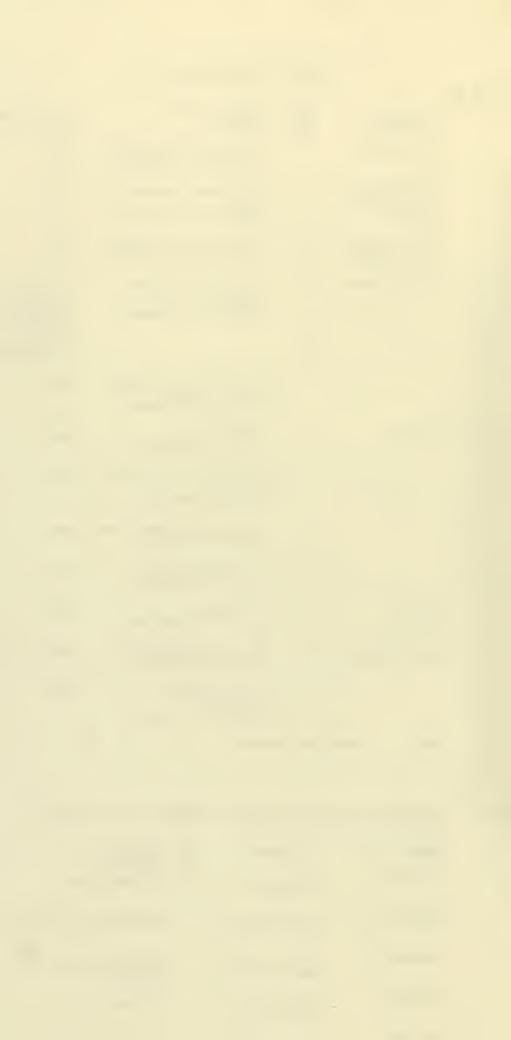
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| Department | No. Pos. | 8udgeted Class and Rate | Recommended Class |
|---|-------------|---|--|
| Purchasing | 1 | 1655 Systems Accountant (Sch. 52.3 \$118081429) | Same |
| Public Works/ Clean Water Program | 1 | 5258 Senior Mechanical Engineer (Sch. 61.5 \$183582230) | Same |
| Public Health/ Laguna Honda | 1 | 1654 Principal Accountant (Sch. 51.3 \$112581362) | Same |
| City Attorney | 1 | 8183 Assistant Chief Attorney II (Sch. 67.2 \$242482946) | 8184 Chief Attorney II (Civil and Criminal) (Sch. 69.4 \$2700B3282) |
| | 1 | 8180 Principal Attorney, Civil & Criminal (Sch. 64.7 \$214582607) | Same |
| Airport | 7 | 2708 Custodian (Sch. 38.9 \$6258755) | Same |
| | 1 | 2716 Custodial Assistant Supervisor (Sch. 40.9 \$6888830) | Same |
| | 1 | 2718 Custodial Supervisor I (Sch. 42.9 \$7558912) | Same |
| | 2 | 7392 Window Cleaner (Sch. 45.3 \$84681022) | Same |
| Airport (cont.) | 1 | 7347 Plumber (Sch. 55.4 \$136881658) | Same |
| S.F. Unified School District | 2 | 7376 Sheet Metal Worker (Sch. 56.3 \$142981731) | Same |
| | 1 | 9345 Sheet Metal Supervisor I (Sch. 58.3 \$157381909) | Same |
| Action: Adopt | staff | report | |

Action: Adopt staff report.

1010-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUM8ER | DEPARTMENT | CONTRACTOR |
|-----------|--------------------------------|--|
| 384-85/86 | Public Utilities Commission | Dale Watson/HRC |
| 385-85/86 | Public Utilities Commission | Newcomb/Anderson Associates |
| 386-85/86 | Public Utilities Commission | Environmental Internship Program/CA |
| 387-85/86 | Public Utilities Commission | TEM Associates, Inc. |
| 388-85/86 | Port | Triumph Marketing |



CLASSIFICATION MATTERS (cont.)

| 1010-86 (cont.) | NUM8ER | DEPARTMENT | CONTRACTOR |
|--------------------|-----------|---------------------------------------|---|
| | 389-85/86 | Recreation and Park | LSK Associates |
| | 390-85/86 | Public Health | University of California Hospitals and Clinics |
| | 391-85/86 | Public Health | S.F. Study Center, Inc. |
| | 392-85/86 | Social Services | Private Industry Council of San Francisco |
| | 393-85/86 | Coroner | Harlan A. Wilson |
| | 394-85/86 | Public Works | All State Geotechnical Services |
| | 395-85/86 | Public Works | Henry L. Chapot & Associates |
| | 396-85/86 | Asian Art Museum | Rand Castile |
| | 397-85/86 | Adult Probation | Law Enforcement Psychological Services, Inc. |
| | 398-85/86 | Public Utilities Commission | Richard Davis |
| | 399-85/86 | Public Utilities Commission | D & D Engineering |
| | 400-85/86 | Public Works | Henry L. Chapot & Associates |
| | Action: | staff report; notify he Purchaser. | the offices of the Controller |

EXAMINATION MATTERS

Appeal of staff's denial of protests of the oral examination for Class 2946 Senior Eligibility Worker Supervisor. (Calendar Item No. 3019-86 14)

> Over to the meeting of March 10, 1986 at the request of Action: the appellants.

Appeal of rejection for Class Q-2 Police Officer by Robert Tayac. (Calendar Item No. 7) 3472-85

> December 16, 1985: Over to the meeting of January 10, 1986 at

the request of Mr. Tayac's attorney.

Over to the meeting of February 3, 1986 at the request of Mr. Tayac's attorney. January 10, 1986:

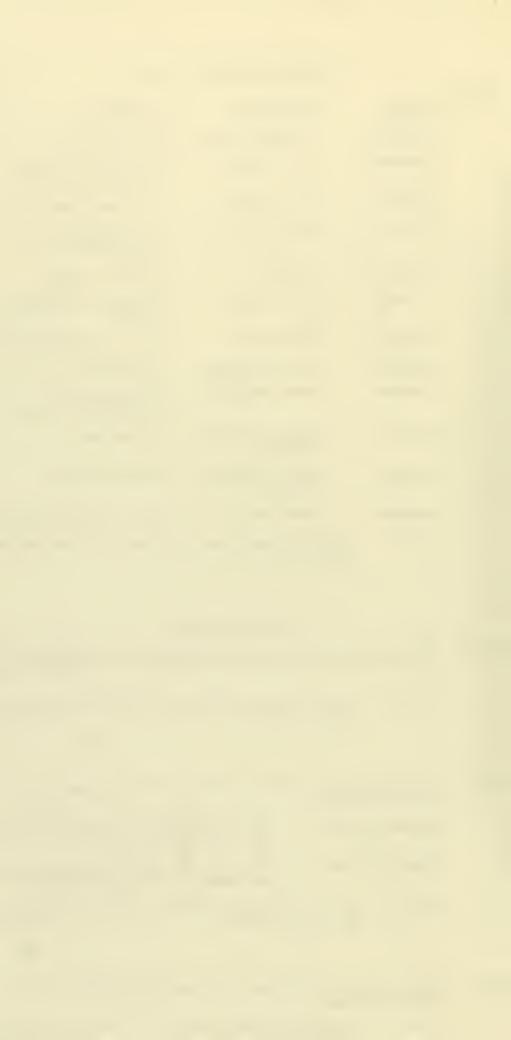
Over to the meeting of March 10, 1986 at the request of Action:

Mr. Tayac's attorney.

Appeal of rejection for Class Q-2 Police Officer by Gary K. Fung. (Calendar Item No. 13) 3478-85

> Over to the meeting of February 18, 1986. Mr. Fung to Action:

be renotified.



EXAMINATION MATTERS (cont.)

Appeal of rejection for Class 8304 Deputy Sheriff by Gary Peachey. 3481-85 (Calendar Item No. 12)

> Off calendar at the request of Sheriff. December 16, 1985:

Action: Grant appeal of Gary Peachey; find qualified as to

background in this examination for Class 8304 Deputy

Sheriff.

IN-SERVICE MATTERS

Charter Amendment (First Draft) adding Section 3.401(c) thereto, establishing a Bureau of Claims Investigation and Administration in the Office of the City Attorney and amending Section 3.510 thereto, establishing a Risk Management Office under the Chief Administrative 4033-86 Officer. (File No. 497-85). (Calendar Item No. 7A)

> Over to the meeting of February 18, 1986. Action:

4778-85 Review of Memorandum with the Airports Commission establishing a Decentralized Personnel Unit at the San Francisco International (Calendar Item No. 10)

> September 17, 1979: Approve Memorandum of Understanding.

November 5, 1979: Over to the meeting of November 19, 1979.

November 19, 1979: Over to the meeting of December 17, 1979.

December 17, 1979: Over to the meeting of January 7, 1980.

January 7, 1980: Off calendar.

August 12, 1985: Calendar the Memorandum of Understanding

with the Airports Commission for review at

the meeting of September 16, 1985.

The Civil Service Commission requests the August 26, 1985:

Airports Commission to submit a report on the matter of continuing to delegate examination functions to the Decentralized Personnel Unit at the Airport; all new announcements and examinations will be held in abeyance; this item will be calendared for a hearing before the Civil Service

Commission in October, 1985.

Off calendar pending receipt of report from the Airports Commission. September 16, 1985:

October 21, 1985: Off calendar pending completion of review

and investigation of certain personnel practices and procedures at San Francisco International Airport authorized by the Civil Service Commission at its meeting of

October 21, 1985. This item to be

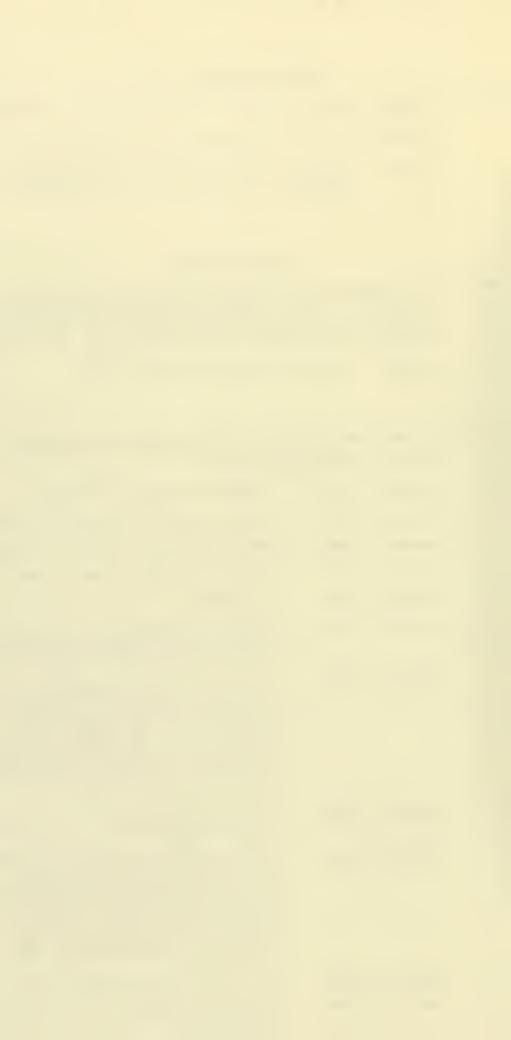
recalendared simultaneously with the report

of that review and investigation.

Over to the meeting of January 10, 1986. December 16, 1985:

Over to the meeting of February 3, 1986 at January 10, 1986:

the request of staff.



IN-SERVICE MATTERS

4778-85 (cont.)

Action:

 Re Memorandum of Understanding establishing a Decentralized Personnel Unit at the San Francisco International Airport:

Adopt staff report as amended to provide that there be good faith recruitment efforts with a goal of a fully integrated work force and that this recruitment effort will be monitored by the Civil Service Commission Equal Employment Opportunity Unit.

2. Re allegations of personnel mismanagement:

Off calendar due to failure of protestants to provide details or documentation.

4890-85 Update on Bilingual Needs Survey at San Francisco General Hospital Medical Center. (Calendar Item No. 11)

August 12, 1985:

Commissioner Carlota Texidor del Portillo reported that on July 30, 1985 she had visited San Francisco General Hospital Medical Center in an attempt to verify the accuracy of the recent report on bilingual assignments at San Francisco General Hospital Medical Center previously provided by the Department of Public Health and had found on the work shift she audited that certain persons indicated in the report as being assigned to specific work stations were not on duty or were unknown and that there was staff confusion over the availability of bilingual resources in the event of emergency. The Commission directed that the Secretary send a letter to the Health Commission requesting 1) an explanation for the discrepancy between the report and the results of this audit and 2) that monthly reports from the Department of Public Health be provided for one (1) year detailing for each month the bilingual position, the name of the person, the work shift, and the specific duty assignment. The Commission directed that the Civil Service Commission staff regularly and frequently audit these reports.

The Commission stipulated that future failure to adequately staff the San Francisco General Hospital Medical Center with bilingual personnel would result in the preferral of charges for dismissal pursuant to Charter Section 8.341 and/or revocation of certain limited tenure authority and/or termination of personnel requisitions.

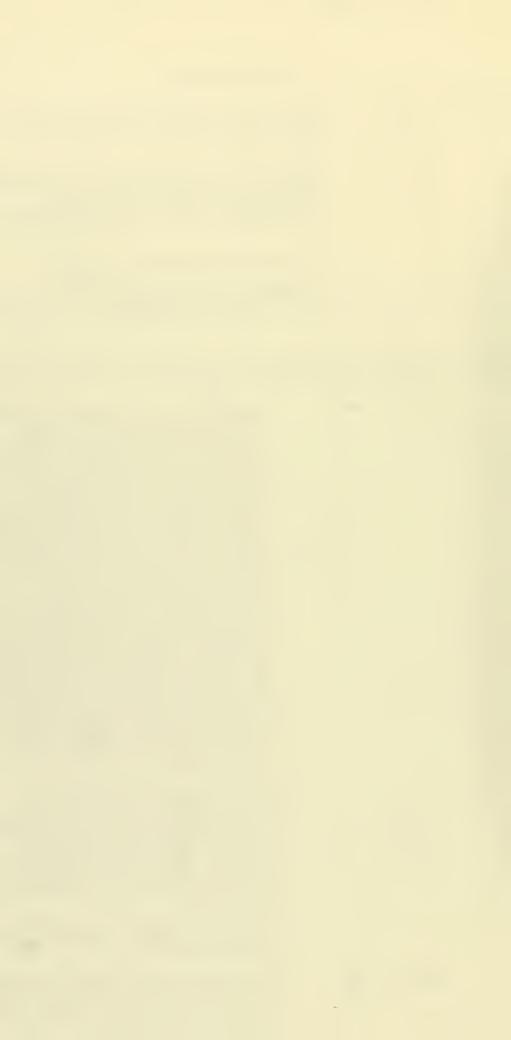
The Commission further ordered that this matter be recalendared for the next meeting of August 26, 1985

August 26, 1985:

Over to the meeting of September 16, 1985 at the request of the Health Commission due to late receipt of the correspondance from the Civil Service Commission.

September 16, 1985:

Over to the meeting of October 21, 1985 at the request of the Health Commission.



IN-SERVICE MATTERS

4890-85

(cont.) October 21, 1985: Over to the meeting of November 18, 1985 at

the request of Civil Service Commission

staff.

November 18, 1985: Over to the meeting of December 2, 1985 at

the request of staff.

December 2, 1985: Over to the meeting of January 10, 1986 at

the request of staff.

January 10, 1986: Over to the meeting of February 3, 1986 at

the request of staff.

Action: Over to the meeting of March 10, 1986.

4970-85 Addendum to Civil Service Commission's Affirmative Action Plan to increase representation of women in non-traditional employment within City and County of San Francisco. (Calendar Item No. 16)

November 18, 1985: Over to the meeting of December 2, 1985 at

the request of staff.

December 2, 1985: Over to the meeting of December 16, 1985 at

the request of staff.

December 16, 1985: Over to the meeting of February 3, 1986 at

the request of staff.

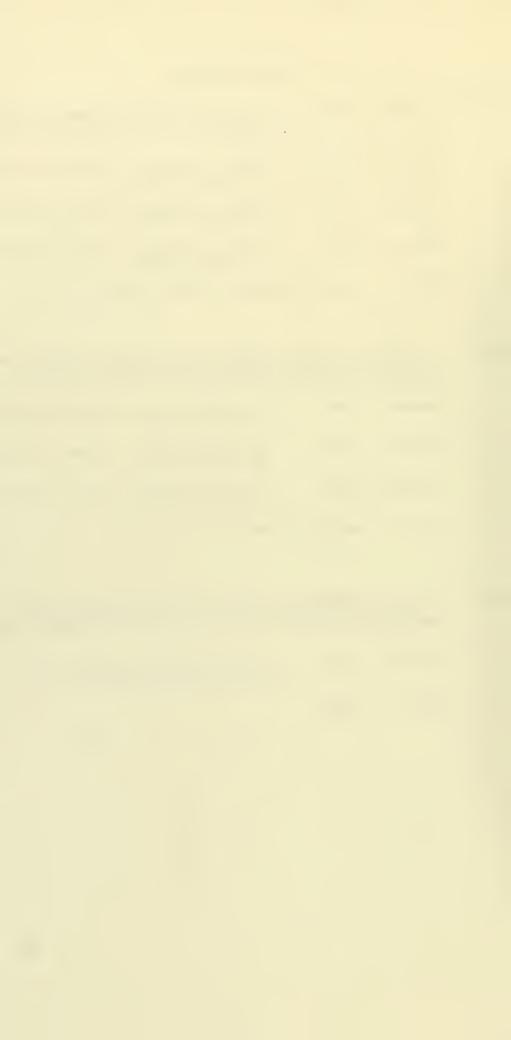
Action: Over to the meeting of March 10, 1986.

6075-85 Proposed amendment to the Civil Service Commission Rules adding Rule 34 - Exempt Employment of the Severely Disabled Individual; to implement Proposition A, November, 1985 election. (Calendar Item No. 15)

December 16, 1985: Post for adoption following meet and

confer/consultation process.

Action: Adopt.



REGULAR MEETING - FEBRUARY 3, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

- Termination of Limited Tenure Appointment
- Termination of Temporary Appointment 2.
- 3. Appeal of Automatic Resignation
- Termination of Probationary Appointment Termination of Probationary Appointment (entrance) 4.
- 5. (promotive)
- Resignation Services Unsatisfactory 6.
- Dismissal of Permanent Employee 7.

Dolores Markel Anthony, 1458 Legal Stenographer, 2/CPE-16, District Attorney, 12/9/85. (Calendar Item No. 22) (4)

Return name to list. Not to be employed again by the Action:

District Attorney's office.

Armando Aquino, 2736 Porter, 102/E-52, Department of Public Health, San Francisco General Hospital Medical Center, 7/29/85. (Calendar Item No. 20) (3)

Action:

Grant appeal. Disapprove Automatic Resignation.

Reinstate to position.

Ricardo Celis, 1934 Storekeeper, 55/CPE-1, Office of the Sheriff, San 8runo Custody Division, 12/4/85. (Calendar Item No. 37)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed

again by the Sheriff's Department.

Jeanette M. Conti, 1650 Accountant, 147/E-41, San Francisco Port Commission, Accounting Division, 1/7/86. (Calendar Item No. 23) (4)

Action:

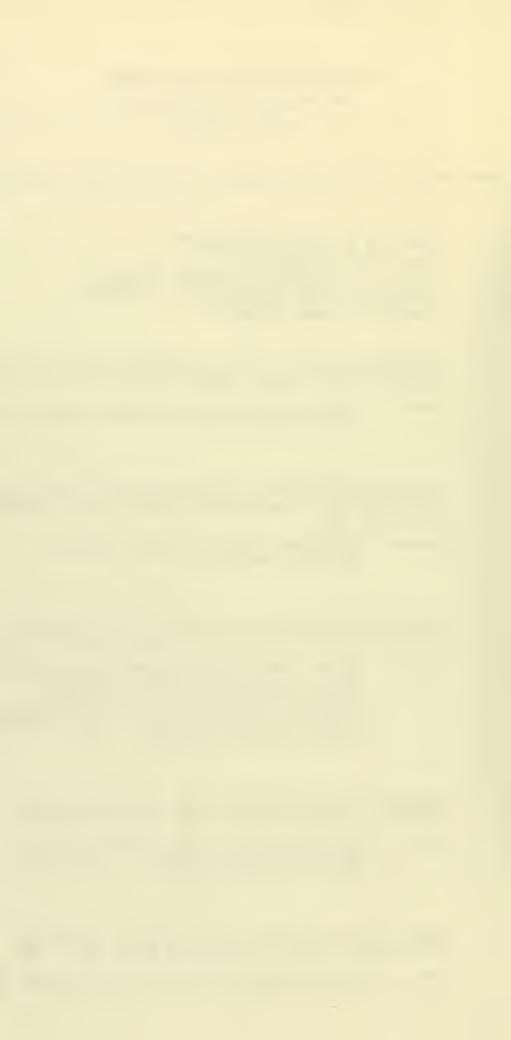
Return name to list. Not to be employed by the Port Commission for eighteen (18) months. (Vote of 4 to 1:

Commissioner Powell dissents).

John F. Cope, 7342 Locksmith, 13/E-6, Department of Public Works, 8uilding Repair, 12/13/85. (Calendar Item No. 30) (4)

Over to the meeting of March 10, 1986 at the request of Action:

Mr. Cope's attorney.



Paul Devender, 1426 Senior Clerk Typist, 2/CPE-51, Department of Social Services, 11/8/85. (Calendar Item No. 36)

Approve. Cancel all current examination and eligibility Action:

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Social Services.

Jacquelyn Graves, 2302 Orderly, 14/E-316, Department of Public Health, Laguna Honda Hospital, 12/12/85. (Calendar Item No. 24) (4)

Action: Return name to list under waiver until waiver removed by

the General Manager, Personnel.

Ronald G. Green, 7514 General Laborer, 223/E-5, Department of Public Works, Water Pollution Control, 12/13/85. (Calendar Item No. 31) (4)

Action: Return name to list.

Jose Guerrero, 8124 Investigator, 6/E-1, San Francisco Police Department, Office of Citizen Complaints, 1/3/86. (Calendar Item No. 38) (7)

Action: Off calendar at the request of the Equal Employment

Opportunity Unit.

Gloria Hood, 2302 Orderly, 12/E-314, Department of Public Health, Laguna Honda Hospital, 12/14/85. (Calendar Item No. 35)

Approve. Cancel all current examination and eligibility Action:

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed

again by the Department of Public Health.

George Jones, 7514 General Laborer, 85/E-5, Public Utilities Commission, San Francisco Water Department, 12/27/85. (Calendar Item No. 29) (4)

Action: Dismiss from the Service. Cancel all current

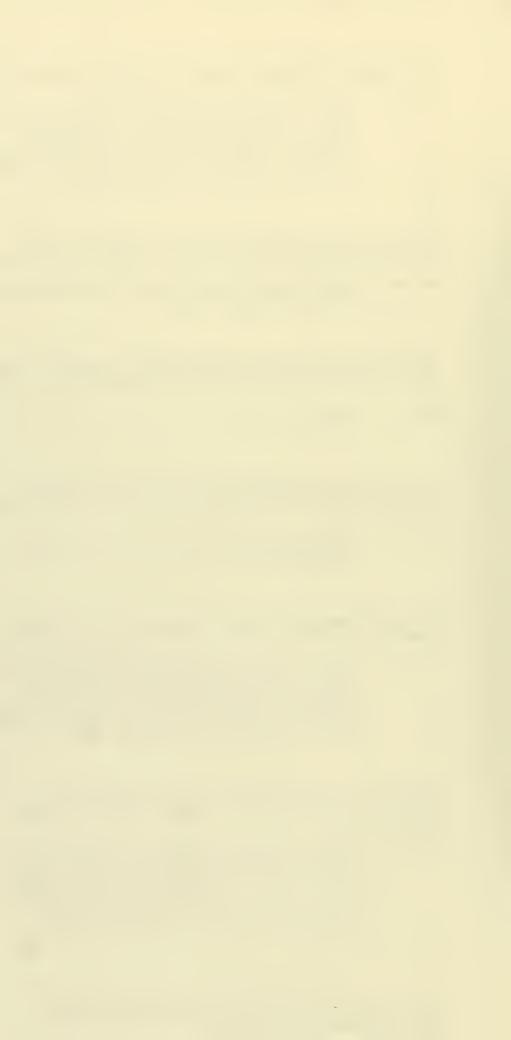
examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities

Commission.

Ruth Jorgensen, 2320 Registered Nurse, 21/E-614, Department of Public Health, San Francisco General Hospital Medical Center, 12/6/85. (Calendar Item No. 39) (7)

No future employment in any position involving the Action:

administration or transcription of medication.



Kevin Kaywood, 1920 Inventory Clerk, LT, Department of Public Health. San Francisco General Hospital Medical Center, 1/14/86. (Calendar Item No. 18) (1)

Action: Off calendar at the request of the Department of Public

Health.

Michelle Mansfield, 2302 Orderly, 15/E-316, Department of Public Health, Laguna Honda Hospital, 12/31/85. (Calendar Item No. 25) (4)

Future employment subject to review and approval of the Action:

General Manager, Personnel.

Max L. Pine, 7336 Electronic Instrumentation Technician, 3/E-1, Department of Public Works, Water Pollution Control, 12/31/85. (Calendar Item No. 32) (4)

No restriction on future employment as recommended by Action:

the Department of Public Works.

Mark Resnick, 2930 Psychiatric Social Worker, 3/E-37, Department of Public Health, Community Mental Health Programs, 12/30/85. (Calendar Item No. 21) (3)

Over to the meeting of March 10, 1986 at Mr. Resnick's Action:

request.

Mary Richardson, 2302 Orderly, LT, Department of Public Health, Laguna Honda Hospital, 1/10/86. (Calendar Item No. 19) (1)

Over to the meeting of March 10, 1986 at the request of Action:

Ms. Richardson's representative.

Norman Robinson, 3280 Assistant Recreation Director, 62/E-8, Recreation and Park Department, Community Services, 12/10/85. (Calendar Item No. 33) (4)

Action: Dismiss from the Service. Cancel all current

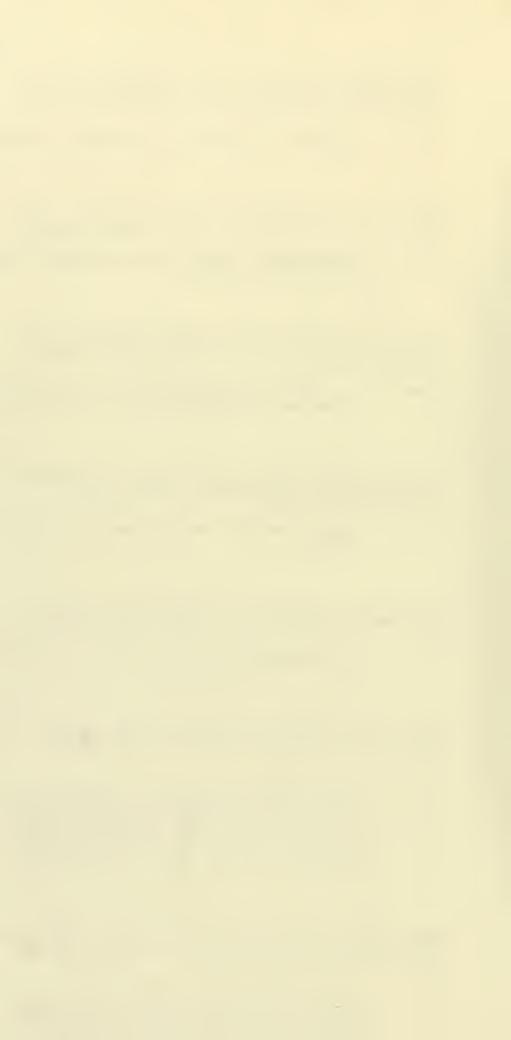
examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Recreation and Parks

Department.

John A. Simmons, 2305 Psychiatric Technician, 8/E-11, Department of Public Health, San Francisco General Hospital Medical Center, (Calendar Item No. 28) (4) 12/9/85.

Action: Dismiss from the Service Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public

Health.



Salamo Sua, 7530 Street Cleaner, 25/E-9, Department of Public Works, Street Cleaning, 10/18/85. (Calendar Item No. 34) (2)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Works.

Daryl Trujillo, 8204 Institutional Police Officer, 40.5/E-7, Department of Public Health, San Francisco General Hospital Medical Center, 12/20/85. (Calendar Item No. 27) (4)

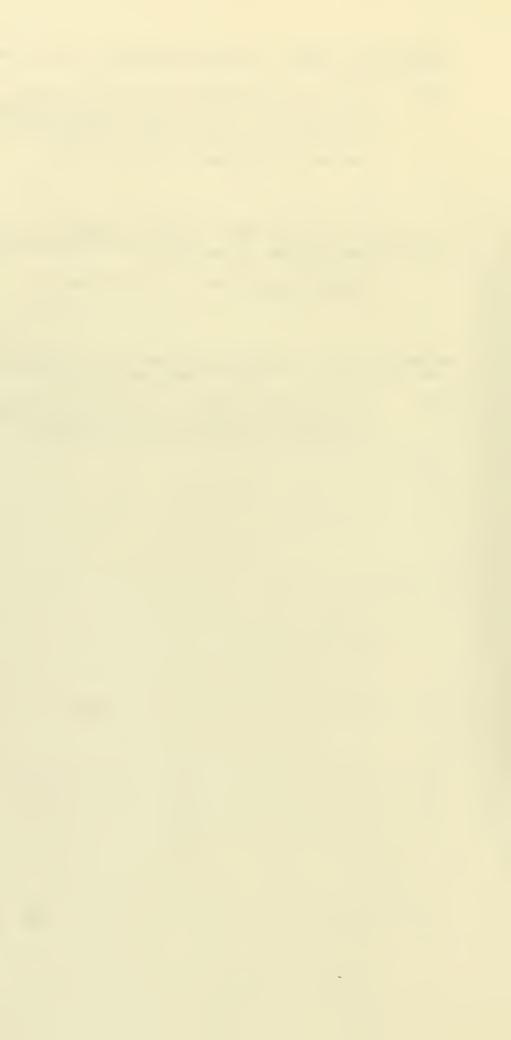
Action:

Off calendar at the request of Equal Employment Opportunity staff.

Dan Whittington, 2736 Porter, 44/E-55, Department of Public Health, Laguna Honda Hospital, 12/16/85. (Calendar Item No. 26) (4)

Action:

Future employment subject to review and approval of the General Manager, Personnel. Not to be employed again by the Department of Public Health for five (5) years.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - FEBRUARY 18, 1986

PART I - 2:00 P.M.

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SALL FRANCISCO FUBLIC LIBRARY

Present: Commissioner Gloyd

Commissioner Lee

Commissioner Powell Commissioner Texidor del Portillo

Excused: Commissioner Munson

Commissioner Lee presided

MINUTES: Regular Meeting of February 3, 1986.

Action: Approve.

ANNOUNCEMENT:

The Commission announced that it has changed its meeting schedule for the months of March and April, 1986 and has cancelled the meetings of March 3, March 17 and April 7. The Commission will meet instead on March 10 and March 31. 80th these meetings will be held in Room 2C (8asement) City Hall. The Commission will consider items of regular business (classification, in-service, compensation, and examination matters) at 2 P.M. Separations from the Service will be heard on conclusion of the 2 P.M. agenda; however, roll call for the Separations agenda will be held at 3 P.M. The Commission will resume its regular schedule of meetings on April 21.

CLASSIFICATION MATTERS

(4) Review of requests for approval of proposed personal services contracts. (File No 1018-86)

| NUM8ER | DEPARTMENT | CONTRACTOR |
|-----------|-------------------|--|
| 401-85/86 | Art Commission | March Metal Fab |
| 402-85/86 | Controller | Jane Irwin Enterprises |
| 403-85/86 | Public Health | Ramsell Corporation |
| 404-85/86 | Public Health | Joan Dunkel LCSW |
| 405-85/86 | Public Health | Joseph Smith |
| 406-85/86 | Public Health | Paul 8oden |
| 407-85/86 | Public Utilities | Wallace G. McQuat, Inc. |
| 408-85/86 | Public Utilities | 8TU Consultants |
| 409-85/86 | Public Works | Henry L. Chapot |
| 410-85/86 | District Attorney | New College of California |
| 411-85/86 | Public Utilities | Environmental Impact Planning Corp. |
| 412-85/86 | Port | Joseph E. Petrillo Assoc. |
| 413-85/86 | Airport | Steve Gregory |
| | | |

Action: Adopt staff report; notify the offices of the Controller

and the Purchaser.



1019-86 Classification of positions in various City departments. (Calendar Item No. 5)

| <u>Department</u> | No. Pos. | Budgeted Class and Rate | Recommended Class |
|---|-------------|---|---|
| Public Health S.F. General Hospital | 1 | 2324 Nursing Supervisor (Sch. 56.2 \$142181723) | Same |
| District Attorney | 1 | 8178 Senior Attorney Civil and Criminal (Sch. 60.7 \$176582145) | 8180 Principal Attorney, Civil and Criminal (Sch. 64.7 214582607) |

Action: Adopt staff report.

COMPENSATION MATTER

2015-86 Salary adjustments and amendments to administrative provisions arising out of the Salary Standardization process for 1986-87. (Calendar Item No. 9)

Action: Adopt staff report, notify and forward to the Board of

Supervisors.

EXAMINATION MATTERS

3010-86 Appeal of staff's denial of protests regarding Qualification Appraisal examinations for Classes 7340 Maintenance Controller and 7241 Senior Maintenance Controller. (Calendar Item No. 14)

Action: Over to the meeting of March 10, 1986 at the request of

the appellant.

3024-86 Request for permission to conduct the examination for Class 2454 Clinical Pharmacist-Poison Control Center on a promotive only basis. (Calendar Item No. 6)

Action: Adopt staff report.

3040-86 Appeal of staff's denial of protests filed during the posting of the tentative eligible list and review of the oral appraisal interview scores for the positions Q-50 Police Sergeant and Q-35 Assistant Inspector. (Calendar Item No. 13)

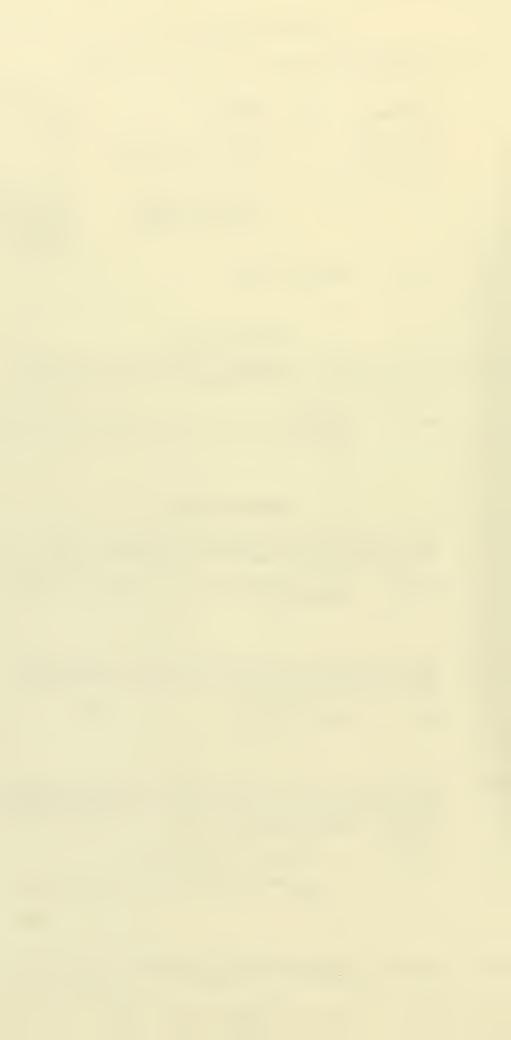
Action: 1. Deny appeal of James Blanson.

 All other appeals over to the meeting of March 10, 1986.

3052-86 Request for permission to conduct the examination for Class 1446
Secretary II examination on a promotive basis. (Calendar Item No. 6A)

Action: Over to the meeting of March 10, 1986.

-2-



EXAMINATION MATTERS (cont.)

Appeal of disqualification for Classes Q-50 Sergeant and Q-35 Assistant Inspector candidate pools by Timothy A. Foley. (Calendar Item No. 11) 3391-85

> October 7, 1985: Over to the meeting of October 21, 1985 at

the request of Mr. Foley's attorney.

October 21, 1985: Off calendar pending receipt of advice from

the City Attorney.

Grant appeal of Timothy A. Foley; restore candidacy in Action:

the examinations for Class 0-50 Sergeant and 0-35

Assistant Inspector.

Appeal of rejection for Class Q-2 Police Officer by Gary K. Fung. 3478-85 (Calendar Item No. 12)

> Action: Over to the meeting of March 10, 1986 at Mr. Fung's

> > request.

IN-SERVICE MATTERS

Charter Amendment (First Draft) adding Section 3.401(c) thereto, establishing a Bureau of Claims Investigation and Administration in 4033-85 the Office of the City Attorney and amending Section 3.510 thereto, establishing a Risk Management Office under the Chief Administrative Officer (File No. 497-85). (Calendar Item No. 10).

> February 3, 1986: Over to the meeting of February 18, 1986.

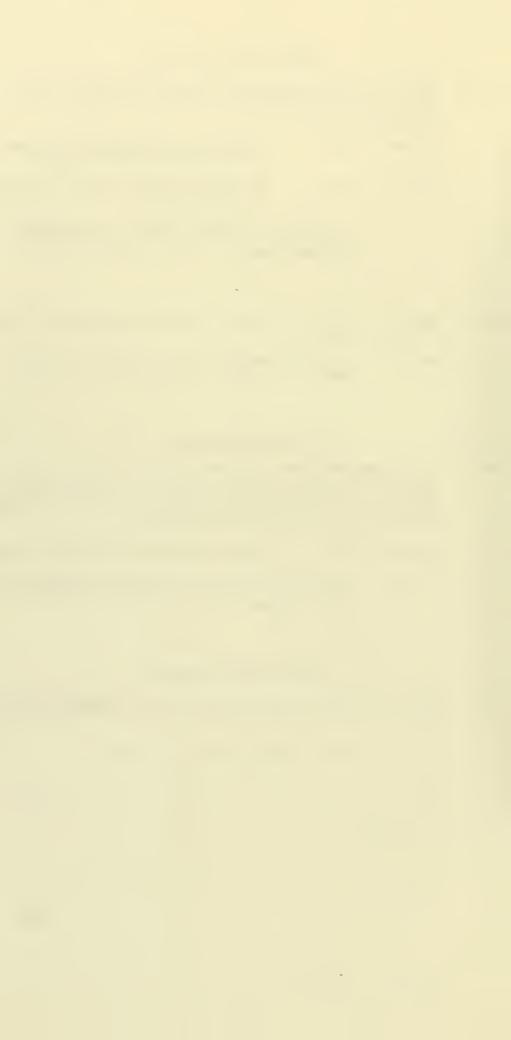
Adopt staff report; notify the 8oard of Supervisors that the Civil Service Commission endorses this proposed Action:

Charter amendment.

SPECIAL ORDER OF BUSINESS

Appeal by the San Francisco Interns and Residents Association of dismissal of unfair labor relations practice claim. (Calendar Item 4128-86 No. 14A)

> Action: Over to the meeting of March 10, 1986.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - FEBRUARY 18, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

- 1. Termination of Limited Tenure Appointment
- Termination of Temporary Appointment
- Appeal of Automatic Resignation
- 4. Termination of Probationary Appointment (entrance)
- 5. Termination of Probationary Appointment (promotive)
- 6. Resignation Services Unsatisfactory
- 7. Dismissal of Permanent Employee

George Allen, 9163 Transit Operator, 55/E-116, Public Utilities Commission, San Francisco Municipal Railway, 1/17/86. (Calendar Item No. 29) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Alan Dare, 6120 Environmental Health Inspector, 7/E-12, Department of Public Health, Environmental Health Inspection, 11/30/85. (Calendar Item No. 25) (6)

Action: No restrictions on future employment.

Mildred M. deFletes, 1424 Clerk Typist, 7/CPE-153, Department of Public Works, 8uilding Inspection, 1/17/86. (Calendar Item No. 18) (4)

Action: Over to the meeting of March 10, 1986 at Ms. deFletes' request.

Robin Duryee, 2320 Registered Nurse, 2/E-655, Department of Public Health, San Francisco General Hospital Medical Center, 12/16/85. (Calendar Item No. 22) (6)

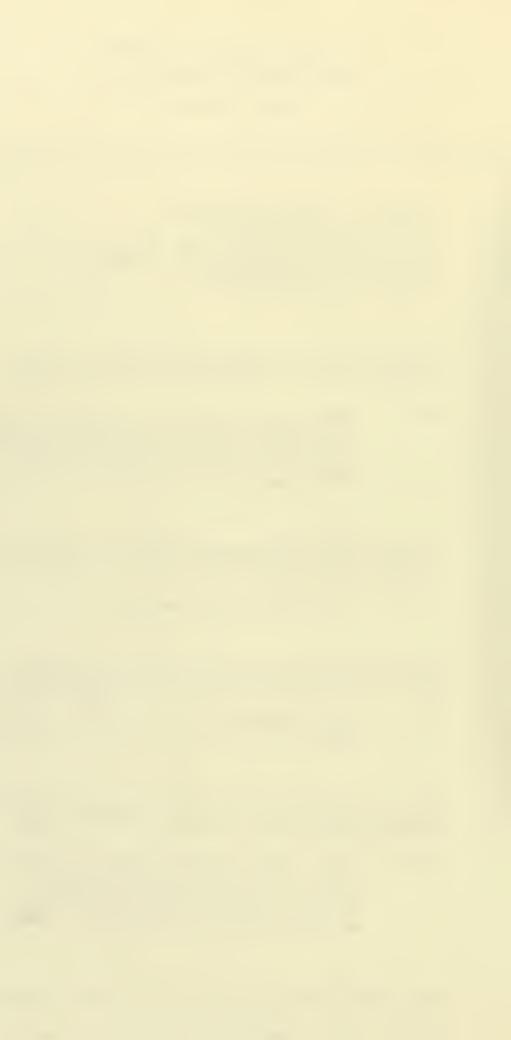
Action: Approve. Cancel all current examination and eligibility status. Future employment subject to review and

approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed

again by the Department of Public Health.

Thomas Faure, 2580 Coroner's Investigator, 1/E-5, Medical Examiner, Coroner, 1/10/86. (Calendar Item No. 20) (4)

Action: Over to the meeting of March 10, 1986 at Mr. Faure's request.



Ike Felzer, 6331 Building Inspector, 16/E-9, Department of Public Works, Building Inspection, 2/5/86. (Calendar Item No. 19) (4)

Action: Over to the meeting of March 10, 1986 at Mr. Felzer's

request.

Mark Forrester, 8488 Director, Crime Prevention, 1/E-1, San Francisco Police Department, Community Services - Senior Escort, 1/24/86. (Calendar Item No. 26) (7)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San

Francisco Police Department.

Eugene Hawthorne, 2302 Orderly, V-1/E-306, Department of Public Health, San Francisco General Hospital Medical Center, 12/27/85. (Calendar Item No. 23) (6)

Action: Over to the meeting of March 31, 1986 at Mr. Hawthorne's

request.

Raymond C. Hearne, 8440 Probation Officer, 13.5/CPE-4, Juvenile Court, Probation Services, 1/24/86. (Calendar Item No. 16) (5)

Action: Over to the meeting of March 10, 1986.

Lemuel S. Jackson, 9163 Transit Operator, 257/E-116, Public Utilities Commission, San Francisco Municipal Railway, 8/19/85. (Calendar Item No. 21) (2)

September 16, 1985: Off calendar at the request of the Public

Utilities Commission.

October 21, 1985: Off calendar at the request of the

Transport Workers Union. Mr. Jackson or his representative to contact the Assistant Secretary when prepared to proceed.

Ineligible for any future employment with the City and County pending final resolution of this matter by the Civil

Service Commission.

December 16, 1985: Over to the meeting of January 10, 1986 by

Commission action.

January 10, 1986: Over to the meeting of February 18, 1986 at

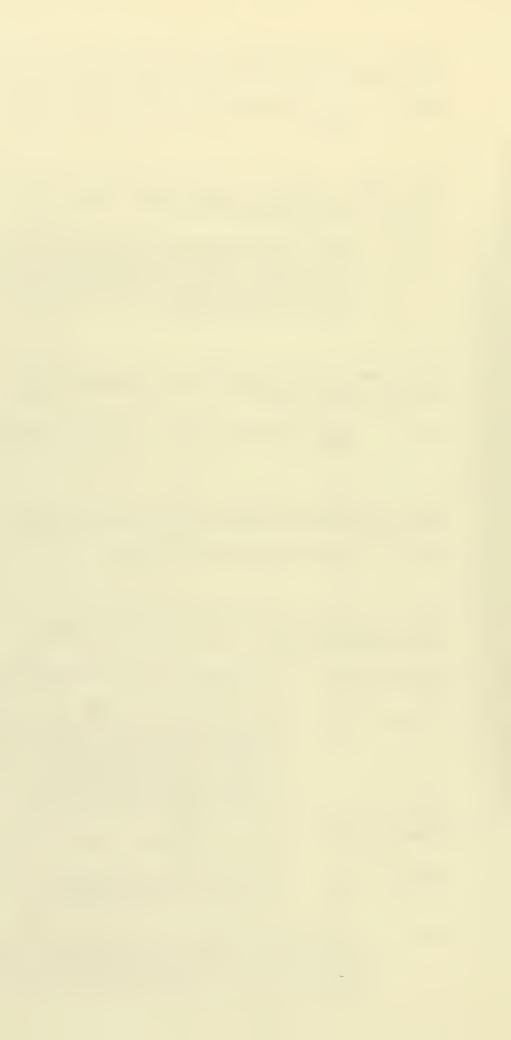
the request of the Public Utilities

Commission.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of two (2) year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.



Alfreda A. Lee, 8108 Senior Legal Process Clerk, 32/CPE-1, County Clerk, 10/2/85. (Calendar Item No. 27) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of five (5) year's work experience outside the City and County service. Not to be employed again by the County Clerk.

Salomon Marin, 9131 Station Agent, 35/CPE-1, Public Utilities Commission, San Francisco Municipal Railway, 1/22/86. (Calendar Item No. 28) (7)

Action:

Over to the meeting of March 31, 1986 at Mr. Marin's

request.

John M. Murnin, Jr., 7355 Truck Driver, 80/E-2, Department of Public Works, Street Cleaning, 10/25/85. (Calendar Item No. 17) (4)

December 2, 1985:

Over to the meeting of December 16, 1985 at

Mr. Murnin's request.

December 16, 19885:

Over to the meeting of January 10, 1986 at

Mr. Murnin's request.

January 10, 1986:

Over to the meeting of February 18, 1986 at

Mr. Murnin's request.

Action:

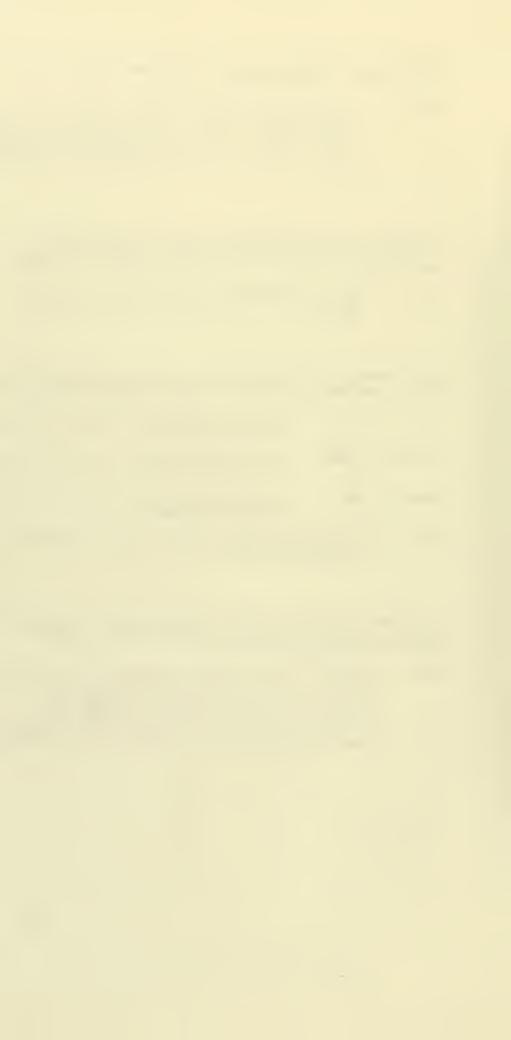
Over to the meeting of March 31, 1986 at the request of

Mr. Murnin's attorney.

Doris Tiran, 1708 Senior Telephone Operator, 8/CPE-11, Department of Public Health, San Francisco General Hospital Medical Center, (Calendar Item No. 24) (6) 11/16/85.

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO COUMENTS DEPT.

REGULAR MEETING - MARCH 10, 1986

HAR 1 9 1986

PART I - 2:00 P.M.

SAN FRANCISCO PUBLIC LIBRARY

Present: Commissioner Gloyd

Commissioner Lee

(Items Missed: 26 and 27) (Items Missed: Minutes, 5,

6, 7, 8, and 10)

Commissioner Munson

Commissioner Texidor del Portillo

Excused: Commissioner Powell

Commissioner Lee presided (except items 5, 6, 7, 8, 9, 10, and Minutes -

Commissioner Texidor del Portillo presided)

MINUTES: Regular Meeting of February 18, 1986.

Action: Approve.

ANNOUNCEMENTS

- The Commission announced that it had cancelled its meetings of March 17, 1986 and April 7, 1986 and would meet instead on March 31, 1986 at 2 P.M. in Room 2C (8asement) City Hall. The Commission will resume its regular meeting schedule on April 21, 1986.
- 2. The Commission announced that it had met in Executive Session with the City Attorney at 1 P.M. on March 10, 1986 in Room 154C City Hall under the State of California Government Code Section 54956.9 (a) to discuss pending litigation entitled Officers for Justice versus the Civil Service Commission, (United States District Court No. C73-0657 RFP) and the United States of America versus the City and County of San Francisco, (United States District Court No. C77-2884 RFP). Commissioners Gloyd, Munson, and Texidor del Portillo attending. Commissioners Lee and Powell absent. The Commission took the following action:

Approve the exploration by staff of the possibilities of streamlining the protest procedures for examinations in the uniformed ranks of the San Francisco Police Department (Vote of 3 to 0).

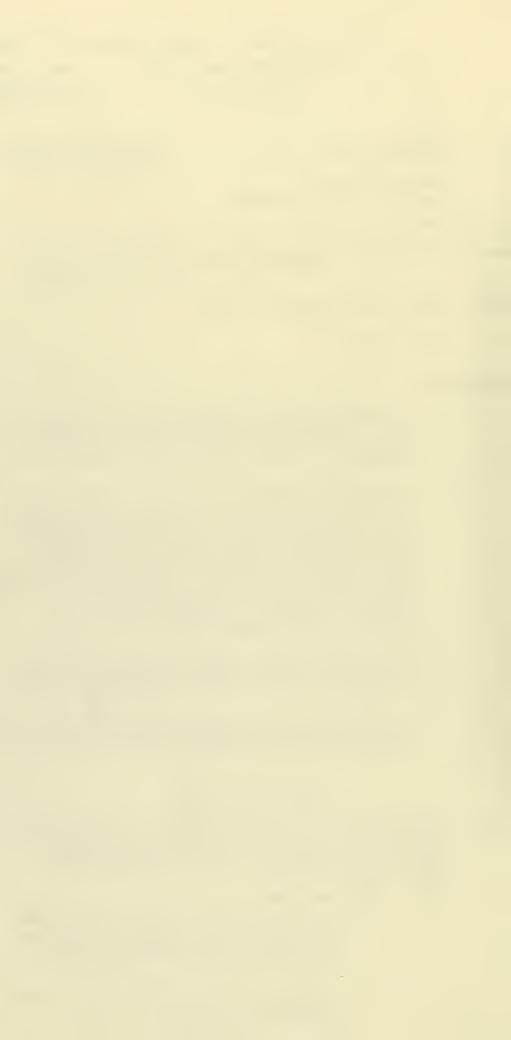
No action was taken on discussions related to the scoring and ranking in the examinations for Classes Q-35 Assistant Inspector and Q-50 Police Sergeant.

CLASSIFICATION MATTERS

1024-86 Classification of one new position authorized in the 1985-86 8udget for the San Francisco International Airport Police Bureau and amendments to specifications for classes in the Airport Police series. (Calendar Item No. 7)

Action: Adopt staff report.

- Establish a new classification of 9217 Deputy Chief, 8ureau of Airport Police (J,Z \$220982209); class specification as detailed in the staff report.
- Allocate one new position identified in the Budget as A716 Deputy Airport Chief of Police (J \$220982209) to the new class.



1024-86 (cont.)

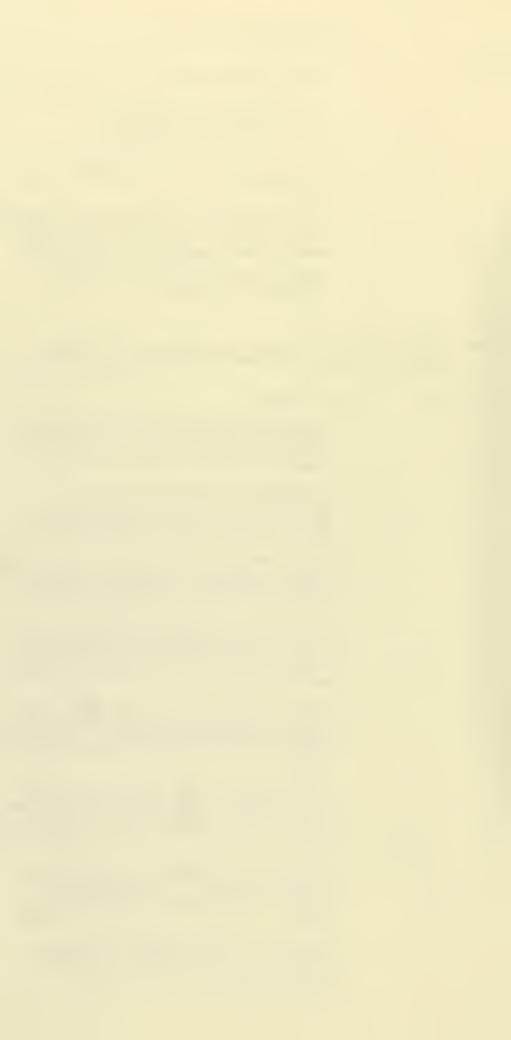
- 3. Amend the specifications for the following classes:
 - a. 9210 Airport Police Officer
 - b. 9211 Airport Police Sergeant
 - c. 9215 Airport Police Lieutenant
 - d. 9216 Airport Police Captain

(Draft class specifications as detailed in the staff report)

- 4. Retitle and amend the specification for Class 9218 Chief, Bureau of Airport Security to Class 9218 Chief, Bureau of Airport Police. Draft class specification as detailed in the staff report.
- Amend the Annual Salary Ordinance Section 27/99/00/30001 accordingly.
- 1029-86 Reorganization and classification of positions in the Workers'
 Compensation Division, San Francisco Employees Retirement System.
 (Calendar Item No. 8)

Action: Adopt staff report.

- Establish a new classification of 8141 Workers' Compensation Adjuster (J,Z Sch. 50.2 \$106781291); class specification as detailed in the staff report.
- Consolidate Class 8140 Retirement System Investigator to the new Class 8141 Workers' Compensation Adjuster when the action does not adversely affect permanent incumbents.
- Allocate seven positions authorized in the 1985-86 8udget as A620 Workers' Compensation Claims Adjuster (\$1067B1291) to the new classification 8141 Workers' Compensation Adjuster.
- 4. Amend and retitle class specification for Class 8165 Assistant Compensation Claims Supervisor to Class 8165 Workers' Compensation Supervisor I. Amended draft class specification as detailed in the staff report.
- Allocate six 8165 Assistant Compensation Claims Supervisor positions to the amended Class 8165 Workers' Compensation Supervisor I. The status of current permanent incumbents continues without change.
- 6. Amend and retitle class specification for Class 8166 Compensation Claims Supervisor to Class 8166 Workers' Compensation Supervisor II. Amended draft class specification as detailed in the staff report.
- Allocate one 8166 Compensation Claims Supervisor position to the amended Class 8166 Workers' Compensation Supervisor II. The status of the current permanent incumbent continues without change.
- Establish a new classification of 8167 Workers' Compensation Division Manager (J,Z Sch. 62.5 \$192782342); class specification as detailed in the staff report.



1029-86 (cont.)

- Allocate one position authorized in the 1985-86 8udget as A720 Division Manager, Workers' Compensation 8enefits (J \$192782342) to the new class of 8167 Workers' Compensation Division Manager.
- 10. Amend Annual Salary Ordinance Sections 44/02/00/01001, 44/02/00/08410 and 44/04/00/24601 administratively to reflect these actions.

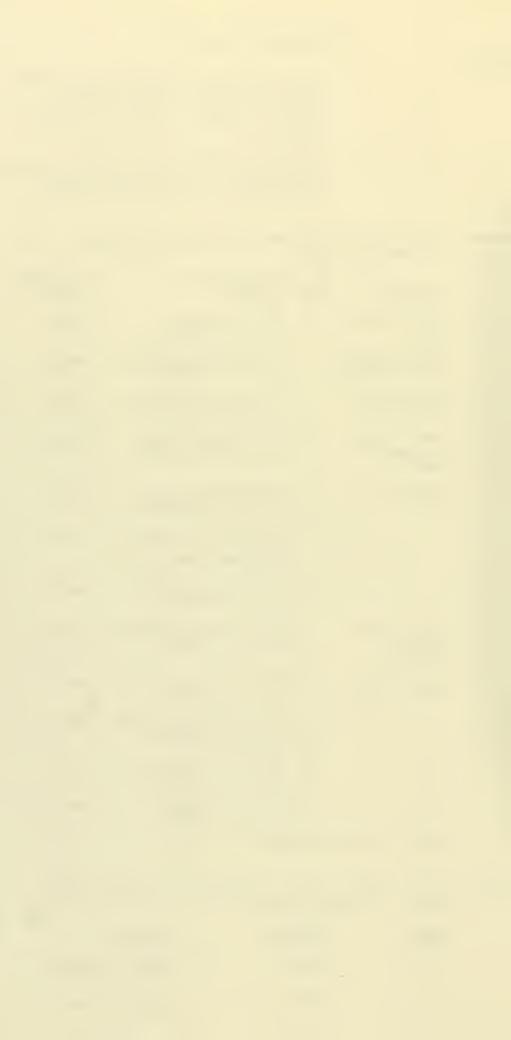
1036-86 Classification of positions in various City departments. (Calendar Item No. 5)

| <u>Department</u> | No. Pos. | 8udgeted Class and Rate | Recommended Class |
|---|-------------|--|----------------------|
| Recreation and Park | 1 | 1934 Storekeeper (Sch. 41.8 \$7178866) | Same |
| Public Utilities Commission/Water | 1 | 1450 Executive Secretary I (Sch. 44.1 \$8008966) | Same |
| Public Health Central Office | 1 | 1632 Senior Account Clerk (Sch. 41.9 \$7218870) | Same |
| Public Health S.F. General Hospital | 1 | 1270 Personnel Officer (Sch. 56.3 \$142981731) | Same |
| Public Works | 1 | 1873 Software Analyst (Sch. 56.5 \$144381748) | Same |
| | 1 | 1874 Senior Programmer Analyst (Sch. 53.5 \$124981513) | Same |
| | 3 | 1652 Senior Accountant (Sch. 47.3 \$92981125) | Same |
| Public Works/ Clean Water Program | 1 | 1450 Executive Secretary I (Sch. 44.1 \$8008966) | Same |
| S.F. Unified School District | 7 | 3593 Instructional Aide I (Sch. 32.2 \$4588552) | Same |
| | 666 | 3594 Instructional Aide II (Sch. 36.7 \$5658681) | Same |
| | 25 | 3596 School Security Aide (Sch. 36.7 \$5658681) | Same |
| | 2 | 8203 School Patrol Aide (Sch. 43.0 \$7588916) | Same |

Action: Adopt staff report.

1037-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUM8ER | DEPARTMENT | CONTRACTOR |
|-----------|------------|--|
| 414-85/86 | Airport | County of San Mateo, Director of Planning |
| 415-85/86 | Airport | O'8rien Kreitzberg & Assoc., Inc. |



| 1037-86 (cont.) | NUM8ER | DEPARTMENT | CONTRACTOR |
|--------------------|-----------|--------------------------------|--|
| | 416-85/86 | Civil Service Commission | Price Waterhouse |
| | 417-85/86 | Public Health | Education Programs Assoc., Inc. |
| | 418-85/86 | Public Health | Efficient Medical Transportation |
| | 419-85/86 | Public Health | Support Services for Elders |
| | 420-85/86 | Public Health | University of California, S.F. |
| | 421-85/86 | Public Works | U.C. Cooperative Extension |
| | 422-85/86 | Public Works | 8renda Herbert & Associates |
| | 423-85/86 | Public Works | Technical Roof Services, Inc. |
| | 424-85/86 | Public Works | Hydroconsult Engineers |
| | 425-85/86 | Recreation and Park | Ella Jenkins |
| | 426-85/86 | Sheriff | Allen Breed |
| | 427-85/86 | Social Services | Zellerbach Family Fund |
| | 428-85/86 | Public Utilities Commission | Booz, Allen & Hamilton |
| | 429-85/86 | Public Utilities Commission | Smith, Goerss & Ferneborg, Inc. |
| | 430-85/86 | Public Utilities Commission | Network Database, Inc. |
| | 431-85/86 | Public Utilities Commission | Infomanage, Inc. |
| | 432-85/86 | Public Utilities Commission | A. Lee Knight |
| | 433-85/86 | City Planning | Center for Environmental Design and Research of the University of California |
| | | dopt staff report; notify the | he offices of the Controller |

and the Purchaser.

1040-86 Request from the Department of Public Health to use a class in the Staff Assistant, Special Project series as a Toxic Control Program Manager. (Calendar Item No. 9)

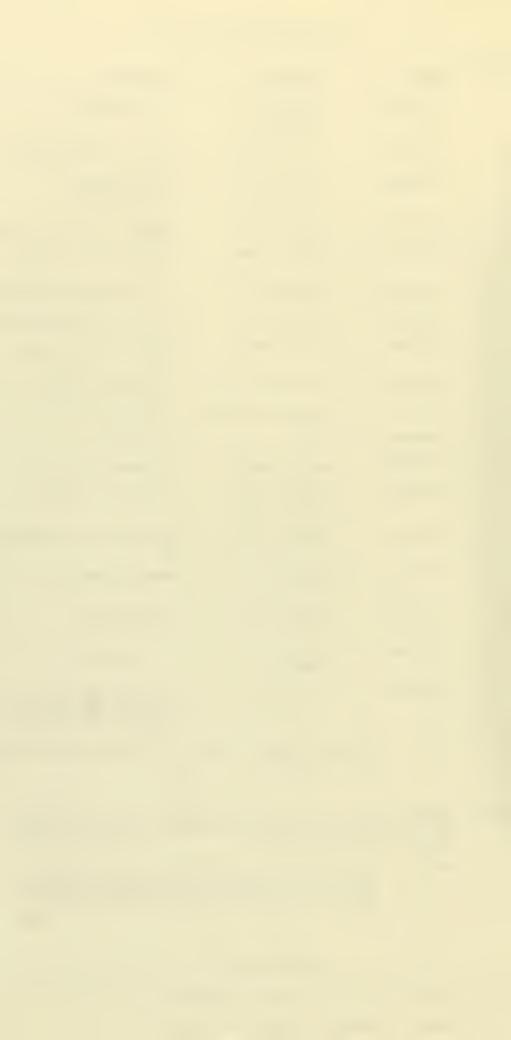
Action: Adopt staff report. Approve use of Class 9748 Staff
Assistant VIII, Special Project (\$2050 8W) to employ a
Toxic Control Program Manager, Department of Public
Health for a period of one year.

COMPENSATION MATTERS

2042-86 Reconsideration of staff's denial of requests from the United Public Employees Local 790. (Calendar Item No. 23)

Action: Adopt staff report; deny requests.

-4-



COMPENSATION MATTERS (cont.)

Reconsideration of staff's denial of request on behalf of certain 2045-86 classes in the Human Rights Commission. (Calendar Item No. 21)

> Action: Adopt staff report; deny request.

Salary adjustments and amendments to administrative provisions 2050-86 arising out of the Salary Standardization process for 1986-87. (Calendar Item No. 16)

> Adopt staff report; approve recommendations as indicated; forward to the 8oard of Supervisors. Action:

Reconsideration of staff's denial of requests from SEIU Hospital and Institutional Workers Union Local 250. (Calendar Item No. 22) 2053-86

> Action: Adopt staff report; deny requests.

Reconsideration of staff's denial of request on behalf of Class 9252 2054-86 Airport Maintenance Superintendent. (Calendar Item No. 20)

Adopt staff report; deny request.

Reconsideration of staff's denial of request on behalf of Class 8116 2055-86 Legislative Calendar Clerk. (Calendar Item No. 17)

> Off calendar. Action:

Reconsideration of staff's denial of request on behalf of Class 9207 2057-86 Airport Property Specialist II. (Calendar Item No. 19)

> Adopt staff report; deny request. Action:

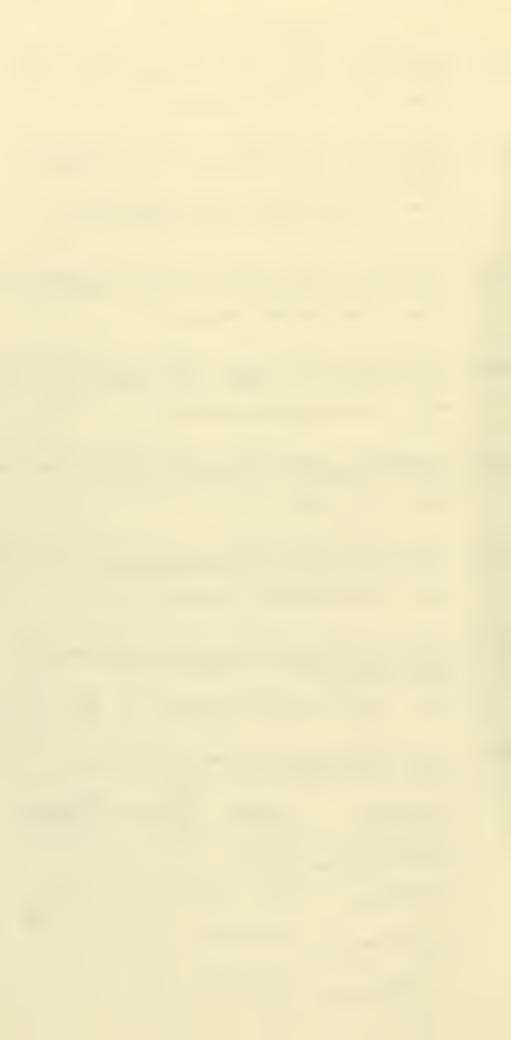
Reconsideration of staff's denial of requests from the Management 2058-86 Assistant Unit of United Public Employees Local 790.

(Calendar Item No. 24)

Adopt staff report; deny requests. Action:

Request for appointment above the entrance rate for various employees. (Calendar Item No. 6) 2059-86

| NAME AND CLASS | DEPARTMENT | STEP REQUESTED | STEP RECOMMENDED |
|--|----------------------|-------------------|---------------------|
| Bunyan Johnson 8146 District Attorney's Investigator | District Attorney | 4 | 4 |
| Susan Keller 1446 Secretary II | Fire | 5 | 5 |
| Rod Auyang 1244 Senior Personnel Analyst | Public Health | 4 | 4 |
| All Employees 2112 Medical Records Technician | Public Health | 3 | 3 |



COMPENSATION MATTERS (cont.)

| 2 | 0 | 5 | 9 | - | 8 | 6 |
|---|---|---|---|----|---|---|
| 1 | r | ი | n | ŧ. | | ١ |

| NAME AND CLASS | DEPARTMENT | STEP REQUESTED | STEP RECOMMENDED |
|---|--|-------------------|---------------------|
| All Employees 2556 Physical Therapist | Public Health | 3 | 3 |
| | Public Utilitie Commission visor | s 5 | 5 |
| Augustina 8allestrasse 1424 Clerk Typist | Public Library | 4 | 4 |
| Lilian Quan 1446 Secretary II | Fire | 5 | 5 |
| Gladys Jones 2324 Nursing Supervisor | Public Health | 5 | 5 |
| Sherri Smith 2538 Audiometrist | Public Health | 5 | 5 |
| Audie Aaron 2708 Custodian | S.F. Unified School District | 5 | 5 |
| | | | |

Action: Adopt staff report.

2060-86 Salary Standardization, 1986-87, inclusion of private sector salary data and latest public sector data: final benchmark salary recommendations. (Calendar Item No. 15)

Action: Adopt staff report; forward to the 8oard of Supervisors.

2061-86 Reconsideration of staff's denial of request on behalf of Airport Police Officers. (Calendar Item No. 18)

Action: Adopt staff report; deny request.

2062-86 Reconsideration of staff's denial of requests for larger differentials among the Code Enforcement series of classifications. (Calendar Item No. 25)

Action: Grant internal adjustment of .5 steps (2 1/2%) to the supervising classes in the Code Enforcement series of classes. The following classes are affected:

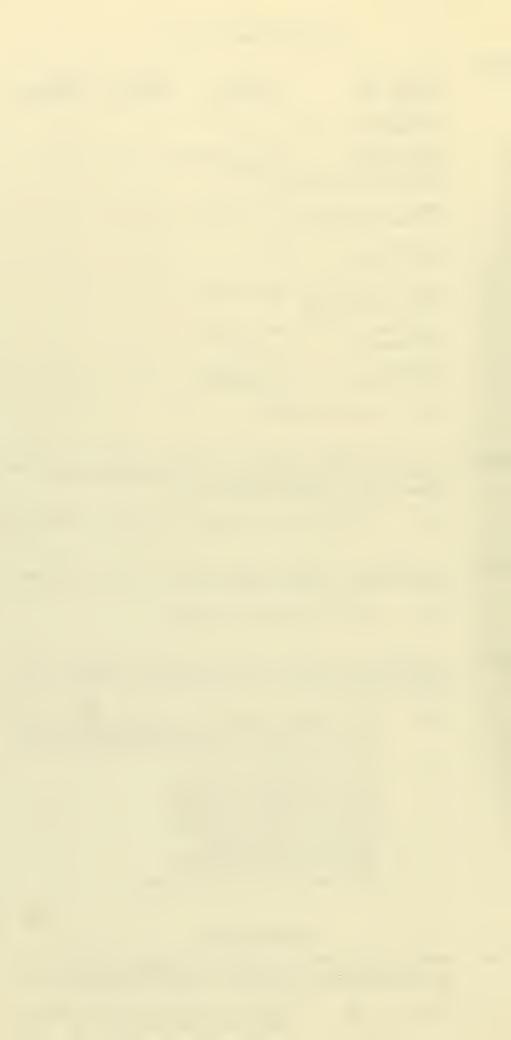
6238 Senior Boiler Inspector 6244 Chief Plumbing Inspector 6249 Senior Electrical Inspector 6250 Chief Electrical Inspector 6272 Senior Housing Inspector 6274 Chief Housing Inspector 6333 Senior Building Inspector 6334 Chief Building Inspector

6336 Property Rehabilitation Manager

EXAMINATION MATTERS

3010-86 Appeal of staff's denial of protests regarding Qualification Appraisal examinations for Classes 7340 Maintenance Controller and 7241 Senior Maintenance Controller. (Calendar Item No. 32)

February 18, 1986: Over to the meeting of March 10, 1986 at the request of the appellant.



EXAMINATION MATTERS (cont.)

3010-86

(cont.) Action: Over to the meeting of March 31, 1986 to permit

consultation between staff and the appellants. Special Order of Business at 2 P.M.

Appeal of staff's denial of protests of the oral examination for 3019-86 Class 2946 Senior Eligibility Worker Supervisor. (Calendar Item No. 31)

February 3, 1986:

Over to the meeting of March 10, 1986 at

the request of the appellants.

Over to the meeting of March 31, 1986 at the request of

Local 535.

Appeal of staff's denial of protests filed during the posting of the 3040-86 tentative eligible list and review of the oral appraisal interview scores for the positions Q-50 Police Sergeant and Q-35 Assistant Inspector. (Calendar Item No. 26)

February 18, 1986:

1. Deny appeal of James 8lanson.

All other appeals over to the meeting

of March 10, 1986.

Action: Adopt staff report; deny appeals.

Request for permission to conduct the examination for Class 1446 3052-86 Secretary II examination on a promotive basis. (Calendar Item No. 11)

> February 18, 1986: Over to the meeting of March 10, 1986.

Off calendar at the request of staff. Action:

Appeal of staff's denial of protests filed during the posting of the tentative eligible list and review of the oral appraisal interview 3062-86 scores for the positions Q-50 Police Sergeant and Q-35 Assistant (Calendar Item No. 27) Inspector.

> Adopt staff report: denv appeals. Action:

3065-86 Appeal of staff's decision in the Administrative Analyst/Management Assistant series of examinations. (Calendar Item No. 35)

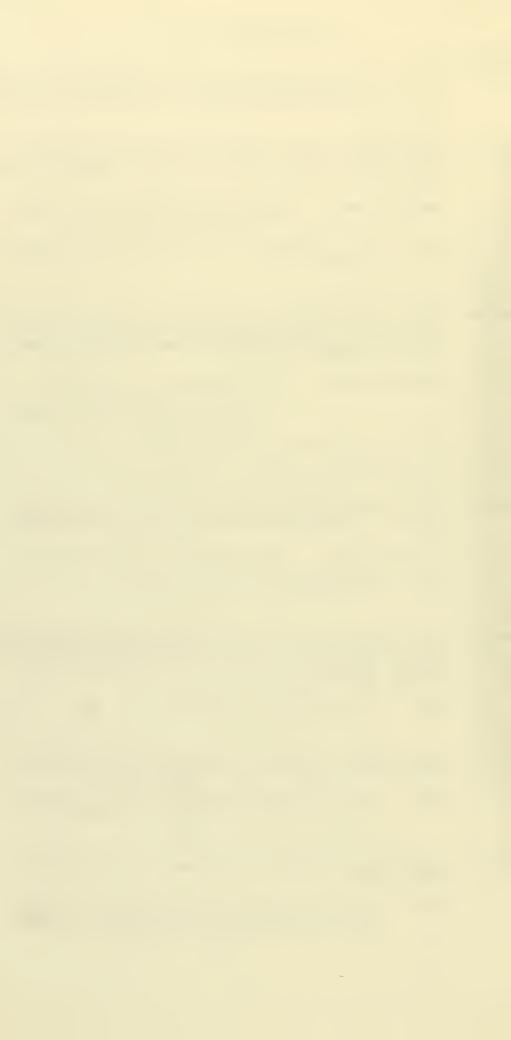
> Action: Over to the meeting of March 31, 1986 due to lack of a

quorum. Special Order of Business at 5:30 P.M.

Special Report - employment of Ronald Sampson in Class 2736 Porter. 3068-86 (Calendar Item No. 33)

> Adopt staff report; remove name from the eligible list Action:

for Class 2736 Porter, (List E-55). Not to be employed again by the Department of Public Health.



EXAMINATION MATTERS (cont.)

Special Report - employment of Elmer James Williams in Class 2760 3069-86 Laundry Worker. (Calendar Item No. 34)

Over to the meeting of March 31, 1986 due to lack of a

quorum. Special Order of Business at 2 P.M.

Appeal of rejection for Class Q-2 Police Officer by Robert Tayac. 3472-85 (Calendar Item No. 29)

> December 16, 1985: Over to the meeting of January 10, 1986 at

the request of Mr. Tayac's attorney.

January 10, 1986: Over to the meeting of February 3, 1986 at

the request of Mr. Tayac's attorney.

February 3, 1986: Over to the meeting of March 10, 1986 at

the request of Mr. Tayac's attorney.

Over to the meeting of March 31, 1986 at the request of Mr. Tayac's attorney. (Special Order of Business at 2 Action:

P.M.)

Appeal of rejection for Class Q-2 Police Officer by Gary K. Fung. 3478-85 (Calendar Item No. 28)

> Over to the meeting of February 18, 1986. February 3. 1986:

Mr. Fung to be renotified.

February 18, 1986: Over to the meeting of March 10, 1986 at

Mr. Fung's request.

Action: Over to the meeting of March 31, 1986 due to lack of a

quorum. Special Order of Business at 2 P.M.

Appeal of rejection for Class 8304 Deputy Sheriff by Robert Tayac. (Calendar Item No. 30) 3538-86

> Action: Off calendar at the request of Mr. Tayac's attorney.

IN-SERVICE MATTERS

Appeal by the San Francisco Interns and Residents Association of 4128-86 dismissal of unfair labor relations practice claim. (Calendar Item No. 37)

> February 18, 1986: Over to the meeting of March 10, 1986.

Over to the meeting of April 21, 1986 at the request of Action:

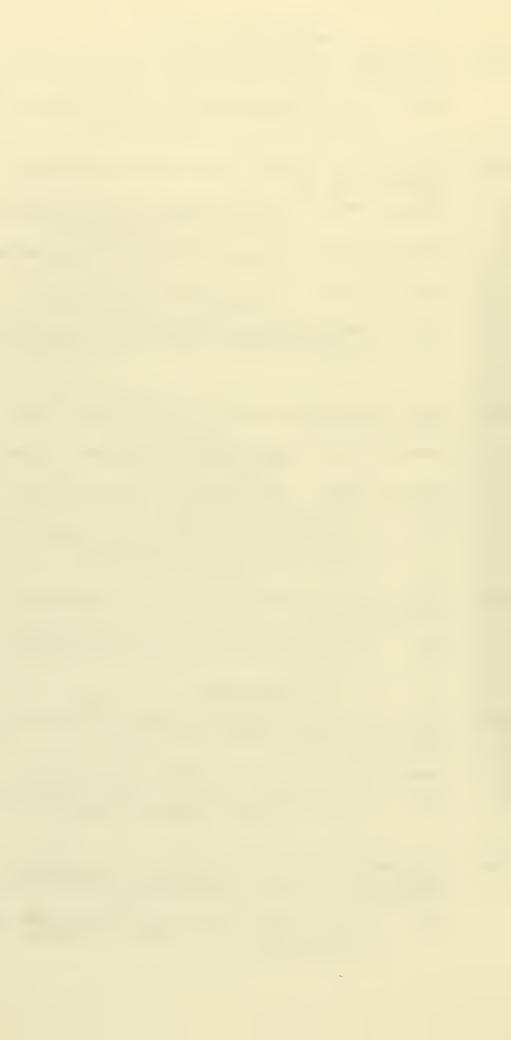
San Francisco Interns and Residents Association.

Charter amendment (Second Draft) amending Section 8.343 relating to Disciplinary Procedures for Uniformed Members of the Fire and Police 4160-86 Departments. File No. 499-85. (Calendar Item No. 10)

> Adopt staff report; notify the Board of Supervisors that Action:

the Civil Service Commission endorses this proposed

Charter amendment.



IN-SERVICE MATTERS (cont.)

4890-85 Update on 8ilingual Needs Survey at San Francisco General Hospital Medical Center. (Calendar Item No. 14)

Action: Over to the meeting of April 21, 1986.

4970-85 Addendum to Civil Service Commission's Affirmative Action Plan to increase representation of women in non-traditional employment within City and County of San Francisco. (Calendar Item No. 36)

November 18, 1985: Over to the meeting of December 2, 1985 at

the request of staff.

December 2, 1985: Over to the meeting of December 16, 1985 at

the request of staff.

December 16, 1985: Over to the meeting of February 3, 1986 at

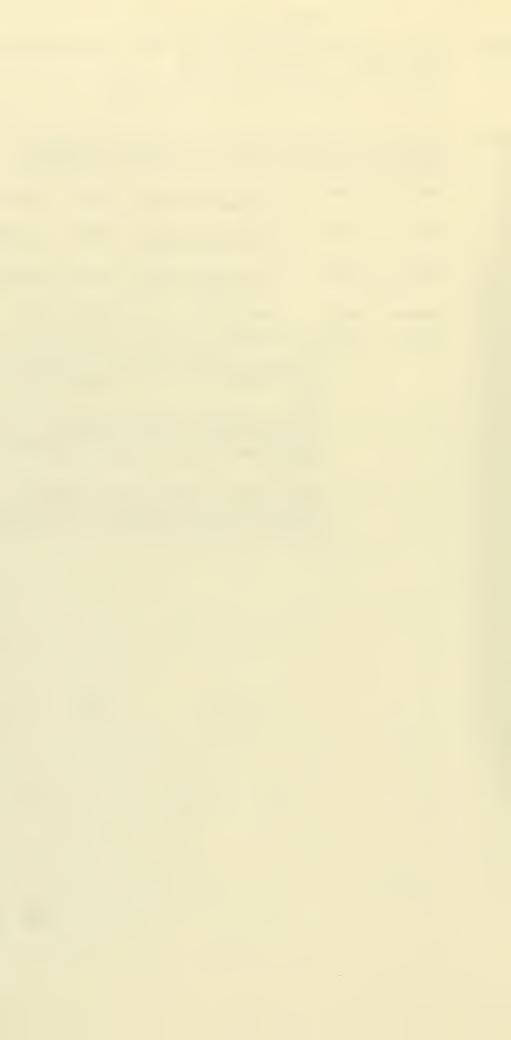
the request of staff.

February 3, 1986: Over to the meeting of March 10, 1986.

Action: Adopt staff report with the following stipulations:

 A progress report on this item to be presented to to the Commission at the first meeting of June, 1986.

- The General Manager, Personnel to advise department heads to incorporate this program into the Management-by-Objectives goals of their agencies.
- The Civil Service Commission Equal Employment Opportunity Unit to develop an outreach and recruitment program for this plan with a training component on sexual harassment.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - MARCH 10, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

- Termination of Limited Tenure Appointment 1.
- Termination of Temporary Appointment 2.
- 3. Appeal of Automatic Resignation
- Termination of Probationary Appointment (entrance) 4. Termination of Probationary Appointment (promotive) 5.
- 6. Resignation - Services Unsatisfactory
- Dismissal of Permanent Employee 7.

John Anderson, 2708 Custodian, 57/E-3, Airports Commission, Custodial Division, 2/13/86. (Calendar Item No. 46) (4)

Dismiss from the Service. Cancel all current Action:

examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Airports Commission.

Carl Augustine, 2736 Porter, 7/E-52, Department of Public Health, San Francisco General Hospital Medical Center, 2/3/86. (Calendar Item No. 54) (7)

Action: Over to the meeting of March 31, 1986.

Antoniette Bailey, 1424 Clerk Typist, 14/CPE-2, Department of Social Services, 2/3/86. (Calendar Item No. 51) (6)

Action: Approve. Cancel all current examination and eligibility

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Social Services.

Ted Bender, 2760 Laundry Worker, 57/E-3, Department of Public Health, Laguna Honda Hospital, 2/6/86. (Calendar Item No. 48) (4)

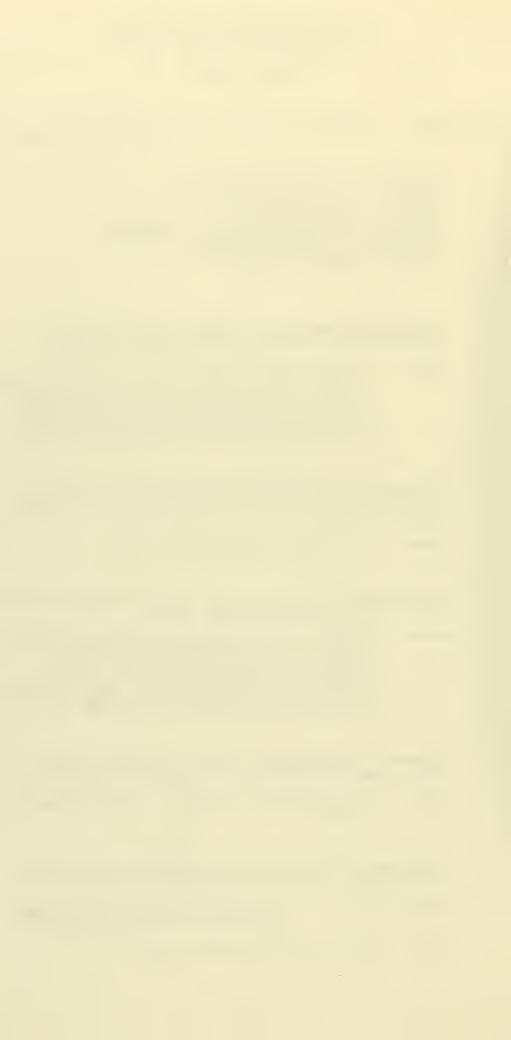
Action: Over to the meeting of March 31, 1986 at the request of Local 250.

John F. Cope, 7342 Locksmith, 13/E-6, Department of Public Works, 8uilding Repair, 12/13/85. (Calendar Item No. 45) (4)

Over to the meeting of March 10, 1986 at February 3, 1986:

the request of Mr. Cope's attorney.

Over to the meeting of March 31, 1986. Action:



Mildred M. deFletes, 1424 Clerk Typist, 7/CPE-153, Department of Public Works, Building Inspection, 1/17/86. (Calendar Item No. 44) (4)

February 18, 1986: Over to the meeting of March 10, 1986 at

Ms. deFletes' request.

Action: Return name to list. Not to be employed again by the

Department of Public Works.

Thomas Faure, 2580 Coroner's Investigator, 1/E-5, Medical Examiner, Coroner, 1/10/86. (Calendar Item No. 42) (4)

February 18, 1986: Over to the meeting of March 10, 1986 at

Mr. Faure's request.

Action: Over to the meeting of March 31, 1986 due to lack of a

quorum.

Ike Felzer, 6331 Building Inspector, 16/E-9, Department of Public Works, Building Inspection, 2/5/86. (Calendar Item No. 43) (4)

February 18, 1986: Over to the meeting of March 10, 1986 at

Mr. Felzer's request.

Action: Dismiss from the Service. Cancel all current

examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public

Works.

Raymond C. Hearne, 8440 Probation Officer, 13.5/CPE-4, Juvenile Court, Probation Services, 1/24/86. (Calendar Item No. 39) (1)

February 18, 1986: Over to the meeting of March 10, 1986.

Action: Approve. Return name to list. The appointing officer

agrees to appoint Mr. Hearne to the next vacancy at the

Juvenile Court.

William D. Hulburt, 7409 Electrical Transit Service Worker, 47/ ϵ -6, Public Utilities Commission, San Francisco Municipal Railway, 2/7/86. (Calendar Item No. 55) (7)

Action: Over to the meeting of March 31, 1986.

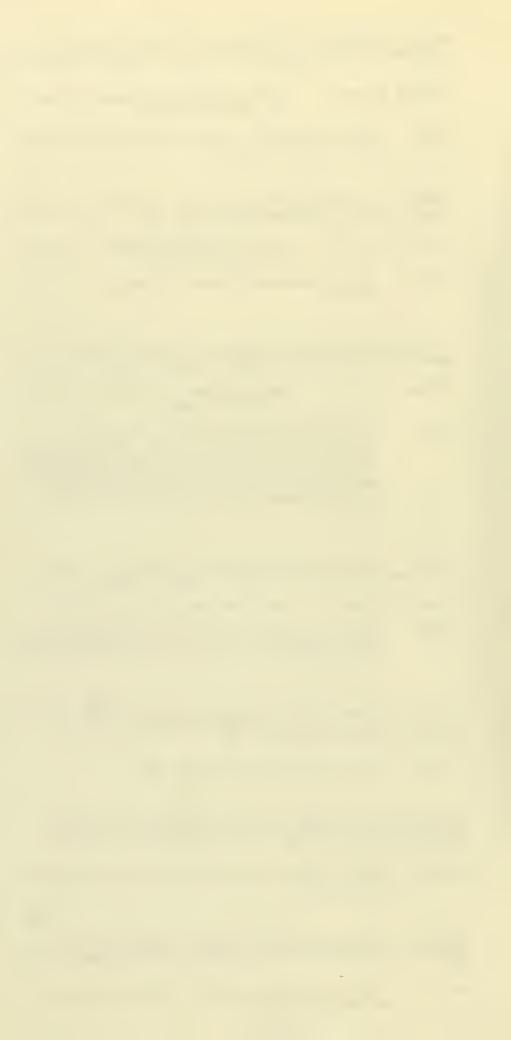
Kevin Kaywood, 1920 Inventory Clerk, LT, Department of Public Health, San Francisco General Hospital Medical Center, 1/15/86. (Calendar Item No. 49) (6)

Action: Approve. Not to be employed again by the Department of Public Health.

Michael T. Kenny, Q-2 Police Officer, 9/E-94, San Francisco Police Department, Vice Crimes Division, 1/23/86. (Calendar Item No. 50) (6)

Action: Over to the meeting of April 21, 1986 at the request of

Mr. Kenny's attorney.



Elena Orozco, 2320 Registered Nurse, 7/E-24, Department of Public Health, Laguna Honda Hospital, 2/21/86. (Calendar Item No. 53)

Off calendar at the request of Ms. Orozco's attorney. Action:

Miles Reiff, 8202 Security Guard, 58/E-5, San Francisco War Memorial and Performing Arts Center, 2/1/86. (Calendar Item No. 52) (6)

Approve. Cancel all current examination and eligibility Action: Future employment subject to review and

approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the War Memorial.

Mark Resnick, 2930 Psychiatric Social Worker, 3/E-37, Department of Public Health, Community Mental Health Programs, 12/30/85. (Calendar Item No. 41) (3)

Over to the meeting of March 10, 1986 at February 3, 1986:

Mr. Resnick's request.

Off calendar at the request of the department. Action:

Mary Richardson, 2302 Orderly, LT, Department of Public Health, Laguna Honda Hospital, 1/10/86. (Calendar Item No. 40) (1)

February 3, 1986: Over to the meeting of March 10, 1986 at

the request of Ms. Richardson's

representative.

Over to the meeting of March 31, 1986 due to lack of a Action:

quorum.

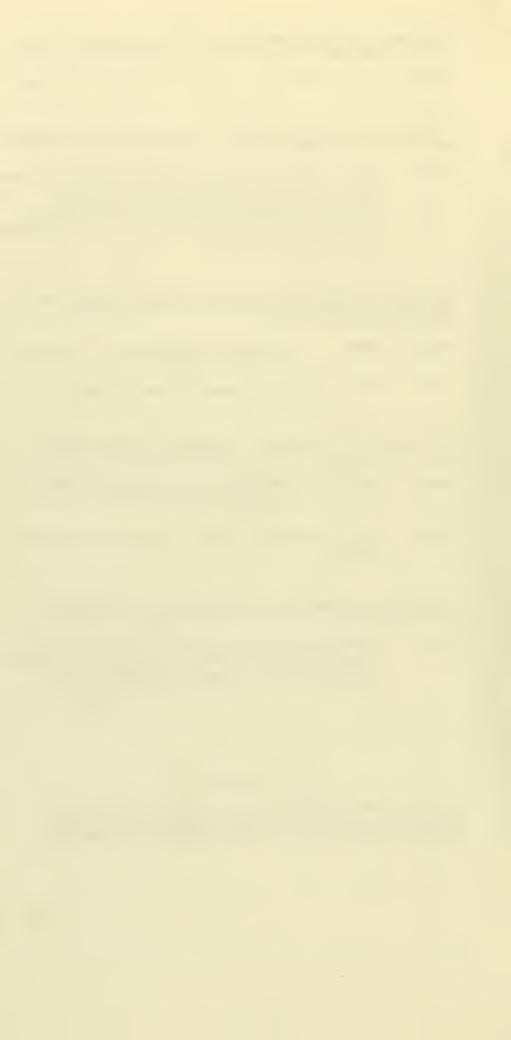
Donna Terry, 2302 Orderly, 17/E-316, Department of Public Health, Laguna Honda Hospital, 2/6/86. (Calendar Item No. 47) (4)

Return name to list under waiver until this waiver is Action:

removed by the General Manager, Personnel after evidence is presented of one (1) year of satisfactory work experience in or out of the City and County Service.

<u>ADJOURNMENT</u>

This meeting was adjourned in memory of Wilma Johnson who was employed by the Civil Service Commission from May 23, 1980 to September 30, 1984 as a Class 1233 Affirmative Action Specialist.



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CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - MARCH 31, 1986

PART I - 2:00 P.M.

Present:

13,80

Commissioner Gloyd

Commissioner Lee

Commission Texidor del Portillo

DOCUMENTS DEPT.

Excused:

Commissioner Munson

Commissioner Powell

-R 17 1986

SAN FRANCISCO PUBLIC LIBRARY

Commissioner Lee presided

MINUTES:

Regular Meeting of March 10, 1986.

Action:

Approve as amended to incorporate the additional language of "for supervisors, co-workers and other personnel" to Item No. 3 of the action on Item No. 36

(File No. 4970-85).

ANNOUNCEMENTS:

The next Civil Service Commission meeting will be held on

Monday, April 21, 1986 in Room 282 City Hall.

CLASSIFICATION MATTERS

1055-86

Survey of two positions at the Port of San Francisco. (Calendar

Item No. 6).

Action:

457-B5/86

Over to the meeting of April 21, 1986 at the request of

CONTRACTOR

O'Brien-Kreitzberg

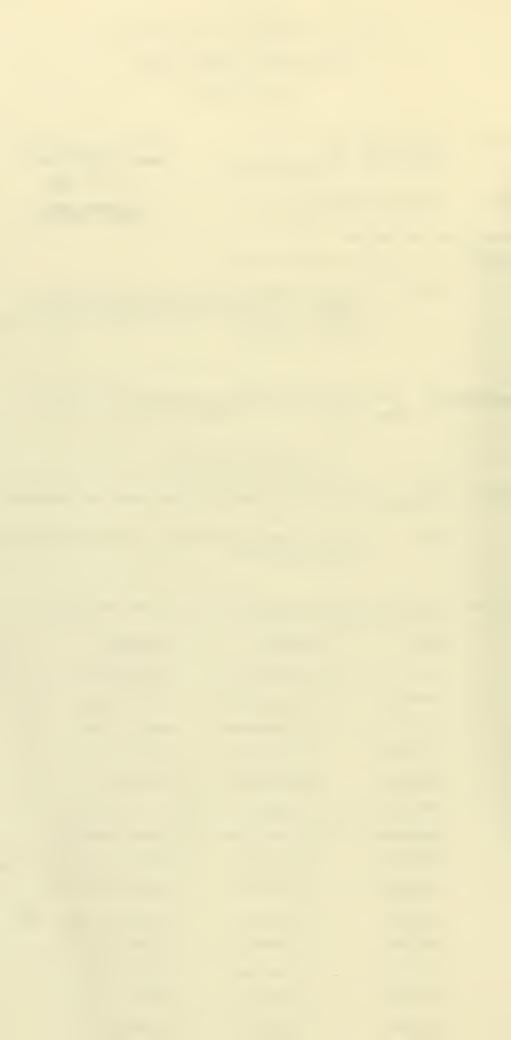
the Port Commission.

1056-86

Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUM8ER | DEPAR | RTMENT | CONTRACTOR |
|-----------|-------|------------|----------------------------|
| 443-85/86 | Arts | Commission | Pegan Brooke |
| 444-85/86 | Arts | Commission | Viola Frey |
| 445-85/86 | Arts | Commission | Natalie Alper |
| 446-B5/86 | Arts | Commission | 8luepeter Inc. |
| 447-85/86 | Arts | Commission | Tony Berlant |
| 448-B5/86 | Arts | Commission | Janis Provisor |
| 449-85/86 | Arts | Commission | Yvonne Jacquette |
| 450-B5/86 | City | Attorney | Wagner, Hohns, Inglis, Inc |
| 451-85/B6 | City | Attorney | O'Brien-Kreitzberg |
| 452-85/86 | City | Attorney | O'8rien-Kreitzberg |
| 453-85/86 | City | Attorney | O'Brien-Kreitzberg |
| 454-B5/86 | City | Attorney | O'Brien-Kreitzberg |
| 455-B5/B6 | City | Attorney | O'Brien-Kreitzberg |
| 456-85/86 | City | Attorney | O'Brien-Kreitzberg |
| | | | |

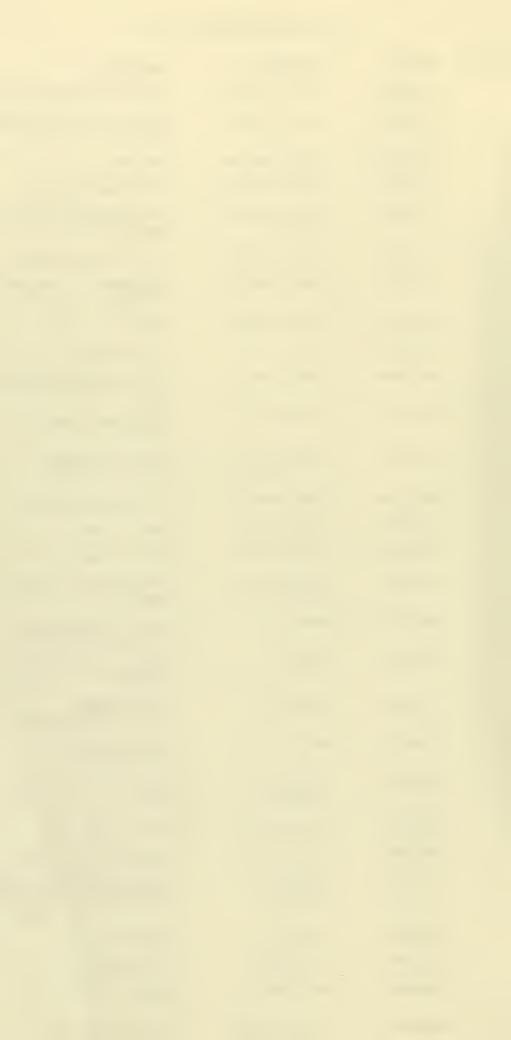
City Attorney



CLASSIFICATION MATTERS (Cont.)

| 1056-86 (Cont.) | NUM8ER | DEPARTMENT | CONTRACTOR |
|--------------------|-----------|--------------------------------|--|
| | 458-85/86 | Social Services | Golden Gate Regional Center |
| | 459-85/86 | Social Services | Geneva Social Development Center |
| | 460-85/86 | Social Services | SF/SPCA |
| | 461-85/86 | Social Services | Glide Memorial Church |
| | 462-85/86 | Social Services | Conard House-San Francisco Support Services |
| | 463-85/86 | Social Services | Catholic Social Service |
| | 464-85/86 | Social Services | Association for Retarded Citizens |
| | 465-85/86 | Social Services | JACKIE |
| | 466-85/86 | CAO | Eric Hasseltine |
| | 467-85/86 | Public Works | Chin & Hensolt, Engineeers, Inc. |
| | 468-85/86 | Public Works | Orrick, Herrington & Sutcliff |
| | 469-85/86 | Public Works | Mayhew & Thiederman, Architects, Inc. |
| | 470-85/86 | Public Works | Dr. David Jenkins, Inc. |
| | 471-85/86 | Public Works | Henry L. Chapot |
| | 472-85/86 | Public Works | Henry L. Chapot |
| | 473-85/86 | Public Utilities Commission | California Public Health Foundation |
| | 474-85/86 | Police | Ronald L. Suttles dba Tri-County Extradition |
| | 475-85/86 | Airports | Kennedy, Jenks, Chilton Engineers |
| | 476-85/86 | Airports | Law Enforcement Psychological Services, Inc |
| | 477-85/86 | Port | Port Technologies International |
| | 478-85/86 | Civil Service Commission | Sacramento Public Affairs Center |
| | 479-85/86 | Public Health | Hlendon Chubb, Ph.D. |
| | 480-85/86 | Public Health | International Institute |
| | 481-85/86 | Human Rights Commission | Stanford Mid Peninsula Urban Coalition-Operation Sentinel |
| | 482-85/86 | Controller | D8MS, Inc. |
| | 483-85/86 | Public Works | Training Works |
| | 484-85/86 | Public Works | Technical Roof Services, Inc. |
| | 485-85/86 | Public Utilities Commission | Rudolph Metzner, Water Resource Associates |

-2-



CLASSIFICATION MATTERS (Cont.)

| 1056-86 | | | |
|---------|-----------|-------------------------------------|---|
| (Cont.) | NUM8ER . | DEPARTMENT | CONTRACTOR |
| | 486-85/86 | Public Utilities Commission/MUNI | Lawrence Lum |
| | 487-85/86 | Public Health | Regents of the University of California |
| | 488-85/86 | Public Health | University of California |
| | 489-85/86 | Public Health | Integrated Clinical Data |
| | 490-85/86 | Public Health | Arthur Young |
| | 491-85/86 | Civil Service Commission | Management and Personnel Systems, Inc. |
| | 492-85/86 | Social Services | Children's Home Society |
| | 493-85/86 | Public Works | Lewis Lillian |
| | | | |

- Action:
- Contract No. 475-85/86 over to the meeting of April 21, 1986 a the request of the Airports Commission.
- 2. Contract No. 461-85/86 over to the meeting of April 21, 1986 by Commission action.
- Adopt staff report on all other contracts; notify the offices of the Controller and the Purchaser.

1063-86 Review of requests for approval of proposed personal services contracts ("Short-Doyle" Type). (Calendar Item No. 5)

Action: Adopt staff report; notify the offices of the Controller and the Purchaser.

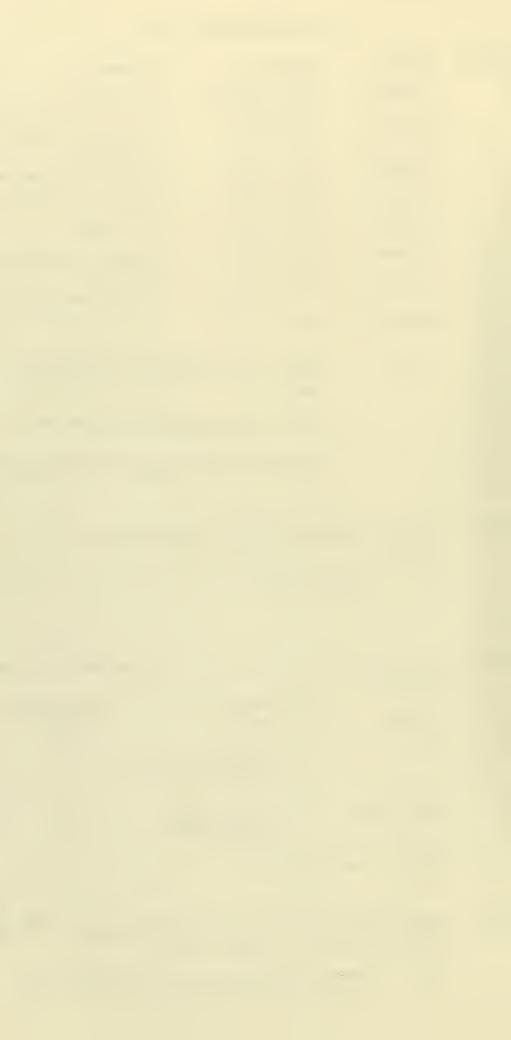
1064-86 Classification of positions in various City Departments. (Calendar Item No. 7)

| Department | No. Pos. | 8udgeted Class and Rate | Recommended Class |
|--------------|-------------|---|----------------------|
| Fire | 1 | 8165 Worker's Compensation Supervisor I (Sch.55.1 \$134981634) | SAME |
| Public Works | 1 | 1875 Sr. Software Analyst (Sch. 58.5 \$158881927) | SAME |

Action: Adopt staff report.

1065-86 Request from the Department of Public Health to use a class in the Staff Assistant, Special Project series as an Epidemiologist in the Aids Control Program. (Calendar Item No.8)

Action: Adopt staff report; approve use of Class 9742 Staff Assistant V, Special Project (\$14048W) to employ an Epidemiologist for a one year period.



COMPENSATION MATTERS

Request for appointment above the entrance rate for various 2071-86 employees. (Calendar Item No. 9)

| NAME AND CLASS | DEPARTMENT | STEP REQUESTED | STEP RECOMMENDED |
|---|--------------------------------|-------------------|---------------------|
| Phillip Sowa 1164 Administrator | Public Health | 5 | 5 |
| Melanie Austin 2320 Registered Nurse | Public Health | 5 | 5 |
| Diana Buchbinder 1242 Personnel Analyst | Public Utilities Commission | s 5 | 5 |
| Rosita Julie Gonzalez 1242 Personnel Analyst | Civil Service Commission | 5 | 5 |
| Freddie L. Neal 1938 Asst. Stores & Equip. Supervisor | Purchasing | 3 | 3 |
| Gladys Jones 2324 Nursing Supervisor | Public Health | 5 | 5 |

Action: 1. Request related to Gladys Jones - Off Calendar.

> 2. Adopt staff report on the remaining requests.

2073-86 Request for Supervisory Differential Adjustments as provided by Section IV.F of the Salary Standardization Ordinance. (Calendar Item No. 10)

> Action: Adopt staff report. Approve Supervisory Differential

Adjustments; notify the departments accordingly.

EXAMINATION MATTERS

3010-86 Appeal of staff's denial of protests regarding Qualification Appraisal examinations for Classes 7340 Maintenance Controller and 7241 Senior Maintenance Controller. (Calendar Iten No. 15)

> March 10, 1986: Over to the meeting of March 31, 1986 to permit consultation between staff and the appellants. Special Order of Business at

2 P.M.

Adopt staff report; deny protest.

3019-86 Appeal of staff's denial of protests of the oral examination for Class 2946 Senior Eligibility Worker Supervisor. (Calendar Iten No. 18)

> February 3, 1986: Over to the meeting of March 10, 1986 at

> > the request of the appellants.

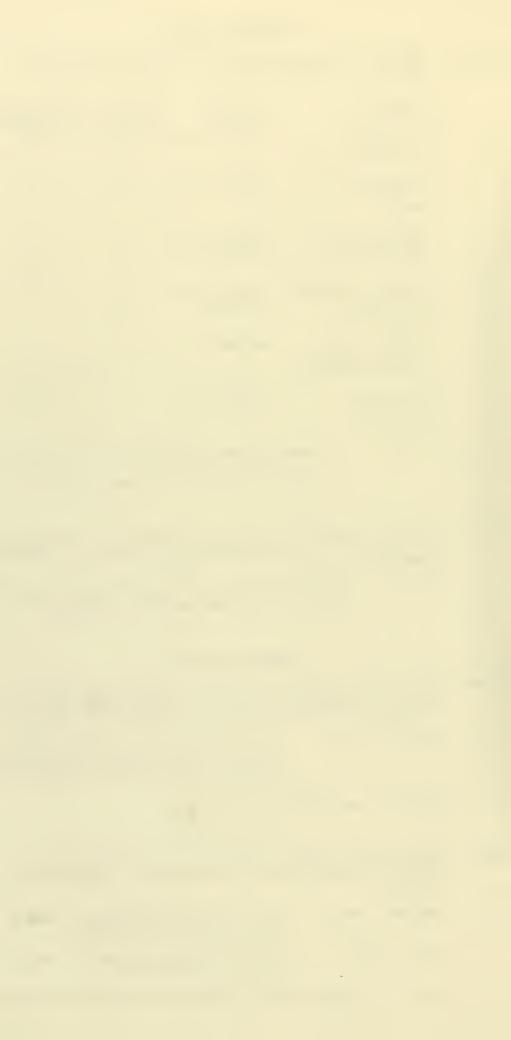
March 10, 1986: Over to the meeting of March 31, 1986 at

the request of Local 535.

Action: Adopt staff report; deny appeals of John Milosh and Paul

Scott.

Action:



EXAMINATION MATTERS (Cont.)

Appeal of staff's decision in the Administrative Analyst/Management 3065-86 Assistant series of examinations. (Calendar Item No. 21)

> March 10, 1986: Over to the meeting of March 31, 1986 due

to lack of a quorum. Special Order of

Business at 5:30 P.M.

Action: Grant appeal to establish tenure of eligible lists

at four (4) years.

2. Deny appeal of Patricia Lyle.

Qualifications of Mr. Hiawatha Washington for Class 9141 Transit 3066-85 Manager II. (Calendar Item No. 17)

> Over to the meeting of June 10, 1985 at Mr. May 13, 1985:

Washington's request.

Over to the meeting of June 24, 1985 at June 10, 1985:

request of Transport Workers Union.

June 24, 1985: Over to the meeting of July 8, 1985 at the

request of the Transport Workers Union.

July 8, 1985: Over to the meeting of July 22, 1985 at the

request of the Transport Workers Union.

July 22, 1985: Over to the first meeting in October at the

request of the Transport Workers Union.

October 7, 1985: Over to the meeting of October 21, 1985 at

the request of the Transport Workers Union.

October 21, 1985: Over to the meeting of November 4, 1985 at

the request of the Transport Workers Union.

Over to the meeting of December 2, 1985 at November 4, 1985:

the request of Transport Workers Union.

December 2, 1985: Off calendar at the request of staff.

Find Hiawatha Washington qualified as to experience in Acion::

this examination for Class 9141 Transit Manager II.

Special Report - employment of Elmer James Williams in Class 2760 Laundry Worker. (Calendar Item No. 16) 3069-86

Over to the meeting of March 31, 1986 due March 10, 1986:

to lack of a quorum. Special Order of

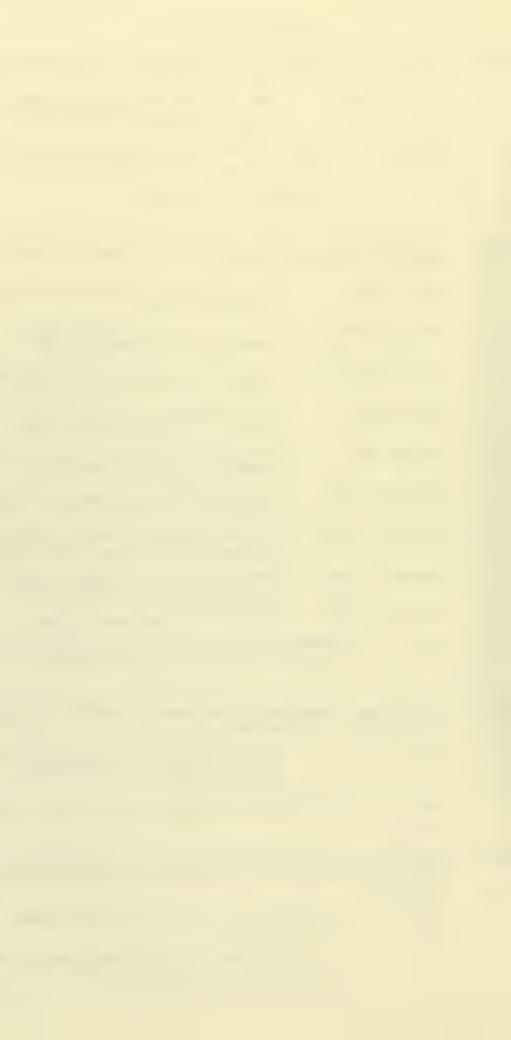
Business at 2 P.M.

No future employment by the Department of Public Health. Action:

3081-86 Appeal of staff denial regarding the terms of the announcement for Class 9140 Transit Manager I and 9141 Transit Manager II.(Calendar Item No. 19)

> Extend deadline for receipt of applications to Action: 1. May 7, 1986;

> > Notice from Women for Transit Support Services to 2. be included in all application acceptance letters to qualified female candidates;



EXAMINATION MATTERS (Cont.)

3081-86 (Cont.)

3. All parties will make mutual efforts to recruit qualified women both in and out of the City and County service.

3083-86 Request that Class 8442 Senior Probation Officer, Adult Probation, be issued on a promotive only basis. (Calendar Item No. 11)

> Adopt staff report. Approve request as specified in Action:

staff report.

Appeal of rejection for Class Q-2 Police Officer by Robert Tayac. 3472-85 (Calendar Iten No. 13)

> December 16, 1985: Over to the meeting of January 10, 1986 at

the request of Mr. Tayac's attorney.

January 10, 1986: Over to the meeting of February 3, 1986 at

the request of Mr. Tayac's attorney.

February 3, 1986: Over to the meeting of March 10, 1986 at

the request of Mr. Tayac's attorney.

March 10, 1986: Over to the meeting of March 31, 1986 at the request of Mr. Tayac's attorney.

Special Order of Business at 2:00 P.M.

Grant appeal; find Robert Tayac qualified as to Action:

background in the examination for Class 0-2 Police

Officer.

Appeal of rejection for Class Q-2 Police Officer by Gary K. Fung. (Calendar Iten No. 14) 3478-85

Over to the meeting of February 18, 1986. February 3, 1986:

Mr. Fung to be renotified.

February 18, 1986: Over to the meeting of March 10, 1986 at

Mr. Fung's request.

Over to the meeting of March 31, 1986 due March 10, 1986:

to lack of a quorum. Special Order of

Business at 2 P.M.

Action: Sustain the disqualification of Gary K. Fung by the

Chief of Police.

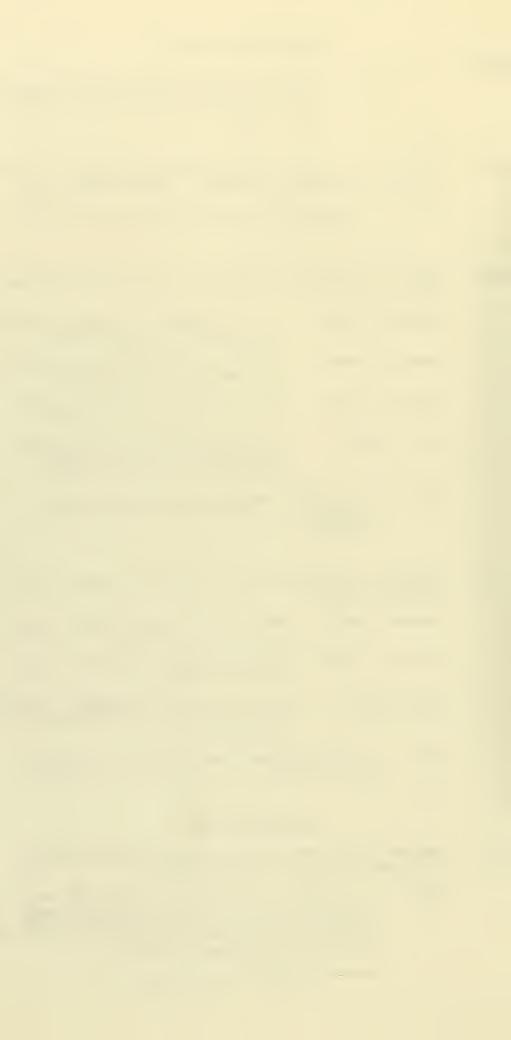
IN-SERVICE MATTERS

4127-86 Reconsideration of the decision of the discrimination complaint hearing panel decision. (Calendar Item No. 20)

> Action: In accordance with the Commission's authority under Section 3.661c of the Charter of the City and County of San Francisco, the Civil Service Commission takes the following action and directs that it shall forthwith be

enforced by every employee and officer:

1. Grant the appeal of Victor Quinonez;



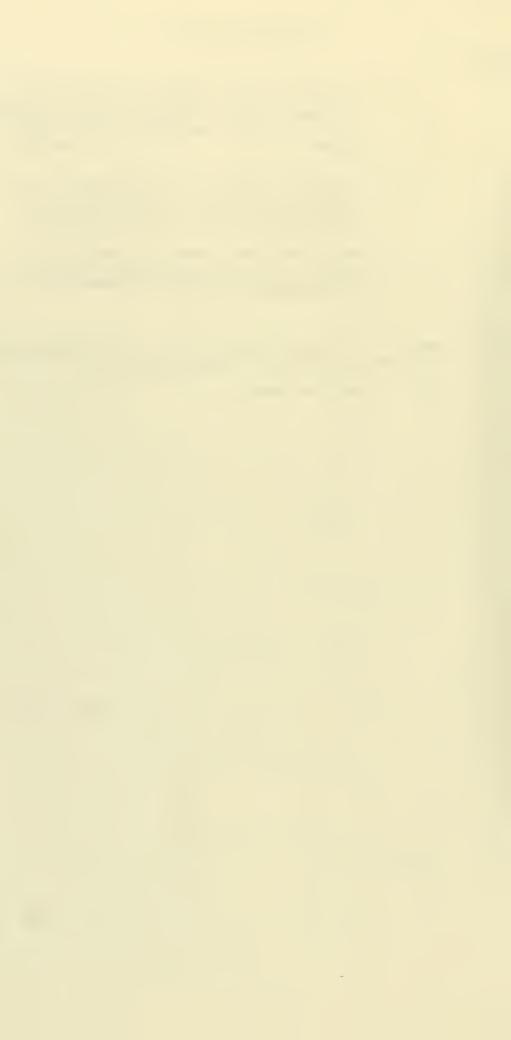
IN-SERVICE MATERS (Cont.)

4127-86 (Cont.)

- 2. Grant Victor Guinonez permanent civil service status to the position in Class 7434 Maintenance Machinist Helper at the Public Utilities Commission which he currenty holds by virtue of a temporary "near list" appointment pursuant to Rule 32 of the Civil Services Commission Rules;
- Appoint Victor Quinonez at the fifth (5th) step in the compensation schedule for Class 7434 Maintenance Machinist Helper effective on the date he commenced employment as a certified temporary employee;
- 4. Grant Victor Quinonez retroactive permanent civil service seniority in Class 7434 Maintenance Machinist Helper to the date he commenced employment as a certified temporary employee.

4249-86 Requests for extension of permanent holdover rights for employees in various classifications. (Calendar Item No. 12)

Adopt: Adopt staff report.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - MARCH 31, 1986

PART II - 3 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

- Termination of Limited Tenure Appointment
- Termination of Temporary Appointment 2.
- 3. Appeal of Automatic Resignation
- Termination of Probationary Appointment (entrance) 4.
- Termination of Probationary Appointment (promotive) 5.
- Resignation Services Unsatisfactory Dismissal of Permanent Employee 6.
- 7.

Carl Augustine, 2736 Porter, 7/E-52, Department of Public Health. San Francisco General Hospital Medical Center, 2/3/86. (Calendar Item No. 35) (7)

Over to the meeting of March 31, 1986. March 10, 1986:

Future employment subject to review and approval of the Action:

General Manager, Personnel after satisfactory completion

of two year's work experience outside the City and

County service.

Ted Bender, 2760 Laundry Worker, 57/E-3, Department of Public Health, Laguna Honda Hospital, 2/6/86. (Calendar Item No. 27) (2)

March 10. 1986: Over to the meeting of March 31, 1986 at

the request of Local 250.

Over to the meeting of April 21, 1986 at the request of Action:

Local 250.

Street Bonner, 7530 Street Cleaner, 31/E-9, Department or Public Works, Street Cleaning, 3/3/86. (Calendar Item No. 29) (2)

Return name to list under waiver until medically cleared Action:

by a physician designated by the Commission.

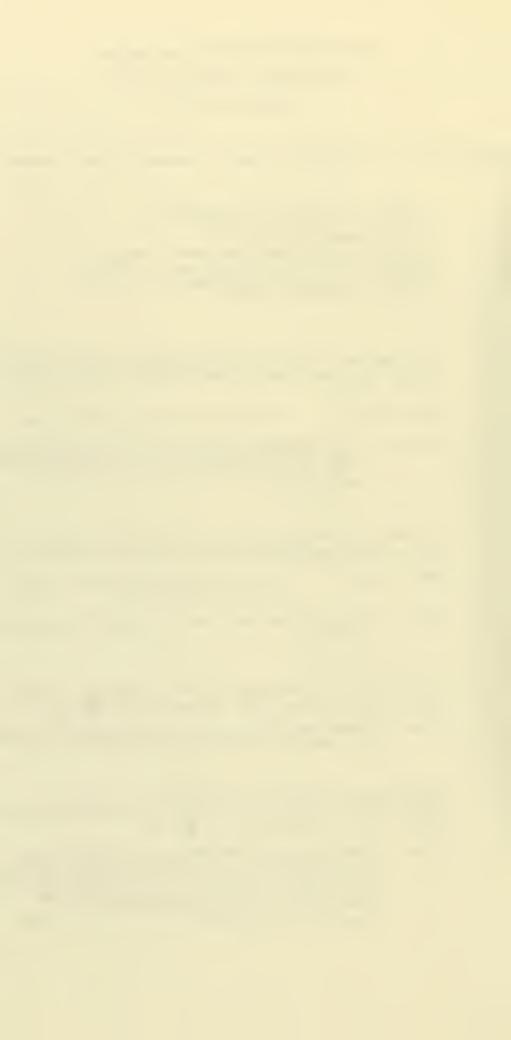
Raymond Branson, 2606 Senior Food Service Worker, 13/P-1, Department of Public Health, San Francisco Geneal Hospital Medical Center, 1/31/86. (Calendar Item No. 32) (6)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and

County service. Not to be employed again by the

Department of Public Health.



John F. Cope, 7342 Locksmith, 13/E-6, Department of Public Works, Building Repair, 12/13/85. (Calendar Item No. 28 (6)

Over to the meeting of March 10, 1986 at February 3, 1986:

the request of Mr. Cope's attorney.

Over to the meeting of March 31, 1986. March 10, 1986:

Dismiss from the service. Cancel all current Action:

examination and eligiblity status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by he Department of Public Works.

John L. Falconi, Jr., 9163 Transit Operator, 1203/E-112, Public Utilities Commission, San Francisco Municipal Railways, 3/3/86. (Calendar Item No. 40) (7)

Cancel all current examination and eligibility status. Action:

> Future employment subject to review and approval of the General Manager, Personnel after saitsfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Thomas Faure, 2580 Coroner's Investigator, 1/E-5, Medical Examiner, Coroner, 1/10/86. (Calendar Item No. 26) (4)

Over to the meeting of March 10, 1986 at February 18, 1986:

Mr. Faure's request.

Over to the meeting of March 31, 1986 due March 10, 1986:

to lack of a quorum.

Action: No restrictions on future employment.

Jose Guerrero, 8124 Investigator, 6/E-1, San Francisco Police Department, Office of Citizen Complaints, 1/3/86.Calendar Item No. 34) (7)

February 3, 1986: Off calendar at the request of the Equal

Employment Opportunity Unit.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San

Francisco Police Department.

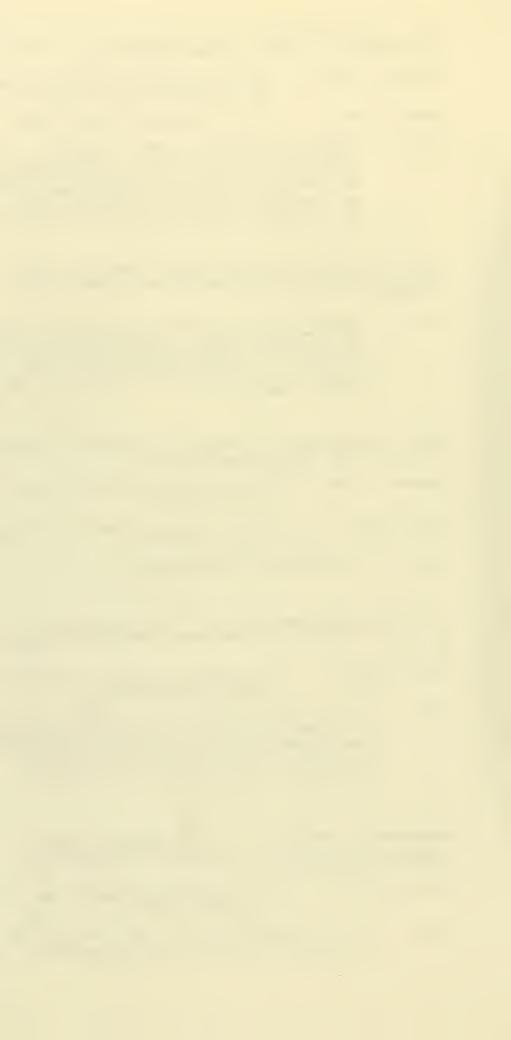
Eugene Hawthorne, 2302 Orderly, V-1/E-306, Department of Public Health, San Francisco General Hospital Medical Center, 12/27/85. (Calendar Item No. 30) (6)

Over to the meeting of March 31, 1986 at February 18, 1986:

Mr. Hawthorne's request.

Over to the meeting of April 21, 1986. The Commission Action:

stipulated that this would be the final continuance.



Cheryl A. Horton, 9163 Transit Operator, 148/E-115, Public Utilities Commission, San Francisco Municipal Railways. 3/18/86. (Calendar Item No. 39) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of he General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Mark A. Hubbard, 9163 Transit Operator, 52/E-116, Public Utilities Commission, San Francisco Municipal Railways, 3/3/86. (Calendar Item No. 41) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

William D. Hulburt, 7409 Electrical Transit Service Worker, 47/E-6, Public Utilities Commission, San Francisco Municipal Railway, 2/7/86. (Calendar Item No. 38) (7)

March 10, 1986: Over to the meeting of March 31, 1986.

Action:

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of six months' work experience outside the City and County services. Must submitt evidence of satisfactory progress in a rehabilitation program.

Salomon Marin, 9131 Station Agent, 35/CPE-1, Public Utilities Commission, San Francisco Municipal Railway, 1/22/86. (Calendar Item No. 37) (7)

February 18, 1986: Over to the meeting of March 31, 1986 at

Mr. Marin's request.

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

John M. Murnin, Jr., 7355 Truck Driver, 80/E-2, Department of Public Works, Street Cleaning, 10/25/85. (Calendar Item No. 25) (4)

December 2, 1985: Over to the meeting of December 16, 1985 at

Mr. Murnin's request.

Over to the meeting of January 10, 1986 at December 16, 19885:

Mr. Murnin's request.

Over to the meeting of February 18, 1986 at January 10, 1986:

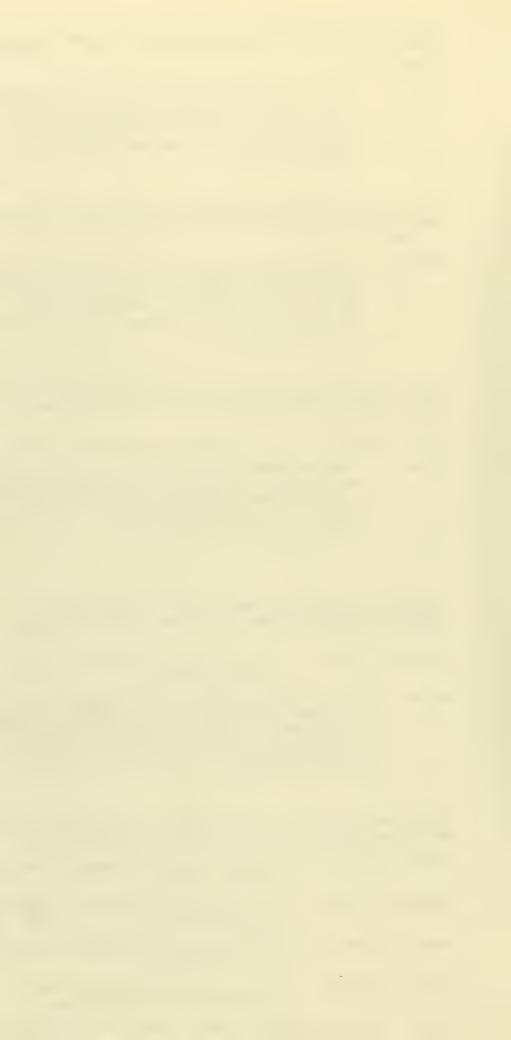
Mr. Murnin's request.

February 18, 1986: Over to the meeting of March 31, 1986 at

the request of Mr. Murnin's attorney.

Action: Over to the meeting of May 5, 1986 at the request of Mr.

Murnin's attorney.



Philip A. Pali, 7334 Stationary Engineer, LT, Department of Public Works, Building Repair, 2/24/86. (Calendar Item No. 24) (1)

Action: Approve. Cancel all current examination and eligibility

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed

again by the Department of Public Works.

Cresencia S. Ricardo, 1424 Clerk Typist, 216/E-174, Department of Public works, General Administration, 3/4/86. (Calendar Item No. 33) ((6)

Action: Over to the meeting of April 21, 1986.

Mary Richardson, 2302 Orderly, LT, Department of Public Health, Laguna Honda Hospital, 1/10/86. (Calendar Item No. 23) (1)

February 3, 1986: Over to the meeting of March 10, 1986 at

the request of Ms. Richardson's

representative.

March 10, 1986: Over to the meeting of March 31, 1986 due

to lack of a quorum.

Action: Over to the meeting of April 21, 1986. Refer

allegations of discrimination at the Department of Public Health, Laguna Honda Hospital to the Affirmative Action Coordinator for investigation and report by the

end of May.

Diana Straton, 2320 Registered Nurse, 10/E-445, Department of Public Health, San Francisco General Hospital Medical Center, 3/5/86. (Calendar Item No. 36) (7)

Action: Over to the meeting of April 21, 1986 at the request of

Local 790.

Doris Varnado, 2390 Central Processing and Distribution Technician, 11/P-1, Department of Public Health, San Francisco General Hospital Medical Center, 2/23/86. (Calendar Item No. 31) (6)

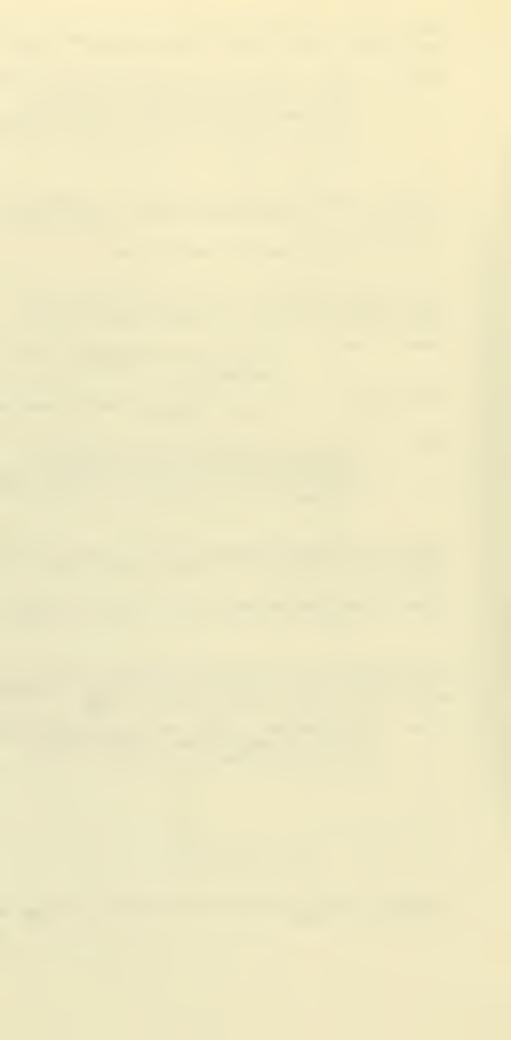
Action: Future employment subject to the review and approval of

the General Manager, Personnel. Not to be employed

again by the Department of Public Health.

ADJOURNMENT

This meeting was adjourned in memory of Julia Dinneen, mother of our staff member, Leo Dinneen.



IN-SERVICE MATTERS (cont.)

4890-85 Update on Bilingual Needs Survey at San Francisco General Hospital Medical Center. (Calendar Item No. 14)

Action: Over to the meeting of April 21, 1986.

4970-85 Addendum to Civil Service Commission's Affirmative Action Plan to increase representation of women in non-traditional employment within City and County of San Francisco. (Calendar Item No. 36)

November 18, 1985: Over to the meeting of December 2, 1985 at

the request of staff.

December 2, 1985: Over to the meeting of December 16, 1985 at

the request of staff.

December 16, 1985: Over to the meeting of February 3, 1986 at

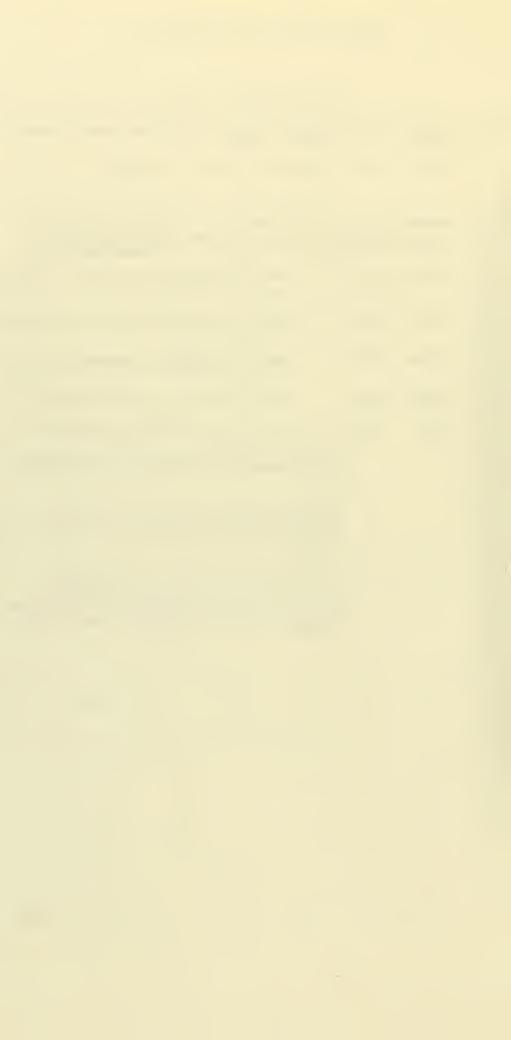
the request of staff.

February 3, 1986: Over to the meeting of March 10, 1986.

Action: Adopt staff report with the following stipulations:

 A progress report on this item to be presented to to the Commission at the first meeting of June, 1986.

- The General Manager, Personnel to advise department heads to incorporate this program into the Management-by-Objectives goals of their agencies.
- 3. The Civil Service Commission Equal Employment Opportunity Unit to develop an outreach and recruitment program for this plan with a training component on sexual harassment for supervisors, co-workers and other personnel.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

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REGULAR MEETING - MAY 5, 1986

PART I - 2:00 P.M.

Present:

Commissioner Gloyd Commissioner Lee Commissioner Munson

Commissioner Powell

Commissioner Texidor del Portillo

(Items Missed: Minutes, 5,6,7,8,9,10, and 13)

(Items Missed: Minutes,

5,6,7,8,9,10,13,14,15, and 16)

Commissioner Lee presided.

MINUTES: Regular Meeting of April 21, 1986.

Action: Approve.

DOCUMENTS DEPT.

TAY 13 1985

SAN FRANCISCO PUBLIC LIBRARY

CLASSIFICATION MATTERS

Survey of two positions at the Port of San Francisco. 1055-86

(Calendar Item No. 10)

March 31, 1986:

Over to the meeting of April 21, 1986 at

the request of the Port Commission.

April 21, 1986:

Over to the meeting of May 5, 1986 at the

request of the Port Commission.

Action:

Over to the meeting of May 19, 1986 at the request of

the Port Commission.

1076-86

Review of requests for approval of proposed personal services contracts. (Calendar Item No. 6)

April 21, 1986:

Over to the meeting of May 5, 1986 at the

request of the Port Commission.

NUM8ER

DEPARTMENT

CONTRACTOR

556-85/86

Port

Philip E. Kern

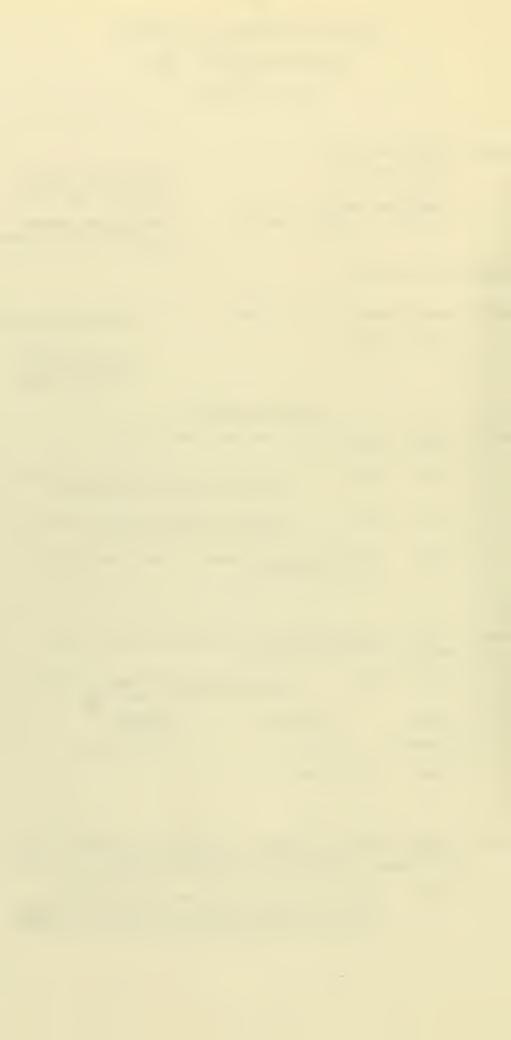
Action: Off calendar.

1085-86

Request from the City Attorney's Office to utilize Class 9736 Staff Assistant II, Special Project, to employ Legal Interns for a period not to exceed twelve (12) months. (Calendar Item No. 7)

Action:

Adopt staff report; approve use in Class 9736 Staff Assistant II, Special Project, (\$990 8/W) to employ two to four (2-4) Legal Interns for the Office of the City Attorney for fiscal year 1986-87.



CLASSIFICATION MATTERS (cont.)

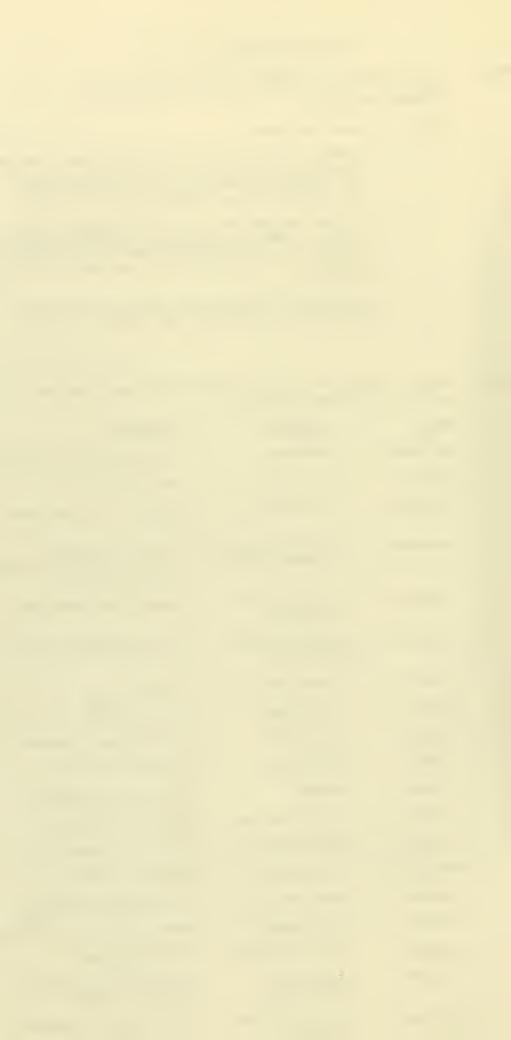
1086-86 Classification of one budgeted position in the new Class of 2122
Director of Patient Financial Services and Admissions.
(Calendar Item No. 8)

Action: Adopt staff report.

- Establish new classification of 2122 Director of Patient Financial Services and Admissions (1985-86: Sch. J,Z 53.5 \$124981513; 1986-87: Sch. J,Z 54.6 \$131681596), class specification as detailed in the staff report.
- Allocate one position approved in the budget as 2124
 Director of Admissions, San Francisco General Hospital (1985-86 Sch. 54.1 \$1285B1558; 1986-87 55.6 \$138181674)
 to Class 2122 Director of Patient Financial Services and Admissions.
- Amend Section 85-00-00 of the Annual Salary Ordinance administratively to reflect this action.

1087-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 5)

| NUM8ER | DEPARTMENT | CONTRACTOR |
|-----------|---|--|
| 562-85/86 | Controller | Corporate Decision Systems |
| 563-85/86 | Controller | Metasys, Inc. |
| 564-85/86 | County Clerk | National Center for State Courts |
| 565-85/86 | Mayor's Office of Emergency Services | Office of Emergency Services/Calif. Specialized Training Institute |
| 566-85/86 | Public Utilities Commission | Mason Tillman Associates |
| 567-85/86 | Public Utilities Commission | Energy Management Services |
| 568-85/86 | Public Works | Reed Corp. |
| 569-85/86 | Public Works | F.W. Associates |
| 570-85/86 | Public Works | Harding Lawson Associates |
| 571-85/86 | Public Works | Signet Testing Labs |
| 572-85/86 | Recorder | JPM Computer Consulting |
| 573-85/86 | Social Services | Carolyn B. Block, Ph.D. |
| 574-85/86 | Social Services | Alicia F. Lieberman, Ph.D. |
| 575-85/86 | Social Services | Martin E. Glasser, M.D. |
| 576-85/86 | Public Health | Family Service Agency |
| 577-85/86 | Public Health | Doyle, Williams & Co., CPA's |
| 578-85/86 | Parking Authority | Testing Engineers |
| 579-85/86 | Human Rights Commission | New College of California Work-Study Program |
| 580-85/86 | Public Utilities Commission | Quality Control Inspection |



CLASSIFICATION MATTERS (cont.)

| NUMBER | | DEPARTMENT | CONTRACTOR |
|-----------|----|--------------------------------|---|
| 581-85/86 | | Public Utilities Commission | Signet Testing Laboratorie |
| 582-85/86 | | Public Utilities Commission | J.H. Kleinfelder & Associates |
| Action: | 1. | | /86 off calendar at the Utilities Commission and |
| | 2. | | the remaining contracts; the Controller and the |

1088-86 Advance approval of proposed personal services contracts for the City Attorney's Office. (Calendar Item No. 9)

Action: Adopt staff report.

- Approve for the 1986-87 fiscal year, all personal services contracts engaged in between the City Attorney's Office and accredited law schools for the purpose of securing the services of law student interns.
- Advise the City Attorney's Office to submit semi-annual student intern affirmative action data to the Civil Service Commission EEO Unit for monitoring.

EXAMINATION MATTERS

3090-86 Appeal of staff denial of protest on terms of examination announcement for Class 2978 Contract Compliance Officer II. (Calendar Item No. 13)

Action: Adopt staff report; deny appeal of Robert Fullerton.

3104-86 Appeal of staff decision in the examination for Class 9157 Claims Adjuster. (Calendar Item No. 15)

Action: Adopt staff report; deny appeals of Arnold Jones and Irene Casserly.

3113-86 Appeal of staff decision in the examinations for Class 5210 Senior Civil Engineer and Class 5212 Principal Civil Engineer. (Calendar Item No. 14)

Action: Adopt staff report; deny appeal of Stephen H. Soo.

3114-86 Appeal of staff decision in the examination for Class 8306 Senior Deputy Sheriff. (Calendar Item No. 17)

Action: Adopt staff report; deny all appeals.



IN-SERVICE MATTERS

4)28-86 Appeal by the San Francisco Interns and Residents Association of dismissal of unfair labor relations practice claim.
(Calendar Item No. 18)

February 18, 1986: Over to the meeting of March 10, 1986.

March 10, 1986: Over to the meeting of April 21, 1986 at

the request of San Francisco Interns and

Residents Association.

April 21, 1986: Over to the meeting of May 5, 1986.
Special Order of Business at 5:30 P.M.

Action:
1. Grant appeal of the San Francisco Interns and
Residents Association regarding dismissal by the
General Manager, Personnel of the unfair labor
practice claim;

- The City and County shall cease and desist from refusing to execute memoranda of understanding on the grounds that interns and residents are not employees within the meaning of Section 3501 of the Meyers-Milias-Brown Act;
- The agreement previously negotiated between the Department of Public Health and the San Francisco Interns and Residents Association shall be submitted for action by the 8oard of Supervisors;
- 4. The City Attorney shall cease and desist from refusing to approve as to form the current agreement on the grounds that it covers individuals who are not employees within the meaning of Section 3501 of the Meyers-Milias-8rown Act.

4300-86 Proposed amendment to Civil Service Commission Rule 16 Probationary Period, to increase the probationary period for various
classes from six (6) months to one (1) year. (Calendar Item No. 16)

April 21, 1986: 1. Post Class 0280 Deputy Clerk, Municipal Court, Class 2806 Disease Control Investigator and Class 8238 Police Communications Dispatcher for adoption at the meeting of May 5.

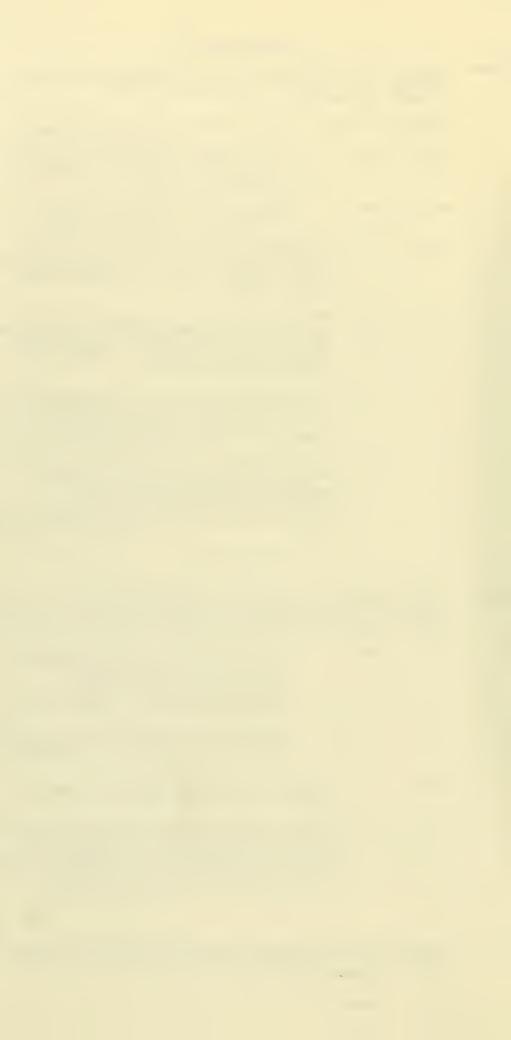
 Post Class 8440 Probation Officer and Class 8442 Senior Probation Officer for adoption at the meeting of May 19.

Action: 1. Proposal related to Class 8238 off calendar to complete meet and confer process.

2. Adopt staff report; amend Civil Service Commission Rule 16 - Probationary Period, to increase the probationary period from six (6) months to one (1) year for Class 0280 Deputy Clerk, Municipal Court, and Class 2806 Disease Control Investigator.

4369-86 Commendation for Sam Araboglou, Class 1658 Chief Accountant, Office of the Controller, upon his retirement after thirty-five years of service. (Calendar Item No. 4)

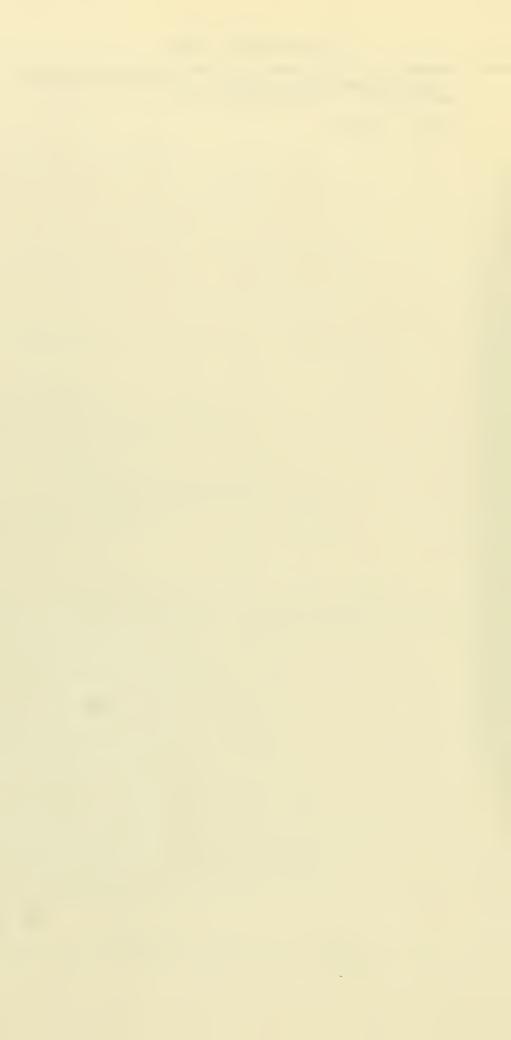
Action: Approve.



IN-SERVICE MATTERS (cont.)

4370-86 Commendation for Mary Oldham, Class 1446 Secretary II, San Francisco Community College District, upon her retirement after thirty-five years of service. (Calendar Item No. 4A)

Action: Approve.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - MAY 5, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

Termination of Limited Tenure Appointment

Termination of Temporary Appointment 2.

Appeal of Automatic Resignation 3.

Termination of Probationary Appointment (entrance)
Termination of Probationary Appointment (promotive)
Resignation - Services Unsatisfactory 4. 5.

6.

Dismissal of Permanent Employee 7.

Louis Berry, 7346 Painter, 49/E-7, Department of Public Works, Building Repair, December 6, 1985. (Calendar Item No. 22) (4)

December 16, 1985:

Off calendar at the request of Civil Service Commission Equal Employment

Opportunity staff.

April 21, 1986:

Over to the meeting of May 5, 1986 at Mr.

Berry's request.

Action:

Return name to list. Not to employed again by the

Department of Public Works.

Ethaniel J. Brooks, 1480 Principal Water Services Clerk, B/CPE-1, Public Utilities Commission, San Francisco Water Department, 4/15/86. (Calendar Item No. 30)

Action:

Over to the meeting of May 19, 1986 at Mr. Brooks'

request.

Kathleen M. DeMarlo, 8214 Parking Control Officer, 74/E-15, San Francisco Police Department, Traffic Division, 4/4/86. (Calendar Item No. 26) (6)

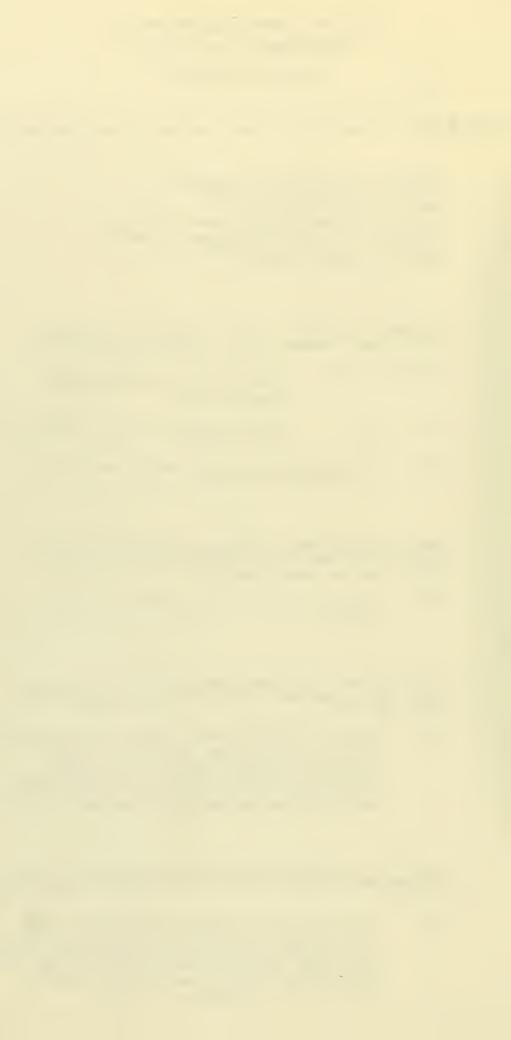
Action:

Approve. Cancel all current examination and eligibility Future employment subject to review and status. approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police Department.

Reginald Ford, 8222 Housing Authority Police Officer, San Francisco Police Department, Housing Police Division, 4/15/86. (Calendar Item No. 32) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police Department.



William Harlan, 8318 Counselor II, 54/CPE-2, Juvenile Court, Juvenile Hall, 4/7/86. (Calendar Item No. 24) (4)

Over to the meeting of May 19, 1986 at request of Local Action:

790.

Rita Jenkins, 2305 Psychiatric Technician, 12/E-11, Department of Public Health, San Francisco General Hospital Medical Center, 3/4/86. (Calendar Item No. 27) (6)

Over to the meeting of May 19, 1986 at the request of Action:

the Department of Public Health.

Robert Lundstrom, 3630 Librarian I, 35/E-50, San Francisco Public Library, General Reference Division, 4/17/86. (Calendar Item No. 25) (6)

Approve. Cancel all current examination and eligibility Action:

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed

again by the San Francisco Public Library.

John M. Murnin, Jr., 7355 Truck Driver, 80/E-2, Department of Public Works, Street Cleaning, 10/25/85. (Calendar Item No. 21) (4)

December 2, 1985: Over to the meeting of December 16, 1985 at

Mr. Murnin's request.

Over to the meeting of January 10, 1986 at December 16, 19885:

Mr. Murnin's request.

January 10, 1986: Over to the meeting of February 18, 1986 at

Mr. Murnin's request.

Over to the meeting of March 31, 1986 at February 18, 1986:

the request of Mr. Murnin's attorney.

March 31, 1986: Over to the meeting of May 5, 1986 at the

request of Mr. Murnin's attorney.

Action:

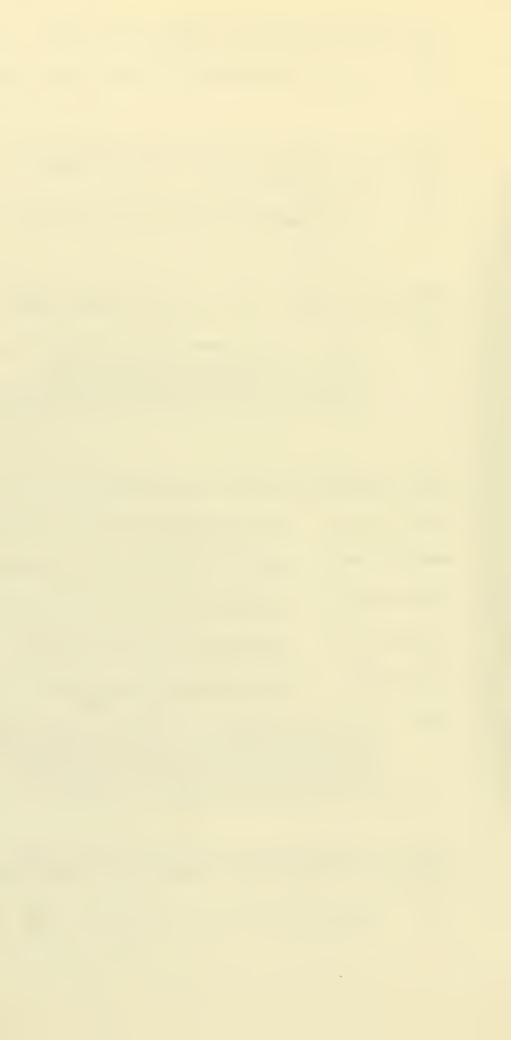
Off calendar. Mr. Murnin to notify the Assistant Secretary when prepared to proceed; however, this matter will not be held in abeyance beyond the first meeting in August, 1986. Mr. Murnin to remain ineligible for all employment with the City and County of San Francisco

pending final Commission action on this matter.

Marvin H. Owens, 9163 Transit Operator, 108/E-118, Public Utilities Commission, San Francisco Municipal Railway, 4/7/86. (Calendar Item No. 23) (4)

Action: Over to the meeting of May 19, 1986 at Mr. Owens'

request.



Mario Salgado, 8321 Counselor-8oys Ranch School, 17/CPE-1, Juvenile Court, Log Cabin Ranch, 4/2/86. (Calendar Item No. 31) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Juvenile Court.

George Taban, 9163 Transit Operator, 1161/E-112, Public Utilities Commission, San Francisco Municipal Railway, 4/9/86. (Calendar Item No. 28) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Gregory Thornton, 9131 Station Agent, 64/E-1, Public Utilities Commission, San Francisco Municipal Railway, 3/21/86. (Calendar Item No. 29) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Zenobia C. Tucker, 2302 Orderly, 30/E-313, Department of Public Health, Laguna Honda Hospital, 4/25/86. (Calendar Item No. 34) (7)

Action:

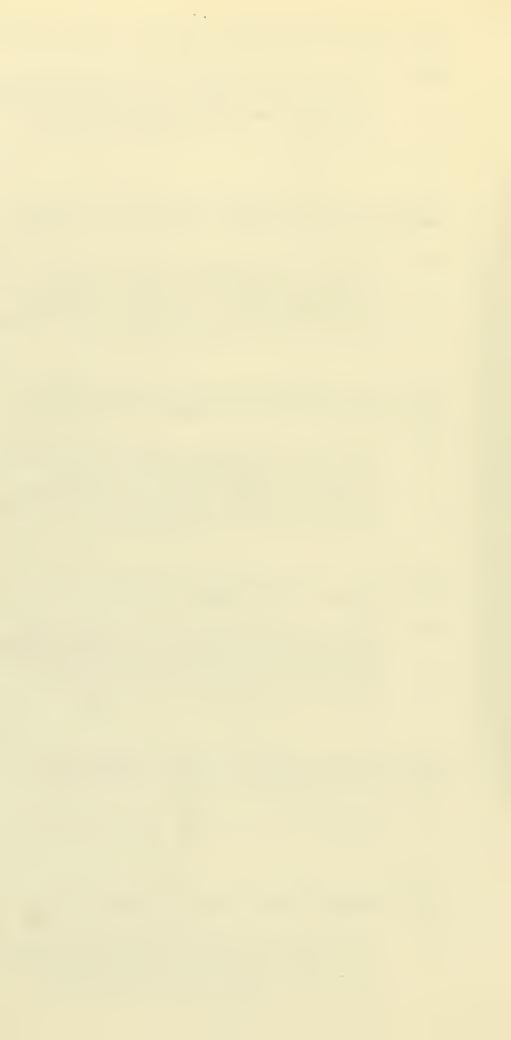
Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Alarice V. Vaughnes, 7372 Staionary Engineer, Sewage Plant, LT, Department of Public Works, Water Pollution Control, 4/11/86. (Calendar Item No. 20) (1)

Action: Over to the meeting of May 19, 1986 at the request of Local 39.

John L. Williams, 2708 Custodian, 150/E-1, Department of Public Works, Building Repair, 4/11/86. (Calendar Item No. 33) (7)

Action: Cancel all current examination and eligibility status.
Future employment subject to review and approval of the
General Manager, Personnel after satisfactory completion
of one year's work experience outside the City and
County service. Not to be employed again by the
Department of Public Works.



LELRAL

CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - MAY 19, 1986

PART I - 2:00 P.M.

DOCUMENTS DEPT.

MAY 27 1986

SAN FRANCISCO PUBLIC LIBRARY

Present:

Commissioner Gloyd

Commissioner Lee Commissioner Powell Commissioner Texidor del Portillo

Excused: Commissioner Munson

Commissioner Lee presided.

MINUTES:

Regular Meeting of May 5, 1986.

Action: Approve.

CLASSIFICATION MATTERS

1055-86 Survey of two positions at the Port of San Francisco. (Calendar Item No. 6)

March 31, 1986:

Over to the meeting of April 21, 1986 at

(Item Missed: 19)

the request of the Port Commission.

April 21, 1986:

Over to the meeting of May 5, 1986 at the request of the Port Commission.

May 5, 1986:

Over to the meeting of May 19, 1986 at the request of the Port Commission. $\,$

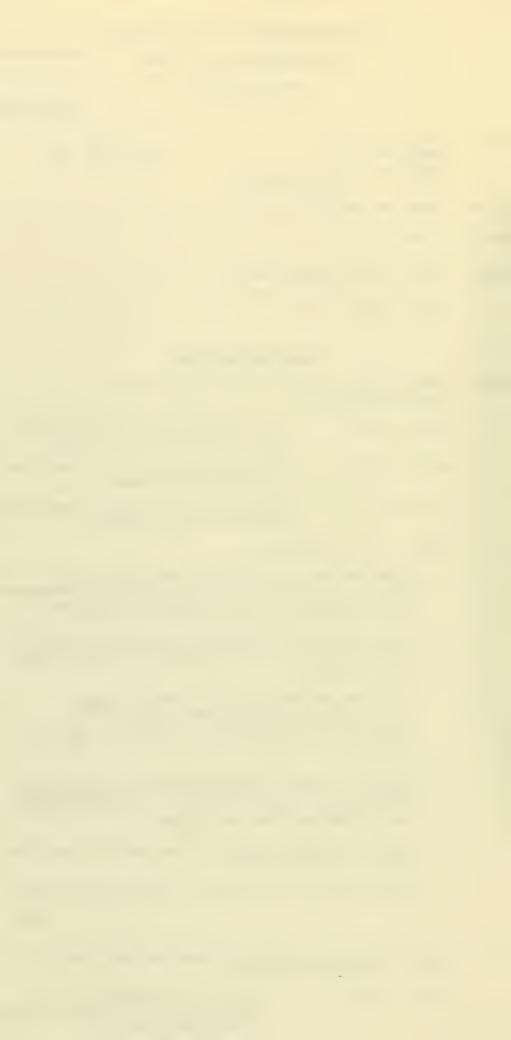
Action: Adopt staff report.

- Establish a new classification of 9358 Crane Mechanic 1. Supervisor (Sch. 59.1 \$163481985; enter @ Step 5)(Recommended rate for 1986-87: Sch. 60.0 \$170682074; enter @ Step 5); class specification as detailed in the staff report.
- Allocate one position approved in the budget as A722 Crane 2. Mechanic Supervisor I (J,SC \$217882178) to Class 9358 Crane Mechanic Supervisor.
- Establish a new classification of 9359 Assistant Superintendent, Harbor Maintenance, Crane (Sch. 60.3 3. \$173182104)(Recommended rate for 1986-87: Sch. 61.2 \$180982199); class specification as detailed in the staff report.
- Reclassify one position budgeted in Class 7238 Electrician Supervisor I (Sch. 57.6 \$152081844) to Class 9359 Assistant Superintendent, Harbor Maintenance, Cranes when this action does not adversely affect the incumbent.
- 5. Advise the Department to submit a Supplemental Appropriation Request to adjust its budget.
- Amend the Annual Salary Ordinance to reflect these actions. 6.

1056-86 Review of requests for approval of proposed personal services (Calendar Item No. 12) contract.

March 31, 1986:

Contract No. 475-85/86 over to the meeting of April 21, 1986 at the request of the Airports Commission.



1056-86 (cont.)

2. Contract No. 461-85/86 over to the meeting of April 21, 1986 by Commission action.

April 21, 1986:

Action:

Contract Number 475-85/86 over to the meeting of May 19, 1986 at the request of the Airports Commission.

2. Adopt staff report on Contract Number 461-85/86; notify the offices of the Controller and the Purchaser.

| <u>NUMBER</u> | DEPARTMENT | CONTRACTOR |
|---------------|------------|--------------------------------------|
| 475-85/86 | Airports | Kennedy, Jenks, Chilton Engineers |

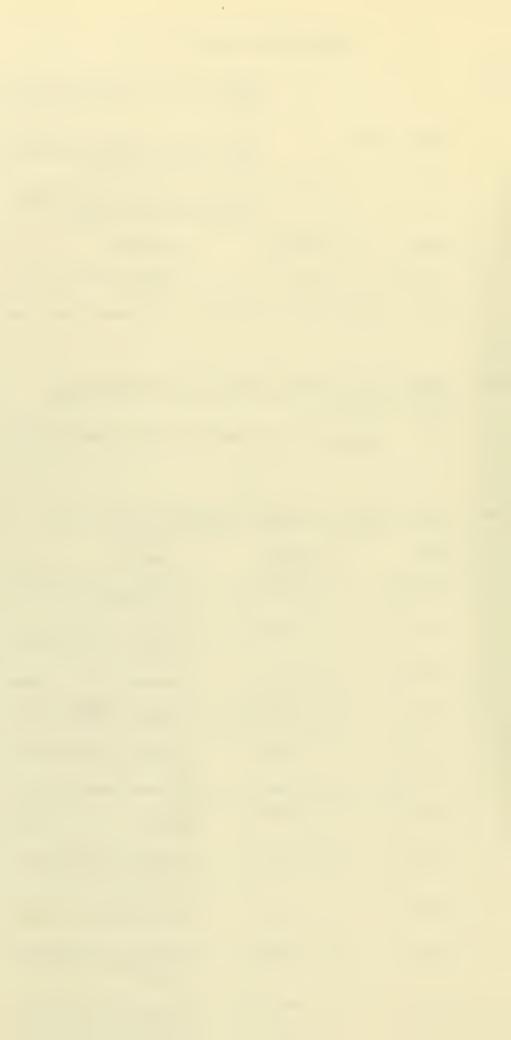
Off calendar at the request of the Airports Commission.

Amendment of class specifications for Police Communications Dispatcher classes to conform to current specification format. (Calendar Item No. 9) 1095-86

Action: Off calendar at the request of the San Francisco Police Department.

Review of requests for approval of proposed personal services contracts ("Short-Doyle" Type). (Calendar Item No. 5) 1096-86

| • | | · |
|-----------|---------------|--|
| NUMBER | DEPARTMENT | CONTRACTOR |
| 583-85/86 | Public Health | Catholic Social Service of San Francisco |
| 584-85/86 | Public Health | OBECA/Arriba Juntos Institute for the Arts of Living |
| 585-85/86 | Public Health | Edgewood Children's Center |
| 586-85/86 | Public Health | District IV (Northeast) Community Advisory 8oard |
| 587-85/86 | Public Health | Westside Community Mental Health Center, Inc. |
| 588-85/86 | Public Health | Volunteer Center of S.F. |
| 589-85/86 | Public Health | Audrey L. Smith Development Center |
| 590-85/86 | Public Health | Community Advisory 8oard, District V Health and Mental Health |
| 591-85/86 | Public Health | Mt. Zion Hospital and Medical Center |
| 592-85/86 | Public Health | Regents of the University of California Center on Deafness |
| 593-85/86 | Public Health | Regents of the University of California, Langley Porter Hospital & Clinics |



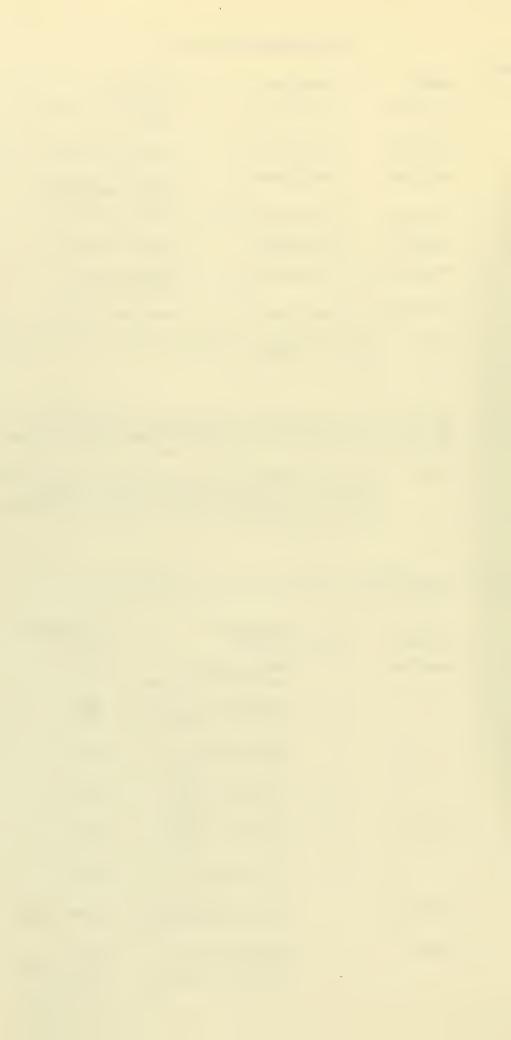
| 1096-86 (cont.) | NUMBER | DEPARTMENT | CONTRACTOR |
|--------------------|-----------|---|--|
| | 594-85/86 | Public Health | North of Market Senior Services |
| | 595-85/86 | Public Health | Conard House, Inc. |
| | 596-85/86 | Public Health | District I Community Advisory Board, Inc. |
| | 597-85/86 | Public Health | Progress Foundation |
| | 598-85/86 | Public Health | Ramsell Corporation |
| | 599-85/86 | Public Health | Richmond Area Multi-Services, Inc. |
| | 600-85/86 | Public Health | Youth Projects, Inc. |
| | Action: | Adopt staff report; notify and the Purchaser. | the offices of the Controller |

1097-86 Request to use two positions in Class 973B Staff Assistant III, Special Project (\$105881058) in the Civil Service Commission, Equal Employment Opportunity Unit. (Calendar Item No. 10)

Action: Adopt staff report; approve the use of Class 9738 Staff Assistant III, Special Project to employ a Disabled Program Specialist and a Women's Employment Coordinator for a period of one year.

1098-B6 Classification of positions in various City departments. (Calendar Item No. 7)

| Department | No. Post. | Budgeted Class and Rate | Recommended Class |
|--------------|--------------|--|--|
| Purchasing | 1 | 1952 Purchaser (Sch. 49.6 \$103781255) | Same |
| | 1 | 1426 Senior Clerk Typist (Sch. 40.2 \$6648803) | Same |
| | 1 | 1630 Account Clerk (Sch. 38.9 \$625B755) | Same |
| | 1 | 1720 Data Entry Operator (Sch. 3B.2 \$6058731) | Same |
| Purchasing | 1 | 1956 Senior Purchaser (Sch. 53.6 \$125581520) | Same |
| | 1 | 1446 Secretary II (Sch. 42.2 \$7318B82) | Same |
| County Clerk | 1 | 1819 MIS Specialist III (Sch. 54.1 \$12858155B) | Same |
| Airport | 1 | 5266 Architectural Associate I (Sch. 55.4 \$136BB165B) | 5265 Architectural Associate I (Sch. 52.4 \$11B5B1436) |

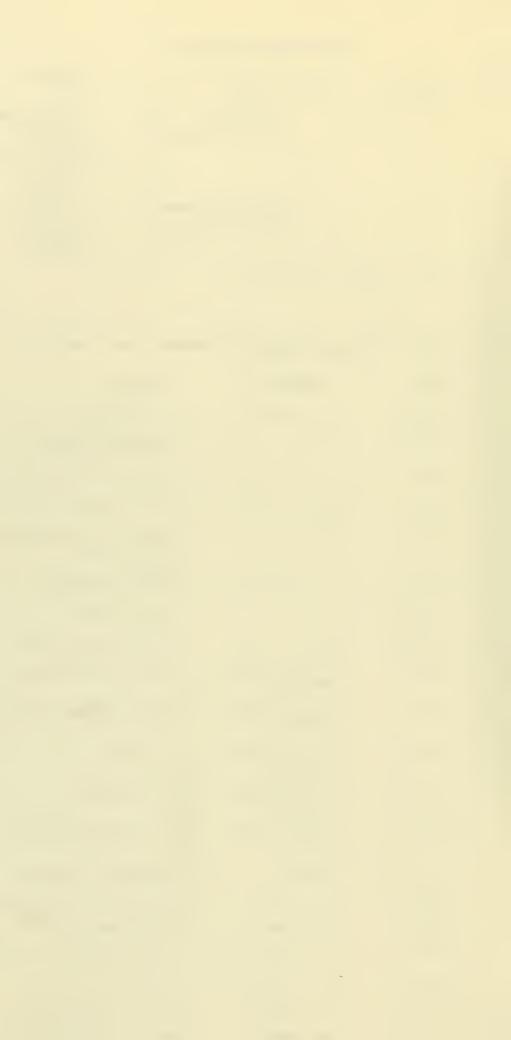


| 1098-86 (cont.) | Department | No. Post. | 8udgeted Class and Rate | Recommended Class |
|--------------------|-------------------|--------------|---|--|
| | District Attorney | 1 | 1868 Teleprocessing Technician (Sch. 47.6 \$94381141) | 1818 Management Information Systems Specialist II (Sch. 50.1 \$106281285) |
| | | 1 | 1855 Senior Control Clerk, EDP (Sch. 43.2 \$7668925) | 1853 Control Clerk, EDP (Sch. 41.2 \$6978842) |

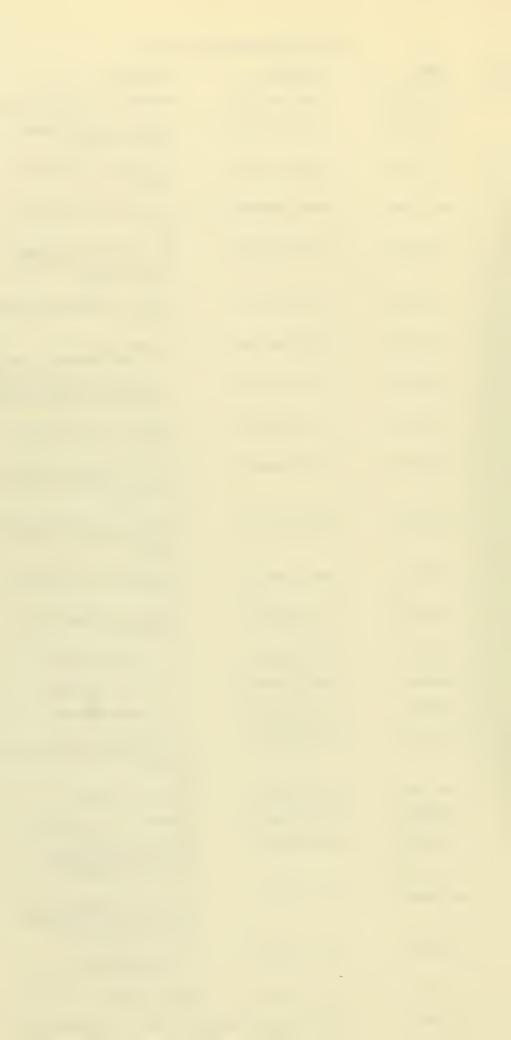
Action: Adopt staff report.

1101-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| <u>NUMBER</u> | DEPARTMENT | CONTRACTOR |
|---------------|--------------------------------|--|
| 601-85/86 | Arts Commission | Anne Rosenthal |
| 602-85/86 | Fire | Psychological & Human Resources Consultants |
| 603-85/86 | CAO | Golden Gate Disposal Company |
| 604-85/86 | CAO | Sunset Scavenger Company |
| 605-85/86 | CAO | Haight Ashbury Neighborhood Council (HANC) |
| 606-85/86 | Mayor's Office | HOK Sports & Crosby, Thorton and Marshall |
| 607-85/86 | Police | Analysis Central |
| 608-85/86 | Port | Osgren Associates, Inc. |
| 609-85/86 | Public Utilities Commission | Information Systems Assoc. |
| 610-85/86 | Public Utilities Commission | Automated Business Solutions |
| 611-85/86 | Public Utilities Commission | C.G. Computer |
| 612-85/86 | Public Utilities Commission | G.W. Consulting |
| 613-85/86 | Public Utilities Commission | Morrison-Knudsen Engineers Inc. |
| 614-85/86 | Recorder | JPM Computer Consulting |
| 615-85/86 | Public Health | San Francisco Senior Center |
| 616-85/86 | Public Health | Victor Wai-Man Yick |
| 617-85/86 | Public Health | Lee Ann Slinkard |
| 618-85/86 | Public Health | Steven Gee |
| 619-85/86 | Public Health | Medical Information Assoc. |
| 620-85/86 | Public Health -4- | Peter 8. Harrison, M.D. |



| | 927 | ASSITION TON TIME | , |
|---------|------------|---|--|
| 1101-86 | NUM8ER | DEPARTMENT | CONTRACTOR |
| (cont.) | 621-85/86 | Public Health | Northeast Medical Services |
| | 622-85/86 | Public Health | UC Regents/San Francisco General Hospital |
| | 623-85/86 | Public Health | Native American Health Center |
| | 624-85/86 | Public Health | St. Luke's Neighborhood Clinic |
| | 625-85/86 | Public Health | Mt. Zion Hospital & Medical Center-Teenage Perinatal Care Program |
| | 626-85/86 | Public Health | Mission Neighborhood Health Center |
| | 627-85/86 | Public Health | International Institute/Newcomer's Program |
| | 628-85/86 | Public Health | Family Service Agency/TAPP Comprehensive Perinatal Care |
| | 629-85/86 | Public Health | Ella Hill Hutch Community Center |
| | 630-85/86 | Public Health | Mt. Zion Hospital & Medical Center, Adolescent Family Life Program |
| | 631-85/86 | Public Health | Family Service Agency/TAPP Adolescent Family Life Program |
| | 632-85/86 | Public Health | Regents-UCSF (AIDS Health Project) |
| | 633-85/86 | Public Health | Regents, UCSF/Dept. of Psychiatry |
| | 634-85/86 | Public Health | S.F. AIDS Foundation |
| | 635-85/86 | Public Health | S.F. AIDS Foundation |
| | 636-85/86 | Public Health | S.F. AIDS Foundation |
| | 637-85/86 | Public Health | Youth Projects, Inc., Haight Ashbury Free Medical Clinic |
| | 638-85/86 | Public Health | Stop AIDS Project |
| | 639-85/86 | Public Health | Hospice of San Francisco |
| | 640-85/86 | Public Health | Pacific Presbyterian Medical Center-Garden Sullivan Hospital |
| | 641-85/86 | Public Health | Pacific Presbyterian Medical Center-Garden Sullivan Hospital |
| | 642-85/86 | Public Health | Pacific Mental Health-Operation Concern |
| | 643-85/86 | Public Health | Shanti Project |
| | Action: 1. | Contract Number 613-85 June 2, 1986. | /86 over to the meeting of |



1101-86 (cont.)

 Adopt staff report on the remaining contracts; notify the offices of the Controller and the Purchaser.

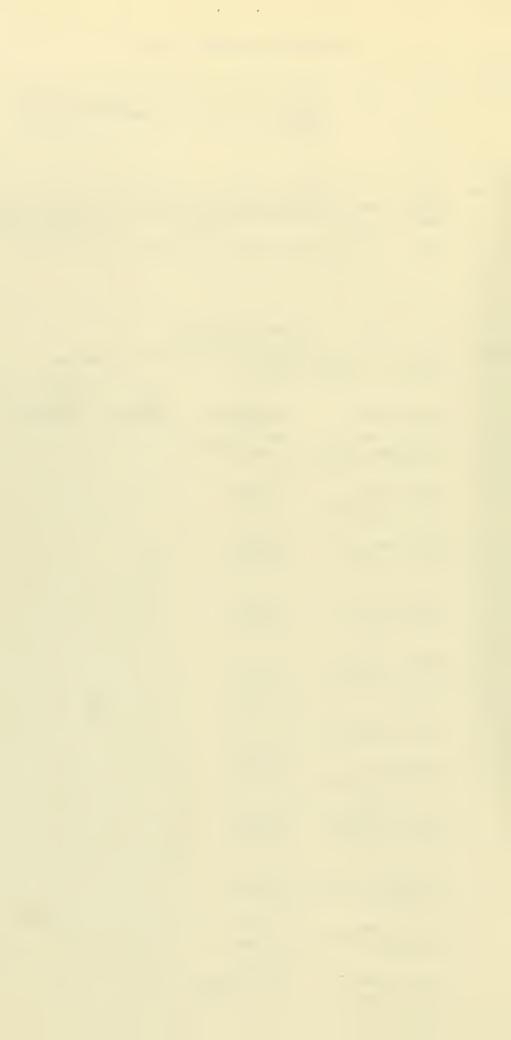
Request from the Public Utilities Commission, Utilities Engineering Bureau to make a temporary exempt appointment in Class 5504 Project Manager II, per Charter Section 8.300 (5). (Calendar Item No. 168)

Action: Over to the meeting of June 2, 1986 at the request of Local 21.

COMPENSATION MATTERS

2110-86 Request for appointment above the entrance rate for various employees. (Calendar Item No. 8)

| NAME AND CLASS | DEPARTMENT | STEP REQUESTED | STEP RECOMMENDED |
|--|-------------------------------|-------------------|---------------------|
| Deborah R. Rohrer 1887 Manager, Bureau of Claims and Contracts | Public Utilitie Commission | es 3 | 3 |
| Thomas Manning 8176 Trial Attorney Civil & Criminal | District Attorney | 5 | 5 |
| Michael Osborne 8176 Trial Attorney Civil & Criminal | District Attorney | 5 | 5 |
| Robert Moore 8176 Trial Attorney Civil & Criminal | District Attorney | 5 | 5 |
| Joseph Hoffman 8176 Trial Attorney Civil & Criminal | District Attorney | 4 | 4 |
| Martin Love 8176 Trial Attorney Civil & Criminal | District Attorney | 3 | 3 |
| Gregg Lowder 8176 Trial Attorney Civil & Criminal | District Attorney | 4 | 4 |
| Sarai K. Obermeyer 8176 Trial Attorney Civil & Criminal | District Attorney | 4 | 4 |
| Lee Alan Tyler 8146 District Attorney Investigator | District Attorney | 3 | 3 |
| Malcolm Vaughan 8146 District Attorney Investigator | District Attorney | 4 | 4 |
| Elizabeth Leong 6120 Environmental Health Inspector | Public Health | 5 | 5 |



COMPENSATION MATTERS

| 2110-86 (cont.) | NAME AND CLASS | DEPARTMENT | STEP REQUESTED | STEP RECOMMENDED |
|--------------------|---|---------------|-------------------|---------------------|
| | Shirley Jones 2930 Psychiatric Social Worker | Public Health | 3 | 3 |
| | Stella Ong 1655 Systems Accountant | Controller | 5 | 5 |
| | Ann Adams 1874 Senior Systems Analyst | Controller | 4 | 4 |
| | Mary Figliulo 1874 Senior Systems Analyst | Controller | 3 | 3 |
| | Lawrence Litchfield 5179 Assistant Superintendent, Building Inspection Administration | Public Works | 3 | 3 |
| | Marion King 8180 Principal Attorney | City Attorney | 4 | 4 |

IN-SERVICE MATTERS

Adopt staff report.

4300-86 Proposed amendment to Civil Service Commission Rule 16 - Probationary Period, to increase the probationary period for various classes from six (6) months to one (1) year. (Calendar Item No. 16A)

April 21, 1986: 1. Post Class 0280 Deputy Clerk, Municipal Court, Class 2806 Disease Control Investigator and Class 8238 Police Communications Dispatcher for adoption at the meeting of May 5.

 Post Class 8440 Probation Officer and Class 8442 Senior Probation Officer for adoption at the meeting of May 19.

May 5, 1986:

1. Proposal related to Class 8238 off calendar to complete meet and confer process.

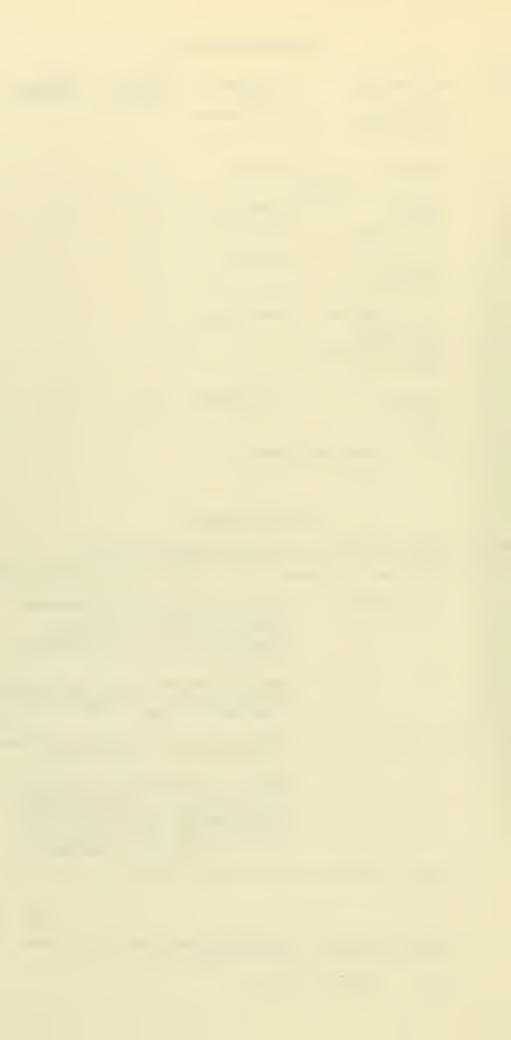
 Adopt staff report; amend Civil Service Commission Rule 16 - Probationary Period, to increase the probationary period from six (6) months to one (1) year for Class 0280 Deputy Clerk, Municipal Court, and Class 2806 Disease Control Investigator.

Action: Over to the meeting of June 16, 1986.

4389-86 Request for extension of permanent holdover rights in Class 1654 Principal Accountant. (Calendar Item No. 11)

Action: Adopt staff report.

Action:



IN-SERVICE MATTERS (cont.)

4390-86 Proposed amendment to Civil Service Commission Rule 16 Probationary Period, to increase the probationary period for Class
9217 Deputy Chief, Bureau of Airport Police from six (6) months to
one (1) year. (Calendar Item No. 13)

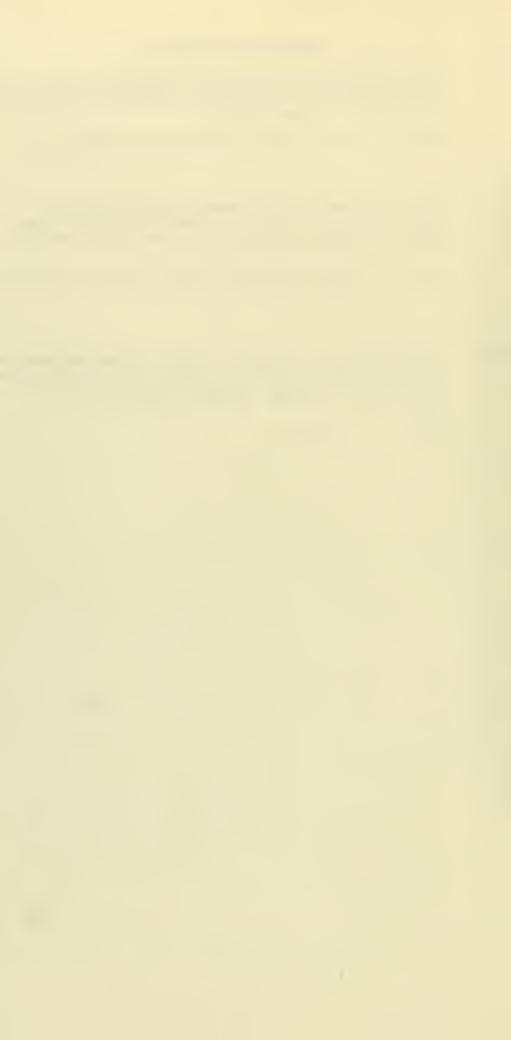
Action: Post for adoption at the meeting of June 2, 1986.

Appeal of the decision of the General Manager, Personnel to authorize a non-civil service appointment in Class 9141 Transit Manager II, Public Utilities Commission, San Francisco Municipal Railway. (Calendar Item No. 16)

Action: Over to the meeting of June 16, 1986 at the request of Transport Workers Union.

4400-86 Request from Deputy City Attorney Judith L. Teichman for consent to withdraw as counsel of record in the matter of San Francisco Interns and Residents Association v. City and County of San Francisco, Superior Court No. 836-022. (Calendar Item No. 13A)

Action: Grant request.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - MAY 19, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

Termination of Limited Tenure Appointment Termination of Temporary Appointment 1.

2.

Appeal of Automatic Resignation 3.

4. Termination of Probationary Appointment (entrance) Termination of Probationary Appointment (promotive) 5.

Resignation - Services Unsatisfactory 6.

Dismissal of Permanent Employee 7.

> Michael Anderson, 2930 Psychiatric Social Worker, 49/E-38, Department of Public Health, Community Mental Health, 4/11/86. (Calendar Item No. 22) (4)

Action: Over to the meeting of June 2, 1986 at Ms. Anderson's request.

Ethaniel J. Brooks, 1480 Principal Water Services Clerk, 8/CPE-1, Public Utilities Commission, San Francisco Water Department, 4/15/86. (Calendar Item No. 31) (7)

May 5, 1986:

Over to the meeting of May 19, 1986 at Mr.

8rooks' request.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and

County service. Not to be employed again by the Public

Utilities Commission.

Reginald Carter, 1650 Accountant, 64/E-41, San Francisco Port Commission, 5/5/86. (Calendar Item No. 23)

Action: Dismiss from the Service. Cancel all current

> examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of four (4) year's work experience outside the City and County

service.

Patricia Chavez, 8320 Counselor, 21/CPE-2, Juvenile Court, Juvenile Hall, 5/20/85. (Calendar Item No. 26) (6)

June 24, 1985: Over to the meeting of July 8, 1985 at Ms.

Chavez's request.

Over to the meeting of July 22, 1985 at the July 8, 1985:

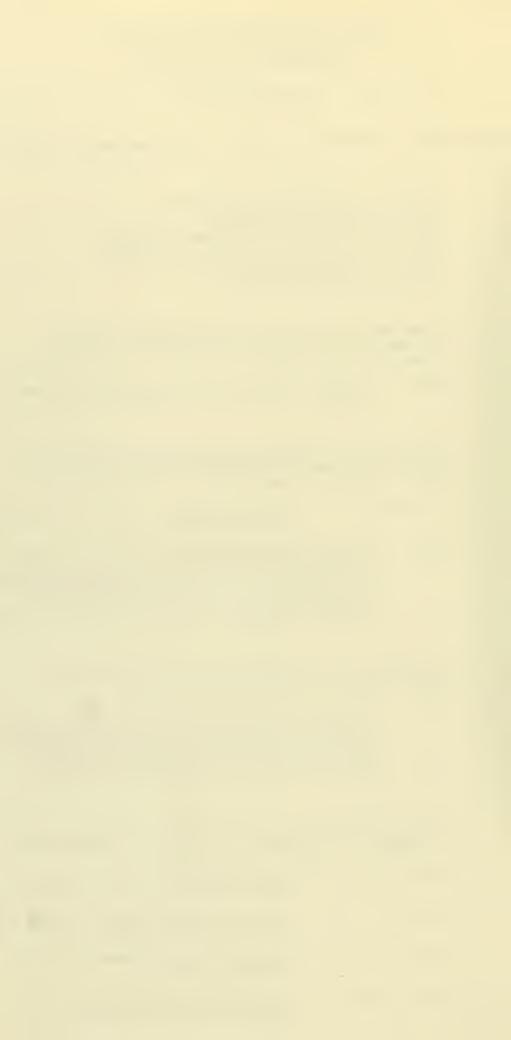
request of Juvenile Court.

July 22, 1985: Over to the meeting of August 26, 1985 at

Ms. Chavez's request.

Over to the meeting of October 7, 1985 at August 26, 1985:

request of Ms. Chavez's attorney.



October 7, 1985: : Over to the meeting of October 21, 1985 at

the request of Ms. Chavez's attorney.

October 21, 1985: Over to the meeting of November 4, 1985.

The Commission stipulated that no further requests for continuance would be granted.

November 4, 1985: Off calendar. Refer to the Civil Service

Commission Equal Employment Opportunity

Unit for investigation.

Action: Approve. No future employment in the Juvenile Counselor

series of classes.

Lanice Edwards, 2110 Medical Records Clerk, 3/E-6, Department of Public Health, San Francisco General Hospital Medical Center, 4/28/86. (Calendar Item No. 32) (7)

Action: Over to the meeting of June 16, 1986 at the request of

Local 790.

George Gershwin, 1426 Senior Clerk Typist, 1/CPE-49, Department of Social Services, 4/25/86. (Calendar Item No. 28) (6)

Action: Approve. Not to be employed again by the Department of

Social Services.

William Harlan, 8318 Counselor II, 54/CPE-2, Juvenile Court, Juvenile Hall, 4/7/86. (Calendar Item No. 20) (4)

May 5, 1986: Over to the meeting of May 19, 1986 at

request of Local 790.

Action: Over to the meeting of June 16, 1986 at the request of

Mr. Harlan's attorney.

Leo R. Hensley, 7355 Truck Driver, 86/E-2, Department of Public Works, Street Cleaning, 5/5/86. (Calendar Item No. 24) (4)

Action: Return name to list. Department to which certified

shall be apprised of conviction record in advance of

appointment.

Rita Jenkins, 2305 Psychiatric Technician, 12/E-11, Department of Public Health, San Francisco General Hospital Medical Center, 3/4/86. (Calendar Item No. 27) (6)

May 5, 1986:

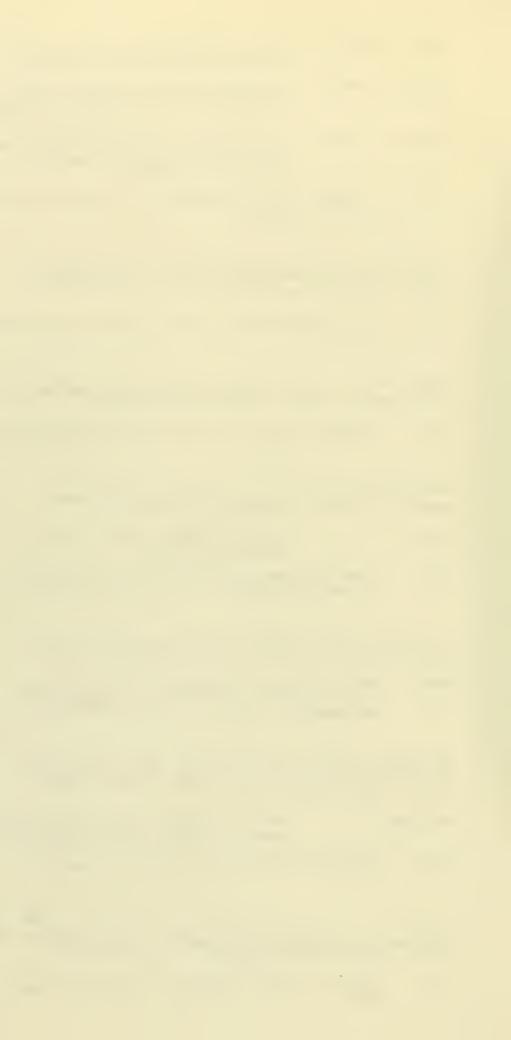
Over to the meeting of May 19, 1986 at the request of the Department of Public Health.

Action: Over to the meeting of June 2, 1986 at Ms. Jenkins' request.

Bernice Larry, 2312 Licensed Vocational Nurse, 3/E-67, Department of Public Health, San Francisco General Hospital Medical Center, 1/29/86. (Calendar Item No. 29) (6)

Action: Approve. No future employment as a Licensed Vocational

Nurse.



Ricardo M. Mora, 8214 Parking Control Officer, 51/E-14, San Francisco Police Department, Traffic Division, 4/18/86. (Calendar Item No. 30) (6)

Action: Approve. Not to be employed again by the San Francisco Police Department.

Marvin H. Owens, 9163 Transit Operator, 108/E-118, Public Utilities Commission, San Francisco Municipal Railway, 4/7/86. (Calendar Item No. 21) (4)

May 5, 1986: Over to the meeting of May 19, 1986 at Mr. Owens' request.

Action: Over to the meeting of June 2, 1986 at Mr. Owens' request.

Michael R. Redman, 7311 Cement Mason, 16/E-06, Department of Public Works, Building Repair, 5/2/86. (Calendar Item No. 25) (4)

Action: Over to the meeting of June 16, 1986 at the request of Mr. Redman's attorney.

Mary Richardson, 2302 Orderly, LT, Department of Public Health, Laguna Honda Hospital, 1/10/86. (Calendar Item No. 18) (1)

February 3, 1986: Over to the meeting of March 10, 1986 at

the request of Ms. Richardson's

representative.

March 10, 1986: Over to the meeting of March 31, 1986 due

to lack of a quorum.

March 31, 1986: Over to the meeting of April 21, 1986.

Refer allegation of discrimination at the Department of Public Health, San Francisco General Hospital, to the Civil Service Commission Affirmative Action Coordinator for investigation and report by the end of

May.

April 21, 1986: Over to the meeting of May 19, 1986 at the

request of Local 250.

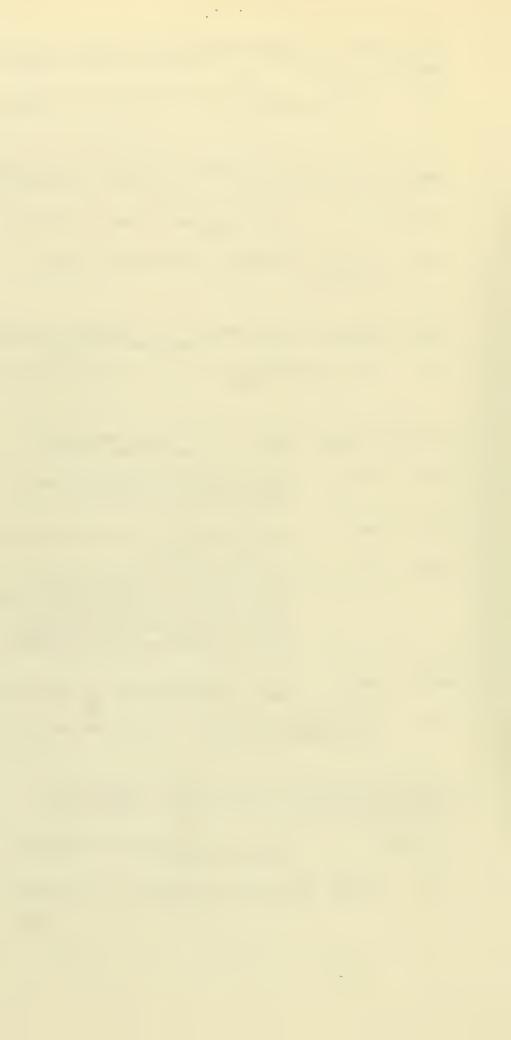
Action: Over to the meeting of June 16, 1986 at the request of

Ms. Richardson's attorney.

Alarice V. Vaughnes, 7372 Staionary Engineer, Sewage Plant, LT, Department of Public Works, Water Pollution Control, 4/11/86. (Calendar Item No. 19) (1)

May 5, 1986: Over to the meeting of May 19, 1986 at the request of Local 39.

Action: Approve. Ineligible for employment with the Department



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

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REGULAR MEETING - JUNE 2, 1986

PART I - 2:00 P.M.

DUUVIILIER O DETT.

JUN 12 1985 SAN FRANCISCO PUBLIC LIBRARY

Commissioner Gloyd Present:

Commissioner Lee Commissioner Munson

(Items Missed: 1, 2, 3, 5, 6, 8, 9, 10, 11, 12, & 13)

Commissioner Powell

Commissioner Texidor del Portillo

Commissioner Lee presided

MINUTES: Regular Meeting of May 19, 1986.

Action: Approve.

ANNOUNCEMENT

The Civil Service Commission has cancelled its meeting of Monday, July 7, 1986 and will meet instead on Monday, June 30. This meeting will be held in Room 2C (8asement) City Hall. The Commission will consider items of regular business (classification, compensation, examination and in-service matters) at 2 P.M. Separations from the Service will be heard following the regular agenda, however, roll call for the separation calendar will be held at 3 P.M.

The Commission will otherwise adhere to its regular meeting schedule in June and July and will meet on Monday, June 16 and Monday, July These meetings will be held in Room 282 City Hall.

ELECTION OF OFFICERS

The following officers were elected for terms of office ending May 31, 1987:

Carlota Texidor del Portillo President:

Vice President: A. Lee Munson

CLASSIFICATION MATTERS

Review of requests for approval of proposed personal services contracts. (Calendar Item No. 12) 1101-86

> Contract Number 613-85/86 Over to the May 19, 1986:

meeting of June 2, 1986.

NUM8ER DEPARTMENT CONTRACTOR

613-85/86 Public Utilities Morrison-Knudsen Engineers

Commission Inc.

Action: Over to the meeting of June 16, 1986 at the request of

Local 21.

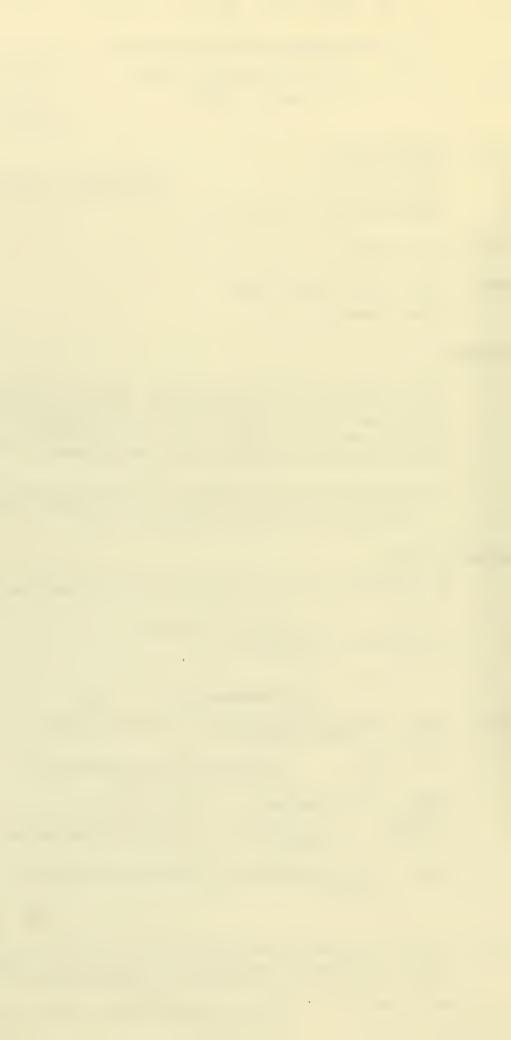
1103-86 Request from the Public Utilities Commission, Utilities Engineering Bureau to make a temporary exempt appointment in Class 5504 Project Manager II, per Charter Section 8.300 (5). (Calendar Item No. 13)

> Over to the meeting of June 2, 1986 at the May 19, 1986:

request of Local 21.

Over to the meeting of June 16, 1986 at the request of Action:

Local 21.

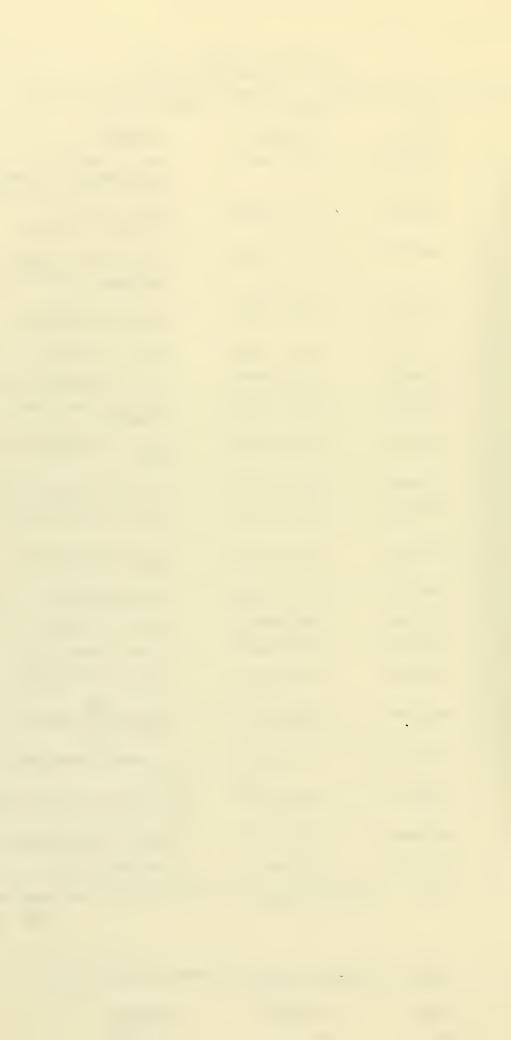


1105-86 Review of requests for approval of proposed personal services contracts ("Short-Doyle" Type). (Calendar Item No. 8)

| NUM8ER | DEPARTMENT | CONTRACTOR |
|-----------|--|--|
| 644-85/86 | Public Health | Mission Council on Alcoholism for the Spanish Speaking, Inc. |
| 645-85/86 | Public Health | National Council on Alcoholism - 8ay Area |
| 646-85/86 | Public Health | <pre>8ayview-Hunter's Point Foundation for Community Improvement, Inc.</pre> |
| 647-85/86 | Public Health | California Alcoholism Treatment Services, Inc. |
| 648-85/86 | Public Health | Swords to Plowshares |
| 649-85/86 | Public Health | Canon Kip Community House |
| 650-85/86 | Public Health | 8ayview Hunter's Point Foundation |
| 651-85/86 | Public Health | Central City Hospitality House |
| 652-85/86 | Public Health | Crestwood Hospitals, Inc. |
| 653-85/86 | Public Health | Family Service Agency of S.F. |
| 654-85/86 | Public Health | Pacific Mental Health Services, Inc. |
| 655-85/86 | Public Health | 8aker Places, Inc. |
| 656-85/86 | Public Health | Henry Ohlhoff House |
| 657-85/86 | Public Health | Liberation House, Inc. |
| 658-85/86 | Public Health | North of Market Senior Services |
| 659-85/86 | Public Health | Pacific Mental Health Services, Inc. |
| 660-85/86 | Public Health | S.F. Mental Health Funds, Inc. |
| 661-85/86 | Public Health | St. Vincent de Paul Society of S.F. |
| 662-85/86 | Public Health | Women's Alcoholism Center |
| 663-85/86 | Public Health | Youth Projects, Inc. |
| Action: | Adopt staff report; not and the Purchaser. | ify the offices of the Controller |

Review of requests for approval of proposed personal services contracts. (Calendar Item No. 7)

| NUM8ER_ | DEPARTMENT | CONTRACTOR |
|-----------|------------|----------------------------|
| 664-85/86 | Airnort | Jefferson Associates, Inc. |



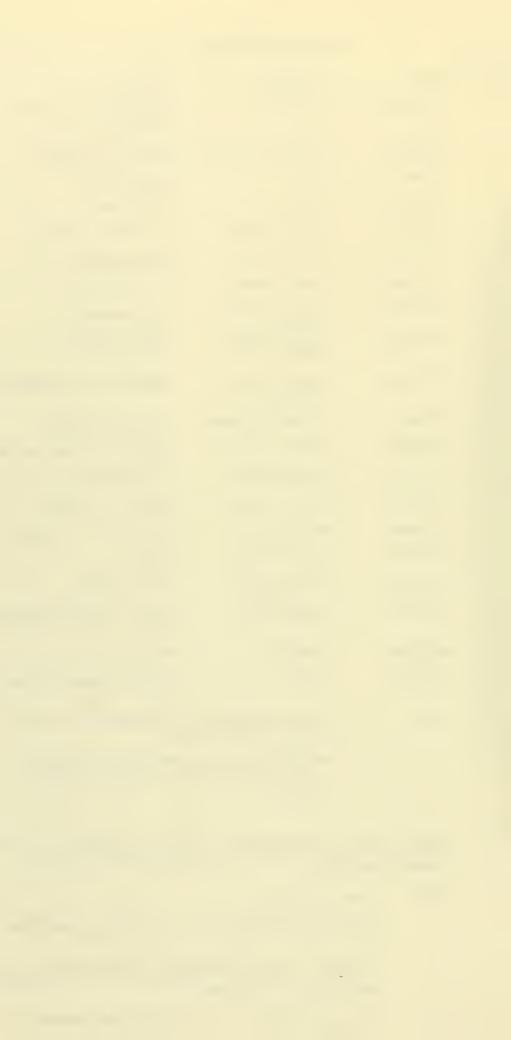
| (1106-86) (cont.) | NUMBER | | DEPARTMENT | CONTRACTOR |
|----------------------|-----------|----|--|--------------------------------------|
| | 665-85/86 | | Airport | Daniel Mann, Johnson & Mendenhall |
| | 666-85/86 | | Convention Facilities | Edgar Dunn & Company |
| | 667-85/86 | | CAO | Amy Perlmutter |
| | 668-85/86 | | Police | Arthur Rose |
| | 669-85/86 | | Public Health | Laventhol & Horwath |
| | 670-85/86 | | Public Health | Mary Bergquist |
| | 671-85/86 | | Public Health | Linn Jones, Ph.D. |
| | 672-85/86 | | Public Utilities Commission | EIP Associates |
| | 673-85/86 | | Public Utilities Commission | Newcomb Anderson Associates |
| | 674-85/86 | | Public Utilities Commission | Ammann & Whitney-Danpower |
| | 675-85/86 | | Recreation & Parks | The Duffey Company |
| | 676-85/86 | | Social Services | Valata Jenkins-Monroe, Ph.D. |
| | 677-85/86 | | Social Services | J. Donald Cohon, Jr., Ph.D. |
| | 678-85/86 | | Social Services | Eugenia Perez, Ph.D. |
| | 679-85/86 | | Social Services | Children's Home Society |
| | 680-85/86 | | Public Health | SMS Corp. |
| | 681-85/86 | | Public Health | Terryl Kistler |
| | 682-85/86 | | Public Health | Aquarius Public Management, Inc. |
| | 683-85/86 | | Controller | Metasys, Inc. |
| | 684-85/86 | | Library | Mobius Management Systems, Inc. |
| | Action: | 1. | Contracts 664-85/86 and meeting of June 16, 198 | d 665-85/86 over to the 36. |
| | | 2 | Adopt staff report on t | the remaining contracts: |

- - Adopt staff report on the remaining contracts; 2. notify the offices of the Controller and the Purchaser.

1107-86 Request to amend the specification for Class 2322 Head Nurse and to classify one budgeted position at San Francisco General Hospital. (Calendar Item No. 9)

> Action: Adopt staff report.

- Amend the specification for Class 2322 Head Nurse, class specification as detailed in the staff report.
- Allocate one position budgeted as A633 Base Station 2. Coordinator (Sch. 56.0 J \$1407B1706) to Class 2322 Head Nurse (Sch. 55.3 \$136281650).
- Amend Section 860100 of the Annual Salary Ordinance 3. administratively.



(1107-86) (cont.)

4. Advise the Decentralized Civil Service Unit of the Department of Public Health to administer an examination for Class 2322 Head Nurse, 8ase Station.

COMPENSATION MATTERS

2115-86 Requests for supervisory differential adjustments as provided by Section IV.F of the Salary Standardization Ordinance.
(Calendar Item No. 10)

Action:

Adopt staff report; approve supervisory differential adjustments; notify the departments accordingly.

EXAMINATION MATTERS

3070-86 Appeal of staff's denial of protests on the experience requirements for Class 9139 Transit Supervisor. (Calendar Item No. 16)

Action: Over to the meeting of June 16, 1986 at the request of

staff.

3135-86 Request to participate in the examination for Class 2944 Child Welfare Supervisor. (Calendar Item No. 17)

Action: Adopt staff report; deny request of Virginia Buccello.

IN-SERVICE MATTERS

4390-86 Proposed amendment to Civil Service Commission Rule 16 Probationary Period, to increase the probationary period for Class
9217 Deputy Chief, Bureau of Airport Police from six (6) months to
one (1) year. (Calendar Item No. 11)

May 19, 1986:

Post for adoption at the meeting of June 2,

1986.

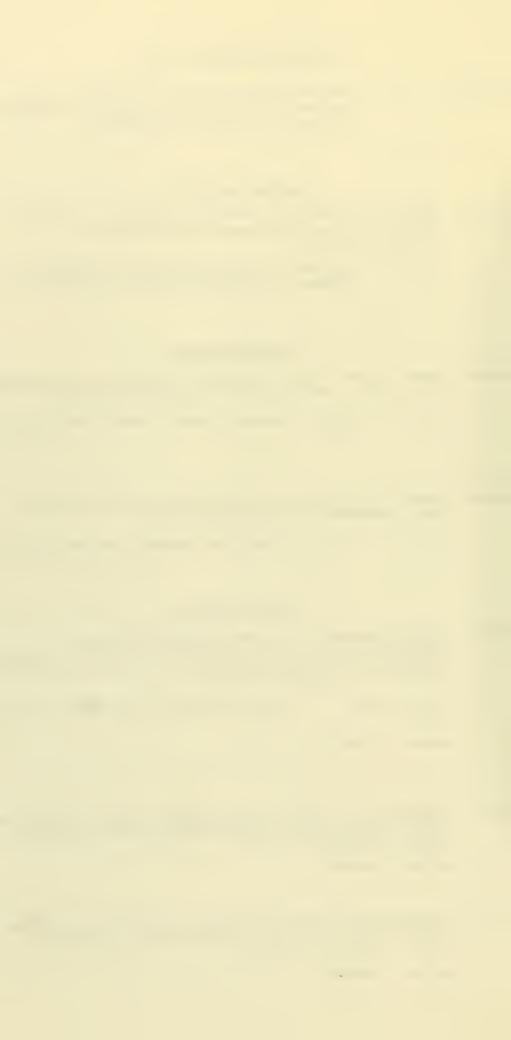
Action: Adopt.

4394-86 Commendation for Edward J. Love, Class 2580 Coroner's Investigator, Coroner's Office, upon his retirement after twenty-four years of service. (Calendar Item No. 5)

Action: Approve.

4422-86 Commendation for Charles "Chuck" Owens, Class 1492 Assistant Clerk, 80ard of Supervisors, upon his retirement after twenty years of service. (Calendar Item No. 6)

Action: Approve.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - JUNE 2, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

- Termination of Limited Tenure Appointment 1.
- Termination of Temporary Appointment 2.
- Appeal of Automatic Resignation 3.
- Termination of Probationary Appointment (entrance) 4.
- Termination of Probationary Appointment (promotive)
 Resignation Services Unsatisfactory 5.
- 6.
- Dismissal of Permanent Employee 7.

Michael Anderson, 2930 Psychiatric Social Worker, 49/E-38, Department of Public Health, Community Mental Health, 4/11/86. (Calendar Item No. 21) (4)

May 19, 1986:

Over to the meeting of June 2, 1986 at Ms.

Anderson's request.

Action:

Dismiss from the Service. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public

Health.

Nora Buckley, 2905 Senior Eligibility Worker, 84/CPE-8, Department of Social Services, 6/2/86. (Calendar Item No. 19) (5)

Action:

Approve. Reinstate to a position in the class from which promoted (in Class 2903 Eligibility Worker). Return name to the eligible list for Class 2905 Senior

Eligibility Worker.

Horace W. Chapple III, 2708 Custodian, 178/E-2, Department of Public Works, Building Repair, 5/15/86. (Calendar Item No. 23) (7)

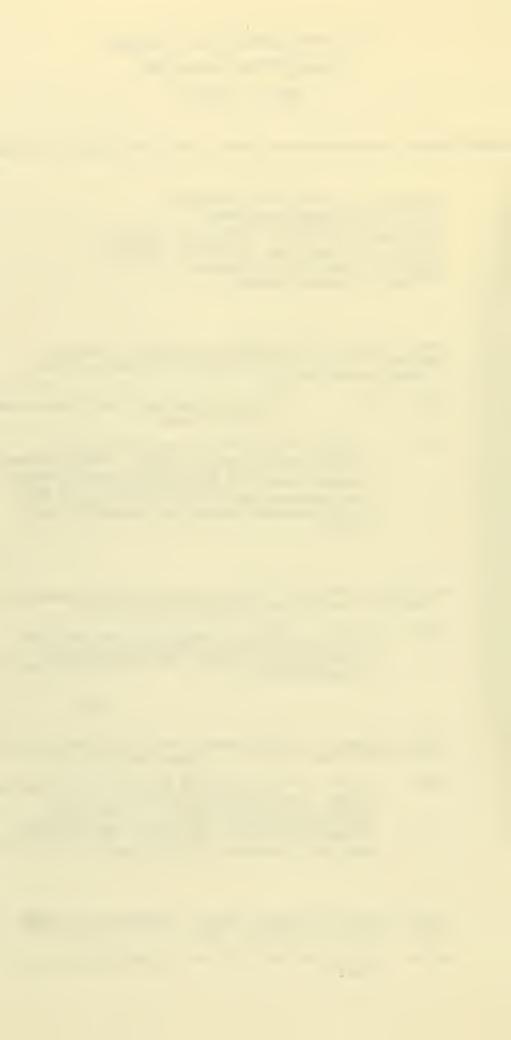
Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Works.

Mary L. Dixon, 1650 Accountant, 21/E-41, Commission on the Aging, 5/20/86. (Calendar Item No. 22) (4)

Over to the meeting of June 16, 1986 at the request of Action:

Local 21.



Eduardo Y. Gomez, 1426 Senior Clerk Typist, 4/CPE-11, Department of Social Services, 4/3/86. (Calendar Item No. 27)

Action: Approve. Not to be employed again by the Department of Social Services.

Rita Jenkins, 2305 Psychiatric Technician, 12/E-11, Department of Public Health, San Francisco General Hospital Medical Center, 3/4/86. (Calendar Item No. 26) (6)

May 5, 1986: Over to the meeting of May 19, 1986 at the

request of the Department of Public Health.

Over to the meeting of June 2, 1986 at Ms. May 19, 1986:

Jenkins' request.

Over to the meeting of June 16, 1986 at the request of Local 790. Action:

Jeannene Myers, 2320 Registered Nurse, 7/E-677, Department of Public Health, San Francisco General Hospital Medical Center, 4/22/86. (Calendar Item No. 28) (6)

Action: Off calendar at the request of Department of Public

Health.

Marvin H. Owens, 9163 Transit Operator, 108/E-118, Public Utilities Commission, San Francisco Municipal Railway, 4/7/86. (Calendar Item No. 20) (4)

Over to the meeting of May 19, 1986 at Mr. May 5, 1986:

Owens' request.

Over to the meeting of June 2, 1986 at Mr. May 19, 1986:

Owens' request.

Over to the meeting of June 16, 1986 at Mr. Owens' Action:

request.

Agee Robinson, 9163 Transit Operator, 141/E-113, Public Utilities Commission, San Francisco Municipal Railway, 5/8/86. (Calendar Item No. 25) (7)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.

Reconsideration of Civil Service Commission action of May 5, 1986 (Commissioners Gloyd, Powell and Texidor del Portillo): John L. Williams, 2708 Custodian, 150/E-1, Department of Public Works, Building Repair, 4/11/86. (Calendar Item No. 24) (7)

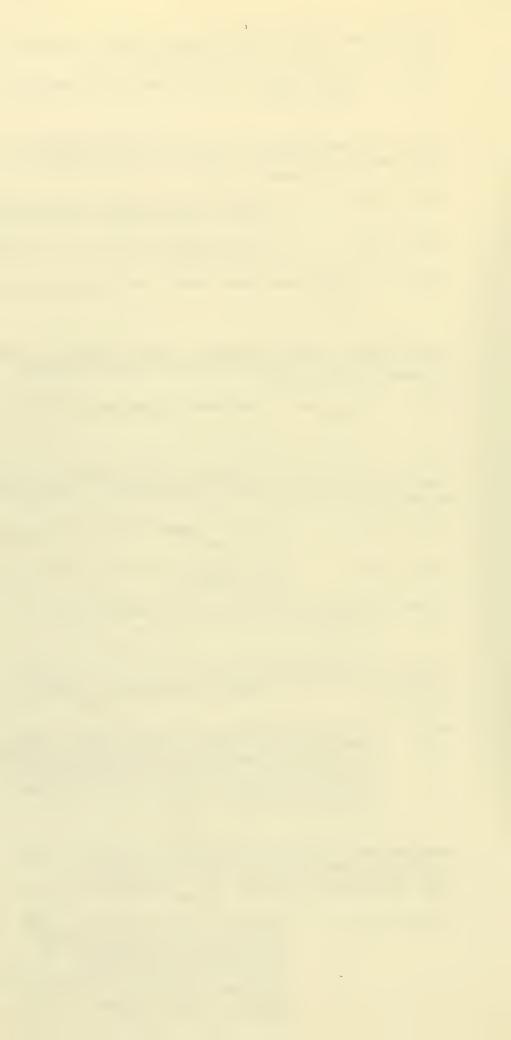
Cancel all current examination and May 19, 1986:

eligibility status. Future employment subject to review and approval of the

General Manager, Personnel after satisfactory completion of one year's work

experience outside the City and County service. Not to be employed again by the Department of Public Works.

Action: Sustain action of May 19, 1986.



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CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - JUNE 16, 1986

PART I - 2:00 P.M.

Present:

Commissioner Gloyd

Commissioner Lee Commissioner Munson Commissioner Texidor del Portillo

Excused: Commissioner Powell

Commissioner Texidor del Portillo presided.

DOCUMENTS DEPT.

JUN 24 1986

MINUTES:

Regular Meeting of June 2, 1986.

SAN FRANCISCO PUBLIC LIBRARY

Action: Approve.

ANNOUNCEMENTS:

1. The Civil Service Commission has cancelled its meeting of Monday, July 7, 1986 and will meet instead on Monday, June 30. This meeting will be held in Room 2C (Basement) City Hall. The Commission will consider items of regular business (classification, compensation, examination and in-service matters) at 2 P.M. Separations from the Service will be heard following the regular agenda, however, roll call for the separation calendar will be held at 3 P.M.

The Commission will otherwise adhere to its regular meeting schedule in July and will meet on Monday, July 21. This meeting will be held in Room 282 City Hall.

2. President Carlota Texidor del Portillo made the following appointments to the Standing Committees indicated effective July 24, 1986:

Standing Committee on Charter & Rules Revision

Louis Hop Lee, Chair Genevieve Powell Carlota Texidor del Portillo

Standing Committee on Affirmative Action

Howard S. Gloyd, Chair A. Lee Munson Carlota Texidor del Portillo

CLASSIFICATION MATTERS

1101-86 Review of request for approval of proposed personal services contracts. (Calendar Item No. 16)

May 19, 1986:

Contract Number 613-85/86 Over to the

meeting of June 2, 1986.

June 2, 1986:

Over to the meeting of June 16, 1986 at the

request of Local 21.

NUMBER

DEPARTMENT

CONTRACTOR

613-85/86

Public Utilities

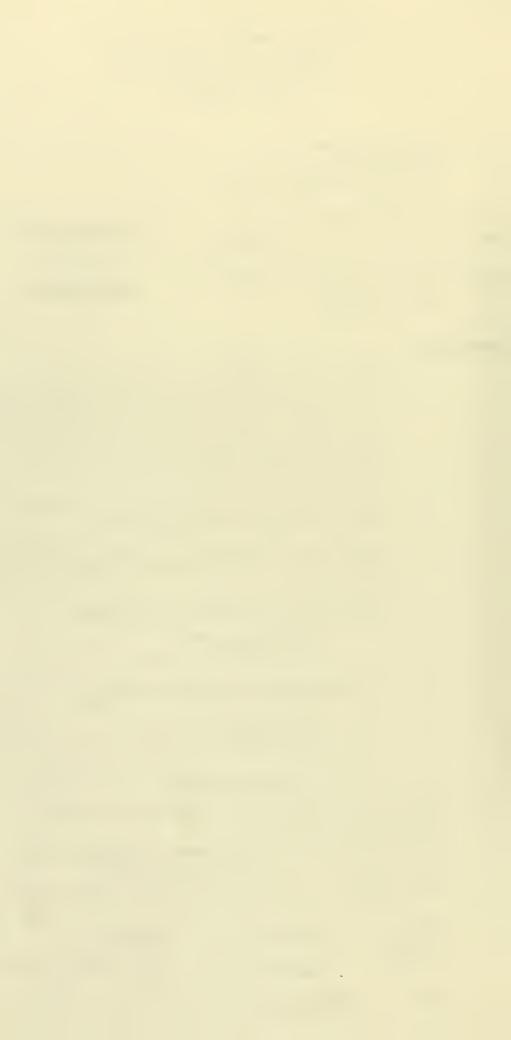
Morrison-Knudsen Engineers

Commission

Inc.

Action:

Adopt staff report; notify the offices of the Controller and the Purchaser.



Request from the Public Utilities Commission, Utilities Engineering Bureau to make a temporary exempt appointment in Class 5504 Project Manager II, per Charter Section 8.300 (5). (Calendar Item No. 15)

May 19, 1986:

Over to the meeting of June 2, 1986 at the

request of Local 21.

June 2, 1986:

Over to the meeting of June 16, 1986 at the

request of Local 21.

Action:

Approve the temporary exempt appointment of Mr. Kenneth

Jew to Class 5504 Project Manager II for a two-year

duration effective on November 13, 1985.

1106-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 17)

June 2, 1986:

Contracts 664-85/86 and 665-85/86 over to the

meeting of June 16, 1986.

NUMBER DEPARTMENT CONTRACTOR

664-85/86 Airport Jefferson Associates, Inc.

665-85/86 Airport Daniel Mann, Johnson & Mendenhall

Adopt staff report; notify the offices of the Controller

and the Purchaser.

1111-86 Request from the Department of Public Health to use a class in the Staff Assistant, Special Project Series as an Epidemiologist in the Aids Program. (Calendar Item No. 6)

Action:

Action:

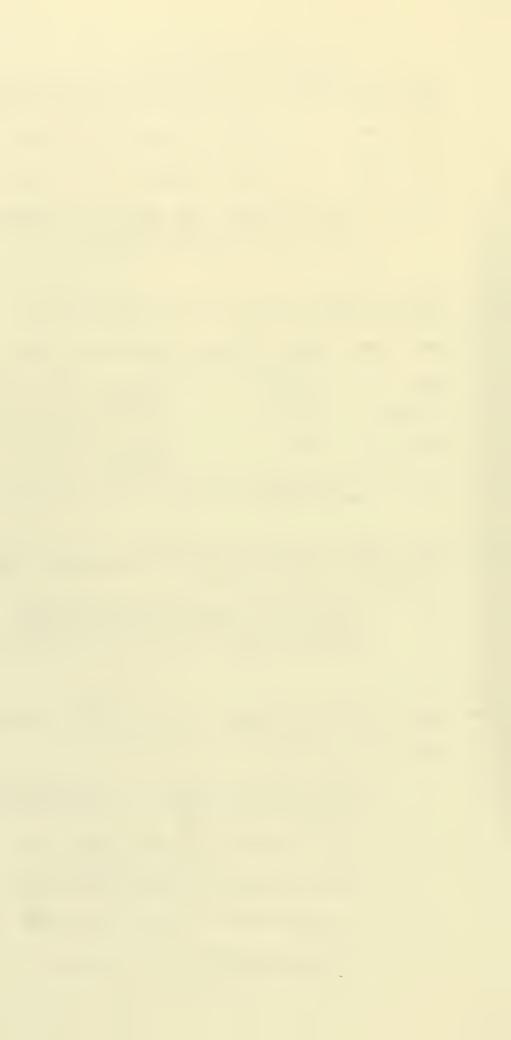
Adopt staff report; approve use of Class 9742 Staff Assistant V, Special Project (\$1404 BW) to employ an Epidemiologist in the Department of Public Health for a

period of six months.

1112-86 Request to establish a new exempt classification of Special Services Officer for the Fire Department. (Calendar Item No. 7)

Action: Adopt staff report.

- Establish a new classification of H-29 Special Services Officer (FY 1985-86: \$1727B1727); class specification as detailed in the staff report.
- 2. Allocate one position in the 1986/87 Budget as H-30 Captain (FY 1985-86: \$1728B1728) to the new class.
- Authorize the new rank to be exempt from Civil Service provisions of the Charter pursuant to Section 3.450.
- 4. Advise the Department to amend their 1986/87 Budget accordingly.
- 5. Amend Section 31/03/00/01001 of the 1986/87 Annual Salary Ordinance accordingly.



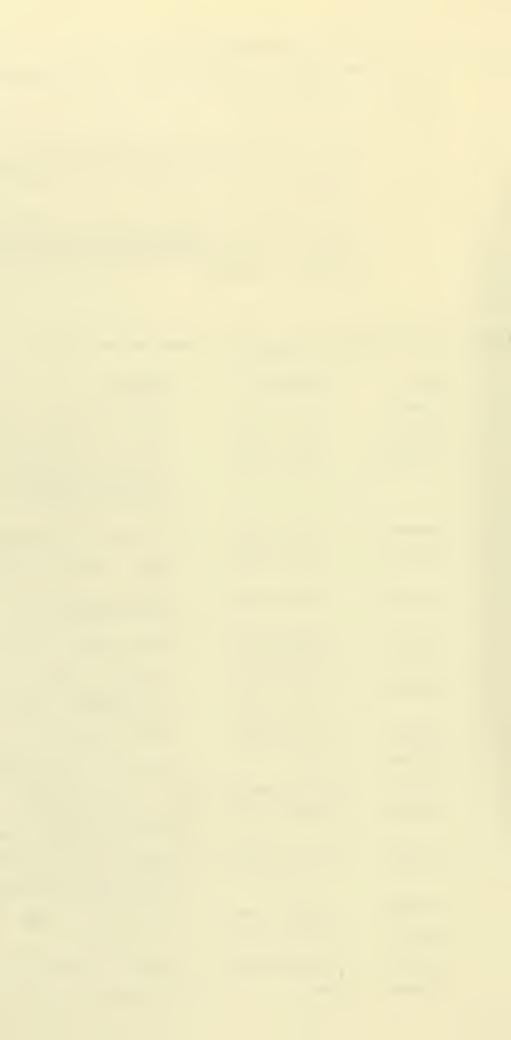
1115-86 Request to make a temporary exempt appointment in Class 1880 Chief of Systems. (Calendar Item No. 8)

Action: Adopt staff report.

- 1. Approve the temporary exempt appointment, effective July 1, 1986, of Mr. R. Kevin Ball to a position in Class 1880 Chief of Systems in accordance with Charter Section 8.300(5) for a period of one year until an eligible list is established.
- 2. Approve the appointment of Mr. R. Kevin Ball, effective July 1, 1986, at the third step of the range for Class 1880 Chief of Systems (1986-87 \$2365 bi-weekly, \$61,727 annually) per the authority of Section VII A.3 of the Annual Salary Ordinance.

1120-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUMBER | DEPARTMENT | CONTRACTOR |
|-----------|-------------------|--|
| 685-85/86 | Public Health | Baker Places, Inc. |
| 686-85/86 | Public Health | Marshall and Stevens, Inc. |
| 687-85/86 | Public Health | University of California, S.F., School of Medicine, Division of Family & Community Medicine |
| 688-85/86 | Public Health | S.F. Hearing & Speech Center |
| 689-85/86 | Public Health | Mission Neighborhood Health Center |
| 690-85/86 | Public Health | Suicide Prevention- Friendship Line |
| 691-85/86 | Public Health | Deborah Rogow |
| 692-85/86 | Public Health | Joan Dunkel, LCSW |
| 693-85/86 | Public Health | S.F. Community Clinic Consortium |
| 694-85/86 | Public Health | Ramsell Corporation |
| 695-85/86 | CAO | Convention & Visitors Bureau |
| 696-85/86 | District Attorney | S.F. Suicide Prevention |
| 697-85/86 | District Attorney | Southern California Coalition for Battered Women |
| 698-85/86 | District Attorney | Consortium for Elder Abuse Prevention/Mt. Zion Hospital and Medical Center |
| 699-85/86 | District Attorney | Project SAFE |
| 700-85/86 | Fire | Paul J. Buffone |
| 701-85/86 | Parking Authority | Donald Herzog Assoc., Inc. |
| 702-85/86 | Port | Marine Inspection Services Co., Inc. |



| NUMBER | DEPARTMENT | CONTRACTOR |
|-----------|---|---|
| 703-85/86 | Public Utilities Commission | Contract Office Group |
| 704-85/86 | Public Works | Shapiro, Okino, Hom & Associates |
| 705-85/86 | Public Works | Technical Roof Services, Inc. |
| 706-85/86 | Social Services | Audrey L. Smith Developmental Center, Inc. |
| 707-85/86 | Social Services | Children's Home Society |
| 708-85/86 | Social Services | Family Service Agency of S.F. |
| 709-85/86 | Social Services | Children's Home Society |
| 710-85/86 | Public Utilities Commission | Cohrssen Associates |
| 711-85/86 | Public Utilities Commission | R.C. Research, Inc. |
| 712-85/86 | Controller | David Hicks Associates |
| 713-85/86 | Port | Triumph Marketing |
| 714-85/86 | Public Health | Ecology & Environment |
| 715-85/86 | Public Health | Joel M. Cohen, Inc. |
| 716-85/86 | Public Utilities Commission | Angelo Figone |
| 717-85/86 | Port | Randall S. Rossi, Ph.D. |
| Action: | Adopt staff report; notify and the Purchaser. | the offices of the Controller |

1120-86 (cont.)

Review of Civil Service action related to Project Manager issues in the Public Utilities Commission. (Calendar Item No. 17A)

the radiic difficies commission. (Carendar Item No. 178

Adopt staff report. (This matter continued to the meeting of June 30, 1986).

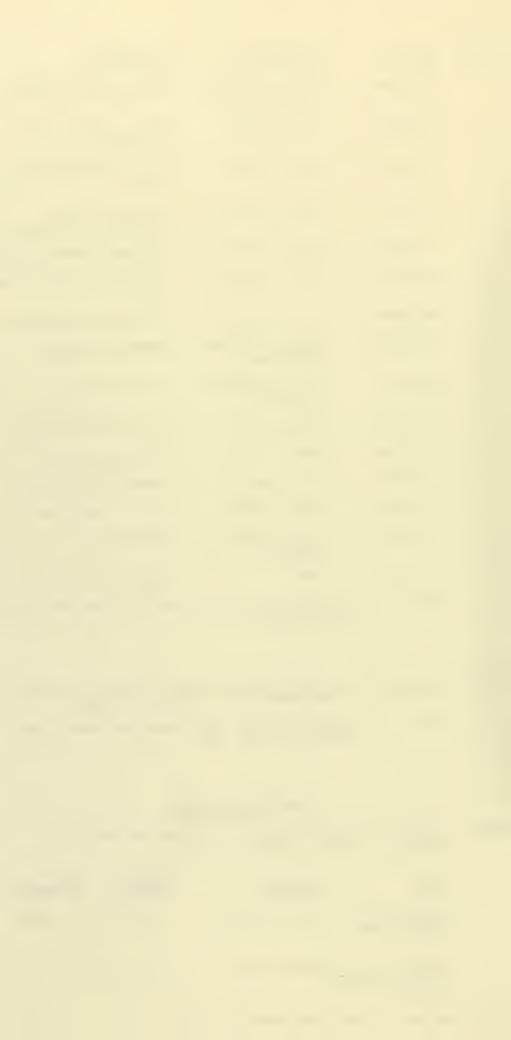
COMPENSATION MATTERS

2132-86 Request for appointment above the entrance rate for various employees. (Calendar Item No. 5)

| <u>NAME</u> | <u>DEPARTMENT</u> | STEP REQUESTED | STEP RECOMMENDED |
|--|-------------------|-------------------|---------------------|
| George Nielsen 8180 Principal Attorney | District Attorney | 5 | 5 |
| Miguel Tello 5265 Architectura Associate I | Public Works 1 | 2 | 2 |

Action: Adopt staff report.

Action:



EXAMINATION MATTERS

Appeals of staff denials of protests on the experience requirements for Class 9139 Transit Supervisor. (Calendar Item No. 18) 3070-86

June 2, 1986:

Over to the meeting of June 16, 1986 at the

request of staff.

Over to the meeting of June 30, 1986. Action:

Appeals of staff denials of protests challenging the validity of the 3140-86 examination for Class 8262 Senior Criminalist. (Calendar Item No. 19)

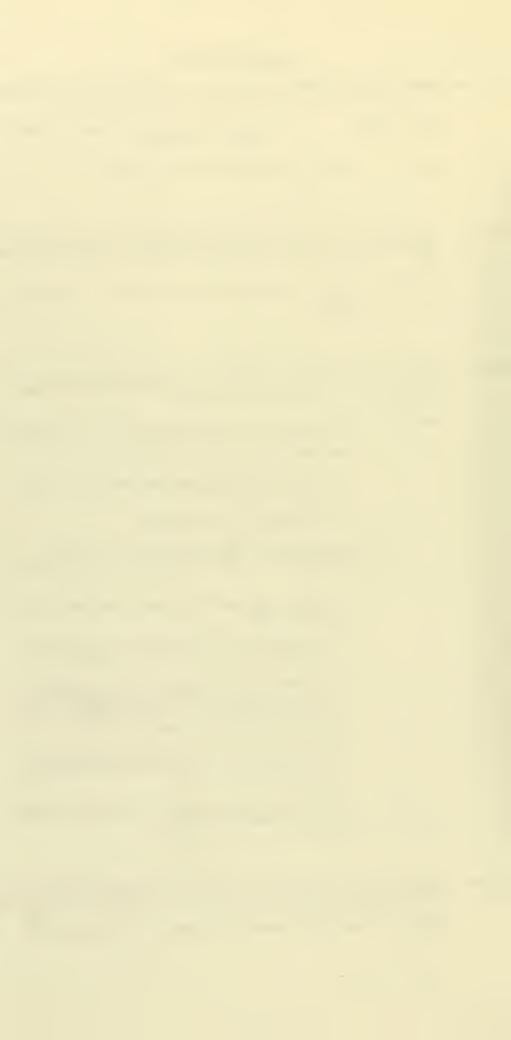
> Action: Over to the meeting of June 30, 1986. First item on agenda.

- Appeals of staff denials of protests of the examinations for Class 3154-86 2589 Health Program Coordinator I and Class 2593 Health Program Coordinator III. (Calendar Item No. 20)
 - Action: 1. On the appeals for additional points on the Evaluation of Training and Experience rating in the examination for Class 2593 Health Program Coordinator III:
 - Appeals of Terrance Ryan and Thomas P. Gallagher over to the meeting of June 30, 1986.
 - Deny appeal of Loris Roulette.
 - 2. On the appeals of the administration of the oral examination for Class 2593 Health Program Coordinator III:
 - Appeal of Terrance Ryan over to the meeting of June 30, 1986.
 - The appeals of Loris Roulette and Nylda Gemple were withdrawn and are placed off calendar.
 - The appeal of Ruth A Hughes in the examination 3. A. for Class 2589 Health Program Coordinator I of a below passing score on the oral examination over to the meeting of June 30, 1986.
 - On the appeals of below passing scores on the oral examination for Class 2593 Health Program Coordinator III:

Grant the appeals of Nylda Gemple and Bruce Webb; award minimum passing score.

3155-86 Appeal of staff's rejection of application for the examination for Class 2978 Contract Compliance Officer II. (Calendar Item No. 21)

Adopt staff report; deny appeal of Sululagi Palega.



EXAMINATION MATTERS (cont.)

3161-84 Examinations for Classes H-4 Inspector and H-20 Lieutenant, San Francisco Fire Department. (Calendar Item No. 21A)

November 8, 1984:

- A. Analyze the examination results for adverse impact and prepare an analysis of those results with the objective of recommending a use of these examination results that continues to satisfy government regulations and professional standards.
- B. Direct test consultant to proceed with the scoring of the unscored test components and to prepare models related to probable outcomes with respect to Equal Employment Opportunity considerations.

Action: Over to the meeting of June 30, 1986 at the request of staff.

IN-SERVICE MATTERS

4300-86 Proposed amendment to Civil Service Commission Rule 16 Probationary Period, to increase the probationary period for various
classes from six (6) months to one (1) year. (Calendar Item No. 13)

April 21, 1986: 1. Post Class 0280 Deputy Clerk, Municipal Court, Class 2806 Disease Control Investigator and Class 8238 Police Communications Dispatcher for adoption at the meeting of May 5.

 Post Class 8440 Probation Officer and Class 8442 Senior Probation Officer for adoption at the meeting of May 19.

May 5, 1986:

- Proposal related to Class 8238 off calendar to complete meet and confer process.
- Adopt staff report; amend Civil Service Commission Rule 16 - Probationary Period, to increase the probationary period from six (6) months to one (1) year for Class 0280 Deputy Clerk, Municipal Court, and Class 2806 Disease Control Investigator.

May 19, 1986: Over to the meeting of June 16, 1986.

Action: Adopt staff report; amend Civil Service Commission Rule

16 - Probationary Period, to increase the probationary
period from six (6) months to one (1) year for Class
8440 Probation Officer and Class 8442 Senior Probation

Officer.

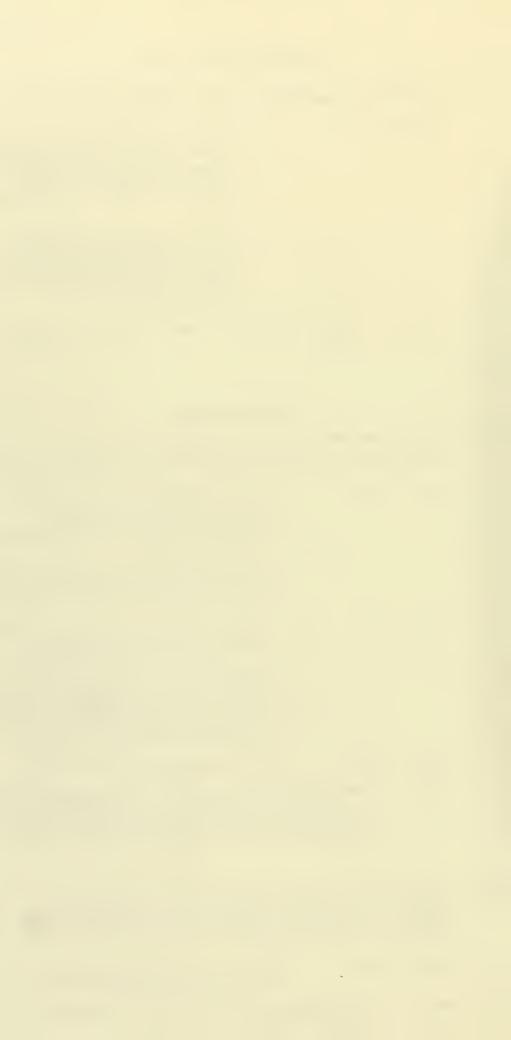
Appeal of the decision of the General Manager, Personnel to authorize a non-civil service appointment in Class 9141 Transit Manager II, Public Utilities Commission, San Francisco Municipal Railway. (Calendar Item No. 14)

May 19, 1986: Over to the meeting of June 16, 1986 at the

request of Transport Workers Union.

Action: Deny appeal; sustain the decision of the General

Manager, Personnel.



IN-SERVICE MATTERS (cont.)

Request for extension of permanent or temporary holdover rights for employees in various classes. (Calendar Item No. 9)

Action: Approve.

4474-86 Request for exempt status for Class P-103 Special Duty Nurse, Department of Public Health. (Calendar Item No. 10)

Action: Approve.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - JUNE 16, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

- 1. Termination of Limited Tenure Appointment
- 2. Termination of Temporary Appointment
- 3. Appeal of Automatic Resignation
- Termination of Probationary Appointment (entrance) 4.
- Termination of Probationary Appointment (promotive) 5.
- Resignation Services Unsatisfactory Dismissal of Permanent Employee 6.

Ronald Brown, 9330 Pile Worker, 17/E-4, San Francisco Port Commission, Maintenance Division, 5/27/86. (Calendar Item No. 32) (4)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Port

Commission.

Mary L. Dixon, 1650 Accountant, 21/E-41, Commission on the Aging, 5/20/86. (Calendar Item No. 27) (4)

Over to the meeting of June 16, 1986 at the June 2, 1986:

request of Local 21.

Action: Return name to list. Not to be employed again by the

Commission on Aging.

Elizabeth Edwards, 2312 Licensed Vocational Nurse, 43/E-78, Department of Public Health, San Francisco General Hospital Medical Center, 2/8/86. (Calendar Item No. 36) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed

again by the Department of Public Health.

Lanice Edwards, 2110 Medical Records Clerk, 3/E-6, Department of Public Health, San Francisco General Hospital Medical Center, 4/28/86. (Calendar Item No. 37) (7)

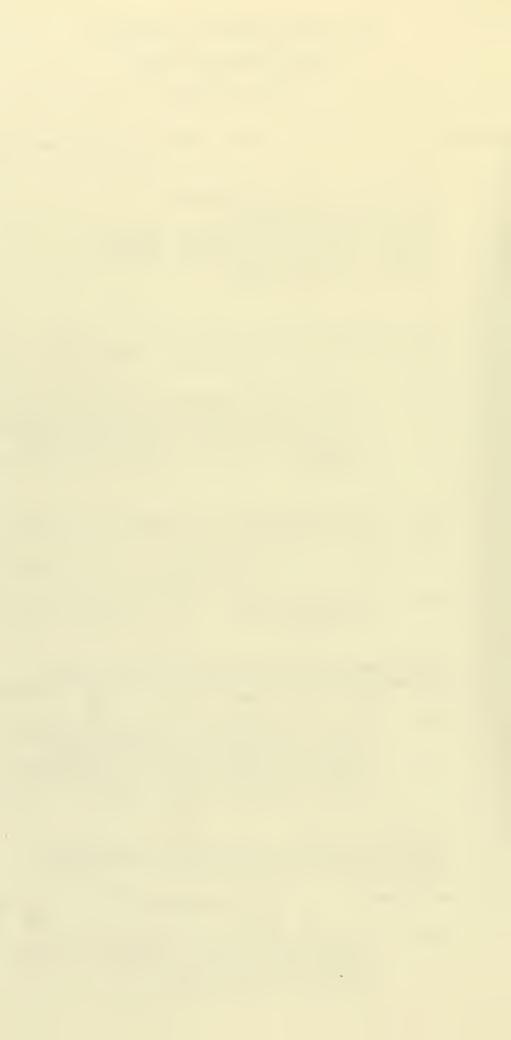
May 19, 1986: Over to the meeting of June 16, 1986 at the

request of Local 790.

Off calendar at the request of Local 790. Ms. Edwards Action:

to remain ineligible for all employment with the City and County of San Francisco until final Civil Service

Commission action on this matter.



Steven D. Fuller, 7373 Senior Stationary Engineer, Sewage Plant, 39/CPE-5, Department of Public Works, Water Pollution Control, 5/14/86. (Calendar Item No. 24) (5)

Action: Over to the meeting of July 21, 1986 at the request of the Department of Public Works.

Donald Goldsby, 8320 Counselor Juvenile Hall, 9/CPE-23, Juvenile Court, 5/1/86. (Calendar Item No. 31) (4)

Action: Over to the meeting of June 30, 1986 (2 P.M. Calendar).

Juanita Hall, 2905 Senior Eligibility Worker, 73/CPE-8, Department of Social Services, 5/16/86. (Calendar Item No. 23) (5)

Action: Approve. Reinstate to a position in Class 2903
Eligibility Worker, Department of Social Services
effective July 1, 1986. Return name to list for Class
2905 Senior Eligibility Worker.

William Harlan, 8318 Counselor II, 54/CPE-2, Juvenile Court, Juvenile Hall, 4/7/86. (Calendar Item No. 26) (4)

May 5, 1986: Over to the meeting of May 19, 1986 at request of Local 790.

May 19, 1986:

Over to the meeting of June 16, 1986 at the request of Mr. Harlan's attorney.

Action: Off calendar. Commissioner Gloyd appointed a Commission of One to investigate the circumstances surrounding the termination and to report back.

Rita Jenkins, 2305 Psychiatric Technician, 12/E-11, Department of Public Health, San Francisco General Hospital Medical Center, 3/4/86. (Calendar Item No. 35) (6)

May 5, 1986: Over to the meeting of May 19, 1986 at the request of the Department of Public Health.

May 19, 1986: Over to the meeting of June 2, 1986 at Ms. Jenkins' request.

June 2, 1986: Over to the meeting of June 16, 1986 at the request of Local 790.

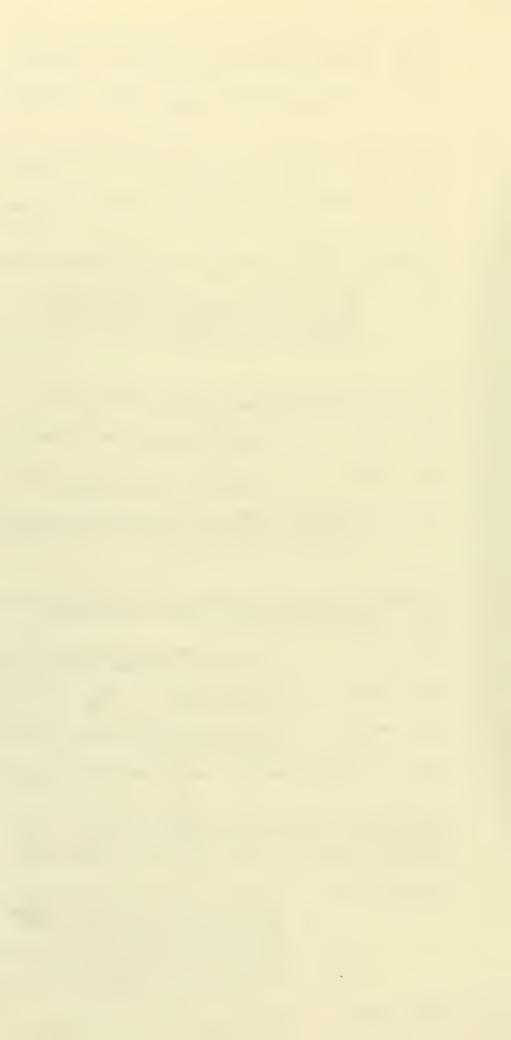
Action: Over to the meeting of June 30, 1986 (2 P.M. Calendar).

Reconsideration of Civil Service Commission of February 11, 1985: Keith E. Matsuo, Q-2 Police Officer, 169/E-97, San Francisco Police Department, Communications Division, 1/16/85. (Calendar Item No. 34) (6)

February 11, 1985:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police Department.

March 25, 1985: Remand to the Chief of Police for reconsideration of the certification of services.



Action: Over to the meeting of June 30, 1986 at Mr. Matsuo's

request.

Marvin H. Owens, 9163 Transit Operator, 108/E-118, Public Utilities Commission, San Francisco Municipal Railway, 4/7/86. (Calendar Item No. 28) (4)

May 5, 1986: Over to the meeting of May 19, 1986 at Mr.

Owens' request.

Over to the meeting of June 2, 1986 at Mr. May 19, 1986:

· Owens' request.

Over to the meeting of June 16, 1986 at Mr. June 2, 1986:

Owens' request.

Over to the meeting of July 21, 1986 at the request of Action:

Public Utilities Commission.

Thomas Petersen, 8304 Deputy Sheriff, 1/E-10, Office of the Sheriff, Prisoner Custody Division, 4/28/86. (Calendar Item No. 39) (7)

Cancel all current examination and eligibility status. Action:

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Office

of the Sheriff.

Johnnie C. Price, 9163 Transit Operator, 102/E-118, Public Utilities Commission, San Francisco Municipal Railway, 4/2/86. (Calendar Item No. 29) (4)

Cancel all current examination and eligibility status. Action: Future employment subject to review and approval of the

General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Michael R. Redman, 7311 Cement Mason, 16/E-06, Department of Public Works, Building Repair, 5/2/86. (Calendar Item No. 30)

May 19, 1986: Over to the meeting of June 16, 1986 at the

request of Mr. Redman's attorney.

Over to the meeting of June 30, 1986 at the request of Action:

the Department of Public Works.

Mary Richardson, 2302 Orderly, LT, Department of Public Health, Laguna Honda Hospital, 1/10/86. (Calendar Item No. 25)

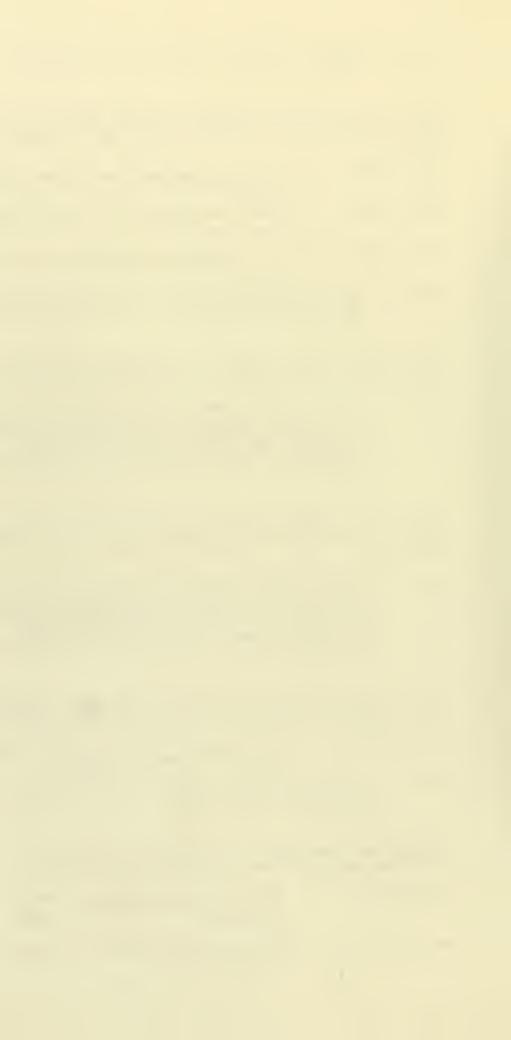
Over to the meeting of March 10, 1986 at February 3, 1986:

the request of Ms. Richardson's

representative.

Over to the meeting of March 31, 1986 due March 10, 1986:

to lack of a quorum.



Over to the meeting of April 21, 1986. March 31, 1986:

Refer allegation of discrimination at the Department of Public Health, San Francisco General Hospital, to the Civil Service Commission Affirmative Action Coordinator for investigation and report by the end of

May.

Over to the meeting of May 19, 1986 at the April 21, 1986:

request of Local 250.

May 19, 1986: Over to the meeting of June 16, 1986 at the

request of Ms. Richardson's attorney.

Action: Over to the meeting of June 30, 1986 at the request of

the Department of Public Health (2 P.M. Calendar).

Carlos Rivers, 9163 Transit Operator, 526/E-112, Public Utilities Commission, San Francisco Municipal Railway, 5/23/86. (Calendar Item No. 40) (7)

Action: Over to the meeting of July 21, 1986 at the request of

the Public Utilities Commission.

Ruby Roberson, 2320 Registered Nurse, 1/E-708, Department of Public Health, San Francisco General Hospital Medical Center, 5/29/86. (Calendar Item No. 33) (4)

Action: Over to the meeting of June 30, 1986 at the request of

the Department of Public Health.

Dennis Robison, 2650 Assistant Cook, 9/CPE-1, Department of Public Health, San Francisco General Hospital Medical Center, 5/28/86. (Calendar Item No. 38) (7)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the

Department of Public Health.

Cleveland Vickers, 9163 Transit Operator, 106/E-115, Public Utilities Commission, San Francisco Municipal Railway, 6/2/86. (Calendar Item No. 41) (7)

Action: Cancel all current examination and eligibility status.

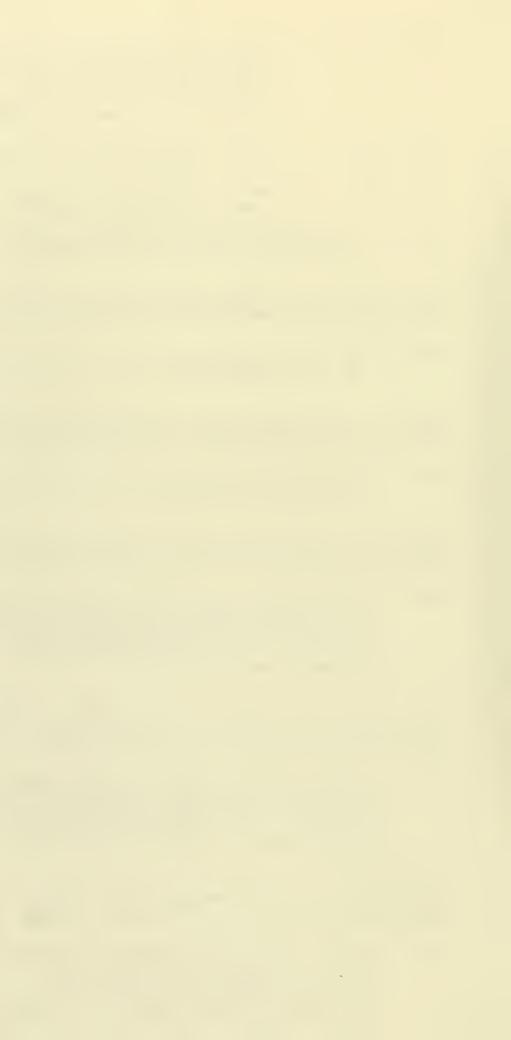
Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Jacqueline Wilcots, 9163 Transit Operator, 633/E-113, Public Utilities Commission, San Francisco Municipal Railway, 5/30/86. (Calendar Item No. 42) (7)

Action: Approve. Cancel all current examination and eligibility

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed

again by the Public Utilities Commission.



Eduardo Y. Gomez, 1426 Senior Clerk Typist, 4/CPE-11, Department of Social Services, 4/3/86. (Calendar Item No. 27) (6)

Action: Approve. Not to be employed again by the Department of Social Services.

Rita Jenkins, 2305 Psychiatric Technician, 12/E-11, Department of Public Health, San Francisco General Hospital Medical Center, 3/4/86. (Calendar Item No. 26) (6)

May 5, 1986: Over to the meeting of May 19, 1986 at the

May 19, 1986: Over to the meeting of June 2, 1986 at Ms. Jenkins' request.

request of the Department of Public Health.

Action: Over to the meeting of June 16, 1986 at the request of Local 790.

Jeannene Myers, 2320 Registered Nurse, 7/E-677, Department of Public Health, San Francisco General Hospital Medical Center, 4/22/86. (Calendar Item No. 28) (6)

Action: Off calendar at the request of Department of Public Health.

Marvin H. Owens, 9163 Transit Operator, 108/E-118, Public Utilities Commission, San Francisco Municipal Railway, 4/7/86. (Calendar Item No. 20) (4)

May 5, 1986: Over to the meeting of May 19, 1986 at Mr. Owens' request.

May 19, 1986: Over to the meeting of June 2, 1986 at Mr. Owens' request.

5115115 1 542551

Action: Over to the meeting of June 16, 1986 at Mr. Owens' request.

Agee Robinson, 9163 Transit Operator, 141/E-113, Public Utilities Commission, San Francisco Municipal Railway, 5/8/86. (Calendar Item No. 25) (7)

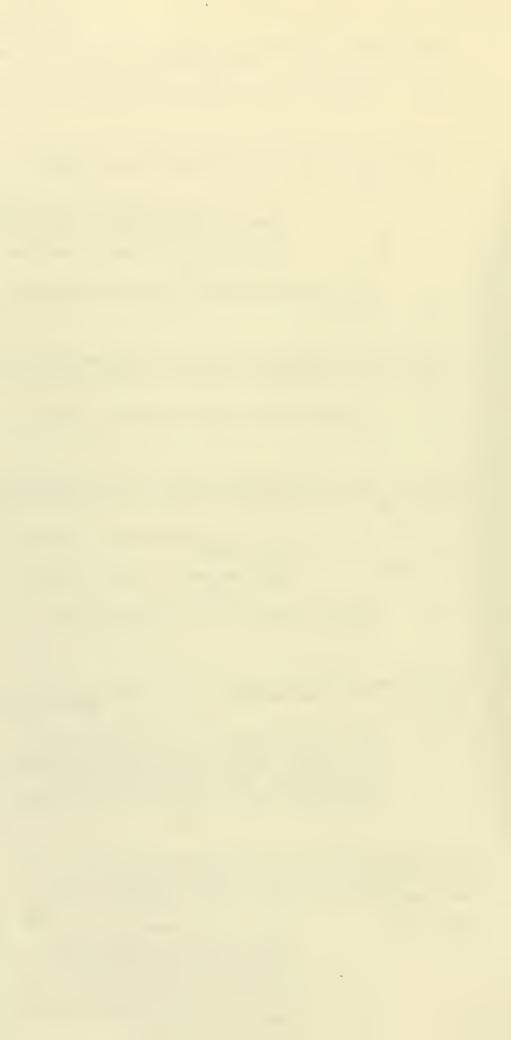
Action: Cancel all current examination and eligibility status.
Future employment subject to review and approval of the
General Manager, Personnel after satisfactory completion
of one year's work experience outside the City and
County service. Not to be employed again by the Public
Utilities Commission.

Reconsideration of Civil Service Commission action of May 5, 1986 (Commissioners Gloyd, Powell and Texidor del Portillo): John L. Williams, 2708 Custodian, 150/E-1, Department of Public Works, Building Repair, 4/11/86. (Calendar Item No. 24) (7)

May 5, 1986:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Works.

Action: Sustain action of May 5, 1986.



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CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - JUNE 30, 1986

PART I - 2:00 P.M.

DOCUMENTS DEPT.

JUL 8 1986

SAN FRANCISCO PUBLIC LIBRARY

Commissioner Gloyd Present:

Commissioner Lee Commissioner Munson Commissioner Powell

Commissioner Texidor del Portillo

Items Missed: 20, 22 and 33

Items Missed: 22 and 33

Commissioner Texidor del Portillo presided.

MINUTES: Regular Meeting of June 16, 1986.

Action: Approve.

June 16, 1986:

ANNOUNCEMENTS:

The Civil Service Commission has cancelled its meeting of 1. Monday, July 7, 1986. The Commission will next meet on Monday, July 21 in Room 282 City Hall.

Notice of Action Taken During Executive Session 2.

At 1:30 p.m. today, June 30, 1986, the Civil Service Commission met in Executive Session with the City Attorney to discuss pending litigation within the meaning of California Government Code Section 54956.9(a) in the matter of the San Francisco Interns and Residents Association vs. City and County of San Francisco (Superior Court Number 836-022). All Civil Service Commissioners were present. The Commission unanimously took the following action:

- After reviewing City Attorney Opinion Number 86-10, Α. dated June 30, 1986, the Commission recognizes that it needs independent counsel because this City Attorney's Opinion states that "As there is but one City Attorney, under no circumstances may deputies appear on opposite sides of a case before any court of law of other adjudicatory agency in a proceeding in which the City is interested."
- В. The Commission agreed to appeal Judge Maxine Chesney's decision on the matter of the San Francisco Interns and Residents Association vs. City and County of San Francisco, pursuant to Section 3.661(a) of the Charter. The Commission requests that the Board of Supervisors approve funds to retain independent counsel, and directs that the Civil Service staff take all steps necessary including filing motions with the court to remove the City Attorney from further participation as a representative of the Civil Service Commission in this particular case.

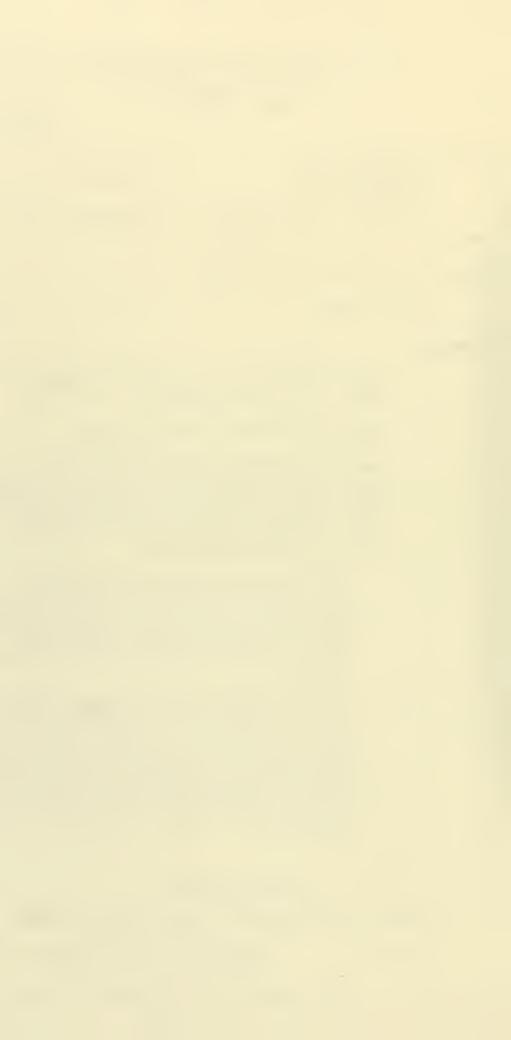
CLASSIFICATION MATTERS

1125-86 Review of Civil Service action related to Project Manager issues in the Public Utilities Commission. (Calendar Item No. 13)

Adopt staff report. (This matter continued

to the meeting of June 30, 1986).

Over to the meeting of July 21, 1986 at the request of Action: the Public Utilities Commission.



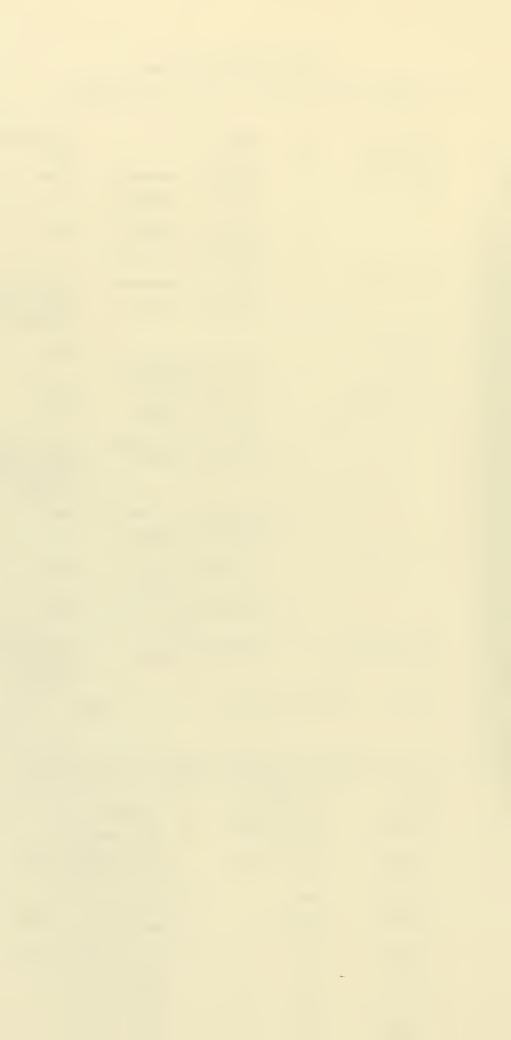
1135-86 Classification of positions in various City departments. (Calendar Item No. 5)

| <u>Department</u> | No. Pos. | Budgeted Class and Rate | Recommended <u>Class</u> |
|------------------------------------|-------------|--|--|
| Public Health CMHS | 1 | 1844 Senior Management Assistant (Sch. 51.9 \$1158B1401) | Same |
| | 1 | 1844 Senior Management Assistant (Sch. 51.9 \$1158B1401) | Same |
| Public Works | 1 | 1840 Junior Management Assistant (Sch. 44.4 \$810B979) | 1842 Management Assistant (Sch. 48.4 \$979B1185) |
| Public Utilities Commission | 1 | 9116 Senior Fare Collections Receiver (Sch. 45.7 \$862B1042) | Same |
| S.F. Community College District | 1 | 1220 Payroll Clerk (Sch. 42.6 \$745B899) | Same |
| | 1 | 1426 Senior Clerk Typist (Sch. 40.2 \$664B803) | 1487 Financial Aids Assistant (Sch. 42.2 \$731B882) |
| | 1 | 1844 Senior Management Assistant (Sch. 51.9 \$1158B1401) | Same |
| County Clerk | 1 | 8106 Legal Process Clerk (Sch. 39.1 \$631B762) | Same |
| | 1 | 8113 Court Clerk (Sch. 48.9 \$1003B1214) | Same |
| S.F. Unified School District | 1 | 1630 Account Clerk (Sch. 38.9 \$625B755) | 1650 Accountant (Sch. 43.3 \$769B929) |

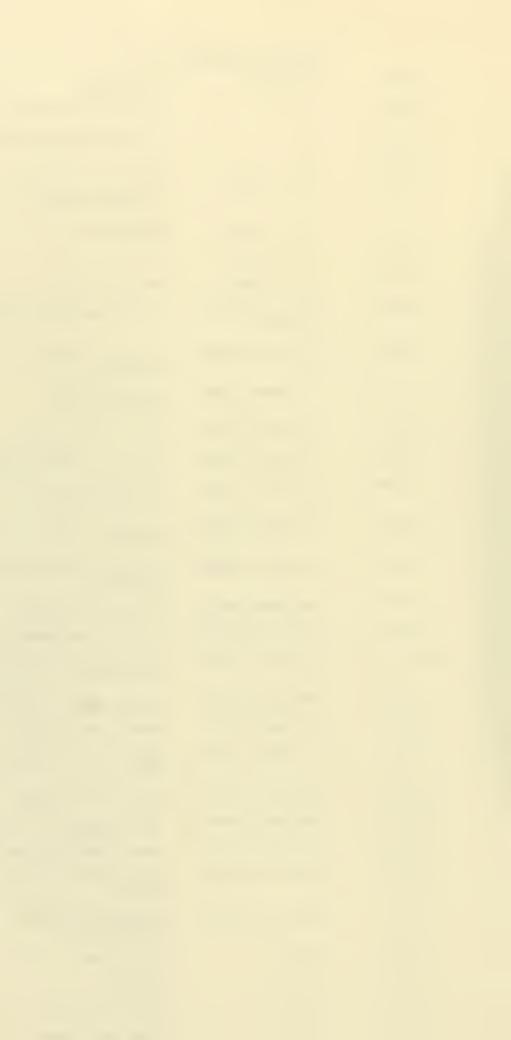
Action: Adopt staff report.

1136-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUMBER | DEPARTMENT | CONTRACTOR |
|-----------|---------------|---|
| 718-85/86 | Public Health | Alpha-Omega, Inc. |
| 719-85/86 | Public Health | Youth Projects/Haight Ashbury Clinic |
| 720-85/86 | CAO | William L. Nickel |
| 721-85/86 | Police | Sandra Glosser |
| 722-85/86 | Port | S.F. State University |
| 723-85/86 | Port | Nippon Maritime Co. |
| 724-85/86 | Port | Trans Trade Inc. |
| 725-85/86 | Port | Grand World Shipping Agencies, Ltd. |



| NUMBER | DEPARTMENT | CONTRACTOR |
|-----------|--------------------------------|--|
| 726-85/86 | Port | University of California |
| 727-85/86 | Port | Sylvania Lighting Services |
| 728-85/86 | Port | Associated Asian Firms |
| 729-85/86 | Public Works | San Jose State University Foundation "Pt Sur" |
| 730-85/86 | Public Works | Robles-McGregor |
| 731-85/86 | Public Works | Anlab |
| 732-85/86 | Public Works | William Broenkow |
| 733-85/86 | Public Utilities Commission | Energy Management Services |
| 734-85/86 | Retirement System | McCullogh, Andrews and Cappiello, Inc. |
| 735-85/86 | Retirement System | Hanson Investment Management, Co. |
| 736-85/86 | Retirement System | Hahn, Holland & Gross |
| 737-85/86 | Retirement System | George B. Springman, Inc. |
| 738-85/86 | Retirement System | Great American Core Investors, Inc. |
| 739-85/86 | Retirement System | Furman Selz Capital Management, Inc. |
| 740-85/86 | Retirement System | Nicholas-Applegate Capital Management |
| 741-85/86 | Retirement System | Spilsted & Associates |
| 742-85/86 | Retirement System | GT Capital Management, Inc. |
| 743-85/86 | Retirement System | Morgan Grenfell Investment Services Ltd. |
| 744-85/86 | Retirement System | Capital Guardian Trust Co. |
| 745-85/86 | Retirement System | Bankers' Trust Company |
| 746-85/86 | Retirement System | MacKay Shields Financial Corp. |
| 747-85/86 | Retirement System | Bankers' Trust Company |
| 748-85/86 | Retirement System | Lehman Management Co., Inc. |
| 749-85/86 | Retirement System | Scudder, Stevens & Clark |
| 750-85/86 | Retirement System | First Chicago Investment Advisors |
| 751~85/86 | Retirement System | Warburg Investment Management Intl. |
| 752-85/86 | Sheriff | Carolyn Block |
| 753-85/86 | Sheriff | Wei M. Lew |
| 754-85/86 | Sheriff | Aubrey O. Dent, M.D. |
| 755-85/86 | Sheriff | Occupational Health Services |



| 2 | ENGGET TOM TOM TENGE | |
|-----------|--------------------------------|---|
| NUMBER | DEPARTMENT | CONTRACTOR |
| 756-85/86 | Sheriff | Ruth Morgan |
| 757-85/86 | Retirement System | St. Francis Memorial Hospital |
| 758-85/86 | Public Works | Everett Brandon Associates |
| 759-85/86 | Public Works | E.A. Engineering Science and Technology |
| 760-85/86 | Civil Service Commission | Psychological Services, Inc. |
| 761-85/86 | Port | Triumph Marketing |
| 762-85/86 | Port | Carol M. Brown |
| 763-85/86 | Social Services | Performing Arts Workshop |
| 764-85/86 | Controller | Northwest Systems Group |
| 765-85/86 | Controller | Advanced Ventures, Inc. |
| 766-85/86 | Controller | Human Energy Resource Systems |
| 767-85/86 | Controller | Computer Resources Group |
| 768-85/86 | Controller | DBMS, Inc. |
| 769-85/86 | Controller | Fran Fox Haskell Associates |
| 770-85/86 | Controller | Berkeley Software, Inc. |
| 771-85/86 | Controller | Gentry, Inc. |
| 772-85/86 | Sheriff | Armstrong Law School |
| 773-85/86 | Sheriff | University of S.F. Law School |
| 774-85/86 | Sheriff | University of California, Berkeley |
| 775-85/86 | Sheriff | New College of Law, S.F. |
| 776-85/86 | Sheriff | Hastings College of Law |
| 777-85/86 | Sheriff | Golden Gate University, Law School |
| 778-85/86 | Public Utilities Commission | Morrison-Knudsen/GRC |
| 779-85/86 | Public Health | Visiting Nurse Association of San Francisco |
| 780-85/86 | Port | Trade Information Planning System (TIPS) |
| 781-85/86 | Port | Journal of Commerce |
| 782-85/86 | Controller | GE Consulting Services |
| 783-85/86 | Controller | Huston Systems Services |
| 784-85/86 | Controller | Gentry, Inc. |
| 785-85/86 | Controller | Larry Lingbloom |



| NUMBER | DEPARTMENT | CONTRACTOR |
|-----------|--------------------------------|----------------------------------|
| 786~85/86 | Controller | Owens Information System, Inc. |
| 787-85/86 | Controller | Owens Information System, Inc. |
| 788-85/86 | Controller | R J Systems |
| 789-85/86 | Controller | Berkeley Software, Inc. |
| 790-85/86 | Controller | Systems Management Facilities |
| 791-85/86 | Controller | Ron Ho Associates |
| 792~85/86 | Controller | Precision Writing |
| 793-85/86 | Controller | Dugan and Associates |
| 794-85/86 | Controller | Hagan & Associates |
| 795-85/86 | Public Works | Tim Meager |
| 796-85/86 | Public Works | Don Todd Associates, Inc. |
| 797-85/86 | Public Works | Don Todd Associates, Inc. |
| 798-85/86 | Public Utilities Commission | Koppelman & Associates |
| 799-85/86 | Port | Philip E. Kern |
| | | |

Action: Adopt staff report; notify the offices of the Controller

and the Purchaser.

COMPENSATION MATTERS

Appeal of staff's interpretation of pay increment procedures concerning Class 7355 Truck Driver. (Calendar Item No. 20) 2137-86

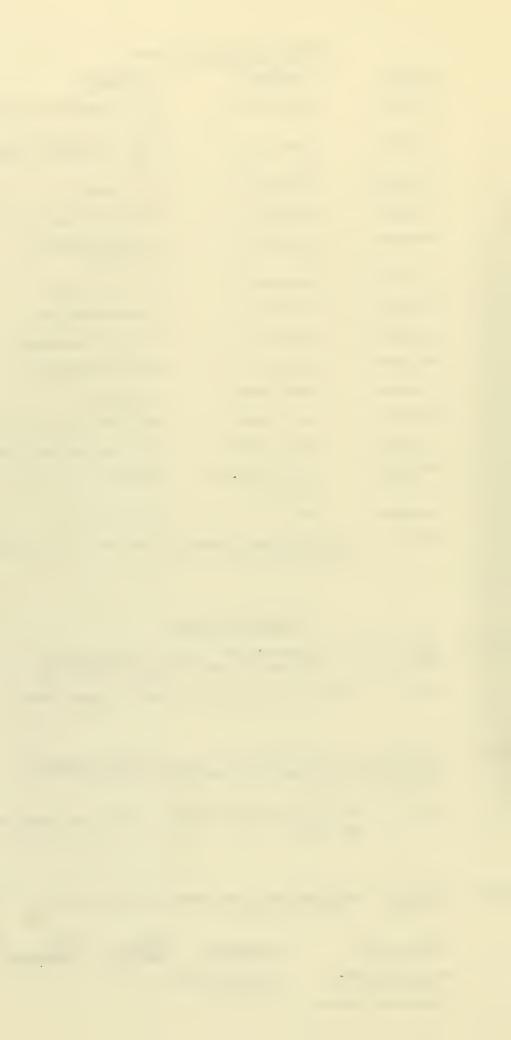
Adopt staff report; confirm staff's interpretation.

Reconsideration of staff denial of request from the Management Assistant Unit of United Public Employees Local 790. (Calendar Item No. 19) 2140-86

> Over to the meeting of July 21, 1986 at the request of Local 790. Action:

Request for appointment above the entrance rate for various employees. (Calendar Item No. 6) 2141-86

| NAME AND CLASS | DEPARTMENT | STEP REQUESTED | STEP RECOMMENDED |
|--|-------------------------------|-------------------|---------------------|
| Wayne Gerstenberger 1944 Materials Management Coodinator | Public Utilitie Commission | es 5 | 5 |



COMPENSATION MATTERS (cont.)

| 2 | 1 | 4 | 1 | _ | 8 | 6 |
|---|---|---|---|---|---|---|
| (| С | 0 | n | t | |) |

| NAME AND CLASS | DEPARTMENT | STEP REQUESTED | STEP RECOMMENDED |
|---|-------------------------------|-------------------|---------------------|
| Charles Richardson 8221 Security Services Manager | Public Utilitie Commission | s 5 | 5 |
| Joe C. Armenta 1872 Programmer Analyst | Controller | 3 | 3 |
| Robert Stepp 6138 Industrial Hygienis | Fire t | 4 | 4 |
| Jeffrey Ross 8176 Trial Attorney | District Attorney | 2 | 2 |

Action: Adopt staff report.

EXAMINATION MATTERS

Appeals of staff denials of protests on the experience requirements for Class 9139 Transit Supervisor. (Calendar Item No. 14) 3070-86

> June 2, 1986: Over to the meeting of June 16, 1986 at the

request of staff.

June 16, 1986: Over to the meeting of June 30, 1986.

Action: Adopt staff report; deny appeals of Rizalino Salcedo and

Mohammed Shaikh.

Appeals of staff denials of protests challenging the validity of the examination for Class 8262 Senior Criminalist. (Calendar Item No. 9) 3140-86

> June 16, 1986: Over to the meeting of June 30, 1986.

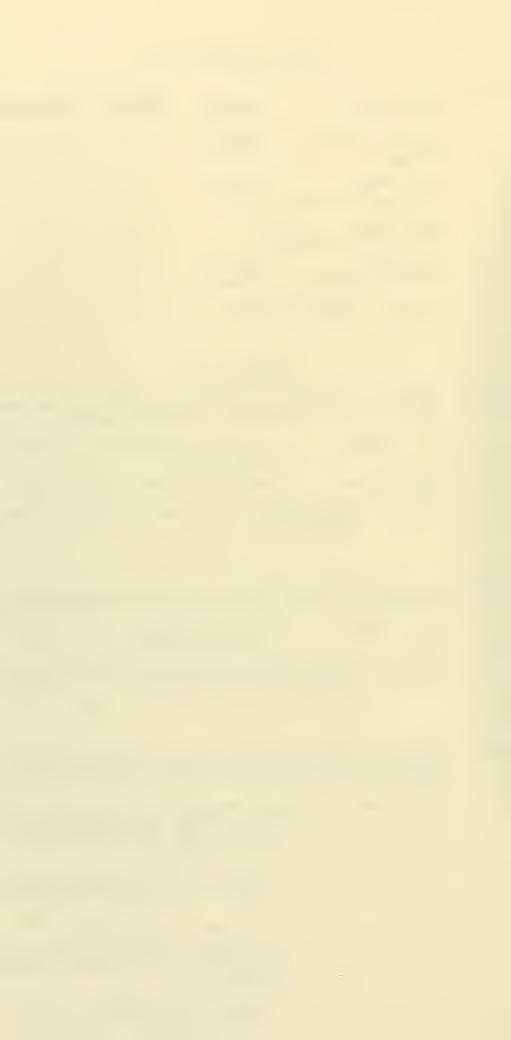
First item on agenda.

Adopt staff report; deny appeals of Richard Gryzbowsky, Deborah Wakida and Ralph Whitten. Action:

3154-86 Appeals of staff denials of protests of the examinations for Class 2589 Health Program Coordinator I and Class 2593 Health Program Coordinator III. (Calendar Item No. 15))

> 1. On the appeals for additional points on the June 16, 1986: Evaluation of Training and Experience rating in the examination for Class 2593 Health Program Coordinator III:

- Appeals of Terrance Ryan and Thomas P. Gallagher over to the meeting of June 30 1986.
- B. Deny appeal of Loris Roulette.
- On the appeals of the administration of the oral examination for Class 2593 Health Program Coordinator III:
 - A. Appeal of Terrance Ryan over to the meeting of June 30, 1986.



EXAMINATION MATTERS (cont.)

3154-86 (cont.)

- The appeals of Loris Roulette and Nylda Gemple were withdrawn and are placed off calendar.
- The appeal of Ruth A Hughes in the 3. A. examination for Class 2589 Health Program Coordinator I of a below passing score on the oral examination over to the meeting of June 30, 1986.
 - On the appeals of below passing scores on the oral examination for Class 2593 Health Program Coordinator III:

Grant the appeals of Nylda Gemple and Bruce Webb; award minimum passing score.

Action:

- Appeals of Thomas P. Gallagher and Terrance Ryan 1. off calendar; appeals withdrawn.
- 2. Grant appeal of Ruth A. Hughes; award minimum passing score in the examination for Class 2589 Health Program Coordinator I.
- Appeal of staff's rejection of application for the promotive 3159-86 examination for Class 8442 Senior Probation Officer, Adult Probation. (Calendar Item No. 17)

Action: Adopt staff report; deny appeal of Frances Luster.

3161-84 Examinations for Classes H-4 Inspector and H-20 Lieutenant, San Francisco Fire Department. (Calendar Item No. 16)

November 8, 1984:

- A. Analyze the examination results for adverse impact and prepare an analysis of those results with the objective of recommending a use of these examination results that continues to satisfy government regulations and professional standards.
- Direct test consultant to proceed with the scoring of the unscored test components and to prepare models related to probable outcomes with respect to Equal Employment Opportunity considerations.

June 16, 1986:

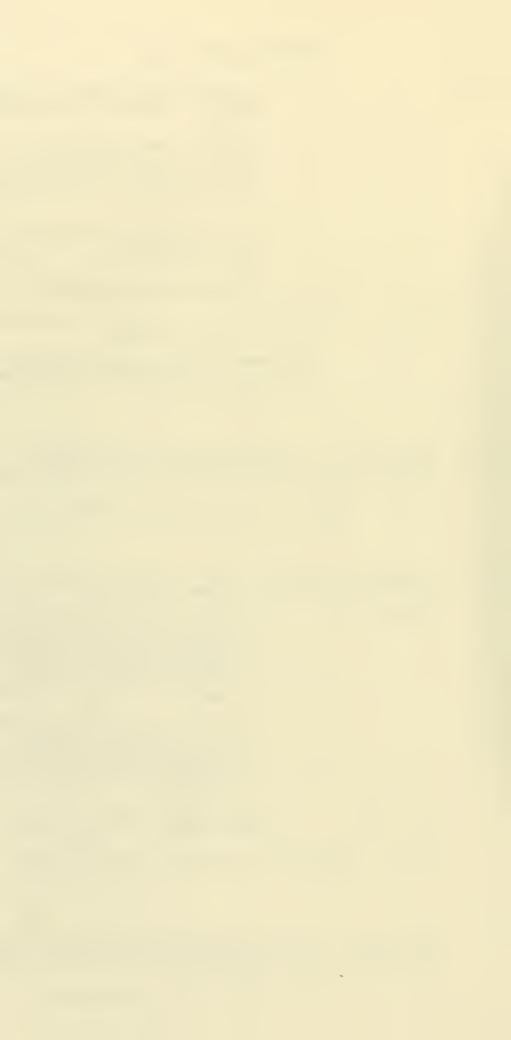
Over to the meeting of June 30, 1986 at the request of staff.

Action:

Over to the next meeting at the request of the City Attorney.

Appeal of staff's denial of protest on the terms of the examination announcement for Class 2143 Hospital Assistant Administrator, Laguna 3161-86 Honda Hospital. (Calendar Item No. 18)

> Action: Off calendar; appeal of Consuelo Suez withdrawn.



EXAMINATION MATTERS (cont.)

3162-86 Selection and adoption of numerical listing of third alternative for breaking tie scores, exclusive of uniform classifications, for fiscal year 1986-87. (Calendar Item No. 33)

Action: The Civil Service Commission by lot established the following numerical listing for the third alternative for breaking tie scores for fiscal year 1986-87; #1-9; #2-6; #3-3; #4-7; #5-4; #6-1; #7-0; #8-2; #9-5; #10-8.

IN-SERVICE MATTERS

4533-86 Charter Amendment (First Draft) amending Sections 8.320, 8.559-2, 8.585.2, 8.586-2, and 8.588-2 and deleting Section 8.320.1, relating to age requirements for Police Officers and Firefighters File No. 307-86. (Calendar Item No. 6B)

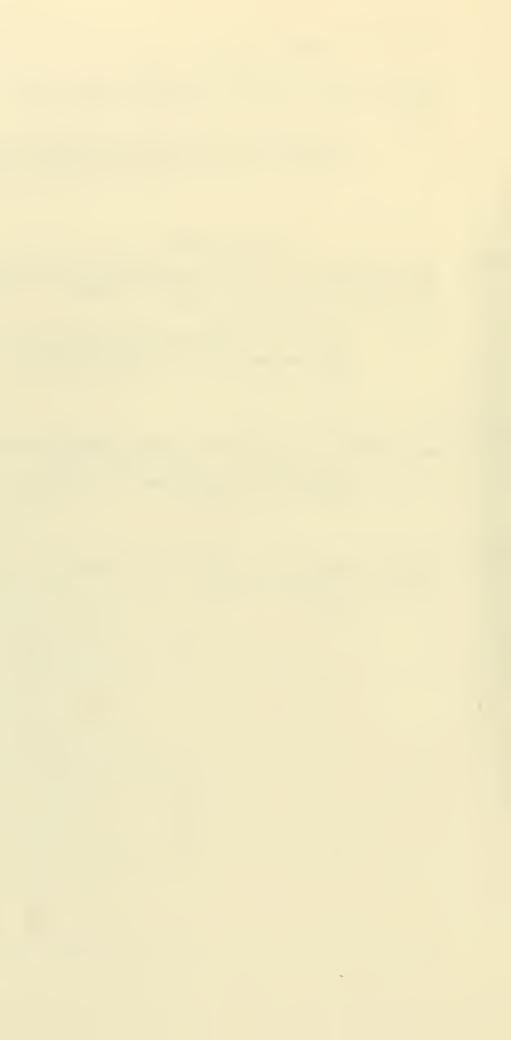
Action: Adopt staff report; notify the Board of Supervisors that the Civil Service Commission endorses this proposed Charter amendment with the additional changes as to gender.

4537-86 From the heads of various departments requesting authorization to make limited tenure appointments. (Calendar Item No. 6A)

Action: Adopt staff report; approve request for the duration indicated in the staff report.

4555-86 Resolution of Commendation for Steve Amano, Civil Service Commission. (Calendar Item No. 3A)

Action: Approve.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - JUNE 30, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

- Termination of Limited Tenure Appointment
- Termination of Temporary Appointment 2.
- 3. Appeal of Automatic Resignation
- Termination of Probationary Appointment Termination of Probationary Appointment 4.
- 5. (promotive)
- Resignation Services Unsatisfactory 6.
- 7. Dismissal of Permanent Employee

William Canales, 5266 Architectural Associate II, 9/E-006, San Francisco Unified School District, Facilities Planning Division, 4/2/86. (Calendar Item No. 29) (6)

Action: Over to the meeting of July 21, 1986 at the request of

Local 21.

Corey Clark, 8316 Assistant Counselor, Juvenile Hall, 4/E-11, Juvenile Court, 6/5/86. (Calendar Item No. 25)

Action: Off calendar at the request of Juvenile Court.

Donald Goldsby, 8320 Counselor Juvenile Hall, 9/CPE-23, Juvenile Court, 5/1/86. (Calendar Item No. 11) (4)

June 16, 1986: Over to the meeting of June 30, 1986 (2

P.M. Calendar).

Over to the meeting of July 21, 1986 at Mr. Goldsby's Action:

request.

Rita Jenkins, 2305 Psychiatric Technician, 12/E-11, Department of Public Health, San Francisco General Hospital Medical Center, 3/4/86. (Calendar Item No. 12) (4)

May 5, 1986: Over to the meeting of May 19, 1986 at the

request of the Department of Public Health.

Over to the meeting of June 2, 1986 at Ms. Jenkins' request. May 19, 1986:

Over to the meeting of June 16, 1986 at the June 2, 1986:

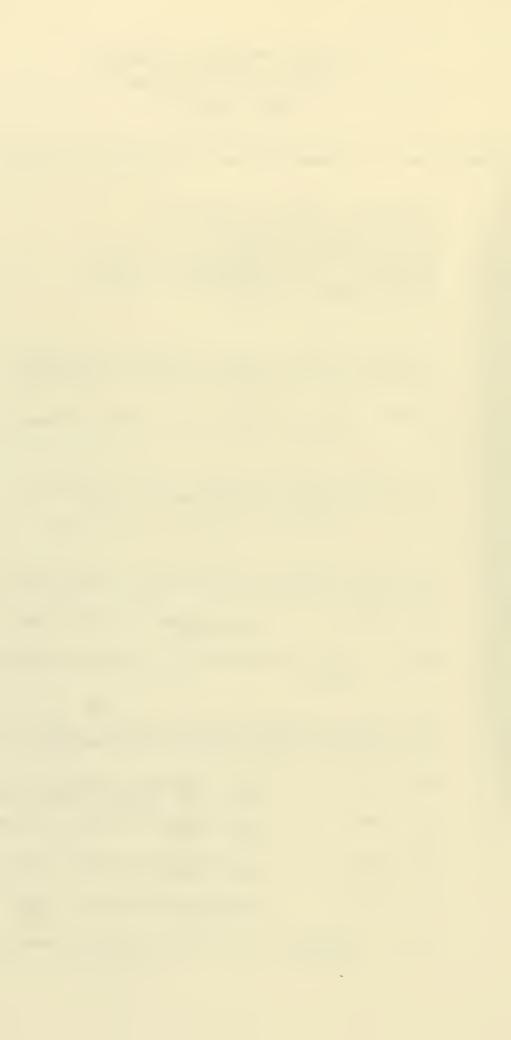
request of Local 790.

Over to the meeting of June 30, 1986 (2 June 16, 1986:

P.M. Calendar).

Action: Over to the meeting of July 21, 1986 at the request of

Local 250.



Joseph Martinez, 2606 Food Service Worker, 7/E-89, Department of Public Health, San Francisco General Hospital Medical Center, 6/6/86. (Calendar Item No. 30) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Reconsideration of Civil Service Commission of February 11, 1985: Keith E. Matsuo, Q-2 Police Officer, 169/E-97, San Francisco Police Department, Communications Division, 1/16/85. (Calendar Item No. 26) (6)

February 11, 1985:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after

satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police Department.

March 25, 1985:

Remand to the Chief of Police for reconsideration of the certification of services.

June 16, 1986:

Over to the meeting of June 30, 1986 at Mr. Matsuo's request.

Action:

Over to the meeting of July 21, 1986 at the request of Mr. Matsuo's request.

Michael R. Redman, 7311 Cement Mason, 16/E-06, Department of Public Works, Building Repair, 5/2/86. (Calendar Item No. 22)

May 19, 1986:

Over to the meeting of June 16, 1986 at the

request of Mr. Redman's attorney.

June 16, 1986:

Over to the meeting of June 30, 1986 at the request of the Department of Public Works.

Action:

Return name to list. Not to be employed again by the Department of Public Works. One more chance to establish a satisfactory work record.

Levorn C. Reed, 2760 Laundry Worker, 29/E-3, Department of Public Health, Laguna Honda Hospital, 4/29/86. (Calendar Item No. 27) (6)

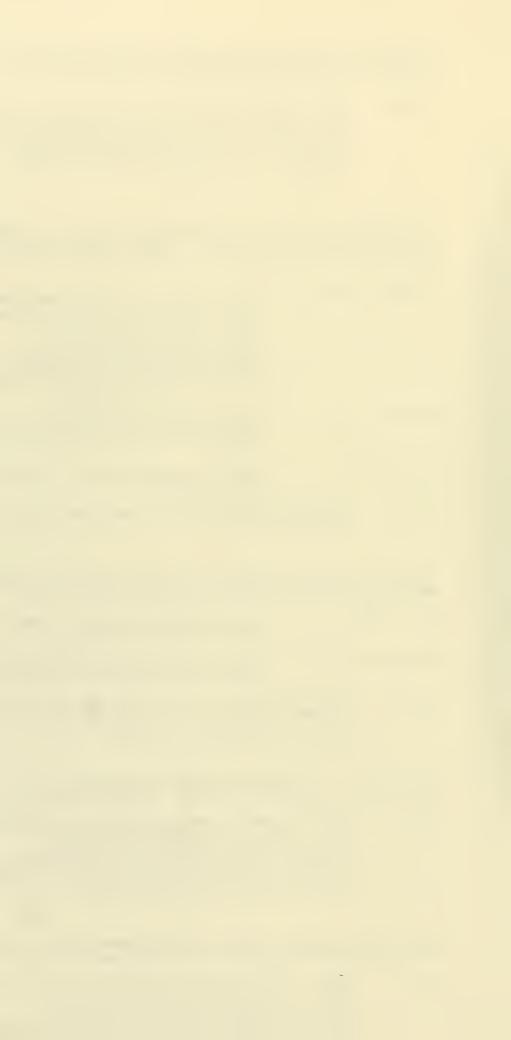
Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Gerald Reynolds, 3417 Gardener, 177/E-7, Department of Public Works, Street Cleaning Division, 5/28/86. (Calendar Item No. 28) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Works.



Mary Richardson, 2302 Orderly, LT, Department of Public Health, Laguna Honda Hospital, 1/10/86.

Over to the meeting of March 10, 1986 at February 3, 1986:

the request of Ms. Richardson's

representative.

Over to the meeting of March 31, 1986 due March 10, 1986:

to lack of a guorum.

March 31, 1986: Over to the meeting of April 21, 1986.

Refer allegation of discrimination at the Department of Public Health, San Francisco General Hospital, to the Civil Service Commission Affirmative Action Coordinator for investigation and report by the end of

May.

Over to the meeting of May 19, 1986 at the April 21, 1986:

request of Local 250.

Over to the meeting of June 16, 1986 at the May 19, 1986:

request of Ms. Richardson's attorney.

Over to the meeting of June 30, 1986 at the June 16, 1986:

request of the Department of Public Health

(2 P.M. Calendar).

Over to the meeting of August 4, 1986. Pertinent Action:

parties to supply information or documentation requested by the Commission related to (1) duties of an Orderly; (2) date of alleged mistreatment of patient in October, 1985; and, (3) dates and documentation of periods of

"claimed illness."

Ruby Roberson, 2320 Registered Nurse, 1/E-708, Department of Public Health, San Francisco General Hospital Medical Center, 5/29/86. (Calendar Item No. 23) (4)

Over to the meeting of June 30, 1986 at the June 16, 1986: request of the Department of Public Health.

Off calendar at the request of the Department of Public Action:

Health.

Gloria Sandoval, 330 Deputy Clerk, 9/CPE-1, Municipal Court, Traffic Division, 6/6/86. (Calendar Item No. 32) (7)

Over to the meeting of July 21, 1986 at the request of Action:

Ms. Sandoval's attorney.

Kenneth Taylor, 2736 Porter, 69/E-52, Department of Public Health, Laguna Honda Hospital, 6/9/86. (Calendar Item No. 31) (7)

Over to the meeting of July 21, 1986 at the request of Action:

Local 250.

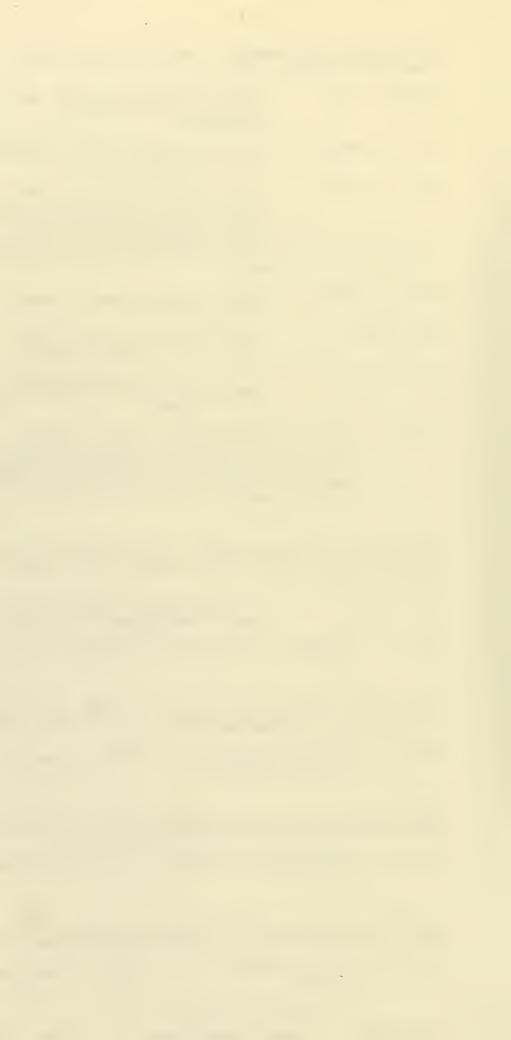
Tesa Thomas, 2302 Orderly, 20/E-313, Department of Public Health, Laguna Honda Hospital, 6/13/86. (Calendar Item No. 24) (4)

Action: Over to the meeting of July 21, 1986 at the request of Local 250.

ADJOURNMENI

This meeting was adjourned in memory of Beatrice Pral, mother of Jean Pral of the Commission staff, who died on June 25, 1986 at the age of 73.

-11-



C65 #5

MINUTES:

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CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - JULY 21, 1986

PART I - 2:00 P.M.

Present: Commissioner Gloyd

Commissioner Lee Commissioner Munson Commissioner Powell

(Items Missed: 22. 27, 29,

34 and 36)

Excused: Commissioner Texidor del Portillo

Commissioner Munson presided

DOCUMENTS DEPT.

JUL 2 9 1986

SAN FRANCISCO PUBLIC LIBRARY

Regular Meeting of JUNE 30, 1986.

Action: Approve.

CLASSIFICATION MATTERS

1125-86 Review of Civil Service action related to Project Manager issues in the Public Utilities Commission. (Calendar Item No. 14)

June 16, 1986: Adopt staff report. (This matter continued

to the meeting of June 30, 1986).

June 30, 1986: Over to the meeting of July 21, 1986 at the

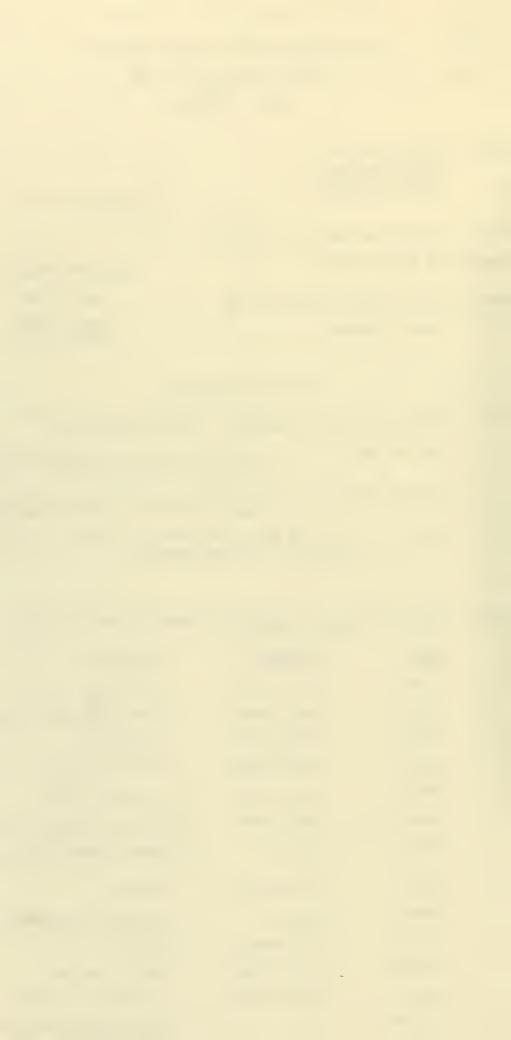
request of the Public Utilities Commission.

Action: Over to the meeting of September 15, 1986 at the request

of the Public Utilities Commission.

1152-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUMBER | DEPARTMENT | CONTRACTOR |
|----------|-----------------|--|
| 1-86/87 | Public Health | Youth Projects, Inc. |
| 2-86/87 | Public Health | K-BRO Linen Systems, Inc. |
| 3-86/87 | Public Health | Ercilla Santos |
| 4-86/87 | Public Health | Norma Jacak, M.D. |
| 5-86/87 | Public Health | H.H. Brady, D.D.S. |
| 6-86/87 | Public Health | Carolyn K. Harvey, D.P.M. |
| 7-86/87 | Airport | Simpson, Gumperz & Heger, Inc. |
| 8-86/87 | Arts Commission | Viola Frey |
| 9-86/87 | Assessor | State Board of Equalization |
| 10-86/87 | City Planning | EDAW, Inc. |
| 11-86/87 | City Planning | Robert L. Harrison |
| 12-86/87 | City Planning | Carl Anthony Associates |
| 13-86/87 | Fire | Sports & Fitness Research Institute |



| 1152-86 (cont.) | NUMBER | | DEPARTMENT | CONTRACTOR |
|--------------------|----------|----|--|--|
| | 14-86/87 | | Public Works | Signet Testing Laboratories, Inc. |
| | 15-86/87 | | Public Works | Pacific Calibration Services |
| | 16-86/87 | | Public Works | Testing Engineers, Inc. |
| | 17-86/87 | | Public Works | American Society for Testing Material |
| | 18-86/87 | | Public Works | Campbell Pacific Nuclear Corp. |
| | 19-86/87 | | Public Works | Soil and Plant Laboratory, Inc. |
| | 20-86/87 | | Public Works | Towill, Inc. |
| | 21-86/87 | | Public Works | Anthony Rattonetti |
| | 22-86/87 | | Public Works | Robert Risebrough |
| | 23-86/87 | | Airport | Signet Testing Laboratories, Inc. |
| | 24-86/87 | | Airport | I.P. Sharp Associates, Inc. |
| | 25-86/87 | | Public Library | Nancy Raven |
| | 26-86/87 | | Public Library | Kathy Zetes |
| | 27-86/87 | | CAO | Anistics, Incorporated |
| | 28-86/87 | | Retirement | Putnam International Advisers |
| | 29-86/87 | | Retirement | Warren, McVeigh, Griffin & Savage |
| | 30-86/87 | | Mayor's Office | Jo Anne Sanzeri |
| | 31-86/87 | | Retirement | Alexander & Alexander |
| | 32-86/87 | | Public Health | Poolman, Shih & Platton |
| | 33-86/87 | | Public Health | Poolman, Shih & Platton |
| | 34-86/87 | | City Planning | California Environmental Intern Program |
| | 35-86/87 | | Public Utilities Commission | Booz Allen & Hamilton |
| | 36-86/87 | | Public Utilities Commission | Camp Dresser and McKee |
| | Action: | 1. | Contract Number 30-86/ request of the Mayor's | 87 off calendar at the soffice. |
| | | 2. | Contract Number 36-86/ August 4, 1986. | 87 over to the meeting of |

3.

Approve all other contracts; notify the offices of the Controller and the Purchaser.



Classification of positions in various City departments. 1153-86 (Calendar Item No. 5)

| Department | No. Pos. | Budgeted Class and Rate | Recommended Class |
|--------------|-------------|---|--|
| Public Works | 1 | 5206 Associate Civil Engineer (Sch. 56.3 \$1429B1731) | Same |
| War Memorial | 1 | 1652 Senior Accountant (Sch. 48.3 \$975B1180) | 1654 Principal Accountant (Sch. 52.3 \$1180B1429) |

Action: Adopt staff report.

Amendment of class specification for Class 8185 Director, Family 1154-86 Support Bureau, to conform to current specification format. (Calendar Item No. 6)

Action:

Adopt staff report. Amend the specification for Class 8185 Director, Family Support Bureau, class specification as detailed in the staff report.

1155-86 Request to make a temporary exempt appointment in Class 8185 Director, Family Support Bureau. (Calendar Item No. 7)

> Action: Adopt staff report.

- 1. Approve the temporary exempt appointment of Ms. Edwina Peters to a position in Class 8185 Director, Family Support Bureau, in accordance with Charter Section 8.300(5) for a two year period.
- 2. Approve the appointment of Ms. Edwina Peters at the fifth step of the range for Class 8185 Director, Family Support Bureau, (\$3169 bi-weekly, \$82,711 annually) per the authority of Section VII A.3 of the Annual Salary Ordinance.

COMPENSATION MATTERS

2140-86 Reconsideration of staff denial of request from the Management Assistant Unit of United Public Employees Local 790. (Calendar Item No. 15)

> Over to the meeting of July 21, 1986 at the June 30, 1986:

request of Local 790.

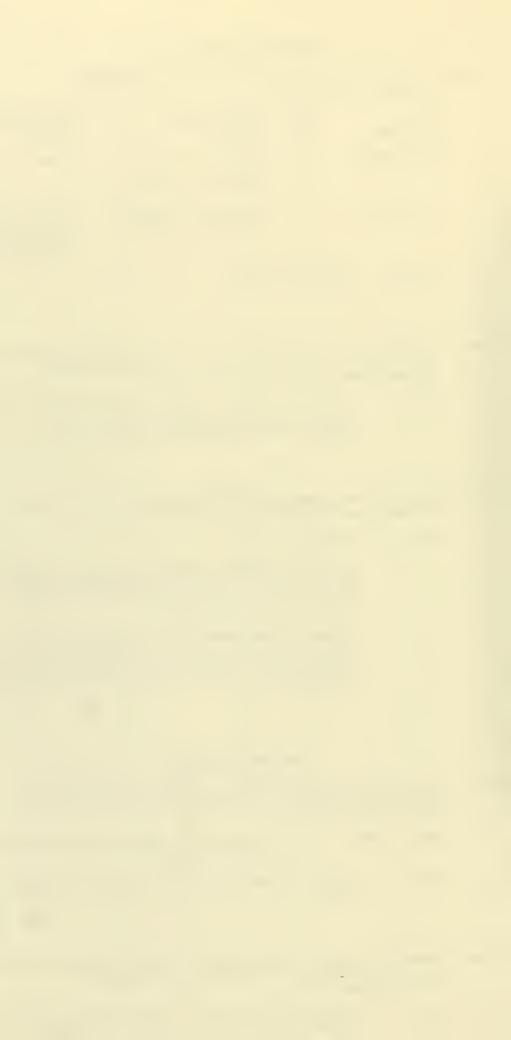
Over to the meeting of August 4, 1986 at the request of Action:

staff.

Request for approval of modified work schedule pursuant to Section 2156-86 IIA.l of the Annual Salary Standardization Ordinance. (Calendar Item No. 8)

> Action: Adopt staff report; approve request of the Office of

Citizens Complaints for modified work schedules.



COMPENSATION MATTERS

Certification of wage schedules for Transit Operators pursuant to Section 8.404 of the Charter for fiscal year 1986-87. 2158-86 (Calendar Item No. 12)

> Adopt staff report; certify wage schedules; forward to the Board of Supervisors. Action:

Survey of monthly rates paid to Police Officers and Firefighters in 2163-86 all cities of 350,000 population or over in State of California. (Calendar Item No. 13)

> Action: Adopt staff report; certify rates to the Board of

Supervisors pursuant to Section 8.405 of the Charter.

EXAMINATION MATTERS

Examinations for Classes H-4 Inspector and H-20 Lieutenant, San 3161-84 Francisco Fire Department. (Calendar Item No. 9)

November 8, 1984:

- Analyze the examination results for adverse impact and prepare an analysis of those results with the objective of recommending a use of these examination results that continues to satisfy government regulations and professional standards.
- Direct test consultant to proceed with the scoring of the unscored test components and to prepare models related to probable outcomes with respect to Equal Employment Opportunity considerations.

Over to the meeting of June 30, 1986 at the June 16, 1986:

request of staff.

June 30, 1986: Over to the next meeting at the request of

the City Attorney.

Action: Over to a Special Meeting in Executive Session on August

4. 1986 at 1:15 P.M. in Room 154 City Hall.

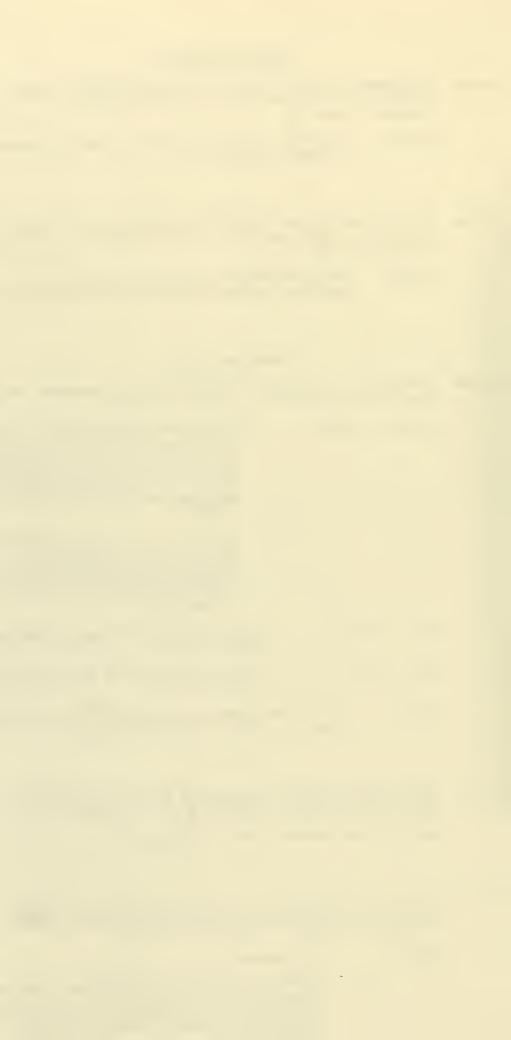
Appeal of staff's denial of protest on the oral examination for 3172-86 Class 2978 Contract Compliance Officer II. (Calendar Item No. 17)

> Off calendar at the request of staff. Action:

3176-86 Requests for reconsideration of action on appeals on scoring of the in-basket tests for Classes 5210 Senior Civil Engineer and 5212 Principal Civil Engineer. (Calendar Item No. 16)

> Action: 1. Off calendar.

> > Commissioner Louis Hop Lee appointed a Committee of One to review the examination process, all related materials and documents and the individual protests and to report findings back to the Commission.



EXAMINATION MATTERS

(3176-86) (cont.)

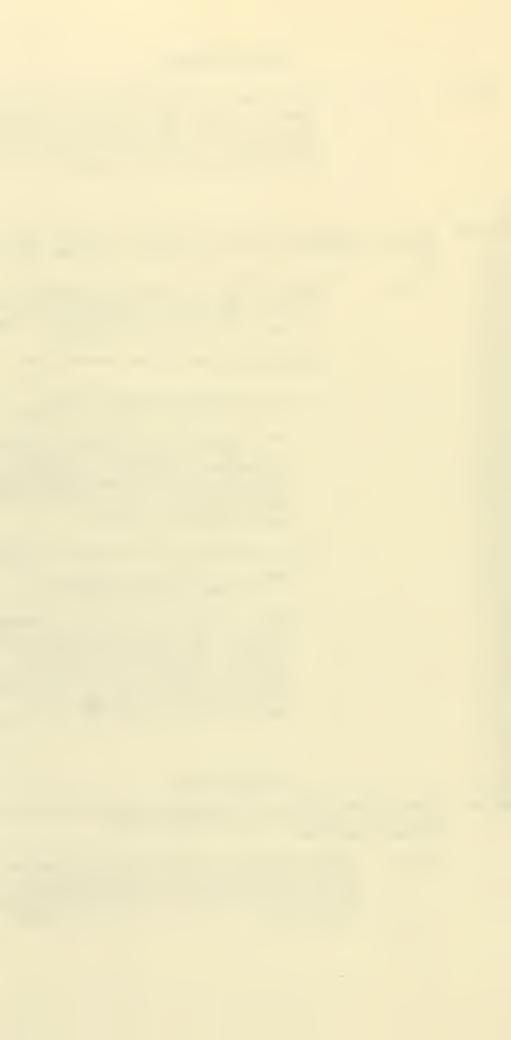
Action:

- 3. Upon request of a protestant by close of business August 7, 1986 and upon payment of a reproduction fee of twenty-five cents (\$.25 cents) per page, protestant will be provided with a copy of the test booklet, a copy of the scoring key and a copy of that individual's test responses.
- 3178-86 Appeals of staff denials in the examinations for Classes 1654 Principal Accountant and 1656 Head Accountant. (Calendar Item No. 18)
 - 18)
 - Appeal of Panfilo T. Pangilinan on the oral interview component of the examinations for Class 1654 and Class 1656 over to the meeting of August 4, 1986 at the request of his attorney.
 - 2. In the examination for Class 1654 Principal Accountant:
 - A. Deny appeals of Esperanza A. Biasbas, Melanie F. Gaviola and Ernesto F. Gerona.
 - B. Refer the appeals of the essay test component of Juan Ernie A. Braganza and Erotilda D. Lao to Committee. Commissioner A. Lee Munson appointed a Committee of One to review the examination process and the individual protests and to report his findings back to the Commission on August 4, 1986.
 - 3. In the examination for Class 1656 Head Accountant:
 - A. Deny appeals of Agnes R. Cervantes, Gloria M. Tanique, and Lorenzo D. Ursua.
 - B. Refer the appeals of the essay test component of Juan Ernie A. Braganza, Erotilda D. Lao, Lawrence M. Ross and Fernando J. Urbano to Committee. Commissioner A. Lee Munson appointed a Committee of One to review the examination process and the individual protests and to report his findings back to the Commission on August 4, 1986.

IN-SERVICE MATTER

4618-86 Actuarial study related to the Trust Fund established by Charter Section 8.404 for Fiscal Year 1984-85 and 1985-86.
(Calendar Item No. 9A)

Action: Transmit preliminary draft to the Employee Relations Division, Board of Supervisors; the General Manager, Public Utilities Commission; and representatives of the Transport Workers Union for review and meet and conferconsiderations.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - JULY 21, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

1. Termination of Limited Tenure Appointment

Termination of Temporary Appointment 2.

3. Appeal of Automatic Resignation

4. Termination of Probationary Appointment (entrance)

5. Termination of Probationary Appointment (promotive)

Resignation - Services Unsatisfactory Dismissal of Permanent Employee 6.

7.

Sandrine Boyce, 1404 Clerk, 368/E-1, San Francisco International Airport, Administration Division, 7/7/86. (Calendar Item No. 38) (7)

Over to the meeting of August 4, 1986 at the request of Action:

the Airports Commission.

William Canales, 5266 Architectural Associate II, 9/E-6, San Francisco Unified School District, Facilities Planning Division, 4/2/86. (Calendar Item No. 31) (6)

June 30, 1986:

Over to the meeting of July 21, 1986 at the

request of Local 21.

Action:

Over to the meeting of August 4, 1986 at the request of

the San Francisco Unified School District.

Chun Keun Chang, 7530 Street Cleaner, LT, Department of Public Works, Street Cleaning, 6/9/86. (Calendar Item No. 21) (1)

Action:

Off calendar at the request of the Department of Public

Works.

Winston Chin, 9163 Transit Operator, 156/E-118, Public Utilities Commission, San Francisco Municipal Railway, 6/25/86. (Calendar Item No. 29) (2)

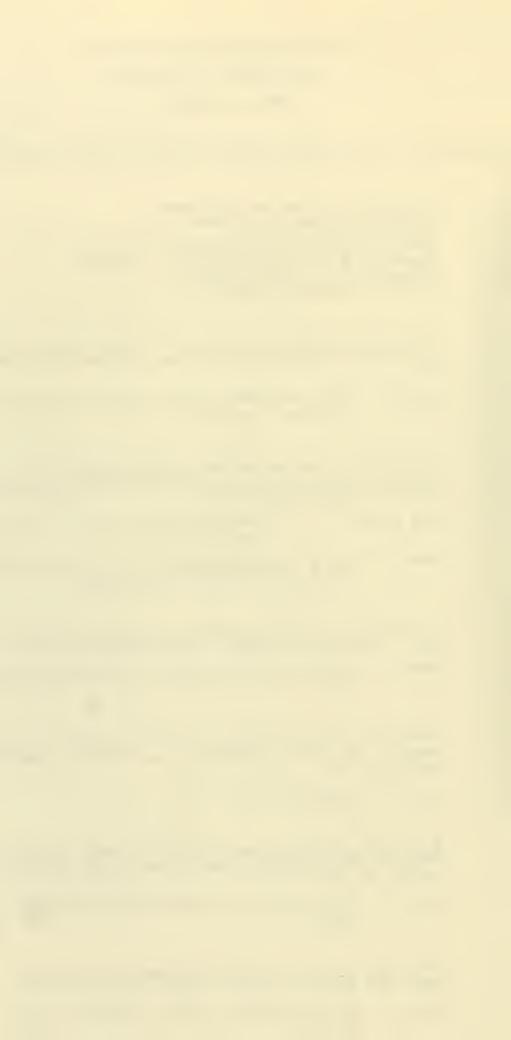
Action: Return name to list.

Norman Dukes, 9163 Transit Operator, 417/E-113, Public Utilities Commission, San Francisco Municipal Railway, 6/16/86. (Calendar Item No. 39) (7)

Action: Over to the meeting of August 4, 1986 at Mr. Dukes' request.

Michael Fair, 2736 Porter, 8/E-52, Department of Public Health, Laguna Honda Hospital, 6/27/86. (Calendar Item No. 36) (7)

Over to the meeting of August 4, 1986 at Mr. Fair's Action: request.



Oscar J. Flores, 9110 Fare Collections Receiver, 32/E-21, Public Utilities Commission, Finance Division, 6/12/86. (Calendar Item No. 27) (4)

Over to the meeting of August 4, 1986 at Mr. Flores' Action:

request.

Steven D. Fuller, 7373 Senior Stationary Engineer, Sewage Plant, 39/CPE-5, Department of Public Works, Water Pollution Control, 5/14/86. (Calendar Item No. 20) (5)

Over to the meeting of July 21, 1986 at the June 16, 1986:

request of the Department of Public Works.

Action:

Disapprove. Reinstate to a position in Class 7373 Senior Stationary Engineer, Sewage Plant, Department of Public Works, without backpay; effective on July 22,

1986.

Donald Goldsby, 8320 Counselor Juvenile Hall, 9/CPE-23, Juvenile Court, 5/1/86. (Calendar Item No. 22) (4)

June 16, 1986: Over to the meeting of June 30, 1986 (2

P.M. Calendar).

Over to the meeting of July 21, 1986 at Mr. June 30, 1986:

Goldsby's request.

Off calendar pending report by Commissioner Howard Gloyd Action:

on his discussions with Juvenile Court officials.

Constance Henderson, 2708 Custodian, 183/E-3, San Francisco Unified School District, Custodial Services Division, 4/23/86. (Calendar Item No. 32) (6)

Action: Over to the meeting of August 4, 1986 at the request of

the San Francisco Unified School District.

Rita Jenkins, 2305 Psychiatric Technician, 12/E-11, Department of Public Health, San Francisco General Hospital Medical Center, 3/4/86. (Calendar Item No. 33) (6)

May 5, 1986: Over to the meeting of May 19, 1986 at the request of the Department of Public Health.

Over to the meeting of June 2, 1986 at Ms. May 19, 1986:

Jenkins' request.

Over to the meeting of June 16, 1986 at the request of Local 790. June 2, 1986:

June 16, 1986: Over to the meeting of June 30, 1986 (2

P.M. Calendar).

June 30, 1986: Over to the meeting of July 21, 1986 at the

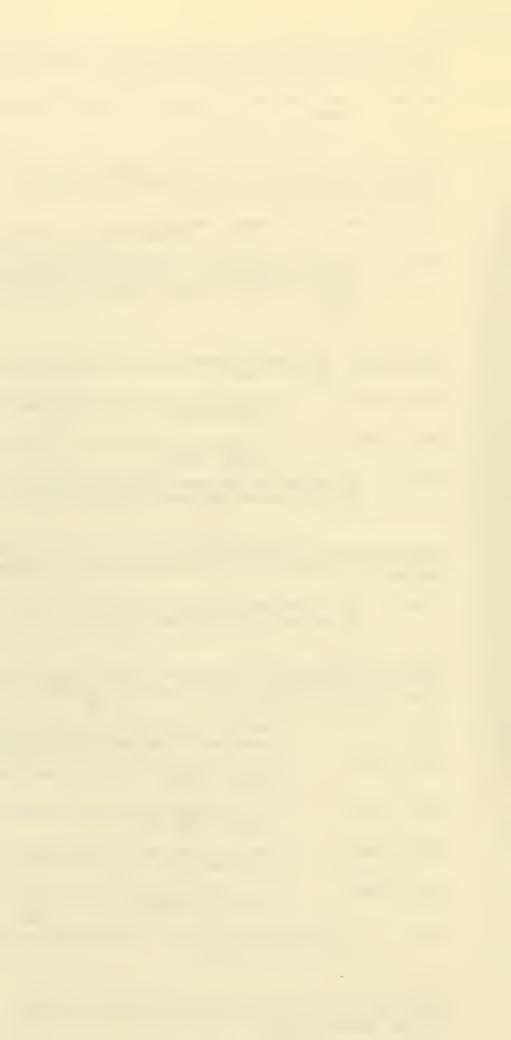
request of Local 250.

Action: Over to the meeting of August 18, 1986 at the request of

Department of Public Health.

Anna Kossman, 1220 Payroll Clerk, 79/E-6, Department of Public Health, San Francisco General Hospital Medical Center, 7/18/86. (Calendar Item No. 25)

Over to the meeting of August 4, 1986 at the request of the Department of Public Health. Action:



Reconsideration of Civil Service Commission of February 11, 1985: Keith E. Matsuo, Q-2 Police Officer, 169/E-97, San Francisco Police Department, Communications Division, 1/16/85. (Calendar Item No. 30) (6)

February 11, 1985: Approve. Cancel all current examination

and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after

satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police Department.

March 25, 1985: Remand to the Chief of Police for

reconsideration of the certification of

services.

June 16, 1986: Over to the meeting of June 30, 1986 at Mr.

Matsuo's request.

Over to the meeting of July 21, 1986 at Mr. June 30, 1986:

Matsuo's request.

Over to the meeting of August 4, 1986 at the request of Action:

the San Francisco Police Department.

Clifton Matthews, 9163 Transit Operator, 1/S-104, Public Utilities Commission, San Francisco Municipal Railway, 6/3/86. (Calendar Item No. 40) (7)

Action: Over to the meeting of August 4, 1986 at Mr. Matthews'

request.

Marvin H. Owens, 9163 Transit Operator, 108/E-118, Public Utilities Commission, San Francisco Municipal Railway, 4/7/86. (Calendar Item No. 26) (4)

May 5, 1986: Over to the meeting of May 19, 1986 at Mr.

Owens' request.

May 19, 1986: Over to the meeting of June 2, 1986 at Mr.

Owens' request.

Over to the meeting of June 16, 1986 at Mr. June 2, 1986:

Owens' request.

June 16, 1986: Over to the meeting of July 21, 1986 at the

request of Public Utilities Commission.

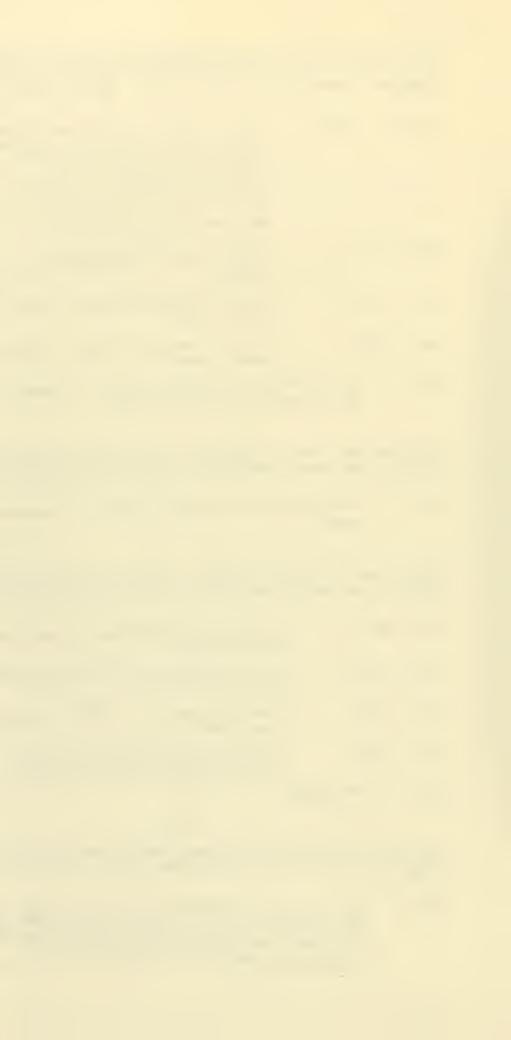
Action: Off calendar.

Marvin H. Owens, 9163 Transit Operator, 108/E-118, Public Utilities Commission, San Francisco Municipal Railway, 4/7/86. (Calendar Item No. 28) (2)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.



Karl Paige, 7381 Automotive Mechanic, 120/E-8, Public Utilities Commission, San Francisco Municipal Railway, 6/25/86. (Calendar Item No. 41) (7)

Action: Over to the meeting of August 4, 1986 at Mr. Paige's

request.

Carlos Rivers, 9163 Transit Operator, 526/E-112, Public Utilities Commission, San Francisco Municipal Railway, 5/23/86. (Calendar Item No. 37) (7)

June 16, 1986: Over to the meeting of July 21, 1986 at the

request of the Public Utilities Commission.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.

Gloria Sandoval, 330 Deputy Clerk, 9/CPE-1, Municipal Court, Traffic Division, 6/6/86. (Calendar Item No. 34) (7)

June 30, 1986: Over to the meeting of July 21, 1986 at the

request of Ms. Sandoval's attorney.

Action: Off calendar. A written complaint of discrimination

filed within the next thirty (30) days will be accepted

as timely.

Selina Mosley Shabazz, 2302 Orderly, 10/E-317, Department of Public Health, Laguna Honda Hospital, 6/30/86. (Calendar Item No. 24) (4)

Action: Dismiss from the Service. Cancel all current

examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public

Health.

Kenneth Taylor, 2736 Porter, 69/E-52, Department of Public Health, Laguna Honda Hospital, 6/9/86. (Calendar Item No. 35) (7)

June 30, 1986: Over to the meeting of July 21, 1986 at the

request of Local 250.

Action: Over to the meeting of August 18, 1986 at Mr. Taylor's

request.

Tesa Thomas, 2302 Orderly, 20/E-313, Department of Public Health, Laguna Honda Hospital, 6/13/86. (Calendar Item No. 23) (4)

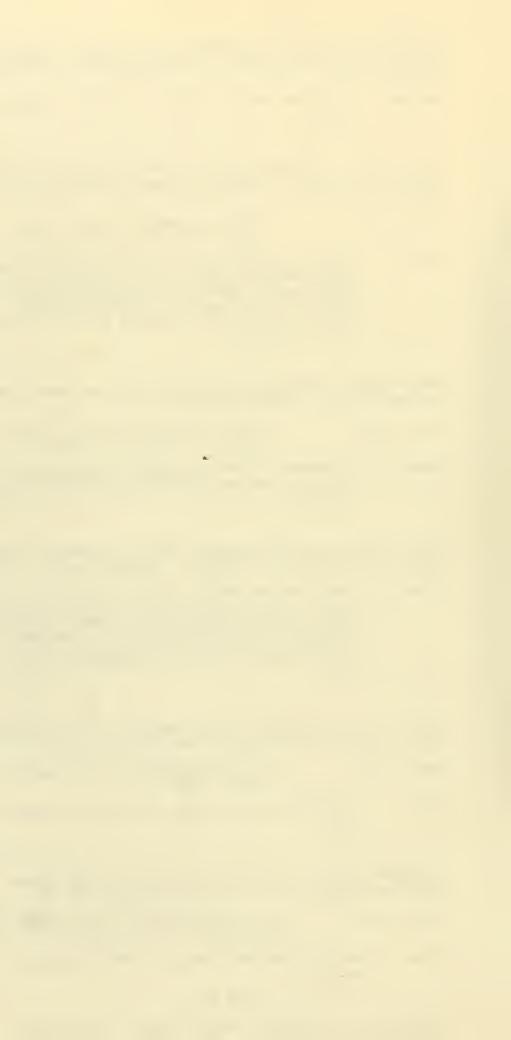
June 30, 1986: Over to the meeting of July 21, 1986 at the

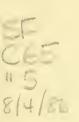
request of Local 250.

Action: Over to the meeting of August 4, 1986 at the request of Local 250.

<u>ADJOURNMENI</u>

This meeting was adjourned in memory of Macaria Y. Norona, Class 1458 Legal Stenographer, Tax Collector's Office, who was employed since April 1973 and died on June 29, 1986.





CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - AUGUST 4, 1986

PART I - 2:00 P.M.

Present:

Commissioner Lee

Commissioner Munson Commissioner Texidor del Portillo

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Excused:

Commissioner Gloyd

Commissioner Powell

SAN FRANCISCO PURLIC LIBRARY

Commissioner Munson presided

MINUTES: Regular Meeting of July 21, 1986.

Action: Approve.

ANNOUNCEMENTS

1. NOTICE OF ACTION TAKEN IN EXECUTIVE SESSION

At 1:15 P.M. today, the Civil Service Commission met in closed session with the City Attorney pursuant to the State of California Government Code Section 54956.9 to discuss the matter of the United States of America versus the City and County of San Francisco, et al. (USDC No. C84-7089 MHP). This litigation involves the examinations for Class H-4 Inspector and Class H-20 Lieutenant, San Francisco Fire Department. Present were Commissioners Carlota Texidor del Portillo, A. Lee Munson, Louis Hop Lee, and Genevieve Powell.

The Commission unanimously agreed to continue consideration of this item to the first meeting of September on Tuesday, September 2, 1986.

2. The Commission announced that due to the Labor Day Holiday on Monday, September 1, which conflicts with its regular meeting date, the Commission will meet instead on Tuesday, September 2, 1986 at 2 P.M. and 3 P.M. at a location to be announced.

CLASSIFICATION MATTERS

1152-86 Review of request for approval of proposed personal services contracts. (Calendar Item No. 6)

July 21, 1986:

Contract Number 36-86/87 over to the

meeting of 8/4/86.

NUMBER

DEPARTMENT

CONTRACTOR

36-86/87

Public Utilities

Camp Dresser and McKee

Commission

Action:

Over to the meeting of August 18, 1986 at the request of

the Public Utilities Commission.

1171-86 Request to make a temporary exempt appointment in a new Class A610 Information Services Director per Charter Section 8.300(5). (Calendar Item No. 9)

Action: Adopt staff report.



1171-86 (cont.)

- Approve an exempt appointment to a position in the new Class A610 Information Services Director, in accordance with Charter Section 8.300(5) for a period of one year pending formal classification and examination action. The General Manager, Personnel is authorized to extend this appointment for one additional year should the examination process not be completed.
- Approve an exempt appointment to the position at the third step (\$2557 B/W) of the range for Class A610 per Section VII A.3B of the Salary Standardization Ordinance.

1172-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUMBER | DEPARTMENT | CONTRACTOR |
|----------|--------------------------------------|--|
| 37-86/87 | Public Health | Telecare Corporation |
| 38-86/87 | Public Health | Board of Regents, University of California, Department of Psychiatry |
| 39-86/87 | Public Health | Ramsell Corporation |
| 40-86/87 | Public Health | University of California |
| 41-86/87 | Public Health | S.F. Education Fund |
| 42-86/87 | Airport | Signet Testing Laboratories, Inc. |
| 43-86/87 | Airport | Dandelion |
| 44-86/87 | Civil Service Commission | Robert F. Hicks, Ph.D. |
| 45-86/87 | Civil Service Commission | Charles B. Gompertz |
| 46-86/87 | S.F. Community College District | Bay Architects Associates, Inc. |
| 47-86/87 | Commission on the Status of Women | Nihonmachi Legal Outreach |
| 48-86/87 | Commission on the Status of Women | Donaldina Cameron House |
| 49-86/87 | Commission on the Status of Women | Rosalie House |
| 50-86/87 | Commission on the Status of Women | WOMAN, Inc. |
| 51-86/87 | Commission on the Status of Women | WOMAN, Inc. |
| 52-86/87 | Commission on the Status of Women | La Casa de las Madres |
| 53-86/87 | Commission on the Status of Women | La Casa de las Madres |
| 54-86/87 | Mayor's Office | Paul Terry & Associates |

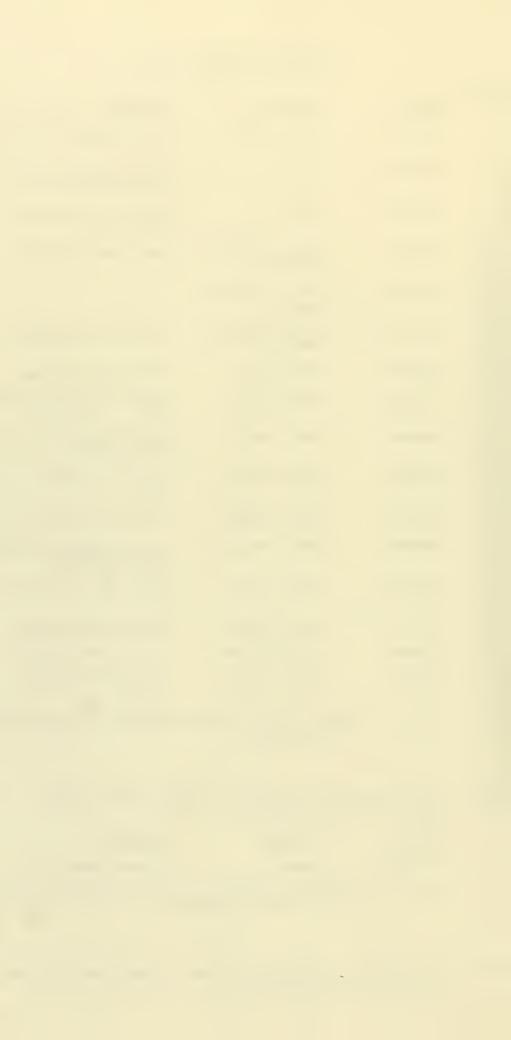


| 1172-86 (cont.) | NUMBER | DEPARTMENT | CONTRACTOR |
|--------------------|----------|---|---|
| | 55-86/87 | Mayor's Office | Work Improvement Project, Inc. |
| | 56-86/87 | Police | Law Enforcement Psychological Services, Inc. |
| | 57-86/87 | Police | Chinese for Affirmative Action |
| | 58-86/87 | Public Utilities Commission | Smith-Dawson Associates |
| | 59-86/87 | Public Utilities Commission | L. Lum |
| | 60-86/87 | Public Utilities Commission | Dale Watson & Associates |
| | 61-86/87 | Public Works | Baier Design Associates |
| | 62-86/87 | Public Works | Page, Anderson & Turnbull, Inc. |
| | 63-86/87 | Public Works | Henry L. Chapot & Associates, Inc. |
| | 64-86/87 | Social Services | Freewheelers Association, Inc. |
| | 65-86/87 | Social Services | University of California |
| | 66-86/87 | Social Services | Charila Foundation/Catholic Youth Organization |
| | 67-86/87 | Social Service | Family Service Agency of S.F. |
| | 68-86/87 | Social Services | Children's Home Society |
| | 69-86/87 | Social Services | S.F. Child Abuse Council |
| | 70-86/87 | Social Services | S.F. Community College District |
| | Action: | Adopt staff report; notify and the Purchaser. | the offices of the Controller |

Review of request for approval of proposed personal servies contract. (Calendar Item No. 5) 1173-86

| NUMBER | DEPARTMENT | CONTRACTOR |
|----------|--|-------------------------|
| 71-86/87 | Controller | Berkeley Software, Inc. |
| Action: | Approve for six months only; Controller and the Purchaser | |

Classification of positions in the San Francisco Community College District. (Calendar Item No. 7) 1174-86



1174-86 (cont.)

| <u>Department</u> | No. Pos. | Budgeted Class and Rate | Recommended Class |
|------------------------------------|-------------|---|---|
| S.F. Community College District | 2 | 1840 Junior Management Assistant (Sch. 45.9 \$870B1052) | Same |
| | 1 | 1424 Clerk Typist (Sch. 39.4 \$641B773) | 1426 Senior Clerk Typist (Sch. 41.4 &704B850 |

Action: Adopt staff report.

COMPENSATION MATTERS

2140-86 Reconsideration of staff denial of request from the Management Assistant Unit of United Public Employees Local 790. (Calendar Item No. 14)

June 30, 1986: Over to the meeting of July 21, 1986 at the request of Local 790.

July 21, 1986: Over to the meeting of August 4, 1986 at the request of staff.

Action: 1. Adopt staff report; deny request.

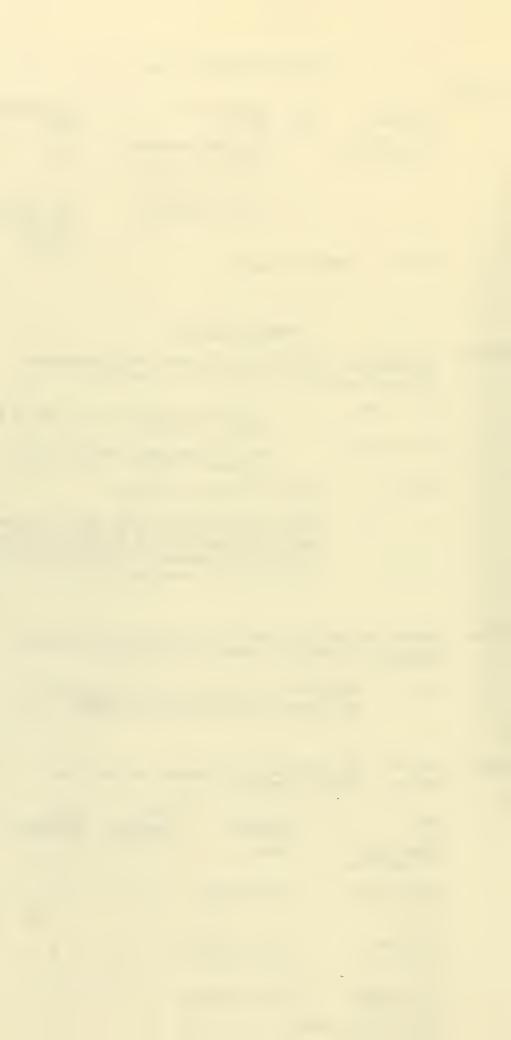
 Commissioner Louis Hop Lee appointed a Committee of One to meet with staff to develop a policy on notification requirements when adding or deleting benchmark data subsequent to the posting of the preliminary salary survey data.

2178-86 Requests for supervisory differential adjustments as provided by Section IV.F of the Salary Standardization Ordinance. (Calendar Item No. 10)

Action: Adopt staff report; approve supervisory differential adjustments; notify departments accordingly.

2180-86 Request for appointment above the entrance rate for various employees. (Calendar Item No. 8)

| NAME | <u>Department</u> | Step <u>Requested</u> | Step <u>Recommended</u> |
|--|-------------------|--------------------------|----------------------------|
| Norman Martin 2708 Custodian | Airport | 5 | 5 |
| Valerie Toohey 8176 Trial Attorney | City Attorney | 4 | 4 |
| Martin Love 8176 Trial Attorney | District Attorney | 4 | 4 |
| Malcolm Vaughan 8146 District Attorney's Investigato | District Attorney | 5 | 5 |



COMPENSATION MATTERS

| 2 | 1 | 8 | 0 | | 8 | 6 |
|---|---|---|---|---|---|---|
| (| c | o | n | t | |) |

| NAME | Department | Step Requested | Step <u>Recommended</u> |
|---|--------------------------------|-------------------|----------------------------|
| Ella Muller 8214 Parking Control Officer | Police | 5 | 5 |
| Petra DeJesus- Bonney 8174 Attorney | Public Defender | 2 | 2 |
| Edmundo Vasquez 8174 Attorney | Public Defender | 3 | 3 |
| Andrew Safont 8176 Trial Attorney | Public Defender | 4 | 4 |
| James Putney 2145 Hospital Associate Administrator | Public Health r | 5 | 5 |
| Carole Murphy 2924 Medical Social Worker Supervisor | Public Health | 5 | 5 |
| James Cooney 5166 Water Department General Manager | Public Utilities Commission | 3 | 3 |
| Cheryl Blehm 5262 Junior Landscape Architect | Public Works | 4 | 4 |
| Brendan Reilly 7361 Plasterer | Public Works | 5 | 5 |
| Action: Adopt staff | francrt | | |

Action:

Adopt staff report.

EXAMINATION MATTERS

3167-86 Request for reconsideration of staff's denial of protest on the oral examination for Class 1773 Media Training Specialist.
(Calendar Item No. 17)

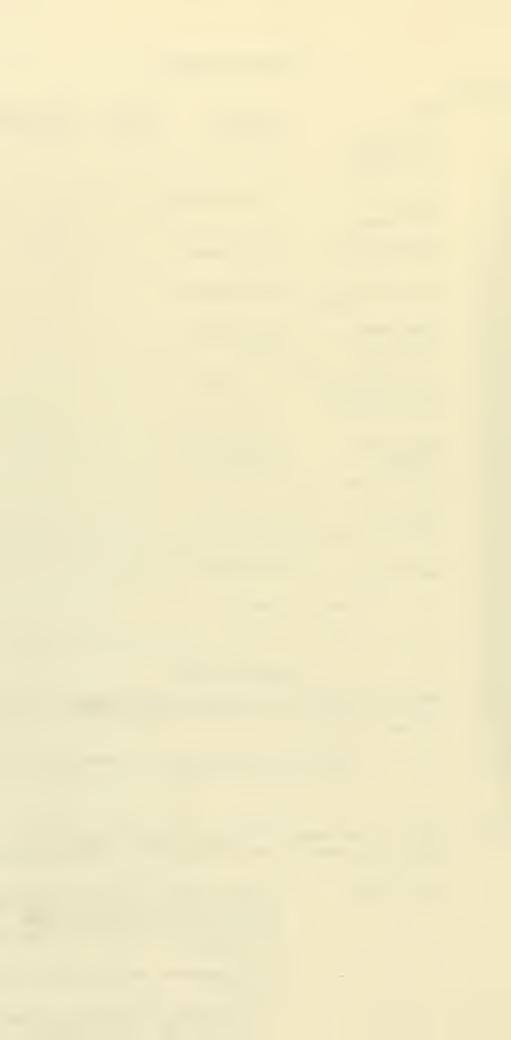
Action:

Examination to be readministered as requested by the Public Utilities Commission

3178-86 Appeals of staff denials in the examinations for Classes 1654 Principal Accountant and 1656 Head Accountant. (Calendar Item No. 15)

- July 21, 1986:

 1. Appeal of Panfilo T. Pangilinan on the oral interview component of the examinations for Class 1654 and Class 1656 over to the meeting of August 4, 1986 at the request of his attorney.
 - 2. In the examination for Class 1654 Principal Accountant:
 - A. Deny appeals of Esperanza A. Biasbas, Melanie F. Gaviola and Ernesto F. Gerona.



EXAMINATION MATTERS (cont.)

3178-86 (cont.)

- B. Refer the appeals of the essay test component of Juan Ernie A. Braganza and Erotilda D. Lao to Committee.

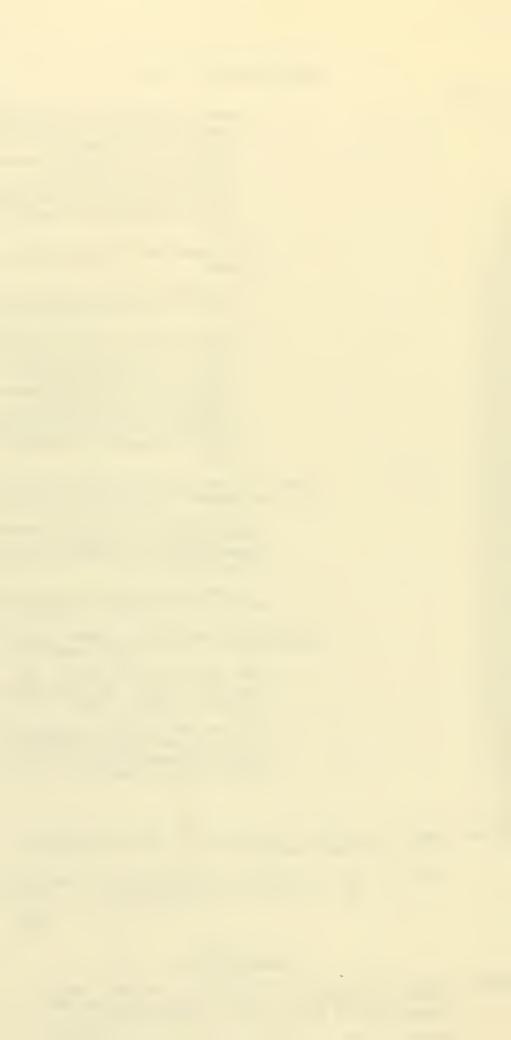
 Commissioner A. Lee Munson appointed a Committee of One to review the examination process and the individual protests and to report his findings back to the Commission on August 4, 1986.
- In the examination for Class 1656 Head Accountant:
 - A. Deny appeals of Agnes R. Cervantes, Gloria M. Tanigue, and Lorenzo D. Ursua.
 - B. Refer the appeals of the essay test component of Juan Ernie A. Braganza, Erotilda D. Lao, Lawrence M. Ross and Fernando J. Urbano to Committee. Commissioner A. Lee Munson appointed a Committee of One to review the examination process and the individual protests and to report his findings back to the Commission on August 4, 1986.
- Action: 1. Adopt staff report on the protests of the oral interview component of the following examinations:
 - A. Class 1654 Principal Accountant: award minimum passing score to Narcisa M. Braganza, Eleuterio L. Pascual, and Panfilo T. Pangilinan.
 - B. Class 1656 Head Accountant: award minimum passing score to Panfilo T. Pangilinan.
 - 2. Adopt Committee Report on the appeals of the essay test component of the following examinations:
 - A. Class 1654 Principal Accountant: deny appeal of Erotilda D. Lao; award Juan Ernie
 A. Braganza 11 points.
 - B. Class 1656 Head Accountant: award Juan Ernie A. Braganza 18 points; Erotilda D. Lao 9 points; Lawrence Ross 18 points, and Fernando J. Urbano 6 points.
- 3577-86 Appeal of rejection for Class Q-2 Police Officer by Desiree T. Garrick. (Calendar Item No. 16)

Action: Over to the meeting of August 18, 1986 at the request of the San Francisco Police Department.

IN-SERVICE MATTERS

Appeal from James Nye of the decision of the General Manager, Personnel to withhold his certification from the Class 8440 Probation Officer Eligible List. (Calendar Item No. 11)

Action: Over to the meeting of August 18, 1986 at the request of Juvenile Court.

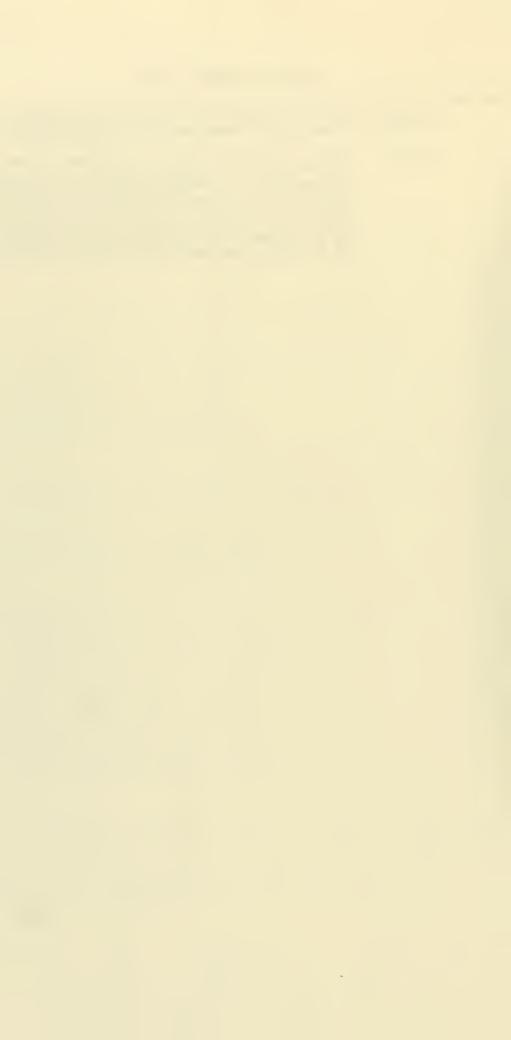


IN-SERVICE MATTERS (cont.)

Decision of the Superior Court in the matter of San Francisco
Interns and Residents Association v. the City and County of San
Francisco. (Superior Court Number 836-022) (Calendar Item No. 45)

Action:

Over to the meeting of August 18, 1986 due to lack of a full Commission. This matter previously announced as continued due to the anticipated absence of two members of the Commission. Commissioner Genevieve Powell was unexpectfully released from jury duty and available to attend today's Civil Service Commission meeting after the announcement of continuance was issued and posted and too late for adequate public notice of retraction.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - AUGUST 4, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

Termination of Limited Tenure Appointment

Termination of Temporary Appointment 2.

3. Appeal of Automatic Resignation

Termination of Probationary Appointment (entrance)
Termination of Probationary Appointment (promotive) 5.

Resignation - Services Unsatisfactory Dismissal of Permanent Employee

7.

Gwendolyn Adams, 9163 Transit Operator, 164/E-116, Public Utilities Commission, San Francisco Municipal Railway, 4/26/84. (Calendar Item No. 29) (2)

Action: Over to the meeting of August 18, 1986 at Ms. Adams'

request.

Raymond Bennett, 9163 Transit Operator, 189/E-116, Public Utilities Commission, San Francisco Municipal Railway, 7/17/86. (Calendar Item No. 25) (4)

Over to the meeting of August 18, 1986 at the request of Action:

the Transport Workers Union.

Sandrine Boyce, 1404 Clerk, 368/E-1, San Francisco International Airport, Administration Division, 7/7/86. (Calendar Item No. 39) (7)

July 21, 1986: Over to the meeting of August 4, 1986 at

the request of the Airports Commission.

Action: Cancel all current examination and eligibility status. Future employment subject to review and approval of the

General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the

Airports Commission.

William Canales, 5266 Architectural Associate II, 9/E-6, San Francisco Unified School District, Facilities Planning Division, 4/2/86. (Calendar Item No. 32) (6)

Over to the meeting of July 21, 1986 at the June 30, 1986:

request of Local 21.

Over to the meeting of August 4, 1986 at July 21, 1986:

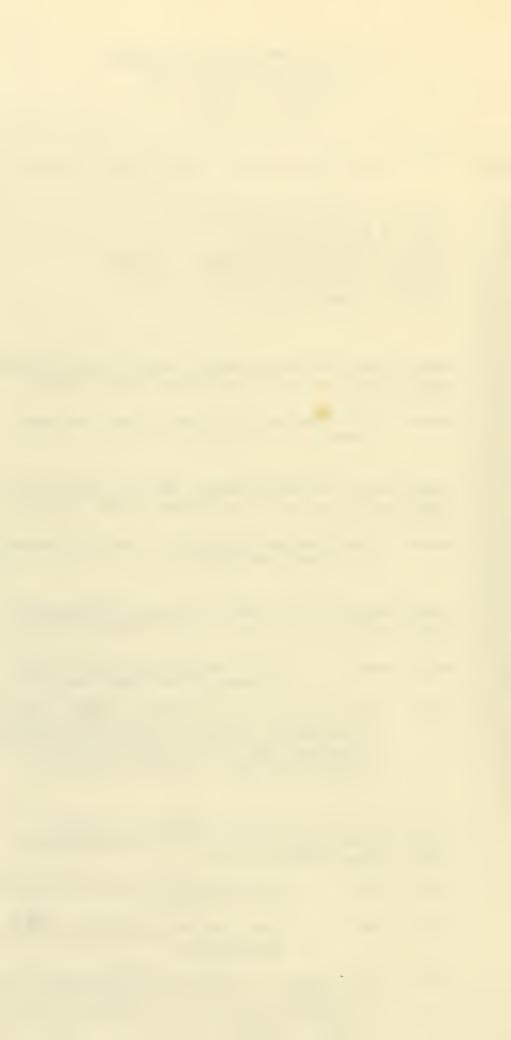
the request of the San Francisco Unified

School District.

Action:

Off calendar at the request of the San Francisco Unified School District. Mr. Canales to remain under waiver of all employment with the City and County pending final

action on this matter.



Reconsideration of Civil Service Commission action of June 16, 1986 (Commissioners Gloyd, Lee, Munson and Powell): Mary L. Dixon, 1650 Accountant, 21/E-41, Commission on the Aging, 5/20/86. (Calendar Item No. 21) (4)

June 2, 1986: Over to the meeting of June 16, 1986 at the

request of Local 21.

June 16, 1986: Return name to list. Not to be employed

again by the Commission on Aging.

Action: Rescind action of June 16, 1986. Off calendar. Ms.

Dixon to submit resignation to Commission on the Aging with thirty (30) days of Civil Service Commission action.

Kathleen M. Doherty, 2320 Registered Nurse, 8/E-720, Department of Public Health, Laguna Honda Hospital, 6/30/86. (Calendar Item No. 38) (6)

Approve. Cancel all current examination and eligibility Action:

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service.

David C. Dugger, Q-50 Sergeant, 83/P-21, San Francisco Police Department, Park Station, 7/17/86. (Calendar Item No. 35) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed

again by the San Francisco Police Department.

Norman Dukes, 9163 Transit Operator, 417/E-113, Public Utilities Commission, San Francisco Municipal Railway, 6/16/86. (Calendar Item No. 42) (7)

July 21, 1986: Over to the meeting of August 4, 1986 at

Mr. Dukes' request.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

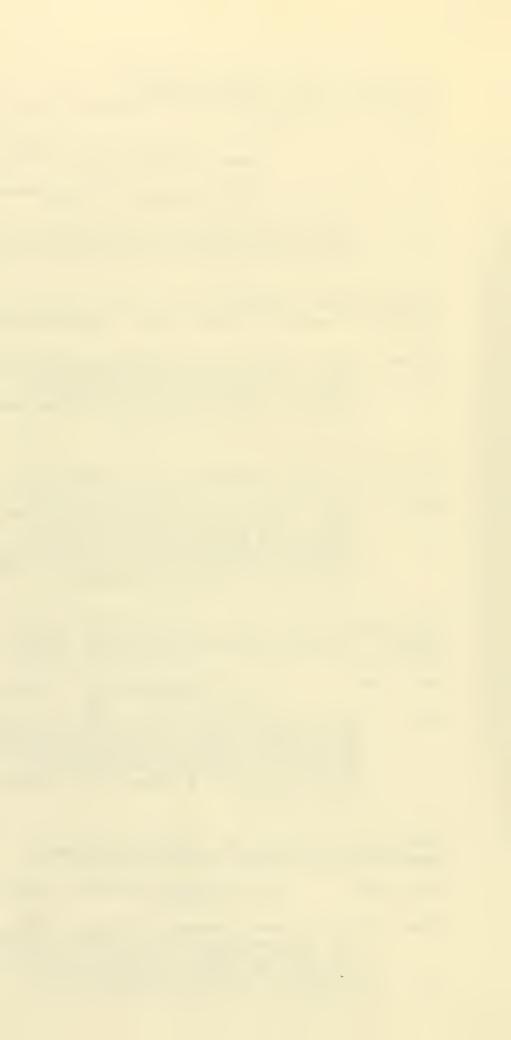
Michael Fair, 2736 Porter, 8/E-52, Department of Public Health, Laguna Honda Hospital, 6/27/86. (Calendar Item No. 40) (7)

July 21, 1986: Over to the meeting of August 4, 1986 at

Mr. Fair's request.

Action: Cancel all current examination and eligibility status. Future employment subject to review and approval of the

General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.



Oscar J. Flores, 9110 Fare Collections Receiver, 32/E-21, Public Utilities Commission, Finance Division, 6/12/86. (Calendar Item No. 24) (4)

July 21, 1986: Over to the meeting of August 4, 1986 at

Mr. Flores' request.

Action: Dismiss from the Service. Cancel all current

examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities

Commission.

Constance Henderson, 2708 Custodian, 183/E-3, San Francisco Unified School District, Custodial Services Division, 4/23/86. (Calendar Item No. 33) (6)

July 21, 1986: Over to the meeting of August 4, 1986 at

the request of the San Francisco Unified

School District.

Action: Approve. Cancel all current examination and eligibility

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Unified School District.

Willie E. Jeffries, 2708 Custodian, 5/E-2, San Francisco Public Library, Custodial Division, 7/16/86. (Calendar Item No. 26) (4)

Action: Dismiss from the Service. Cancel all current

examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Public

Library.

Derek D. Jones, 2708 Custodian, 165/E-1, Department of Public Works, Building Repair, 6/13/86. (Calendar Item No. 34) (6)

Approve. Cancel all current examination and eligibility Action:

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Works.

Anna Kossman, 1220 Payroll Clerk, 79/E-6, Department of Public Health, San Francisco General Hospital Medical Center, 7/18/86. (Calendar Item No. 23) (4)

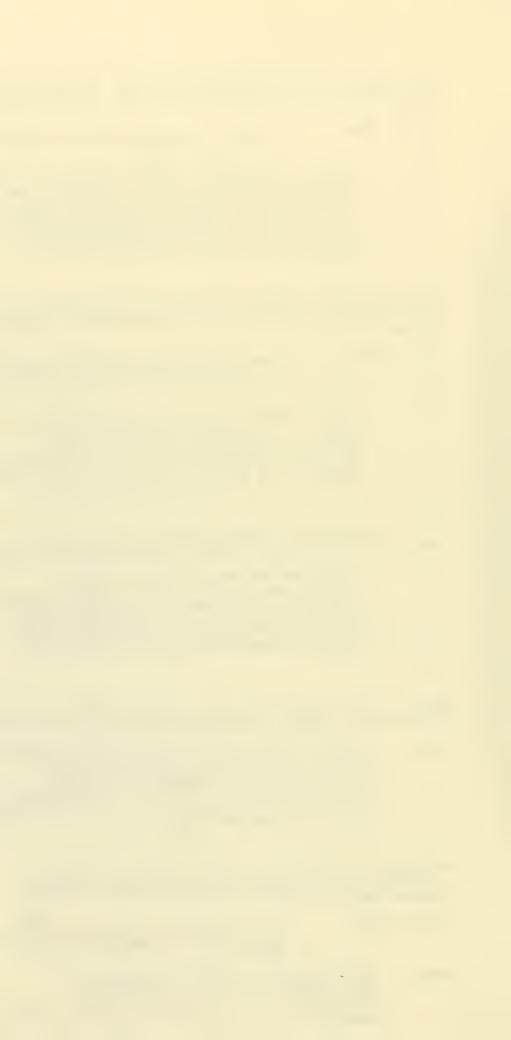
July 21, 1986: Over to the meeting of August 4, 1986 at

the request of the Department of Public

Health.

Return name to list. Civil Service Commission Examination Unit to investigate Ms. Kossman's allegations and to report findings to the Civil Service Action:

Commission.



Frank Lostaunau, 2930 Psychiatric Social Worker, 35/E-37, Department of Public Health, Mental Health Programs, 6/17/86. (Calendar Item No. 37) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Reconsideration of Civil Service Commission action of February 11, 1985 (Commissioners Gloyd, Lee, Munson, Powell and Texidor del Portillo):

Keith E. Matsuo, Q-2 Police Officer, 169/E-97, San Francisco Police Department, Communications Division, 1/16/85. (Calendar Item No. 31) (6)

February 11, 1985:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police Department.

March 25, 1985:

Remand to the Chief of Police for reconsideration of the certification of services.

June 16, 1986:

Over to the meeting of June 30, 1986 at Mr.

Matsuo's request.

June 30, 1986:

Over to the meeting of July 21, 1986 at Mr.

Matsuo's request.

July 21, 1986:

Over to the meeting of August 4, 1986 at the request of the San Francisco Police

Department.

Action:

Rescind action of February 11, 1985. No restrictions on future employment.

Clifton Matthews, 9163 Transit Operator, 1/S-104, Public Utilities Commission, San Francisco Municipal Railway, 6/3/86. (Calendar Item No. 44) (7)

July 21, 1986:

Over to the meeting of August 4, 1986 at

Mr. Matthews' request.

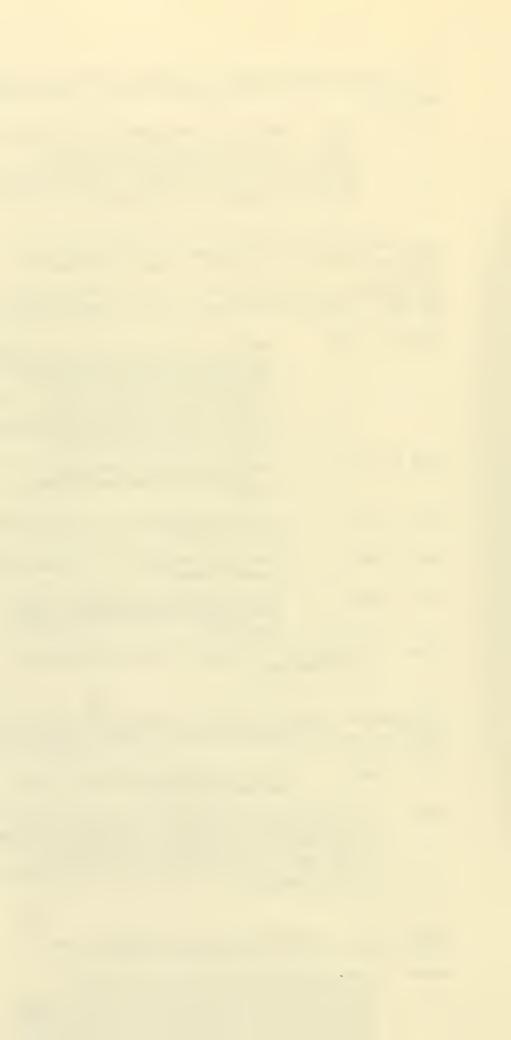
Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Juanita L. Oliver, 330 Deputy Clerk, 71/E-19, Municipal Court, Criminal Division, 7/10/86. (Calendar Item No. 28) (4)

Action:

Dismiss from the Service. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Municipal Court.



Karl Paige, 7381 Automotive Mechanic, 120/E-8, Public Utilities Commission, San Francisco Municipal Railway, 6/25/86. (Calendar Item No. 43) (7)

Over to the meeting of August 4, 1986 at July 21, 1986:

Mr. Paige's request.

Over to the meeting of August 18, 1986 at Mr. Paige's Action:

request.

Richard Ray, 9163 Transit Operator, 114/E-118, Public Utilities Commission, San Francisco Municipal Railway, 7/2/86. (Calendar Item No. 30) (2)

Action: No restrictions on future employment.

Patsy A. Reese, 7347 Plumber, 43/CPE-1, Department of Public Works, Building Repair, 7/9/86. (Calendar Item No. 27) (4)

Dismiss from the Service. Cancel all current Action:

examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public

Works.

Mary Richardson, 2302 Orderly, LT, Department of Public Health, Laguna Honda Hospital, 1/10/86. (Calendar Item No. 19) (1)

Over to the meeting of March 10, 1986 at February 3, 1986:

the request of Ms. Richardson's

representative.

March 10, 1986: Over to the meeting of March 31, 1986 due

to lack of a quorum.

March 31, 1986: Over to the meeting of April 21, 1986.

Refer allegation of discrimination at the Department of Public Health, San Francisco General Hospital, to the Civil Service Commission Affirmative Action Coordinator for investigation and report by the end of

May.

April 21, 1986: Over to the meeting of May 19, 1986 at the

request of Local 250.

May 19, 1986: Over to the meeting of June 16, 1986 at the

request of Ms. Richardson's attorney.

Over to the meeting of June 30, 1986 at the June 16, 1986:

request of the Department of Public Health

(2 P.M. Calendar).

June 30, 1986: Over to the meeting of August 4, 1986.

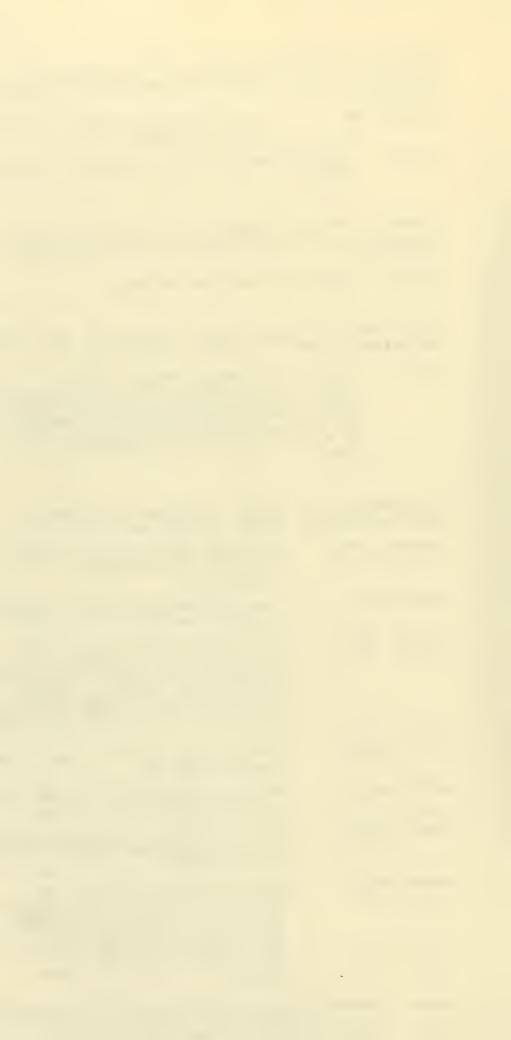
Pertinent parties to supply information or documentation requested by the Commission related to (1) duties of an Orderly; (2) date of alleged mistreatment of patient in

October, 1985; and, (3) dates and documentation of periods of "claimed

illness."

Approve. Cancel all current examination and eligibility Action:

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of two year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.



Tesa Thomas, 2302 Orderly, 20/E-313, Department of Public Health, Laguna Honda Hospital, 6/13/86. (Calendar Item No. 22) (4)

June 30, 1986: Over to the meeting of July 21, 1986 at the

request of Local 250.

July 21, 1986: Over to the meeting of August 4, 1986 at

the request of Local 250.

Action: Dismiss from the Service. Cancel all current

examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public

Health.

Cynthia Thompson, 2760 Laundry Worker, 6/E-2, Department of Public Health, San Francisco General Hospital Medical Center, 5/25/86. (Calendar Item No. 36) (6)

Over to the meeting of August 18, 1986 due to Ms. Action:

Thompson's late arrival.

Oliver Tyson, 2302 Orderly, 18/E-313, Department of Public Health, Laguna Honda Hospital, 7/25/86. (Calendar Item No. 41)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the

Department of Public Health.

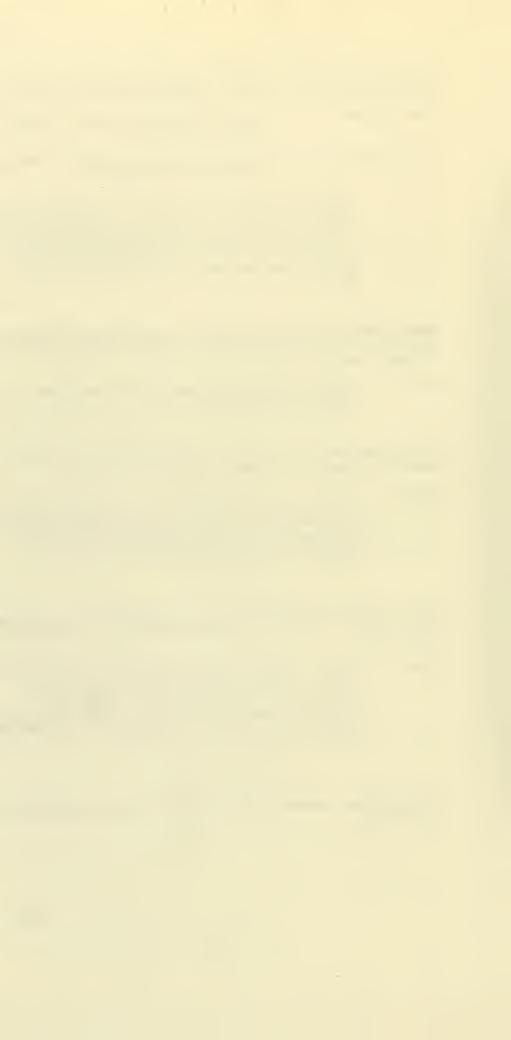
Kwok L. Wong, 7372 Stationary Engineer, Sewage Plant, LT, Department of Public Works, Water Pollution Control, 6/18/86. (Calendar Item No. 20) (1)

Action: Approve. Cancel all current examination and eligibility

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Works.

ADJOURNMENT

This meeting was adjourned in memory of the Honorable George Agnost, City Attorney.



PART I - 2:00 P.M.

Present: Commissioner Gloyd

Commissioner Lee Commissioner Munson
Commissioner Powell
Commissioner Texidor del Portillo

Commissioner Texidor del Portillo presided

DOCUMENTO DEPT.

AUG 27 1985

MINUTES: Regular Meeting of August 4, 1986. SAN FRANCISCO PURLIC LIBRARY

Action: Approve.

ANNOUNCEMENT:

Due to the Labor Day Holiday on September 1, 1986, which conflicts with the regular Civil Service Commission meeting date, the Commission will hold its first meeting in September on Tuesday, September 2, 1986. This meeting will be held in the Lurie Room, First Floor, Main Public Library, Larkin at McAllister Streets.

The Commission will consider items of regular business at 2 P.M. Separations from the Service will be reviewed on conclusion of the regular agenda; however, a roll call of the names of persons on the Separations agenda will be held at 3 P.M.

The Commission will meet on Monday, September 15, 1986 as regularly scheduled at 2 P.M. and 3 P.M. in Room 232 City Hall.

CLASSIFICATION MATTERS

1152-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 5)

July 21, 1986:

Contract Number 36-86/87 over to the

meeting of August 4, 1986.

August 4, 1986:

Over to the meeting of August 18, 1986 at

the request of the Public Utilities

Commission.

NUMBER

DEPARTMENT

CONTRACTOR

36-86/87

Public Utilities

Camp Dresser and McKee

Commission

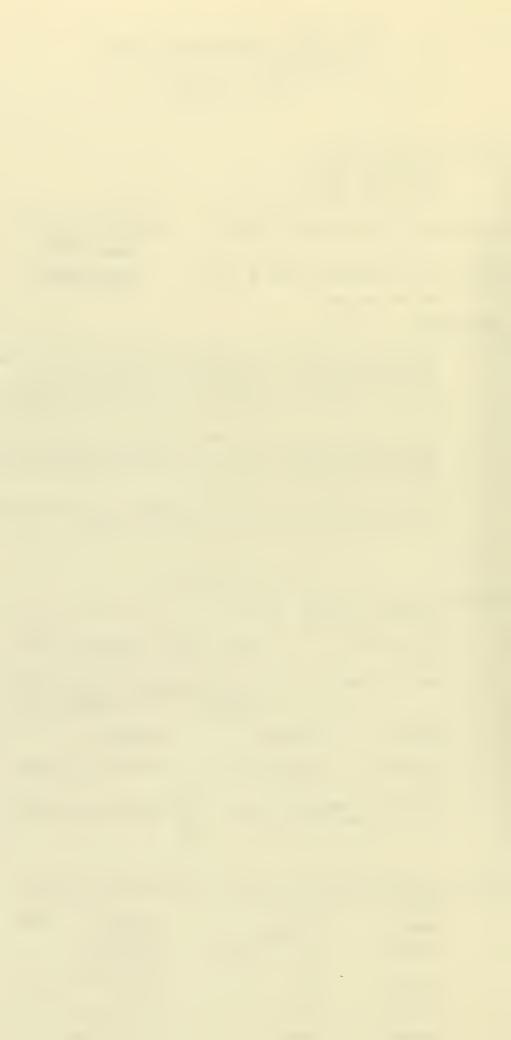
Action:

Adopt staff report; notify the offices of the Controller

and the Purchaser.

1179-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUMBER | DEPARTMENT | CONTRACTOR |
|----------|------------------|-------------------------|
| 72-86/87 | Asian Art Museum | Rand Castile |
| 73-86/87 | Fire | Cecelia Crawford, Ph.D. |
| 74-86/87 | Fire | Jessica Gaynor, Ph.D. |
| 75-86/87 | Mayor's Office | Jo Anne Sanzeri |

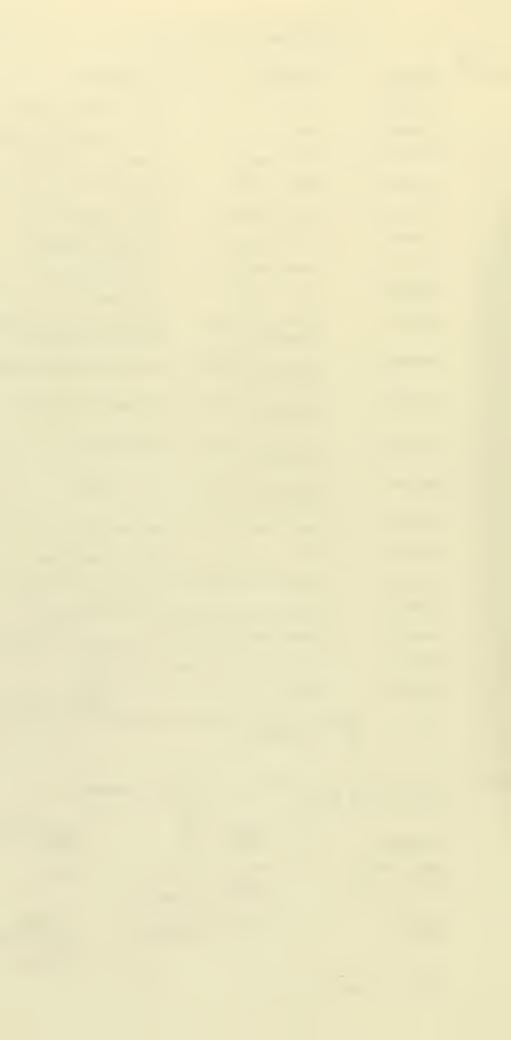


| 1179-86 | | | |
|---------|----------|-------------------------------------|--|
| (cont.) | NUMBER | DEPARTMENT | CONTRACTOR |
| | 76-86/87 | Port | Carl, Arnold, Palmer & Noble |
| | 77-86/87 | Port | S.F. Conservation Corps. |
| | 78-86/87 | Public Health | Family Service Agency |
| | 79-86/87 | Public Health | Project Title XVI, Inc. |
| | 80-86/87 | Public Health | S.F. Education Fund |
| | 81-86/87 | Public Health | Precision Keypunch |
| | 82-86/87 | Public Health | Dictation West |
| | 83-86/87 | Public Health | Supertypes |
| | 84-86/87 | Public Utilities Commission | California Environmental Internship Program |
| | 85-86/87 | Public Utilities Commission | Golden Gate Energy Center |
| | 86-86/87 | Public Utilities Commission | Pitometer Associates |
| | 87-86/87 | Public Utilities Commission | Alan Browning |
| | 88-86/87 | Public Utilities Commission | J. L. Mersky |
| | 89-86/87 | Social Services | Rosanne Lawson |
| | 90-86/87 | Fire | PSW3, Incorporated |
| | 91-86/87 | Recreation and Parks | Innovative Directions, Inc. |
| | 92-86/87 | Health Service System | Pacific Peer Review |
| | 93-86/87 | Health Service System | Blue Cross of California |
| | 94-86/87 | Health Service System | Rael & Letson |
| | 95-86/87 | Police | S.F. Conservation Corps. |
| | Action: | staff report; notify the Purchaser. | he offices of the Controller |
| | | | |

1180-86 Classification of positions in various city departments. (Calendar Item No. 6)

| <u>Department</u> | No. Pos. | Budgeted Class and Rate | Recommended <u>Class</u> |
|---------------------------------|-------------|---|--|
| Public Health Central Office | 1 | 2825 Senior Health Educator (Sch. 53.7 \$1261B1528) | Same |
| Fine Arts Museums | 2 | 8226 Museum Guard (Sch. 45.4 \$850B1027) | 8228 Senior Museum Guard (Sch. 47.6 \$943B1141) |

Action: Adopt staff report.



1181-86 Request to make a temporary exempt appointment in Class 1232
Training Officer per Charter Section 8.300(5). (Calendar Item No. 7)

Action: Adopt staff report.

- Approve a temporary exempt appointment to a position in Class 1232 Training Officer in accordance with Charter Section 8.300(5) for a period of one year.
- 2. Approve an exempt appointment to the position at the fifth step (\$1450 B/W) of the range for Class 1232 per Section VII A.3B of the Salary Standardization Ordinance.

EXAMINATION MATTERS

3577-86 Appeal of rejection for Class Q-2 Police Officer by Desiree T. Garrick. (Calendar Item No. 11)

August 4, 1986: Over to the meeting of August 18, 1986 at

the request of the San Francisco Police

Department.

Action: Over to the meeting of September 2, 1986 at Ms.

Garrick's request.

3591-86 Appeal of rejection for Class 8304 Deputy Sheriff by Carlos J. Machado. (Calendar Item No. 12)

Action: 1. Over to the meeting of September 2, 1986 at the request of Mr. Machado's attorney.

2. The Sheriff to provide a copy of the polygraph examination results to the Commission by August 25, 1986. Copy of this record to be provided to Mr. Machado.

IN-SERVICE MATTERS

4658-86 Appeal from James Nye of the decision of the General Manager, Personnel to withhold his certification from the Class 8440 Probation Officer Eligible List. (Calendar Item No. 10)

August 4, 1986: Over to the meeting of August 18, 1986 at

the request of Juvenile Court.

Action: Grant appeal of James Nye; find qualified as to

background in this examination for Class 8440 Probation

Officer.

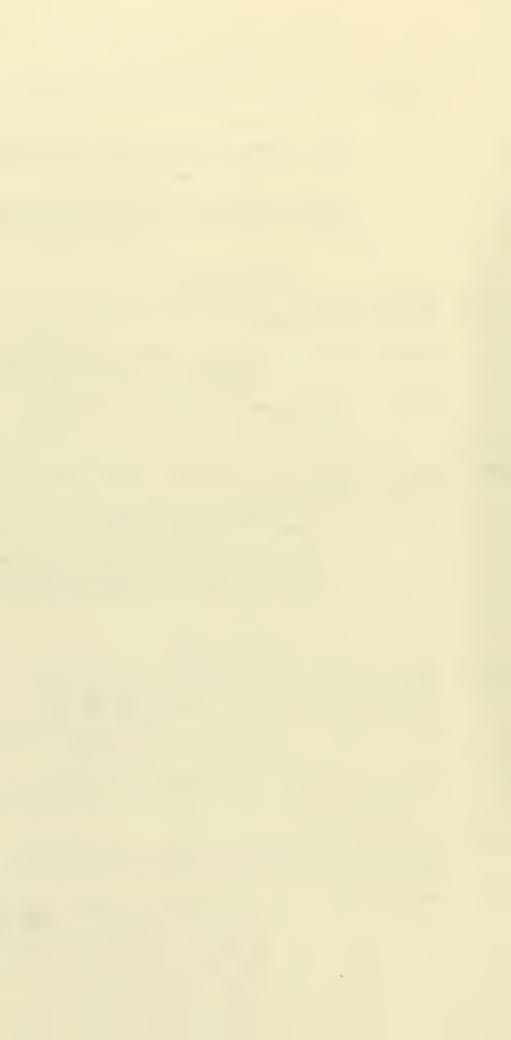
4659-86 Decision of the Superior Court in the matter of San Francisco
Interns and Residents Association v. the City and County of San
Francisco. (Superior Court Number 836-022) (Calendar Item No. 27)

August 4, 1986:

Over to the meeting of August 18, 1986 due to lack of a full Commission. This matter previously announced as continued due to the anticipated absence of two members of the Commission. Commissioner Genevieve Powell was unexpectedly released from jury duty and available to attend today's Civil Service Commission meeting after the announcement of continuance was issued and posted and too late for adequate public notice of retraction.

Action: Off calendar at the call of the Chair.

-3-



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - AUGUST 18, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

1. Termination of Limited Tenure Appointment

Termination of Temporary Appointment

3. Appeal of Automatic Resignation

4. Termination of Probationary Appointment (entrance)

5. Termination of Probationary Appointment (promotive)

Resignation - Services Unsatisfactory
 Dismissal of Permanent Employee

Gwendolyn Adams, 9163 Transit Operator, 164/E-116, Public Utilities Commission, San Francisco Municipal Railway, 4/26/84. (Calendar

August 4, 1986:

Item No. 17) (2)

Over to the meeting of August 18, 1986 at

Ms. Adams' request.

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.

Review of Civil Service Commission action of June 2, 1986 (Commissioners Gloyd, Lee and Texidor del Portillo): Michael C. Anderson, 2930 Psychiatric Social Worker, 49/E-38, Community Mental Health, Department of Public Health, 4/11/86. (Calendar Item No. 15) (4)

May 19, 1986:

Over to the meeting of June 2, 1986 at Ms.

Anderson's request.

June 2, 1986:

Dismiss from the Service. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Action:

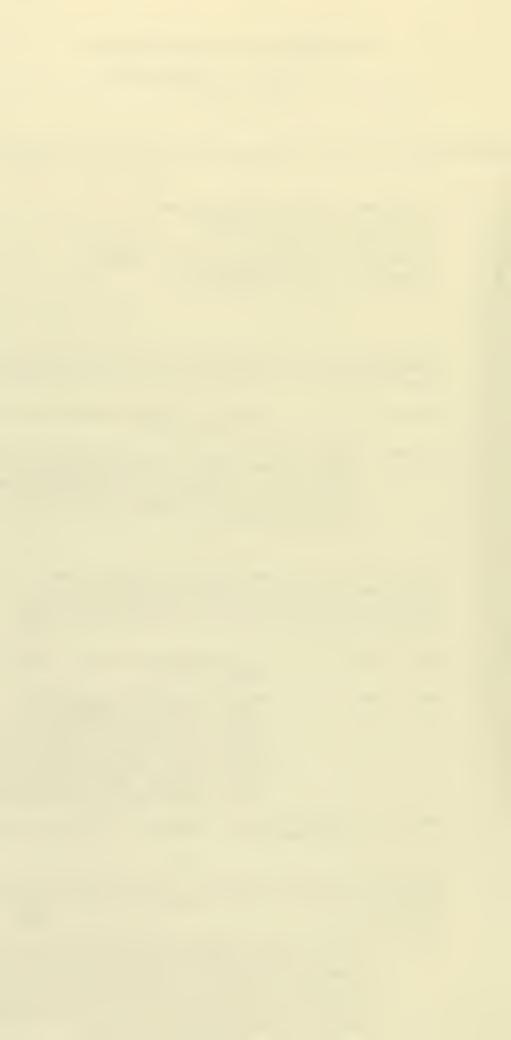
Over to the meeting of September 2, 1986 due to lack of

a full Commission.

Michael Bass, 9163 Transit Operator, 1126/E-112, Public Utilities Commission, San Francisco Municipal Railway, 7/22/86. (Calendar Item No. 23) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after providing evidence of satisfactory progress in a rehabilitation program and satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.



Raymond Bennett, 9163 Transit Operator, 189/E-116, Public Utilities Commission, San Francisco Municipal Railway, 7/17/86. (Calendar Item No. 16) (4)

August 4, 1986:

Over to the meeting of August 18, 1986 at the request of the Transport Workers Union.

Action:

Over to the meeting of September 15, 1986 at the request of the Transport Workers Union.

Tangie Brown, 2708 Custodian, 14/E001, San Francisco Unified School District, Custodial Services, 6/13/86. (Calendar Item No. 14) (3)

Action: Over to the meeting of September 2, 1986 due to Ms.

Brown's late arrival.

Madeleiene Burroughs, 8238 Communications Dispatcher, 9/CPE-1, San Francisco Police Department, Communications Division, 7/28/86. (Calendar Item No. 26) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police Department.

Japheth Castro, 9163 Transit Operator, 162/E-115, Public Utilities Commission, San Francisco Municipal Railway, 7/28/86. (Calendar Item No. 24) (7)

Action:

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of two (2) year's work experience outside the City and County service.

Willie Gatlin, 9163 Transit Operator, 146/E-115, Public Utilities Commission, San Francisco Municipal Railway, 7/30/86. (Calendar Item No. 25) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Constance Ivy, 2320 Registered Nurse, 7/E-627, Department of Public Health, San Francisco General Hospital Medical Center, 5/11/86. (Calendar Item No. 20) (6)

Action: Over to the meeting of September 15, 1986 at the request of the Department of Public Health.

Rita Jenkins, 2305 Psychiatric Technician, 12/E-11, Department of Public Health, San Francisco General Hospital Medical Center, 3/4/86. (Calendar Item No. 18) (6)

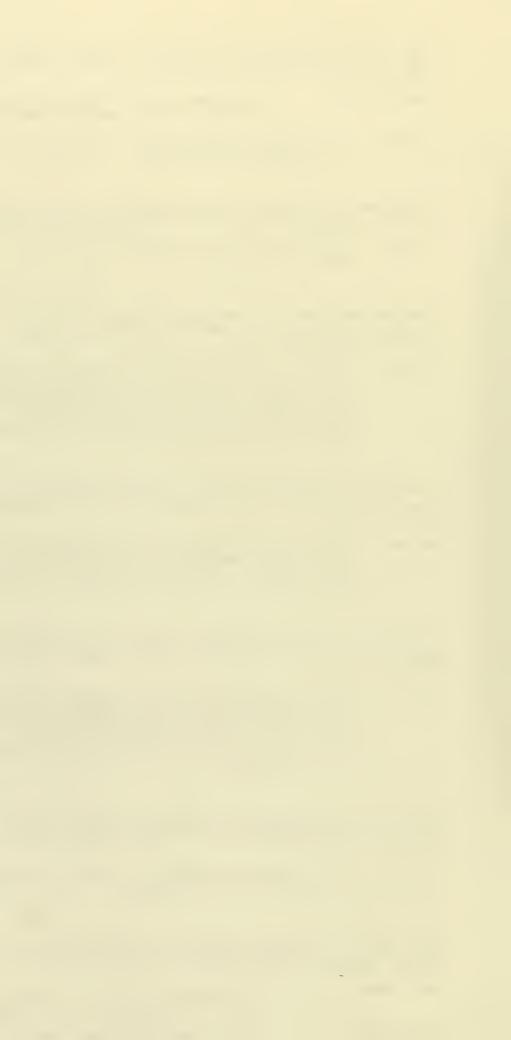
May 5, 1986:

Over to the meeting of May 19, 1986 at the request of the Department of Public Health.

May 19, 1986:

Over to the meeting of June 2, 1986 at Ms. Jenkins' request.

-5-



Rita Jenkins (cont.)

> Over to the meeting of June 16, 1986 at the June 2, 1986:

request of Local 790.

June 16, 1986: Over to the meeting of June 30, 1986 (2

P.M. Calendar).

Over to the meeting of July 21, 1986 at the June 30, 1986:

request of Local 250.

July 21, 1986: Over to the meeting of August 18, 1986 at

the request of Department of Public Health.

Action: No restrictions on future employment.

Commission, San Francisco Municipal Railway, 6/25/86. (Calendar Item No. 22) (7)

July 21, 1986: Over to the meeting of August 4, 1986 at

Mr. Paige's request.

August 4, 1986: Over to the meeting of August 18, 1986 at

Mr. Paige's request.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.

Kenneth Taylor, 2736 Porter, 69/E-52, Department of Public Health, Laguna Honda Hospital, 6/9/86. (Calendar Item No. 21) (7)

June 30, 1986: Over to the meeting of July 21, 1986 at the

request of Local 250.

Over to the meeting of August 18, 1986 at July 21, 1986:

Mr. Taylor's request.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of three (3) year's work experience outside the City and

County service. Not to be employed again by the Department of Public Health.

Cynthia Thompson, 2760 Laundry Worker, 6/E-2, Department of Public Health, San Francisco General Hospital Medical Center, 5/25/86. (Calendar Item No. 19) (6)

August 4, 1986: Over to the meeting of August 18, 1986 due

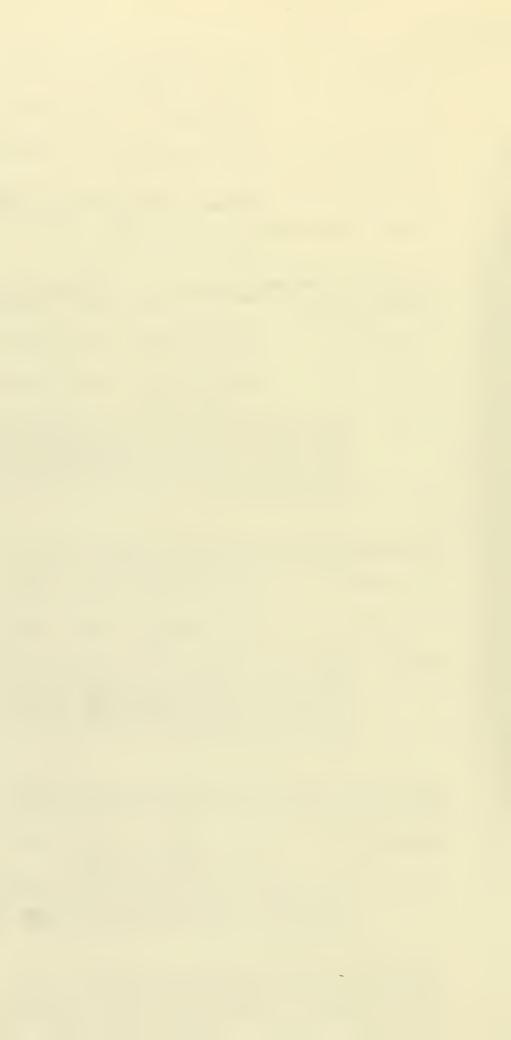
to Ms. Thompson's late arrival.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion

of one year's work experience outside the City and County service.

This meeting was adjourned in memory of Larry Bunnell, a Civil Service Commission staff member since July 6, 1977, who died on July 30, 1986, and Patrick Sweeney, a member of the Staff of the Mayor's Office since February 14, 1979, who died on August 6, 1986.



City and County of San Francisco



Civil Service Commission

Carlota lexidor del Portillo A. Lee Munson Howard S. Gloyd Louis Hop Lee Genevieve Powell

President Vice President Commissioner Commissioner Commissioner

John J. Walsh Albert C. Walker General Manager, Personnel Assistant Secretary

SPECIAL MEETING

AUGUST 25, 1986

11:45 A.M.

ROOM 154B CITY HALL

DOCUMENTS DEPT.

SEP 1 1 1986

SAN FRANCISCO PUBLIC LIBRARY

Present: Louis Hop Lee

occial

A. Lee Munson Genevieve Powell

Carlota Texidor del Portillo

Excused: Howard S. Gloyd

Commissioner Texidor del Portillo presided.

COMPENSATION MATTER

2204-86

Consideration of uniformed police rates of pay in the City of Los Angeles.

Action:

Deny request to certify Los Angeles police salary data to the Board of Supervisors because it is not yet final and binding and requires further action by the Los Angeles City Council.

Coloring to

REGULAR MEETING - SEPTEMBER 2, 1986

PART I - 2:45 P.M.

Commissioner Lee Present:

Commissioner Munson

Commissioner Powell

Commissioner Texidor del Portillo

Excused: Commissioner Gloyd

Commissioner Texidor del Portillo presided

DOCUMENTS DEPT.

(Items Missed: 1, 2, 3, 4)

SEP 1 2 1986

SAN FRANCISCO PUBLIC LIBRARY

MINUTES: Regular Meeting of August 18, 1986.

Action: Approve.

ANNOUNCEMENTS

Executive Session, August 25, 1986.

The Civil Service Commission convened a Special Meeting on August 25, 1986 to discuss a compensation matter, item number 2204-86 consideration of uniformed police rates of pay in the City of Los Angeles.

During the course of the meeting, the Civil Service Commission recessed into an Executive Session with the City Attorney pursuant to the State of California Government Code Section 54956.9.

Present were Commissioners Carlota Texidor del Portillo, A. Lee Munson, Louis Hop Lee and Genevieve Powell. No action was taken.

CLASSIFICATION MATTERS

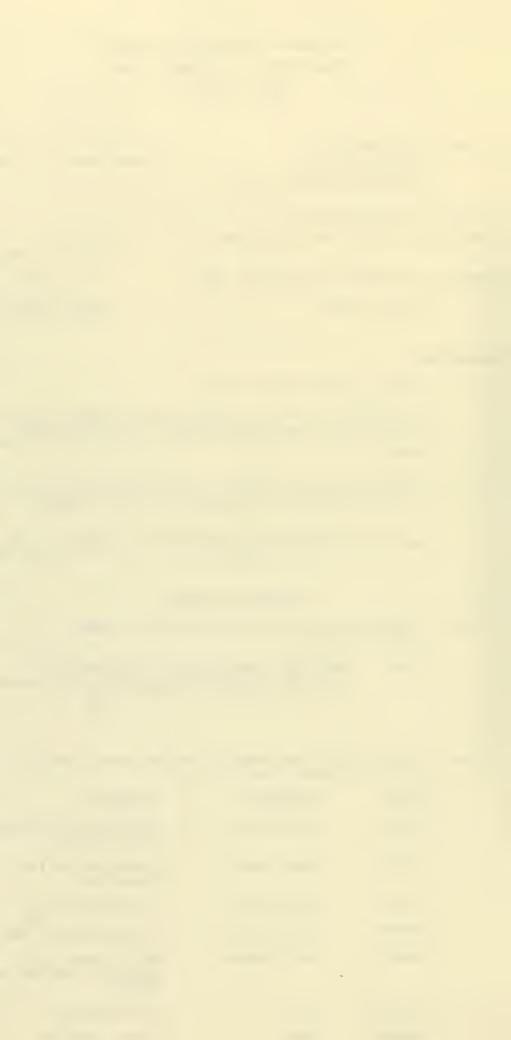
1189-86 Classification of new positions in the 1986-87 Budget. (Calendar Item No. 6)

Action:

Adopt staff report; allocate new positions to recommended classifications; defer classification action on positions designated with symbol "SC".

1191-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 5)

| NUMBER | DEPARTMENT | CONTRACTOR |
|-----------|---------------|--|
| 96-86/87 | Public Health | Community Crisis Services of San Francisco |
| 97-86/87 | Public Health | Support Services for Elders, Inc. |
| 98-86/87 | Public Health | Frances Collins |
| 99-86/87 | Public Health | Laura Brainin-Rodriquez |
| 100-86/87 | Public Health | Regents-University of California, Department of Medicine |
| 101-86/87 | CAO | Hood and Strong |
| 102-86/87 | CAO | Keith W. Grand, Inc. |



1191-86 (cont.)

| | NUMBER | DEPARTMENT | CONTRACTOR |
|---|------------|-----------------------------|---|
| | 103-86-87 | Civil Service Commission | Jack Clancy & Associates |
| | 104-86/87 | District Attorney | Peterson and Dodge |
| | 105-86/87 | Human Rights Commission | S.F. Intergroup Clearinghouse, Inc. |
| | 106-86/87 | Port | Holzmueller Productions |
| | 107-86/87 | Port | Deets and Associates |
| | 108-86/87 | Public Works | F.W. Associates, Inc. |
| | 109-86/87 | Public Works | Technical Roof Services Inc. |
| | 110-86/87 | Public Works | The Asphalt Institute |
| | 111-86/87 | Public Works | Towill, Inc. |
| | 112-86/87 | Public Works | Dames and Moore |
| | 113-86/87 | Public Works | Joseph Chow & Associates |
| • | 114-86/87 | Public Works | MPA Design |
| | 115-86/87 | Public Works | K.N. Tuan & Associates, Civil & Structural Engineers |
| | 116-86/87 | Public Works | Chamberlain/Painter, Inc. |
| | 117-86/87 | Public Works | DPAS |
| | 118-86/87 | Sheriff | Thomas L. Montague |
| | 119-86/87 | Social Services | Child Welfare League of America |
| | Action: 1. | Contract number 118-86 | /87 over to the meeting of |

Action: 1. Contract number 118-86/87 September 15, 1986.

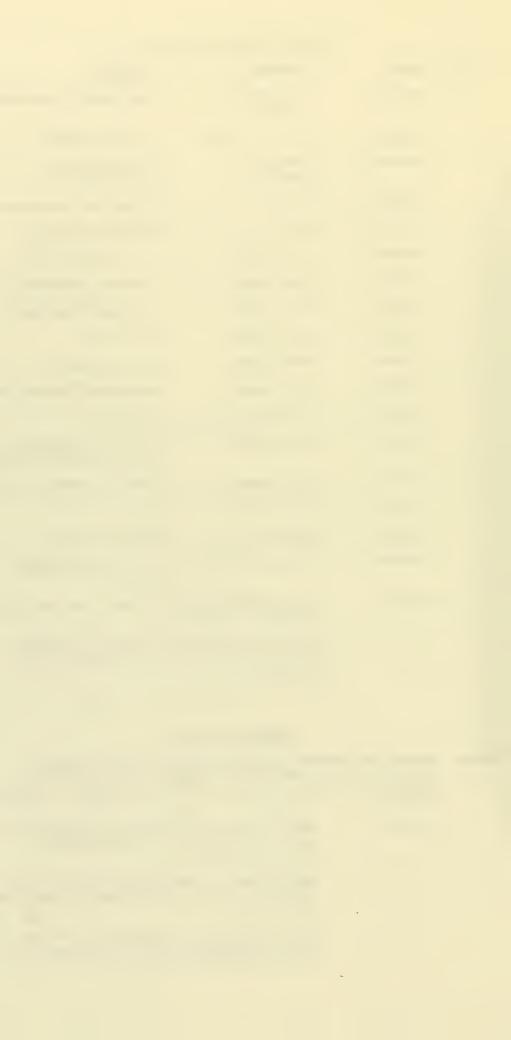
 Adopt staff report on the remaining contracts; notify the offices of the Controller and the Purchaser.

COMPENSATION MATTER

2203-86 Request for authority to conduct a salary survey for salary standardization for miscellaneous employees pursuant to Charter Section 8.400, 8.401 and 8.407 for fiscal year 1987-88. (Calendar Item No. 7)

Action:
1. Adopt staff report, authorized the conduct of a salary survey for salary standardization for fiscal year 1987-88.

- Request that the Board of Supervisors authorize expenditure of the necessary funds to conduct the salary survey.
- 3. Advise the Board of Supervisors that the final salary recommendations will be forwarded to the Board circa mid-March, 1987.



EXAMINATION MATTERS

Examinations for Class H-4 Inspector and Class H-20 Lieutenant, San 3161-84 Francisco Fire Department. (Calendar Item No. 9)

November 8, 1984:

- Α. Analyze the examination results for adverse impact and prepare an analysis of those results with the objective of recommending a use of these examination results that continues to satisfy government regulations and professional standards.
- Direct test consultant to proceed with the scoring of the unscored test components and to prepare models related to probable outcomes with respect to Equal Employment Opportunity considerations.

June 16, 1986:

Over to the meeting of June 30, 1986 at the

request of staff.

June 30, 1986:

Over to the next meeting at the request of

the City Attorney.

July 21, 1986:

Over to a Special Meeting in Executive Session on August 4, 1986 at 1:15 P.M. in

Room 154 City Hall.

August 4, 1986:

At 1:15 P.M. today, the Civil Service Commission met in closed session with the City Attorney pursuant to the State of California Government Code Section 54956.9 to discuss the matter of the United States of America versus the City and County of San Francisco, et al. (USDC No. C84-7089 MHP). This litigation involves the examinations for Class H-4 Inspector and Class H-20 Lieutenant, San Francisco Fire Department. Present were Commissioners Carlota Texidor del Portillo, A. Lee Munson, Louis Hop Lee, and Genevieve Powell.

The Commission unanimously agreed to continue consideration of this item to the first meeting of September on Tuesday,

September 2, 1986.

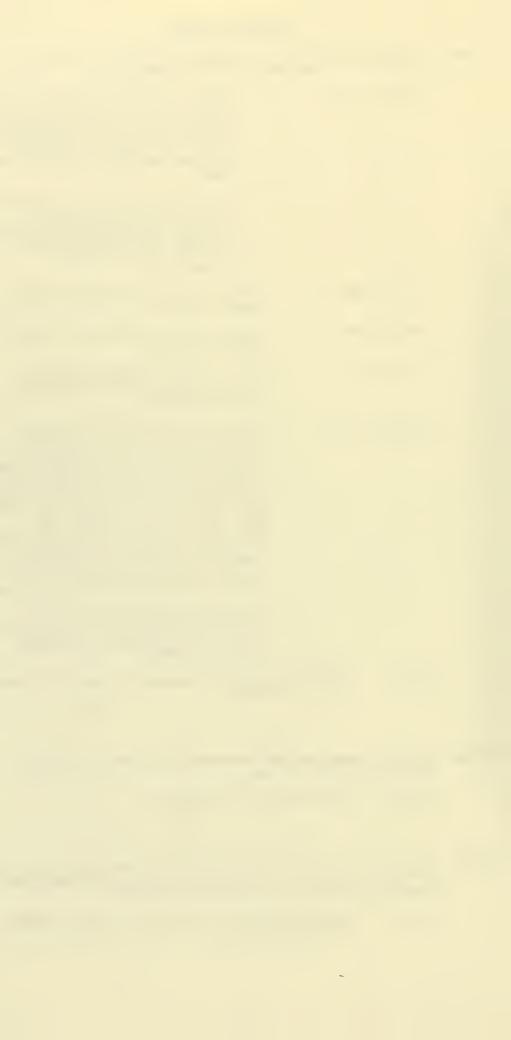
Action: Over to the meeting of September 15, 1986 at the request of the City Attorney.

3189-86 Appeal of examination announcement for Class 9210 Airport Police Officer. (Calendar Item No. 17)

> Action: Adopt staff report; deny appeal.

3190-86 Appeal of staff's denial to grant thirty (30) promotive points for performance rating in the examination for Class 9217 Deputy Chief, Bureau of Airport Police. (Calendar Item No. 16)

> Action: Over to the meeting of September 15, 1986 at the request of the appellant.



EXAMINATION MATTERS (cont.)

Recommending the type of examination to be administered for Class 3192-86 H50 Assistant Chief, San Francisco Fire Department. (Calendar Item No. 10)

> Adopt staff report; accept the recommendation of the Fire Commission. The next examination for Class H50 Assistant Chief, San Francisco Fire Department will consist of both written and oral components. Action:

3577-86 Appeal of rejection for Class Q-2 Police Officer by Desiree T. Garrick. (Calendar Item No. 14)

> Over to the meeting of August 18, 1986 at the request of the San Francisco Police August 4, 1986:

Department.

Over to the meeting of September 2, 1986 at August 18, 1986:

Ms. Garrick's request.

Action: Over to the meeting of September 15, 1986 at the request

of San Francisco Police Department.

Appeal of rejection for Class 8304 Deputy Sheriff by Carlos J. 3591-86 Machado. (Calendar Item No. 15)

> August 18, 1986: 1. Over to the meeting of September 2, 1986 at the request of Mr. Machado's attorney.

> > The Sheriff to provide a copy of the 2. polygraph examination results to the Commission by August 25, 1986. Copy of this record to be provided to Mr. Machado.

Action: Over to the meeting of October 6, 1986 at the request of

the Sheriff.

IN-SERVICE MATTERS

4702-86 Resolution of Commendation for Mori Noguchi, Class 1272 Senior Departmental Personnel Officer, San Francisco Community College District, and former long-time member of the Civil Service Commission staff, upon his retirement. (Calendar Item No. 4)

> Action: Adopt.

4744-86 Proposed amendments to Civil Service Commission Rules 6 - Separation Hearings and Procedures, and 33 - Resignation. (Calendar Item No. 8)

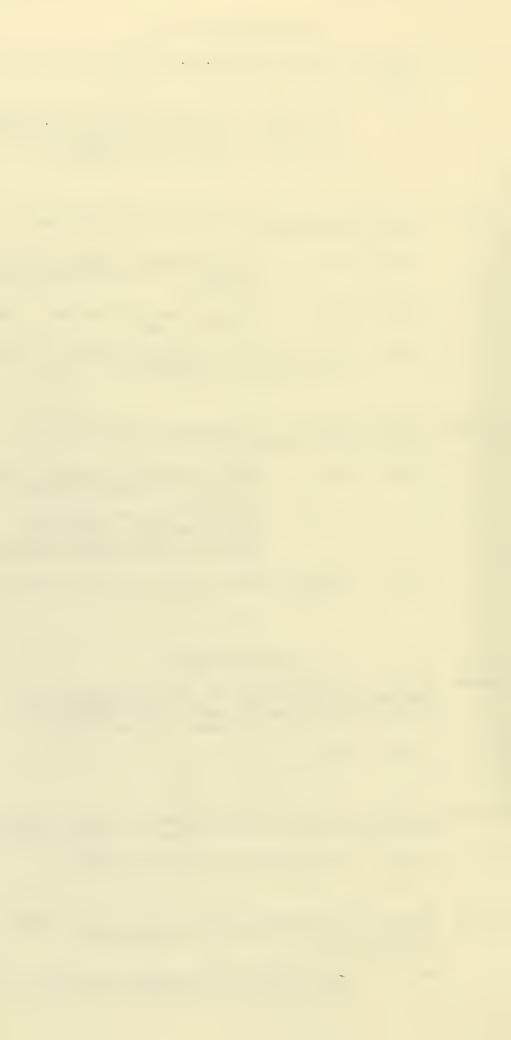
> Action: Post for adoption following meet and confer.

Request from the Department of Public Health for exception to the order of lay-off in Class 2574 Clinical Psychologist. (Calendar Item No. 11) 4746-86

> Action: Approve request; allow exception to the order of lay-off

in Class 2574 Clinical Psychologist, Department of

Public Health.



REGULAR MEETING - SEPTEMBER 2, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

- Termination of Limited Tenure Appointment Termination of Temporary Appointment
- 2.
- 3. Appeal of Automatic Resignation
- 4. Termination of Probationary Appointment (entrance) Termination of Probationary Appointment (promotive) 5.
- 6. Resignation - Services Unsatisfactory
- Dismissal of Permanent Employee 7.

Darlyn L. Aguila, 7372 Stationary Engineer, Sewage Plant, LT, Department of Public Works, Water Pollution Control, 7/31/86. (Calendar Item No. 19) (1)

Approve. Cancel all current examination and eligibility Action:

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Works.

Review of Civil Service Commission action of June 2, 1986 (Commissioners Gloyd, Lee and Texidor del Portillo): Michael C. Anderson, 2930 Psychiatric Social Worker, 49/E-38, Department of Public Health, Community Mental Health, 4/11/86. (Calendar Item No. 22) (4)

May 19, 1986: Over to the meeting of June 2, 1986 at Ms.

Anderson's request.

Dismiss from the Service. Cancel all June 2, 1986:

current examination and eligibility Future employment subject to status. review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Over to the meeting of September 2, 1986

August 18, 1986:

due to lack of a full Commission.

Action: Over to the meeting of September 15, 1986 at the request

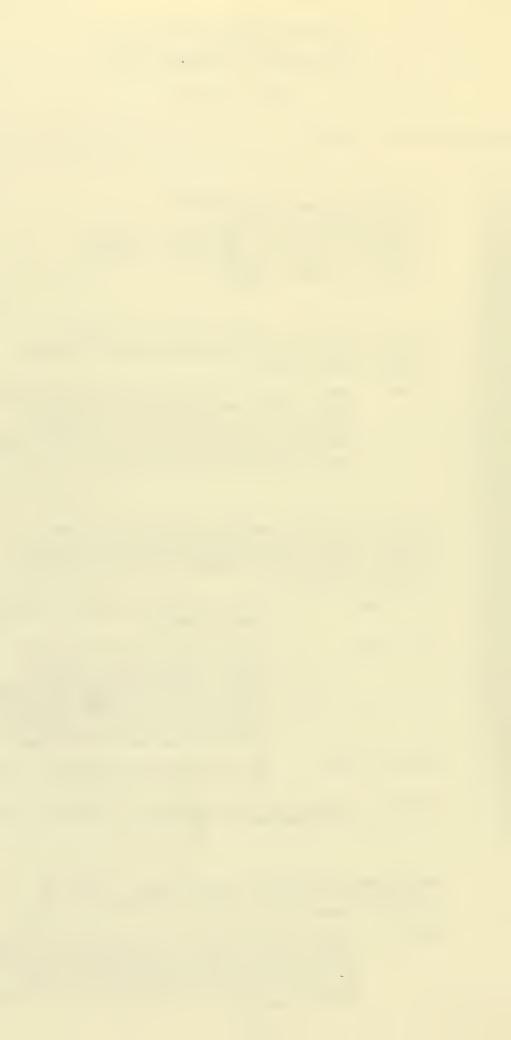
of the Department of Public Health.

William Andrews, 7379 Electric Transit Mechanic, 13/E-5, San Francisco Municipal Railway, Equipment Maintenance Division, 8/13/86. (Calendar Item No. 26)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.



Tangie Brown, 2708 Custodian, 14/E001, San Francisco Unified School District, Custodial Services, 6/13/86. (Calendar Item No. 21) (3)

Over to the meeting of September 2, 1986 August 18, 1986:

due to Ms. Brown's late arrival.

Over to the meeting of September 15, 1986 at the request Action:

of San Francisco Unified School District.

Wallace Duncan, 2905 Senior Eligibility Worker, 44/CPE-5, Department of Social Services, 7/31/86. (Calendar Item No. 23) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of three (3) year's work experience outside the City and County service. Not to be employed again by the Department of Social Services.

Dana Kess, 2708 Custodian, 106/E-3, San Francisco International Airport, Custodial Division, 7/21/86. (Calendar Item No. 24) (6)

Approve. Not to be employed again by the Airports Action:

Commission.

Charles E. Moore, 2604 Food Service Worker, 2/E-7, Department of Public Health, Laguna Honda Hospital, 8/9/86. (Calendar Item No. 25) (7)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the

Department of Public Health.

William R. Moore, 9163 Transit Operator, 72/E-103, San Francisco Municipal Railway, Public Utilities Commission, 8/14/86. (Calendar Item No. 27) (7)

Action: Over to the meeting of October 20, 1986.

Petrona Roa, 7530 Street Cleaner, LT, Department of Public Works, Street Cleaning, 7/25/86. (Calendar Item No. 20) (1)

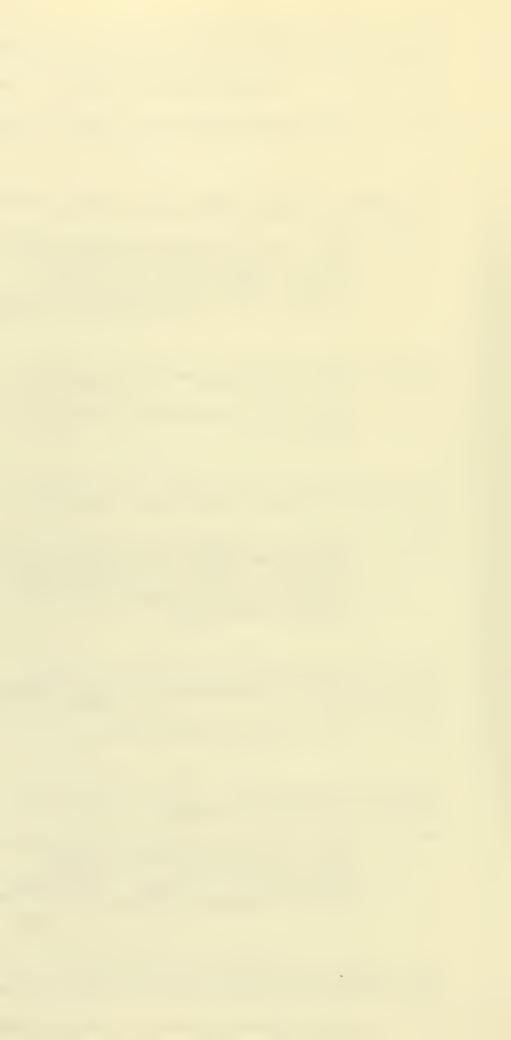
Action: Approve. Cancel all current examination and eligibility

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Works.

Raymond Tsang, 9163 Transit Operator, 98/E-116, San Francisco Municipal Railway, Public Utilities Commission, 8/12/86. (Calendar Item No. 28) (7)

Action: Over to the meeting of September 15, 1986 at the request

of Mr. Tsang.



Charles Wilder, 9163 Transit Operator, 431/E-113, San Francisco Municipal Railway, Public Utilities Commission, 8/13/86. (Calendar Item No. 29) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

<u>ADJOURNMENT</u>

In memory of Karin Peterson, an employee of the City and County of San Francisco since September 1, 1966 and a member of the Juvenile Court staff since August 5, 1985 who died on August 29, 1986.



= Calendar = letre , Taken

CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - SEPTEMBER 15, 1986

PART I - 2:00 P.M.

Present: Commissioner Gloyd

Commissioner Lee Commissioner Munson

DUCUMENTS DEFT.

SEP 24 1986

Excused: Commissioner Powell

Commissioner Texidor del Portillo presided

SAN FRANCISCO PURLIC LIBRARY

MINUTES: A. Special Meeting of August 25, 1986

Regular Meeting of September 2, 1986

Action: Approve.

ANNOUNCEMENT

The Civil Service Commission cancelled the Executive Session which had been scheduled for 1:30 P.M. today to discuss litigation involving the examinations for Class H-4 Inspector and Class H-20 Lieutenant, San Francisco Fire Department.

CLASSIFICATION MATTERS

1125-86 Review of Civil Service action related to Project Manager issues in the Public Utilities Commission, Utilities Engineering Bureau. (Calendar Item No. 11)

June 16, 1986:

Adopt staff report. (This matter continued

to the meeting of June 30, 1986).

June 30, 1986:

Over to the meeting of July 21, 1986 at the request of the Public Utilities Commission.

July 21, 1986:

Over to the meeting of September 15, 1986

at the request of the Public Utilities

Commission.

Action:

Over to the meeting of October 6, 1986 at the request of

the General Manager, Personnel.

1191-86 Review of request for approval of proposed personal services contract. (Calendar Item No. 5)

September 2, 1986:

Contract number 118-86/87 over to the

meeting of September 15, 1986.

NUMBER

DEPARTMENT

CONTRACTOR

118-86/87

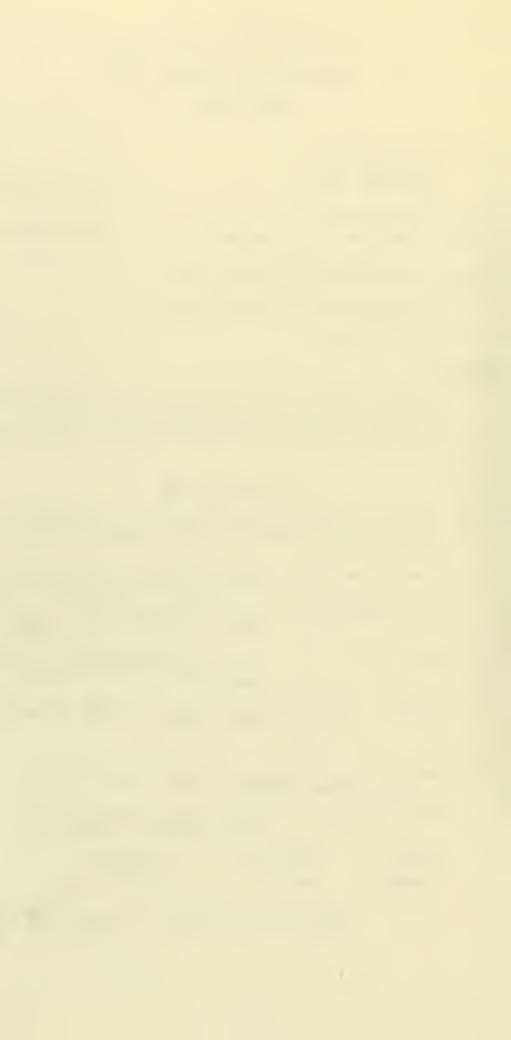
Sheriff

Thomas L. Montague

Action:

Adopt staff report; notify the offices of the Controller and the Purchaser. (Vote of 3 to 1: Commissioner Gloyd

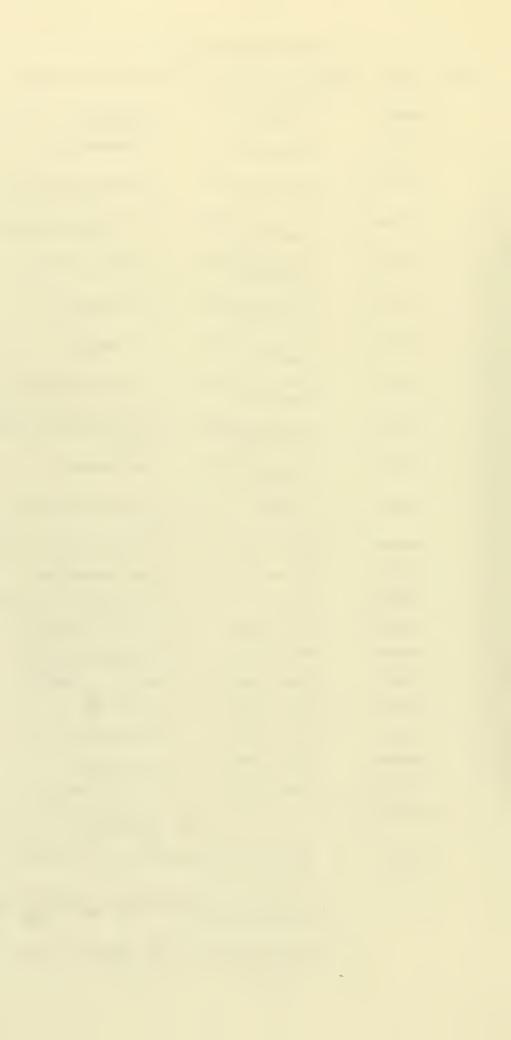
dissents)



1196-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| | , σα ι σ | noar rem no. 47 | |
|-----------|----------|--|---|
| NUMBER | | DEPARTMENT | CONTRACTOR |
| 120-86/87 | | Public Utilities Commission | Infomanage, Inc. |
| 121-86/87 | | Public Utilities Commission | Dynasty Services, Inc. |
| 122-86/87 | | Public Utilities Commission | M.S.W. Computer Consulting |
| 123-86/87 | | Public Utilities Commission | Stanford C. Dennison, Inc. |
| 124-86/87 | | Public Utilities Commission | R.C. Research, Inc. |
| 125-86/87 | | Public Utilities Commission | C.G. Computer |
| 126-86/87 | | Public Utilities Commission | Information Systems Assoc. |
| 127-86/87 | | Public Utilities Commission | U.C. Berkeley Work Study Program |
| 128-86/87 | | Public Utilities Commission | Linda Shomaker |
| 129-86/87 | | Airport | Harmon & Shaheen Assoc., Inc. |
| 130-86/87 | | Controller | Tim Meager & Assoc., Inc. |
| 131-86/87 | | Police | PSW3, Incorporated |
| 132-86/87 | | Port | Vickerman/Zachery/Miller |
| 133-86/87 | | Public Works | Signet Testing Labs |
| 134-86/87 | | Public Works | Harding Lawson Assoc. |
| 135-86/87 | | Public Health | Weissburg & Aronson |
| 136-86/87 | | Public Works | Towill, Inc. |
| 137-86/87 | | Public Works | Bechtel Corp., Inc. |
| 138-86/87 | | Mayor's Office | Owen D'Souza |
| 139-86/87 | | Mayor's Office | Lorraine Lampkin |
| 140-86/87 | | Social Services | Bidded contract-Purchaser will award |
| Action: | 1. | Contract number 129-86 October 6, 1986. | 5/87 over to the meeting of |
| | 2. | Contract number 140-86 | 5/87 over to a meeting to be |

- Contract number 140-86/87 over to a meeting to be determined after the Purchaser awards bid to a specific contractor.
- 3. Adopt staff report on the remaining contracts; notify the offices of the Controller and the Purchaser.



1197-86 Classification of positions in various City departments. (Calendar Item No. 6)

| <u>Department</u> | No. Pos. | Budgeted Class and Rate | Recommended Class |
|---|-------------|--|--|
| S.F. War Memorial & Performing Arts Center | 1 | 1650 Accountant (Sch. 44.3 \$807B975) | 1652 Senior Accountant (Sch. 48.3 \$975B1180) |
| S.F. Community College District | 1 | 1220 Payroll Clerk (Sch. 43.8 \$788B952) | 1222 Senior Payroll and Personnel Clerk (Sch. 45.8 \$866B1047) |
| | 1 | 1444 Secretary I (Sch. 40.3 \$668B807) | 1446 Secretary II (Sch. 43.4 \$773B934) |
| City Planning | 1 | 5280 Planner III (Sch. 54.9 \$1336B1618 | 5292 Planner III-Zoning (Sch. 54.9 \$1336B1618) |
| Port | 1 | 5314 Survey Party Chief (Sch. 54.8 \$1329B1611) | 5216 Chief Surveyor (Sch. 58.2 \$1565B1899) |

Action: Adopt staff report.

1199-86 Request to make a temporary exempt appointment in Class 8454
Criminal Justice Specialist III for the District Attorney's Office.
(Calendar Item No. 8)

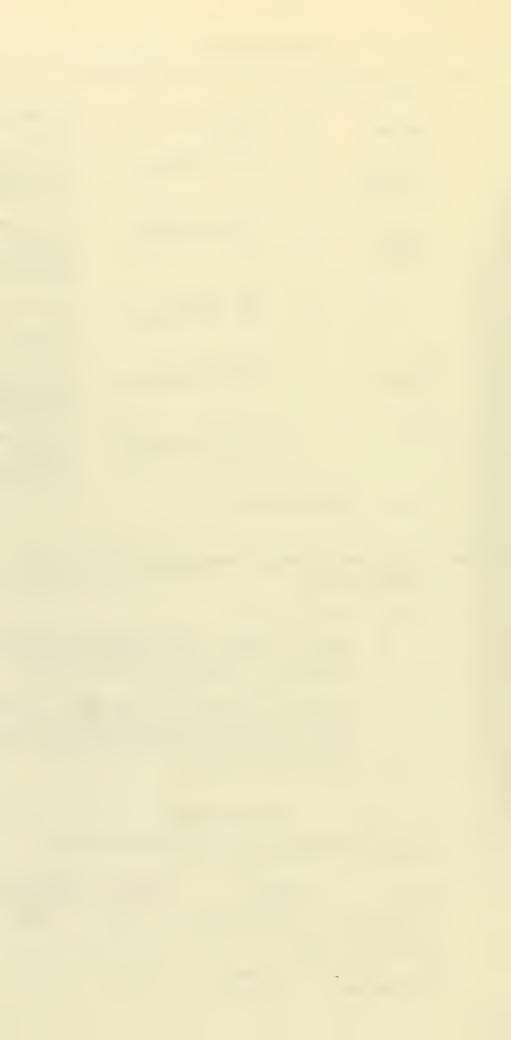
Action: Adopt staff report.

- Approve the temporary exempt appointment of Ms. Donna Medley to a position in Class 8454 Criminal Justice Specialist III in accordance with Charter Section 8.300(5) for a two year period.
- Approve the appointment of Ms. Donna Medley at the third step of the range for Class 8454 Criminal Justice Specialist III (\$1706 bi-weekly, \$44,527 annually) per the authority of Section VII A.3 of the Salary Standardization Ordinance.

COMPENSATION MATTER

2211-86 Request for appointment above the entrance rate for various employees. (Calendar Item No. 7)

| NAME | DEPARTMENT | STEP REQUESTED | STEP RECOMMENDED |
|---|-------------------|-------------------|---------------------|
| Joseph Matranga 1844 Senior Management Assist | District Attorney | 5 | 5 |
| Sheila Smith 1444 Secretary I | Public Library | 5 | 5 |



COMPENSATION MATTER (cont.)

| 2 | 2 | 1 | 1 | _ | 86 | ì |
|---|---|----------|---|---|-----|---|
| (| r | <u>م</u> | n | t | .) | |

| NAME | DEPARTMENT | STEP REQUESTED | STEP RECOMMENDED |
|---|---------------------|-------------------|---------------------|
| Edward Janelli 5275 Senior Landscape Architect | Public Works | 3 | 3 |
| Donald Levy 6331 Building Inspector | Public Works | 5 | 5 |
| Carol Leonard 3234 Marina Manager | Recreation and Park | 4 | 4 |
| Bruce Bunger 3426 Urban Forester | Recreation and Park | 5 | 5 |
| Mario Acosta 2574 Clinical Psychologist | Public Health | 3 | 3 |

Action:

Adopt staff report.

EXAMINATION MATTERS

3161-84 Examinations for Class H-4 Inspector and Class H-20 Lieutenant, San Francisco Fire Department. (Calendar Item No. 12)

November 8, 1984:

- A. Analyze the examination results for adverse impact and prepare an analysis of those results with the objective of recommending a use of these examination results that continues to satisfy government regulations and professional standards.
- B. Direct test consultant to proceed with the scoring of the unscored test components and to prepare models related to probable outcomes with respect to Equal Employment Opportunity considerations.

June 16, 1986:

Over to the meeting of June 30, 1986 at the request of staff.

June 30, 1986:

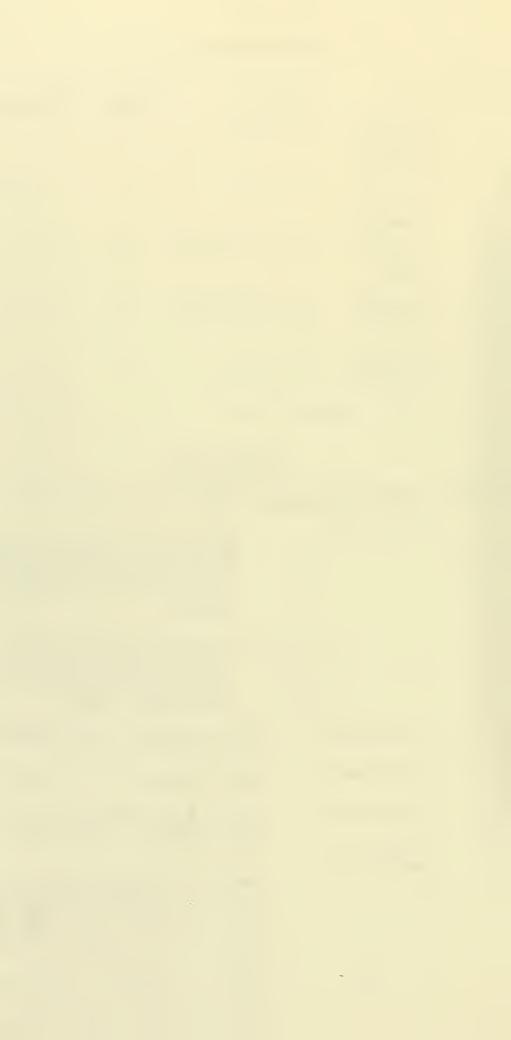
Over to the next meeting at the request of the City Attorney.

July 21, 1986:

Over to a Special Meeting in Executive Session on August 4, 1986 at 1:15 P.M. in Room 154 City Hall.

August 4, 1986:

At 1:15 P.M. today, the Civil Service Commission met in closed session with the City Attorney pursuant to the State of California Government Code Section 54956.9 to discuss the matter of the United States of America versus the City and County of San Francisco, et al. (USDC No. C84-7089 MHP). This litigation involves the examinations for Class H-4 Inspector and Class H-20 Lieutenant, San Francisco Fire Department. Present were Commissioners Carlota Texidor del Portillo, A. Lee Munson, Louis Hop Lee, and Genevieve Powell.



EXAMINATION MATTERS (cont.)

3161-84 (cont.)

The Commission unanimously agreed to continue consideration of this item to the first meeting of September on Tuesday,

September 2, 1986.

September 2, 1986:

Over to the meeting of September 15, 1986

at the request of the City Attorney.

Action: Off calendar at the call of the Chair.

3190-86 Appeal of staff's denial to grant thirty (30) promotive points for performance rating in the examination for Class 9217 Deputy Chief, Bureau of Airport Police. (Calendar Item No. 14)

September 2, 1986: Over to the meeting of September 15, 1986

at the request of the appellant.

Action: Adopt staff report; deny appeal. (Vote of 4 to 0)

3191-86 Appeal of staff denial of protest regarding the scoring of the written examination for Class 9142 Transit Manager III. (Calendar Item No. 16)

Action: Adopt staff report; deny appeal.

3577-86 Appeal of rejection for Class Q-2 Police Officer by Desiree T. Garrick. (Calendar Item No. 13)

August 4, 1986: Over to the meeting of August 18, 1986 at

the request of the San Francisco Police

Department.

August 18, 1986: Over to the meeting of September 2, 1986 at

Ms. Garrick's request.

September 2, 1986: Over to the meeting of September 15, 1986

at the request of San Francisco Police

Department.

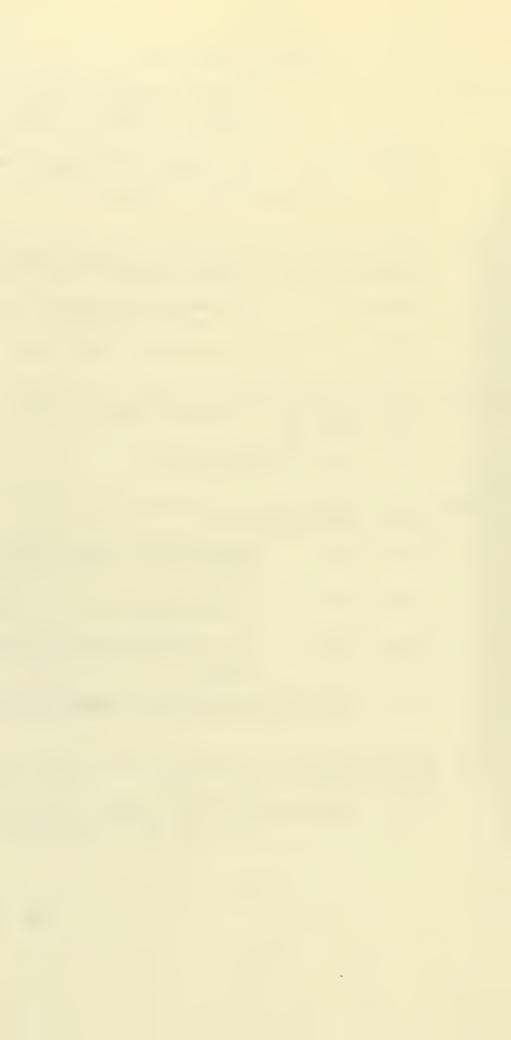
Action: Over to the meeting of October 6, 1986 at the request of

the San Francisco Police Department and Ms. Garrick.

3598-86 Appeal of rejection for Class 8304 Deputy Sheriff by Edmund S. Chang. (Calendar Item No. 15)

Action: Sustain the disqualification of Edmund S. Chang by the

Sheriff. (Vote of 3 to 1: Commissioner Gloyd dissents)



REGULAR MEETING - SEPTEMBER 15, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

- Termination of Limited Tenure Appointment 1.
- Termination of Temporary Appointment 2.
- 3. Appeal of Automatic Resignation
- Termination of Probationary Appointment Termination of Probationary Appointment 4. (entrance)
- 5. (promotive)
- Resignation Services Unsatisfactory 6.
- Dismissal of Permanent Employee 7.

Review of Civil Service Commission action of June 2, 1986 (Commissioners Gloyd, Lee and Texidor del Portillo): Michael C. Anderson, 2930 Psychiatric Social Worker, 49/E-38, Department of Public Health, Community Mental Health, 4/11/86. (Calendar Item No. 19) (4)

May 19, 1986: Over to the meeting of June 2, 1986 at Ms.

Anderson's request.

June 2, 1986: Dismiss from the Service. Cancel all

current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

August 18, 1986: Over to the meeting of September 2, 1986

due to lack of a full Commission.

September 2, 1986: Over to the meeting of September 15, 1986

at the request of the Department of Public

Health.

Over to the meeting of October 6, 1986 at the request of Action:

Ms. Anderson's attorney.

Raymond Bennett, 9163 Transit Operator, 189/E-116, Public Utilities Commission, San Francisco Municipal Railway, 7/17/86. (Calendar Item No. 21) (4)

August 4, 1986: Over to the meeting of August 18, 1986 at

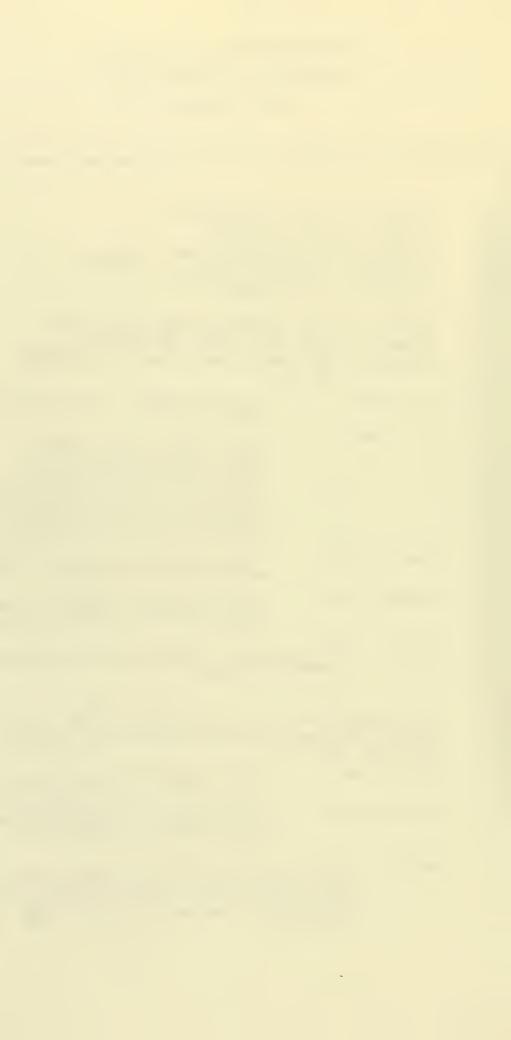
the request of the Transport Workers Union.

Over to the meeting of September 15, 1986 at the request of the Transport Workers August 18, 1986:

Union.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service.



Tangie Brown, 2708 Custodian, 14/E001, San Francisco Unified School District, Custodial Services, 6/13/86. (Calendar Item No. 18) (3)

August 18, 1986: Over to the meeting of September 2, 1986

due to Ms. Brown's late arrival.

September 2, 1986: Over to the meeting of September 15, 1986

at the request of San Francisco Unified School District.

Action: Grant appeal. Disapprove Automatic Resignation.

Constance Ivy, 2320 Registered Nurse, 7/E-627, Department of Public Health, San Francisco General Hospital Medical Center, 5/11/86. (Calendar Item No. 22) (6)

August 18, 1986: Over to the meeting of September 15, 1986

at the request of the Department of Public

Health.

Over to the meeting of October 6, 1986 at the request of Action:

Ms. Ivv's attornev.

Paul A. Marshall, 7502 Asphalt Worker, 7/E-06, Department of Public Works, Street and Sewer Repair, 8/30/86. (Calendar Item No. 26) (7)

Cancel all current examination and eligibility status. Action:

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the

Department of Public Works.

Chester McGilbra, 9163 Transit Operator, 1034/E-112, Public Utilities Commission, San Francisco Municipal Railway, 8/26/86. (Calendar Item No. 24) (7)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.

Elaine Morgan, 8304 Deputy Sheriff, 26/E-5, Office of the Sheriff, Prisoner Custody Division, 9/3/86. (Calendar Item No. 27) (7)

Off calendar at the call of the Chair. Action:

Ruby Roberson, 2320 Registered Nurse, 1/E-708, Department of Public Health, San Francisco General Hospital Medical Center, 5/29/86. (Calendar Item No. 20) (4)

Over to the meeting of June 30, 1986 at the request of the Department of Public Health. June 16, 1986:

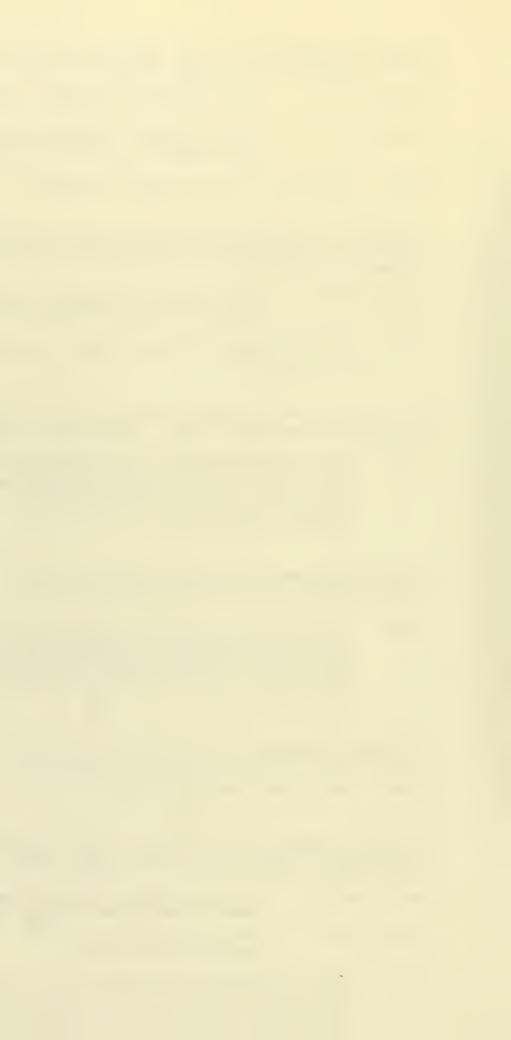
June 30, 1986: Off calendar at the request of the

Department of Public Health.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion

of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.



Raymond Tsang, 9163 Transit Operator, 98/E-116, San Francisco Municipal Railway, Public Utilities Commission, 8/12/86. (Calendar Item No. 23) (7)

September 2, 1986: Over to the meeting of September 15, 1986

at the request of Mr. Tsang.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Must submit evidence of successful completion in a recognized rehabilitation program for

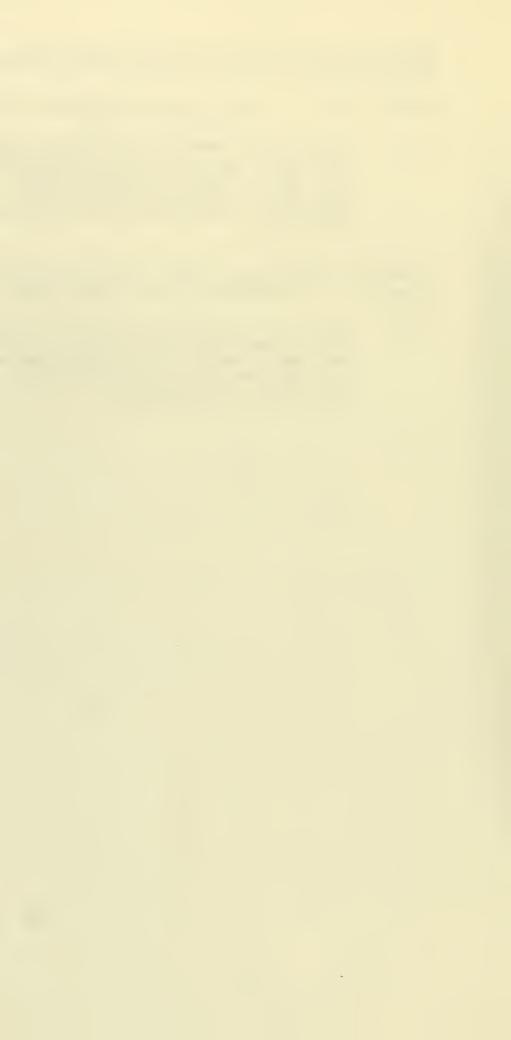
substance abuse.

Joseph Williams, 2708 Custodian, 125/E-3, San Francisco Community College District, College Division, 8/22/86. (Calendar Item No. 25) (7)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San

Francisco Community College District.



MINUTES OF REGULAR MEETING - OCTOBER 6, 1986

PART I - 2:00 P.M.

Present: Commissioner Gloyd

Commissioner Lee

(Items Missed: Minutes, 4,

5, 6, 7, 8)

Commissioner Munson

Commissioner Texidor del Portillo

Excused: Commissioner Powell

DUJUMENTS DEPT.

OCT 21 1986

Commissioner Texidor del Portillo presided

SAN FRANCISCO PUBLIC LIBRARY

MINUTES: Regular Meeting of September 15, 1986.

Action: Approve.

ANNOUNCEMENT

On September 29, 1986, the Civil Service Commission held a Special Meeting in Executive Session with the City Attorney pursuant to the State of California Government Code Section 54954.9 to discuss a proposed supplemental order in the matter of the Officers for Justice versus the Civil Service Commission.

Present were Commissioners Texidor del Partillo, Munson, Gloyd and Powe 11.

The Commission approved the supplemental order and authorized the General Manager, Personnel to sign the necessary legislation. (Vote of 4 to 0)

CLASSIFICATION MATTERS

1125-86 Review of Civil Service action related to Project Manager issues in the Public Utilities Commission, Utilities Engineering Bureau. (Calendar Item No. 11)

> June 16, 1986: Adopt staff report. (This matter continued

to the meeting of June 30, 1986).

Over to the meeting of July 21, 1986 at the request of the Public Utilities Commission. June 30, 1986:

July 21, 1986: Over to the meeting of September 15, 1986

at the request of the Public Utilities

Commission.

Over to the meeting of October 6, 1986 at September 15, 1986:

the request of the General Manager,

Personnel.

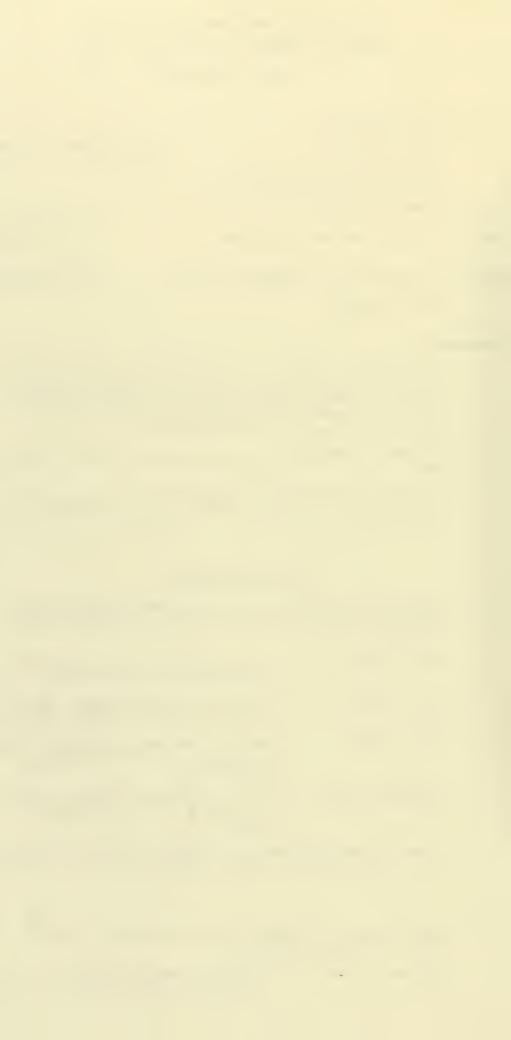
Over to the meeting of October 20, 1986 at the request Action:

of the Public Utilities Commission.

1196-86 Review of request for approval of proposed personal services contract. (Calendar Item No. 5)

September 15, 1986:

1. Contract number 129-86/87 over to the meeting of October 6, 1986.



1196-86 (cont.)

 Contract number 140-86/87 over to a meeting to be determined after the Purchaser awards bid to a specific contractor.

| NUM8ER | DEPARTMENT | CONTRACTOR |
|-----------|----------------------------|----------------------------------|
| 129-86/87 | Airport | Harmon & Shaheen Assoc., Inc. |
| 140-86/87 | Social Services | C & C Check Cashing Co. |
| Action: | Adopt staff report: notify | the offices of the Controller |

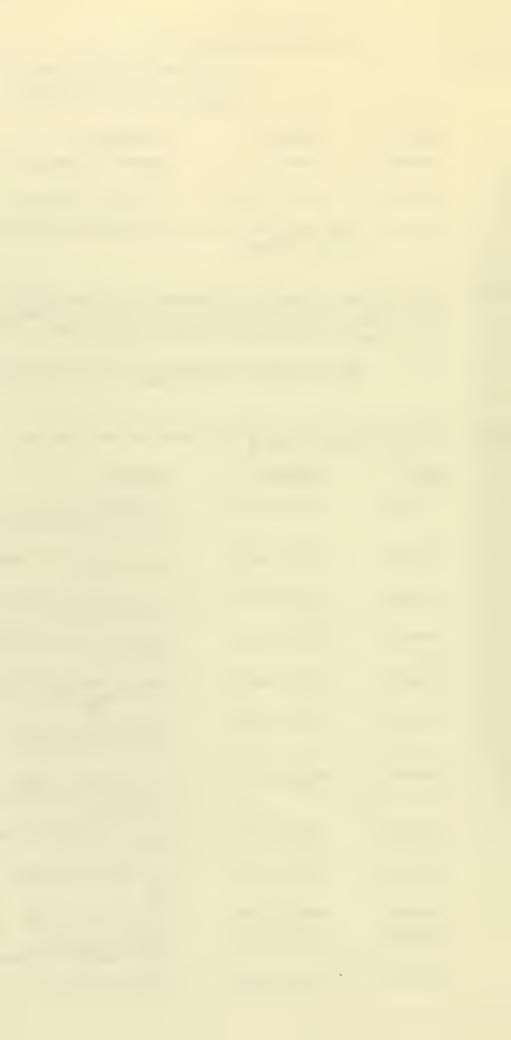
Adopt staff report; notify the offices of the Controller and the Purchaser.

1203-86 Charter Amendment (Second Draft) amending Section 8.300, adding Curators under the jurisdiction of the San Francisco Art Commission and Curators certified by the Director of Fine Arts Museums to the list of exempt classifications. (Calendar Item No. 7)

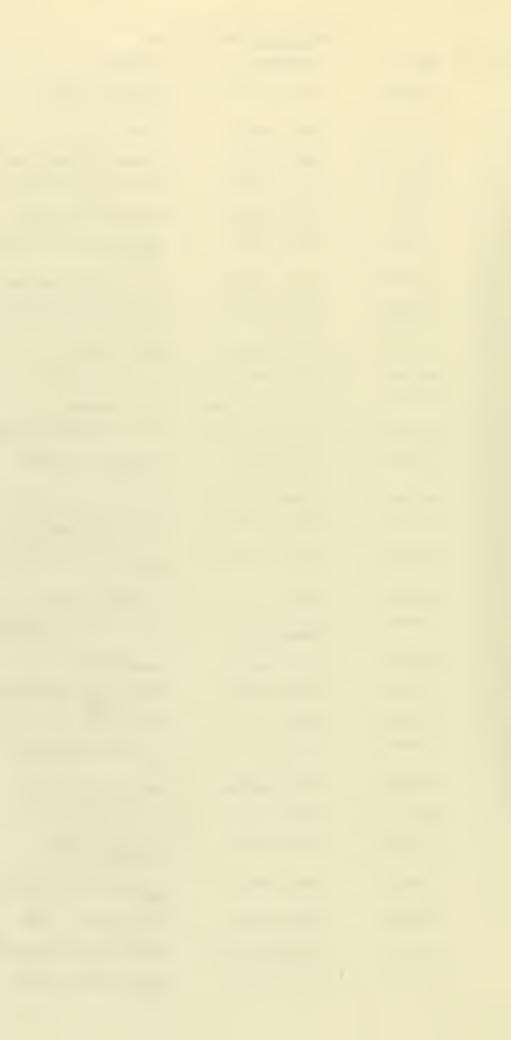
Action: Notify the Board of Supervisors that the Civil Service Commission endorses this amendment.

1210-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUM8ER | DEPARTMENT | CONTRACTOR |
|-----------|---------------|---|
| 141-86/87 | Public Health | Friendship House Association of American Indians, Inc. |
| 142-86/87 | Public Health | Salvation Army S.F. Harbor Light Services |
| 143-86/87 | Public Health | 8ay Area Addiction Research and Treatment, Inc. |
| 144-86/87 | Public Health | California Detoxification Programs, Inc. |
| 145-86/87 | Public Health | Westside Community Mental Health Center, Inc. |
| 146-86/87 | Public Health | Visiting Nurse Association/18th Street Services |
| 147-86/87 | Public Health | 8ayview-Hunter's Point Foundation for Community Improvement |
| 148-86/87 | Public Health | Horizons Unlimited of San Francisco, Inc. |
| 149-86/87 | Public Health | S.F. Suicide Prevention, Inc. |
| 150-86/87 | Public Health | Walden House, Inc. |
| 151-86/87 | Public Health | Women's Institute for Mental Health/Iris Project |
| 152-86/87 | Public Health | Youth Projects, Inc. |



| 1210 06 | <u>CL/</u> | ASSIFICATION MATTERS (| cont.) |
|--------------------|---------------|--------------------------------|--|
| 1210-86 (cont.) | <u>NUMBER</u> | DEPARTMENT | CONTRACTOR |
| | 153-86/87 | Public Health | Center for Human Development, Inc. |
| | 154-86/87 | Public Health | Kimberly Nurses |
| | 155-86/87 | Public Health | Professional Nurses Bureau |
| | 156-86/87 | Public Health | Medical Personnel Pool |
| | 157-86/87 | Public Health | Stat Nursing Services |
| | 158-86/87 | Public Health | Remedy Home & Health Care Services |
| | 159-86/87 | Public Health | Allied Nursing Services |
| | 160-86/87 | Public Health | Staff Builders Health Care Services |
| | 161-86/87 | Public Health | Nurses Providers |
| | 162-86/87 | Public Health | NSI Services, Inc. |
| | 163-86/87 | Asian Art Museum | Yvon d'Argence |
| | 164-86/87 | Asian Art Museum | Asian Art Museum Foundation |
| | 165-86/87 | Civil Service Commission | Cooperative Personnel Services |
| | 166-86/87 | District Attorney | Hastings College of Law |
| | 167-86/87 | District Attorney | Golden Gate University |
| | 168-86/87 | District Attorney | University of S.F. Law School |
| | 169-86/87 | Police | Harry Brull, P.D.I. |
| | 170-86/87 | Public Utilities Commission | DeLeuw, Cather & Company |
| | 171-86/87 | Public Works | Dames & Moore |
| | 172-86/87 | Public Works | Harding Lawson Associates |
| | 173-86/87 | Sheriff | Dan Beltramo |
| | 174-86/87 | Airport | 8. Shapiro & Associates, Inc. |
| | 175-86/87 | Social Services | Harold E. Dent, Ph.D. |
| | 176-86/87 | Public Health | Marty Jessup, R.N. |
| | 177-86/87 | Public Health | Education Programs Associates, Inc. |
| | 178-86/87 | Public Health | S.F. Drug Abuse Advisory Board |
| | 179-86/87 | Public Health | Carlene Keller |
| | 180-86/87 | Retirement System | Dennis Joiner & Associates |
| | 181-86/87 | Public Health | Poolman, Shih & Platton, Inc. |



| 1210-86 | | CLASSITICATION MATTERS | (conc.) |
|---------|-----------|----------------------------|--|
| (cont.) | NUMBER | <u>DEPARTMENT</u> | CONTRACTOR |
| | 182-86/87 | Controller | Systems Management Facilities |
| | 183-86/87 | Public Health | Pippa Gordon |
| | 184-86/87 | Public Health | Rose Resnick Center for the Handicapped |
| | Action: | Adopt staff report; notify | the offices of the Controller |

1212-86 Request to make a temporary exempt appointment in Class 2143 Hospital Assistant Administrator per Charter Section 8.300(5). (Calendar Item No. 6)

and the Purchaser.

Action: Adopt staff report.

- Approve an exempt appointment to a position in Class 2143 Hospital Assistant Administrator in accordance with Charter Section 8.300(5) for an eighteen month period.
- Approve the appointment of Mr. Edward Walera at the fifth step (\$2342 bi-weekly) of the range for Class 2143 per Section VII-A.3.8 of the Salary Standardization Ordinance.

EXAMINATION MATTERS

3176-86 Requests for reconsideration of action on appeals on scoring of the in-basket tests for Classes 5210 Senior Civil Engineer and 5212 Principal Civil Engineer. (Calendar Item No. 12)

July 21, 1986: 1. 0

- Off calendar.
- Commissioner Louis Hop Lee appointed a Committee of One to review the examination process, all related materials and documents and the individual protests and to report findings back to the Commission.
- 3. Upon request of a protestant by close of business August 7, 1986 and upon payment of a reproduction fee of twenty-five cents (\$.25 cents) per page, protestant will be provided with a copy of the test booklet, a copy of the scoring key and a copy of that individual's test responses.

Action: Grant all appeals.

3577-86 Appeal of rejection for Class Q-2 Police Officer by Desiree T. Garrick. (Calendar Item No. 13)

August 4, 1986:

Over to the meeting of August 18, 1986 at the request of the San Francisco Police

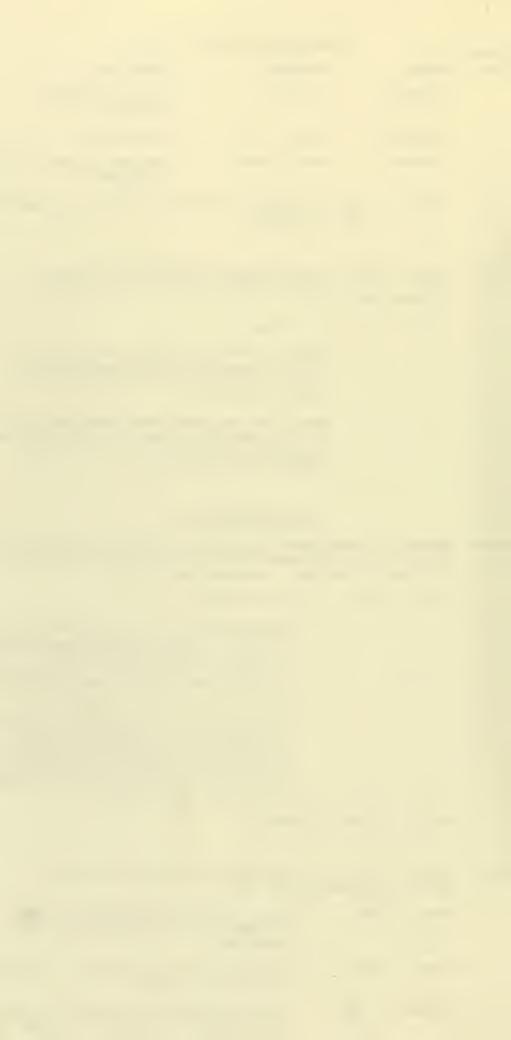
Department.

August 18, 1986: Over to the meeting of September 2, 1986 at

Ms. Garrick's request.

September 2, 1986: Over to the meeting of September 15, 1986 at the request of San Francisco Police

at the request of San Francisco P Department.



EXAMINATION MATTERS (cont.)

3577-86

(cont.) September 15, 1986: Over to the meeting of October 6, 1986 at the request of the San Francisco Police Department and Ms. Garrick.

Action:

Over to the meeting of November 3, 1986 at the joint

request of Ms. Garrick and San Francisco Police

Department.

Appeal of rejection for Class 8304 Deputy Sheriff by Carlos J. 3591-86 Machado. (Calendar Item No. 8)

> August 18, 1986: 1. Over to the meeting of September 2, 1986 at

the request of Mr. Machado's attorney.

The Sheriff to provide a copy of the 2. polygraph examination results to the Commission by August 25, 1986. Copy of this record to be provided to Mr. Machado.

September 2, 1986:

Over to the meeting of October 6, 1986 at

the request of the Sheriff.

Over to the meeting of November 3, 1986 at the request Action:

of Mr. Machado's attorney.

3599-86 Appeal of rejection for Class 8482 Crime Prevention Worker by Karen

M. Kelly. (Calendar Item No. 14)

Over to the meeting of November 3, 1986 due to split Action:

vote (2 to 2).

3602-86 Appeal of rejection for Class 8304 Deputy Sheriff by Senia Enid

Bruno. (Calendar Item No. 15)

Grant appeal of Senia Enid Bruno; find qualified as to

background in this examination for Class 8304 Deputy

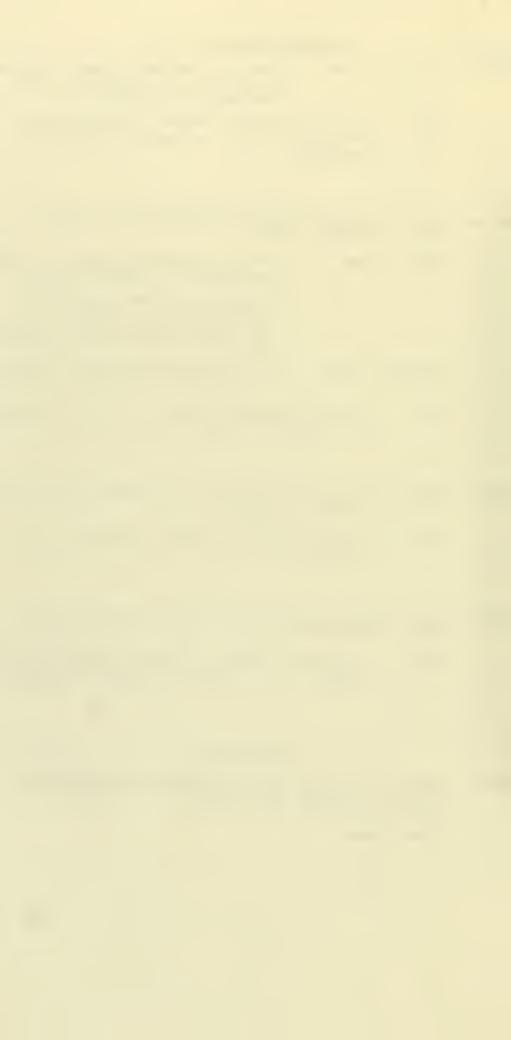
Sheriff.

IN-SERVICE MATTER

Resolution of Commendation and Appreciation for Sylvie Jacobson, Class 1231 Affirmative Action Coordinator, Civil Service 4885-86

Commission. (Calendar Item No. 15A)

Action: Adopt.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - OCTOBER 6, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

Termination of Limited Tenure Appointment 1.

Termination of Temporary Appointment 2.

Appeal of Automatic Resignation 3.

Termination of Probationary Appointment (entrance)
Termination of Probationary Appointment (promotive) 4.

5. Resignation - Services Unsatisfactory

6. 7. Dismissal of Permanent Employee

> Review of Civil Service Commission action of June 2, 1986 (Commissioners Gloyd, Lee and Texidor del Portillo): Michael C. Anderson, 2930 Psychiatric Social Worker, 49/E-38, Department of Public Health, Community Mental Health, 4/11/86. (4) (Calendar Item No. 18)

May 19, 1986: Over to the meeting of June 2, 1986 at Ms.

Anderson's request.

Dismiss from the Service. Cancel all June 2, 1986:

current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

August 18, 1986: Over to the meeting of September 2, 1986

due to lack of a full Commission.

September 2, 1986: Over to the meeting of September 15, 1986

at the request of the Department of Public

Health.

September 15, 1986: Over to the meeting of October 6, 1986 at

the request of Ms. Anderson's attorney.

Action: 1. Rescind action of June 2, 1986.

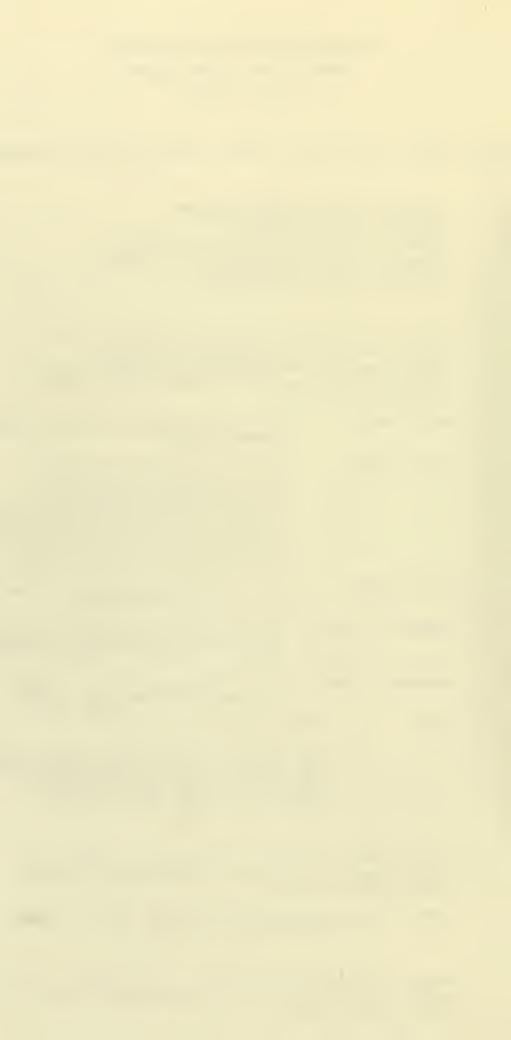
> 2. Future employment in Class 2930 Psychiatric Social Worker subject to the review and approval of the General Manager, Personnel after satisfactory completion of one year's satisfactory work

experience in a related field.

William Cassidy, 7410 Automotive Service Worker, 171/E-7, Public Utilities Commission, San Francisco Municipal Railway, 9/23/86. (Calendar Item No. 30) (7)

Over to the meeting of October 20, 1986 at the request Action: of the Public Utilities Commission.

Joshua Colon, 2604 Food Service Worker, 13/E-6, Department of Public Health, San Francisco General Hospital Medical Center, 8/1/86. (Calendar Item No. 25) (6)



Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Edwardo A. Downing, 9163 Transit Operator, V323/E-112, Public Utilities Commission, San Francisco Municipal Railway, 9/10/86. (Calendar Item No. 31) (7)

Action:

Over to the meeting of October 20, 1986 at the request of the Public Utilities Commission.

Sarah E. Escobar, 8238 Police Communications Dispatcher, 9/E-3, San Francisco Police Department, Communications Division, 9/12/86. (Calendar Item No. 20) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police Department.

Patrick Fleming, 1734 Computer Operator I, 12/CPE-2, Public Utilities Commission, Bureau of Management Information Systems, 7/9/86. (Calendar Item No. 32) (7)

Action:

Over to the meeting of October 20, 1986 at the request of the Public Utilities Commission.

Ernest Frazier, 2760 Laundry Worker, 34/E-3, Department of Public Health, Laguna Honda Hospital, 9/26/86. (Calendar Item No. 21) (4)

Action:

Dismiss from the Service. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Constance Ivy, 2320 Registered Nurse, 7/E-627, Department of Public Health, San Francisco General Hospital Medical Center, 5/11/86. (Calendar Item No. 24) (6)

August 18, 1986:

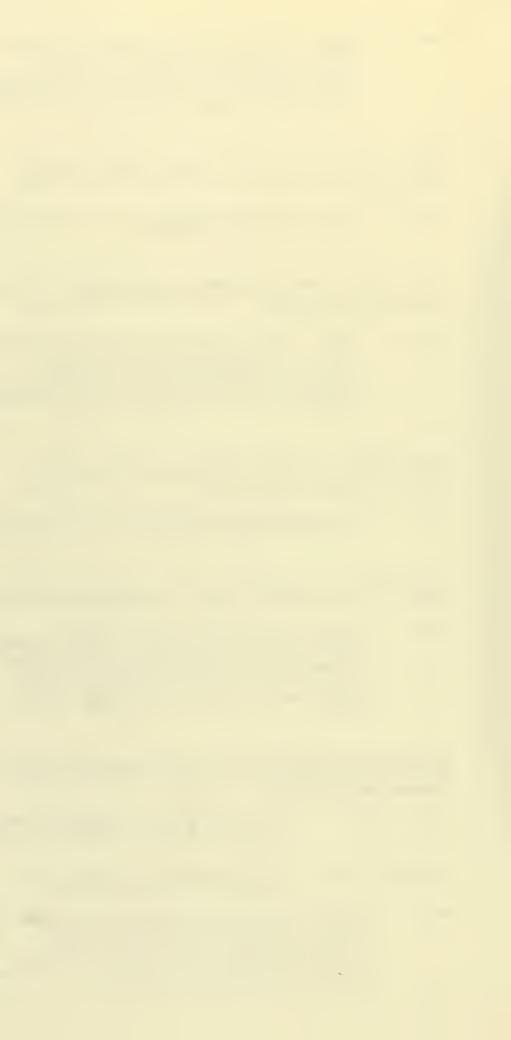
Over to the meeting of September 15, 1986 at the request of the Department of Public Health.

September 15, 1986:

Over to the meeting of October 6, 1986 at the request of Ms. Ivy's attorney.

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.



Rosebelle B. Javier, 2302 Orderly, 17/E-318, Department of Public Health, Laguna Honda Hospital, 8/2/86. (Calendar Item No. 28) (6)

Approve. Cancel all current examination and eligibility Action:

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Marc Kudrna, 7410 Automotive Service Worker, 46/E-7, Public Utilities Commission, San Francisco Municipal Railway, 9/16/86. (Calendar Item No. 29) (7)

Over to the meeting of October 20, 1986 at the request Action:

of the Public Utilities Commission.

Norman Martin, 2708 Custodian, 21/E-59, Airports Commission, Custodial Division, 9/15/86. (Calendar Item No. 27) (6)

Not to be employed again by the Airports Commission. Action:

Freddy Mendoza, 1736 Computer Operator II, 10/CPE-4, Office of the Controller, ISD Division, 9/18/86. (Calendar Item No. 17) (5)

Over to the meeting of November 3, 1986 at the request Action:

of Local 21.

Martin Ross, 1404 Clerk, 1/CPE-7, Department of Public Health, San Francisco General Hospital Medical Center, 9/5/86. (Calendar Item No. 23) (4)

Action: Return name to list. Not to be employed again by the

Department of Public Health.

Earl Sisk, 2302 Orderly, 22/E-318, Department of Public Health, Laguna Honda Hospital, 9/16/86. (Calendar Item No. 22) (4)

Action: Dismiss from the Service. Cancel all current

examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public

Health.

Andrea V. Smith, 8280 Environmental Control Officer, 5/E-1, Department of Public Works, Street Cleaning Division, 7/26/86. (Calendar Item No. 26) (6)

Off calendar at the request of the Department of Public Action:

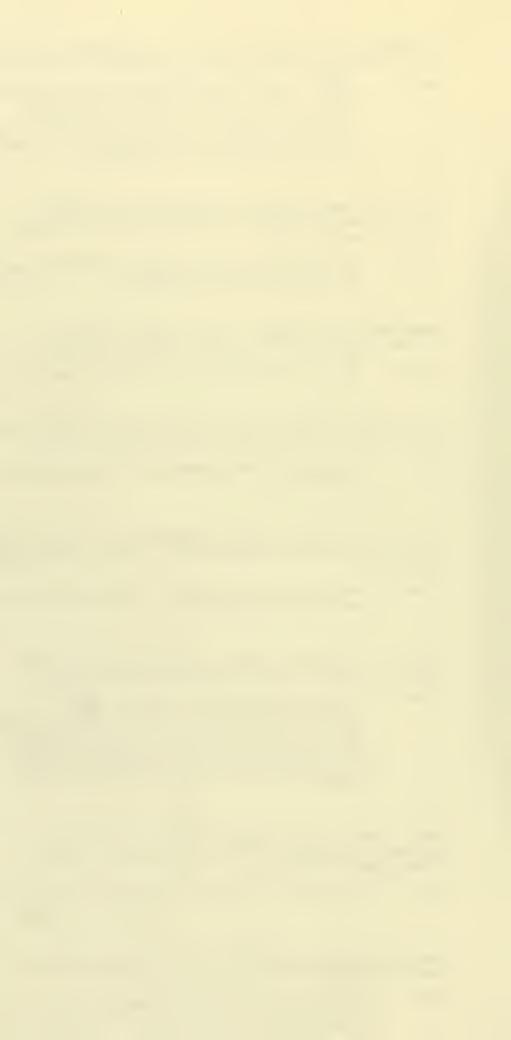
Works.

Johnny Uhunmwuangho, 2708 Custodian, 198/E-3, Airports Commission, Custodial Division, 8/26/86. (Calendar Item No. 19) (4)

Action:

Return name to list. Future employment with the Airports Commission subject to the review and approval

of the General Manager, Personnel.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - OCTOBER 20, 1986

PART I - 2:00 P.M.

DOCUMENTS DEPT.

OCT 28 1986

SAN FRANCISCO PUBLIC LIBRARY

Present: Commissioner Gloyd

Commissioner Lee

Commissioner Munson

(Items_Missed: Minutes, 4,

5, 6, 7 and 8)

Commissioner Powell

Commissioner Texidor del Portillo

(1).

Commissioner Texidor del Portillo presided

MINUTES: Regular Meeting of October 6, 1986.

Action: Approve.

Action Taken During Executive Session

At 1 P.M. today, October 20, 1986, the Civil Service Commission met in Executive Session with the City Attorney pursuant to the State of California Government Code Section 54956.9 to discuss litigation in the examinations for the entrance and promotive classes in the Fire Department series (USA v. CCSF, et al. – USDC No. C84-7089 MHP).

Present were Commissioners Gloyd, Powell and Texidor del Portillo.

The Commission continued the two items related to the Fire Fighter examination appearing on its agenda today as Items 15 and 16 to a Special Meeting on Monday, October 27 at 12:30 P.M. at a location to be announced.

CLASSIFICATION MATTERS

1125-86 Review of Civil Service action related to Project Manager issues in the Public Utilities Commission, Utilities Engineering Bureau.

(Calendar Item No. 11)

June 16, 1986: Adopt staff report. (This matter continued

to the meeting of June 30, 1986).

June 30, 1986: Over to the meeting of July 21, 1986 at the

request of the Public Utilities Commission.

July 21, 1986: Over to the meeting of September 15, 1986

at the request of the Public Utilities

Commission.

September 15, 1986: Over to the meeting of October 6, 1986 at

the request of the General Manager,

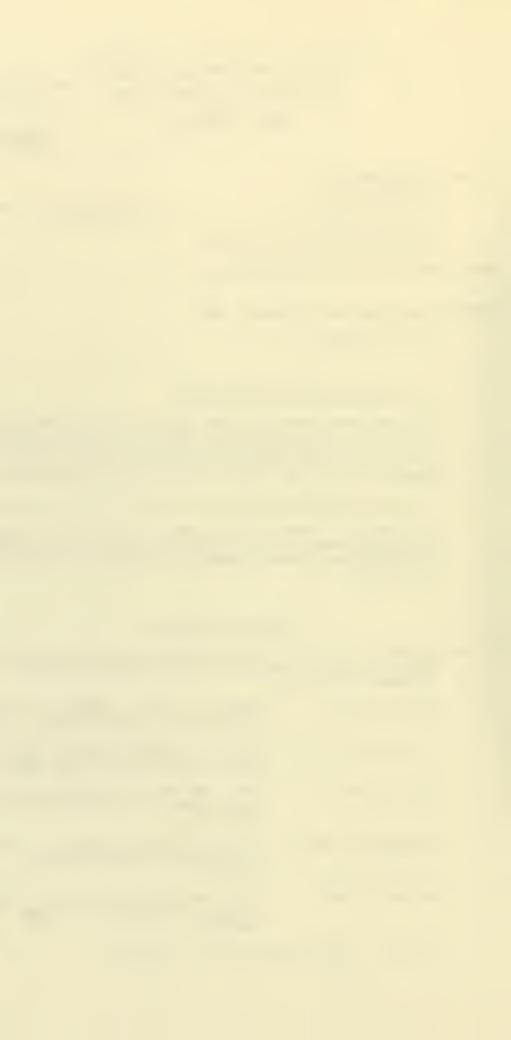
Personnel.

October 6, 1986: Over to the meeting of October 20, 1986 at

the request of the Public Utilities

Commission.

Action: Off calendar at the call of the chair.

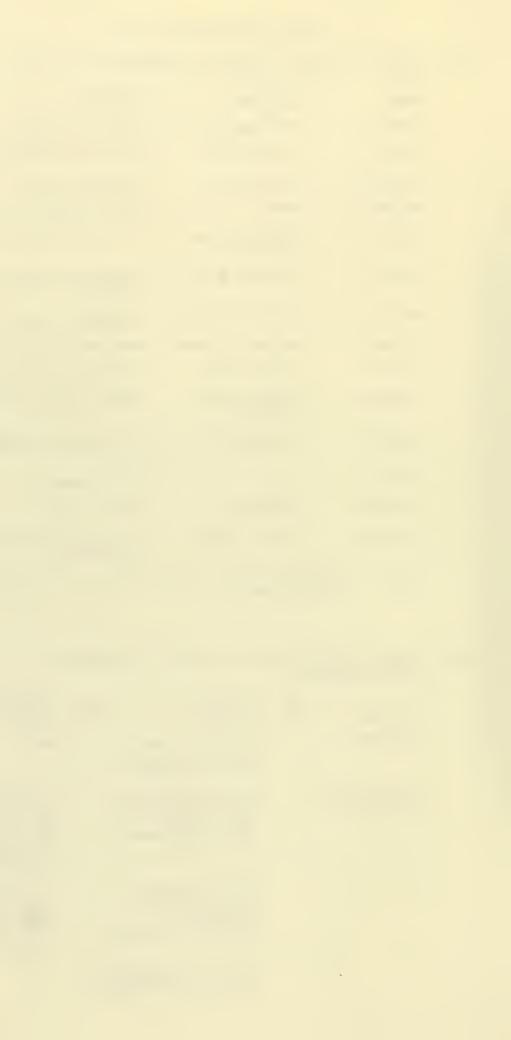


1218-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUMBER | DEPARTMENT | CONTRACTOR |
|-----------|---|---|
| 185-86/87 | Public Health | Episcopal Sanctuary |
| 186-86/87 | Public Health | Unversity of California |
| 187-86/87 | Public Health | Kathy Rendon-Fisher |
| 188-86/87 | Airport | Sequoia Laboratories |
| 189-86/87 | Public Utilities Commission | S.F. State University |
| 190-86/87 | Recreation & Park | Robert Hansen Golden Gate Park Band |
| 191-86/87 | Registrar of Voters | JPM Computer Consulting |
| 192-86/87 | Registrar of Voters | Data General Corporation |
| 193-86/87 | Social Services | Will Johnson & Alan Stein |
| 194-86/87 | Public Utilities Commission | OMNICOMP, Steven Heinz |
| 195-86/87 | Public Works | S.F. Community College District |
| 196-86/87 | Police | Charles Gompertz |
| 197-86/87 | Public Health | Brian C. Kuester |
| 198-86/87 | Social Services | International Institute of San Francisco |
| Action: | Adopt staff report; notify and the Purchaser. | the offices of the Controller |

1219-86 Classification of positions in various City departments. (Calendar Item No. 5)

| Department | No. Pos. | Budgeted Class and Rate | Recommended Class |
|--------------------------------|-------------|--|--|
| Controller | 1 | 1737 Senior Computer Operator (Sch. 45.6 \$85881037) | Same |
| Public Utilities Commission | 1 | 5104 Public Buildings Maintenance & Repair Superintendent (Sch. 63.6 \$2033B2472) | 7120 Buildings & Grounds Maintenance Superintendent (Sch. 58.9 \$1618B1965) |
| | 1 | 7234 Transportation Equipment Shop Supervisor (Sch. 59.5 \$1666B2023) | 7216 Electrical Transit Shop Supervisor (Sch. 59.5 \$1666B2023) |
| | 1 | 1654 Principal Accountant (Sch. 52.3 \$1180B1429) | Same |



| 1219-86 (cont.) | <u>Department</u> | No. Pos. | Budgeted Class and Rate | Recommended Class |
|--------------------|---------------------------------|-------------|---|---|
| | S.F. Unified School District | 1 | 1630 Account Clerk (Sch. 40.1 \$661B800) | 1808 Management Information Systems Technician I (Sch. 40.2 \$664B803) |
| | | 1 | 1870 Programmer Analyst Trainee (Sch. 49.4 \$1027B1243) | 1807 Management Information Systems Technician II (Sch. 42.2 |

Action: Adopt staff report.

COMPENSATION MATTERS

Amendment to the 1986-87 Salary Standardization Ordinance to include provisions negotiated by the Employee Relations Division of the Board of Supervisors. (Calendar Item No. 6) 2235-86

Action:

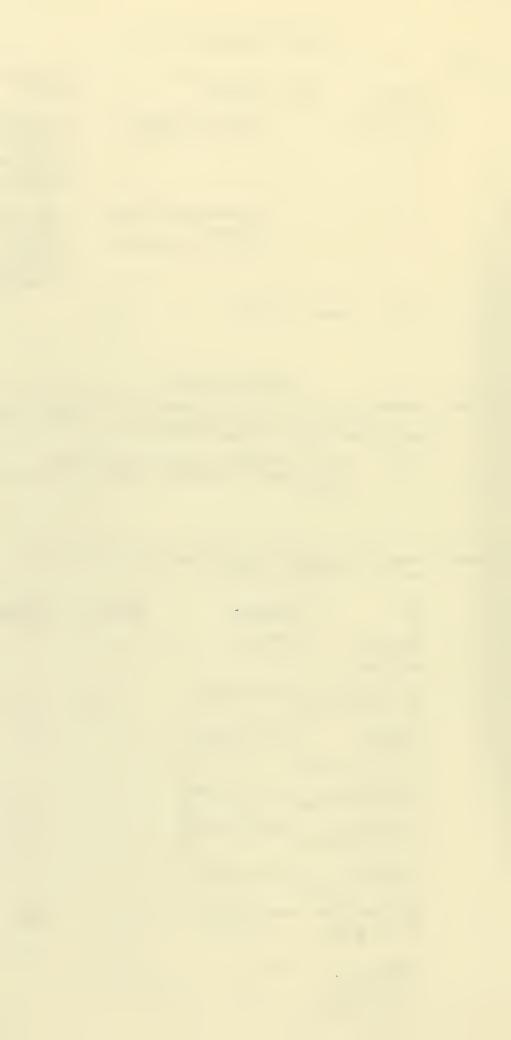
Adopt staff report; amend the 1986-87 Salary Standardization Ordinance as indicated in the staff

\$731B882)

report.

Request for appointment above the entrance rate for various employees. (Calendar Item No. 7) 2240-86

| <u>NAME</u> | DEPARTMENT | STEP REQUESTED | STEP RECOMMENDED |
|--|--------------------------|-------------------|---------------------|
| Isagani Soy 1652 Senior Accountant | Controller | 5 | 5 |
| Joan Bennett 8176 Trial Attorn | District Attorney ey | 5 | 5 |
| Katherine Feinstein 8176 Trial Attorn | District Attorney | 5 | 5 |
| Judith Garvey 8176 Trial Attorn | District Attorney ey | 5 | 5 |
| Philip Kearney 8176 Trial Attorn | District Attorney mey | 5 | 5 |
| Theresa Welch 8176 Trial Attorn | District Attorney ney | 5 | 5 |
| Peter Sturdevant 8321 Counselor, Boys Ranch School | | 5 | 5 |
| Ray Wong 1273 Director of Personnel & Staff Development | Police | 5 | 5 |



COMPENSATION MATTERS (cont.)

| 2 | 2 | 4 | 0 | _ | 8 | 6 | |
|---|---|---|---|---|---|---|--|
| (| c | റ | n | t | _ |) | |

| NAME | DEPARTMENT | STEP REQUESTED | STEP RECOMMENDED |
|---|----------------|-------------------|---------------------|
| Ackerman Jones 3610 Library Assistant | Public Library | 5 | 5 |
| Salvacion Agrella 1426 Senior Clerk Typist | Public Works | 3 | 3 |
| Dennis Aftergut 8183 Assistant City Attorney II | City Attorney | 5 | 5 |

Action: Adopt staff report.

EXAMINATION MATTERS

3212-86 Appeal of staff action on protest of the oral examination for Class 2910 Social Worker. (Calendar Item No. 14)

Action: Over to the meeting of November 3, 1986 at the request of the protestant.

3234-86 Review of issues related to the examination for Class H-2 Firefighter (Eligible Lists E-27 and E-27A). (Calendar Item No. 16)

Action: Over to the Special Meeting of October 27, 1986 at 12:30 P.M.

3235-86 Review of issues related to the examinations for Class H-20 Lieutenant, San Francisco Fire Department, and Class H-4 Inspector, Bureau of Fire Prevention and Public Safety, San Francisco Fire Department. (Calendar Item No. 15)

Action: Over to the Special Meeting of October 27, 1986 at 12:30 P.M.

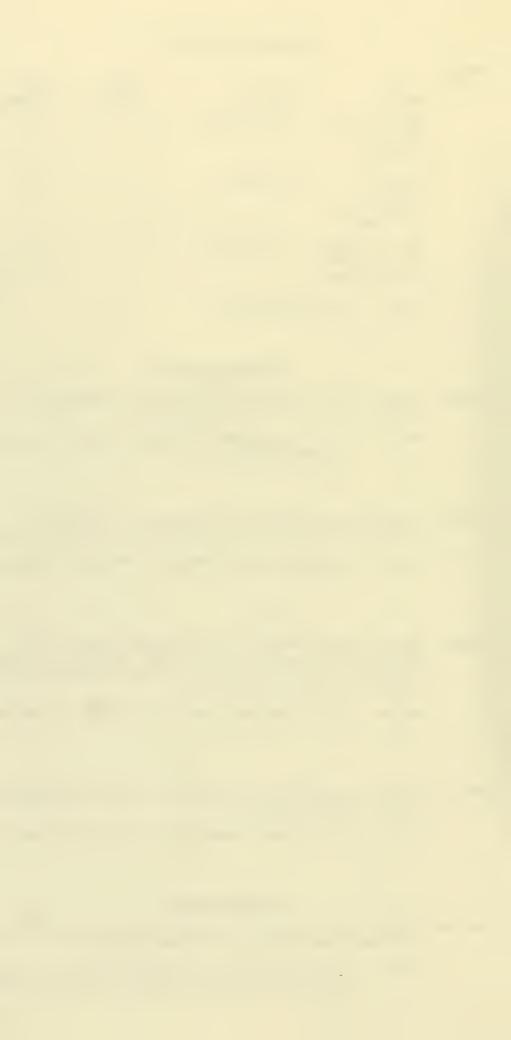
3603-86 Appeal of rejection for Class 8304 Deputy Sheriff by Anthony D. Massey. (Calendar Item No. 12)

Action: Off calendar. Remand to the Sheriff for further review.

IN-SERVICE MATTERS

4861-86 Request from Juvenile Court for exception to the order of lay-off in Class 8440 Probation Officer. (Calendar Item No. 8)

Action: Approve request; allow exception to the order of lay-off in Class 8440 Probation Officer as detailed in the staff report.



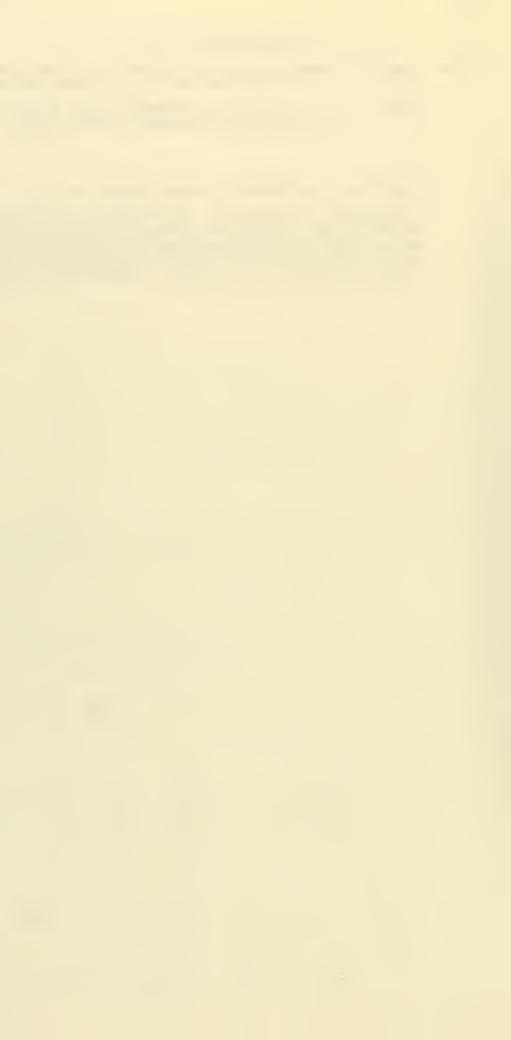
IN-SERVICE MATTERS (cont.)

4893-86 Appeal from Armando Martinez of the decision of the General Manager, Personnel to restrict future employability. (Calendar Item No. 13)

Action: Over to the meeting of November 17, 1986 at the request of Local 250 and the Department of Public Health.

Commissioners' New Business. (Calendar Item No. 10)

From Commissioner Louis Hop Lee: staff to submit at the meeting of November 3, 1986, a proposal for providing the Commission with race and sex composition data of contractors for those personal services contracts appearing on the Civil Service Commission agenda each meeting and regular periodic summaries. (Approved Vote of 5 to 0).



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - OCTOBER 20, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

- Termination of Limited Tenure Appointment
- 2. Termination of Temporary Appointment
- 3. Appeal of Automatic Resignation
- 4. Termination of Probationary Appointment (entrance)
- 5. Termination of Probationary Appointment (promotive)
- Resignation Services Unsatisfactory Dismissal of Permanent Employee 6.
- 7.

Jesse O. Beeson, Q-2 Police Officer, 26/E-99, San Francisco Police Department, Communications Division, 9/4/86. (Calendar Item No. 18) (4)

Action: Over to the meeting of November 3, 1986 at the request

of the San Francisco Police Department.

William Cassidy, 7410 Automotive Service Worker, 171/E-7, Public Utilities Commission, San Francisco Municipal Railway, 9/23/86. (Calendar Item No. 28) (7)

Over to the meeting of October 20, 1986 at October 6, 1986:

the request of the Public Utilities

Commission.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.

William Corroo, 2517 Jail Medical Technician, 9/CPE-1, Department of Public Health, Forensic Services, 9/26/86. (Calendar Item No. 26) (7)

Action: Cancel all current examination and eligibility status.

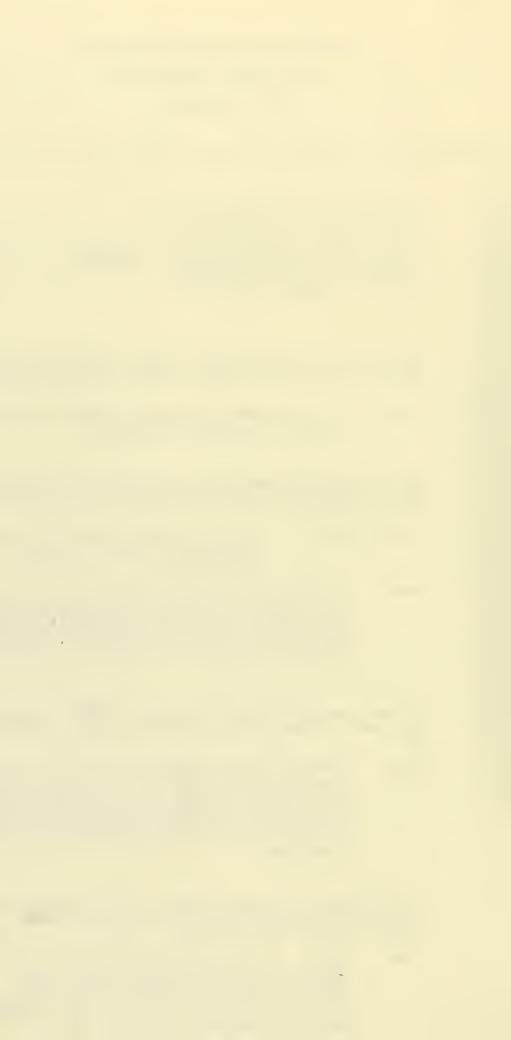
Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of two (2) year's work experience outside the City and County service. Evidence of satisfactory participation in a drug rehabilitation program required prior to

reemployment.

Celina Crisologo, 2320 Registered Nurse, 3/E-712, Department of Public Health, San Francisco General Hospital Medical Center, 7/13/86. (Calendar Item No. 23) (6)

Action: Approve. Cancel all current examination and eligibility

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.



James Despot, 2320 Registered Nurse, 2/E-693, Department of Public Health, San Francisco General Hospital Medical Center, 5/28/86. (Calendar Item No. 24) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Edwardo A. Downing, 9163 Transit Operator, V323/E-112, Public Utilities Commission, San Francisco Municipal Railway, 9/10/86. (Calendar Item No. 29) (7)

October 6, 1986:

Over to the meeting of October 20, 1986 at the request of the Public Utilities Commission.

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Patrick Fleming, 1734 Computer Operator I, 12/CPE-2, Public Utilities Commission, Bureau of Management Information Systems, 7/9/86. (Calendar Item No. 30) (7)

October 6, 1986:

Over to the meeting of October 20, 1986 at the request of the Public Utilities Commission.

Action:

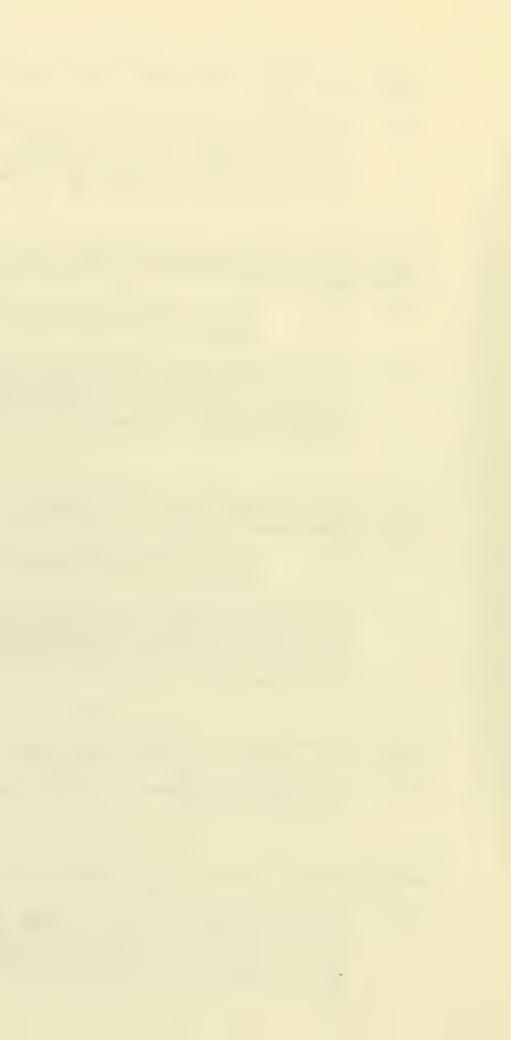
Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Vernelle Gomez, 8214 Parking Control Officer, 162/E-15, Airports Commission, Police Division, 10/1/86. (Calendar Item No. 19) (4)

Action: Over to the meeting of November 3, 1986 at the request of Ms. Gomez's attorney.

Charles M. Halvorsen, 7344 Carpenter, 55/E-9, Department of Public Works, Building Repair, 9/17/86. (Calendar Item No. 20) (4)

Action: Dismiss from the Service. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Works.



Beth Kimmich, 2320 Registered Nurse, 14/E-663, Department of Public Health, San Francisco General Hospital Medical Center, 6/1/86. (Calendar Item No. 25) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Marc Kudrna, 7410 Automotive Service Worker, 46/E-7, Public Utilities Commission, San Francisco Municipal Railway, 9/16/86. (Calendar Item No. 31) (7)

Over to the meeting of October 20, 1986 at the request of the Public Utilities October 6, 1986:

Commission.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.

William R. Moore, 9163 Transit Operator, 72/E-103, Public Utilities Commission, San Francisco Municipal Railway, 8/14/86. (Calendar Item No. 27) (7)

September 2, 1986: Over to the meeting of October 20, 1986.

Over to the meeting of November 17, 1986 at the request

of Mr. Moore's attorney.

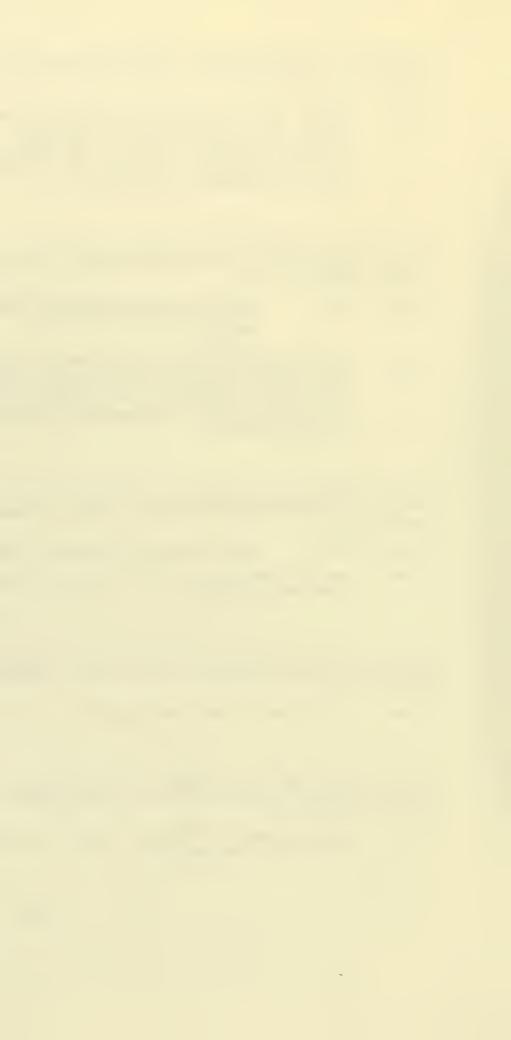
Jackson Tan, 9163 Transit Operator, 180/E-118, Public Utilities Commission, San Francisco Municipal Railway, 9/23/86. (Calendar Item No. 21) (2)

Action: No restriction on future employment.

Carlton B. Taylor, 9163 Transit Operator, 178/E-118, Public Utilities Commission, San Francisco Municipal Railway, 9/22/86. (Calendar Item No. 22) (2)

Action: Over to the meeting of November 3, 1986 at the request

of Mr. Taylor's representative.



City and County of San Francisco



Civil Service Commission

Carlota lexidor del Portillo A. Lee Munson Howard S. Gloyd Louis Hop Lee Genevieve Powell

President Vice President Commissioner Commissioner Commissioner

John J. Walsh Albert C. Walker General Manager, Personnel Assistant Secretary

SPECIAL MEETING

OCTOBER 27, 1986

12:30 P.M.

LURIE ROOM, FIRST FLOOR, MAIN PUBLIC LIBRARY

LARKIN AT MCALLISTER STREETS

Present:

Commissioner Gloyd Commissioner Lee Commissioner Munson Commissioner Powell

Commissioner Texidor del Portillo

DOCUMENTS DEPT.

NOV 4 1986

SAN FRANCISCO PUBLIC LIBRARY

Commissioner Texidor del Portillo presided

Announcement of Executive Session

At 12 Noon today, October 27, 1986, the Civil Service Commission met in Executive Session with the City Attorney pursuant to the State of California Government Code Section 54956.9 to discuss litigation in the examinations for the entrance and promotive classes in the Fire Department series (USA v. CCSF, et al. - USDC No. C87-7089 MHP). All Commissioners were present. No action was taken.

EXAMINATION MATTERS

3234-86

Review of issues related to the examination for Class H-2 Firefighter (Eligible Lists E-27 and E-27A). (Calendar Item No. 2)

October 20, 1986:

Over to the Special Meeting of October 27,

1986 at 12:30 P.M.

Action:

Cancel eligible lists E-27 and E-27A for Class H-2

Firefighter, San Francisco Fire Department.

3235-86

Review of issues related to the examinations for Class H-20 Lieutenant, San Francisco Fire Department, and Class H-4 Inspector, Bureau of Fire Prevention and Public Safety, San Francisco Fire Department. (Calendar Item No. 1)

Cctober 20, 1986:

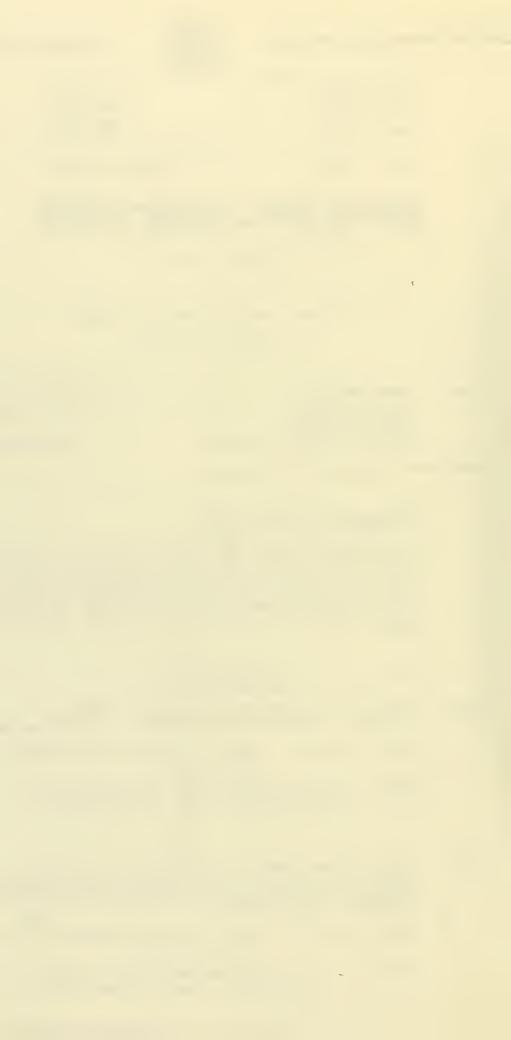
Over to the Special Meeting of October 27,

1986 at 12:30 P.M.

Action:

 Cancel the examination that is in progress for Class H-20 Lieutenant, San Francisco Fire Department.

Issues related to the examination for Class H-4
 Inspector, Bueau of Fire Prevention and Public
 Safety, San Francisco Fire Department, over to the
 meeting of November 3, 1986.



City and County of San Francisco

TANDE OU ATTO

Civil Service Commission

Carlota lexidor del Portillo A. Lee Munson Howard S. Gloyd Louis Hop Lee Genevieve Powell

President Vice President Commissioner Commissioner Commissioner

John J. Walsh Albert C. Walker General Manager, Personnel Assistant Secretary

MINUTES

DOCUMENTS DEPT.

NOV 1 0 1986

REGULAR MEETING - NOVEMBER 3, 1986

SAN FRANCISCO PUBLIC LIBRARY

PART I - 2:00 P.M.

Present: Commissioner Gloyd

Commissioner Lee (Items Missed: Items 16 through 29)

Commissioner Powell

Commissioner Texidor del Portillo

Excused: Commissioner Munson

Commissioner Texidor del Portillo presided

MINUTES: Regular Meeting of October 20, 1986.

Action: Approve.

Announcement of Action Taken in Closed Session

At 1 P.M. today, November 3, 1986, the Civil Service Commission met in closed session with the City Attorney pursuant to the State of California Government Code Section 54956.9 to discuss litigation in the examination for Class H4 Inspector, Bureau of Fire Prevention and Public Safety, San Francisco Fire Department. The title of the litigation and case number is as follows:

United States of America v. City and County of San Francisco, et al. - United States District Court Number C84-7089.

Present were Commissioners Gloyd, Lee, Powell and Texidor del Portillo.

The Commission approved the concept of a Consent Decree in this litigation with the Department of Justice and any other interested parties (Vote of 4 to 0).

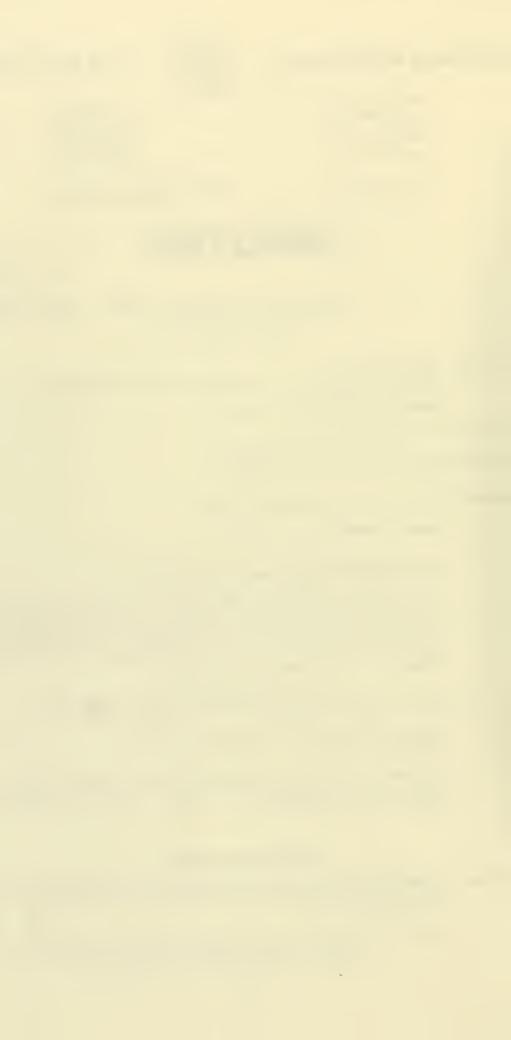
CLASSIFICATION MATTERS

1226-86 Request from Louise H. Renne, City Attorney, for authorization to hire a Law Office Manager and an Assistant Law Office Manager. (Calendar Item No. 7)

Action: Adopt staff report; approve the use of 1-9752 Staff

Assistant X, Special Project, and 1-9742 Staff Assistant

V, Special Project, for an 18 month period.



1227-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 6)

| NUMBER | DEPARTMENT | CONTRACTOR |
|-----------|----------------------------|---|
| 199-86/87 | Airport | Teresa Grana |
| 200-86/87 | Airport | Orrick, Herrington and Sutcliffe |
| 201-86/87 | Airport | Kennedy, Jenks & Chilton |
| 202-86/87 | Public Health | Irwin Memorial Blood Bank |
| 203-86/87 | Public Health | Bayview-Hunter's Point Foundation |
| 204-86/87 | Public Works | ARE, Inc. |
| 205-86/87 | Public Works | Nunn Better |
| 206-86/87 | Arts Commission | Mary Miles Ryan/Ida Brown Associates |
| 207-86/87 | Arts Commission | Deborah O'Grady |
| 208-86/87 | Public Works | Jefferson & Associates |
| 209-86/87 | Commission on the Aging | Doyle Williams & Co. |

Action:

Adopt staff report; notify the offices of the Controller

and the Purchaser.

1228-86 Classification of positions in various City departments. (Calendar Item No. 8)

| <u>Department</u> | No. Pos. | Budgeted Class and Rate | Recommended Class |
|---|-------------|--|----------------------|
| Public Health Laguna Honda Hospital | 2 | 8205 Institutional Police Sergeant (Sch. 49.8 \$1047B1267) | Same |
| Public Works | 3 | 5208 Civil Engineer (Sch. 59.3 \$1650B2004) | Same |
| Public Works/ Clean Water Program | 1 | 1842 Management Assistant (Sch. 49.9 \$1052B1273) | Same |

Action:

Adopt staff report.

EXAMINATION MATTERS

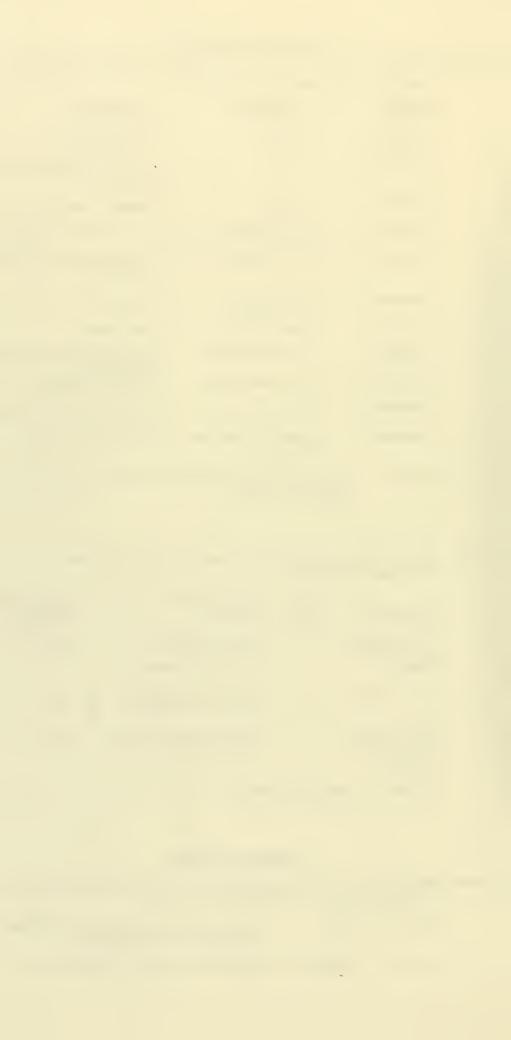
3212-86 Appeal of staff action on protest of the oral examination for Class 2910 Social Worker. (Calendar Item No. 14)

October 20, 1986:

Over to the meeting of November 3, 1986 at

the request of the protestant.

Action: Adopt staff report; deny appeal of Judith Shapiro.



Review of issues related to the examination for Class H-4 Inspector, Bureau of Fire Prevention and Public Safety, San Francisco Fire 3235-86 Department. (Calendar Item No. 5)

October 20, 1986:

Over to the Special Meeting of October 27.

1986 at 12:30 P.M.

October 27, 1986:

Over to the meeting of November 3, 1986.

Action:

Cancel the examination in progress for Class H4

Inspector, Bureau of Fire Prevention and Public Safety.

San Francisco Fire Department.

Appeal of staff denial of protest regarding the scoring of the written examination for Class 9142 Transit Manager III. 3246-86 (Calendar Item No. 15)

> Action: Off calendar; appeal withdrawn.

3577-86 Appeal of rejection for Class Q-2 Police Officer by Desiree I. Garrick. (Calendar Item No. 11)

> August 4, 1986: Over to the meeting of August 18, 1986 at

the request of the San Francisco Police

Department.

Over to the meeting of September 2, 1986 at Ms. Garrick's request. August 18, 1986:

September 2, 1986: Over to the meeting of September 15, 1986

at the request of San Francisco Police

Department.

Over to the meeting of October 6, 1986 at the request of the San Francisco Police Department and Ms. Garrick. September 15, 1986:

October 6, 1986: Over to the meeting of November 3, 1986 at

the joint request of Ms. Garrickand San

Francisco Police Department.

Action: Off calendar. Ms. Garrick to notify the Assistant

Secretary when prepared to proceed.

3591-86 Appeal of rejection for Class 8304 Deputy Sheriff by Carlos J. Machado. (Calendar Item No. 12)

> August 18, 1986: 1. Over to the meeting of September 2, 1986 at the request of Mr. Machado's attorney.

> > 2. The Sheriff to provide a copy of the polygraph examination results to the Commission by August 25, 1986. Copy of this record to be provided to Mr. Machado.

September 2, 1986: Over to the meeting of October 6, 1986 at

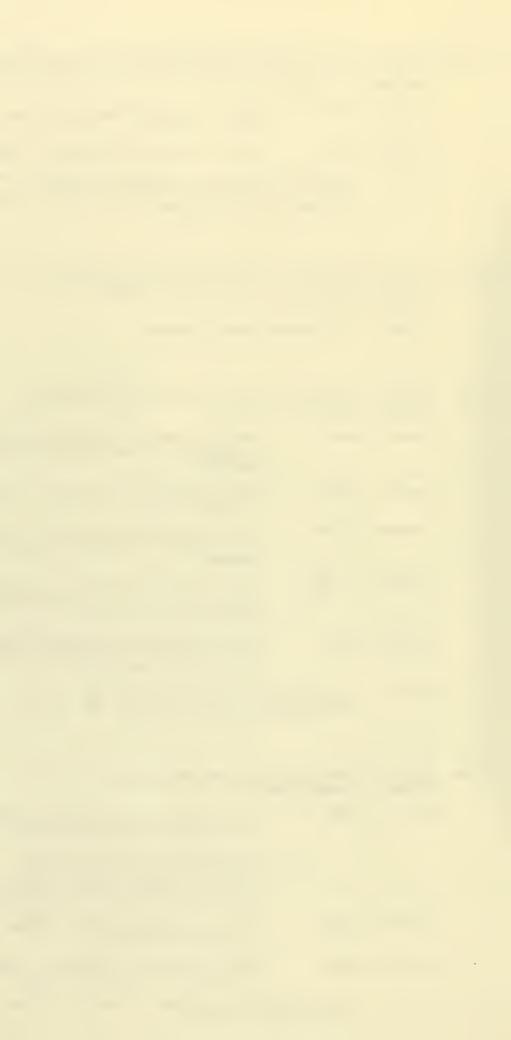
the request of the Sheriff.

October 6, 1986: Over to the meeting of November 3, 1986 at

the request of Mr. Machado's attorney.

Action: Over to the meeting of December 1, 1986 at the request

of Mr. Machado's attorney.



EXAMINATION MATTERS (cont.)

3599-86 Appeal of rejection for Class 8482 Crime Prevention Worker by Karen M. Kelly. (Calendar Item No. 13)

> Over to the meeting of November 3, 1986 due to split vote (2 to 2). October 6, 1986:

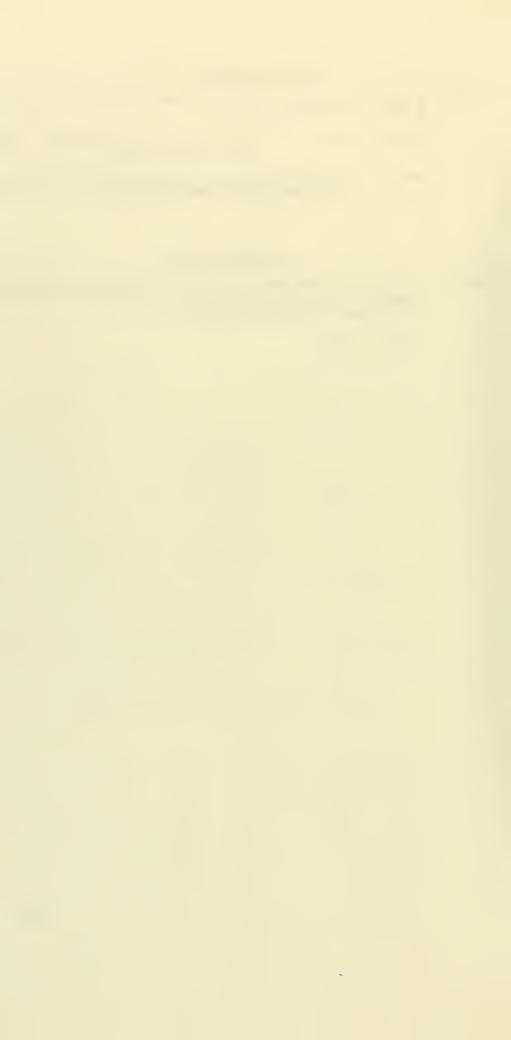
Over to the meeting of November 17, 1986 at the request Action:

of the San Francisco Police Department.

IN-SERVICE MATTER

4928-86 Resolution of Commendation for Richard G. Morris, Class 1440 Medical Transcriber Typist, Chief Medical Examiner - Coroner's Office, upon his retirement. (Calendar Item No. 4)

Action: Adopt.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - NOVEMBER 3, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

Termination of Limited Tenure Appointment Termination of Temporary Appointment 1.

2.

Appeal of Automatic Resignation 3.

4. Termination of Probationary Appointment (entrance) 5. Termination of Probationary Appointment (promotive)

Resignation - Services Unsatisfactory 6.

Dismissal of Permanent Employee 7.

> Wallace J. Austin, 9163 Transit Operator, 1512/E-112, Public Utilities Commission, San Francisco Municipal Railway, 10/9/86. (Calendar Item No. 25) (7)

Cancel all current examination and eligibility status. Action:

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.

Jesse O. Beeson, Q-2 Police Officer, 26/E-99, San Francisco Police Department, Communications Division, 9/4/86. (Calendar Item No. 19) (4)

October 20, 1986: Over to the meeting of November 3, 1986 at

the request of the San Francisco Police

Department.

Action:

Dismiss from the Service. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police

Department.

Vernelle Gomez, 8214 Parking Control Officer, 162/E-15, Airports Commission, Police Division, 10/1/86. (Calendar Item No. 18) (4)

October 20, 1986: Over to the meeting of November 3, 1986 at

the request of Ms. Gomez's attorney.

Action: Over to the meeting of December 1, 1986 at Ms. Gomez's

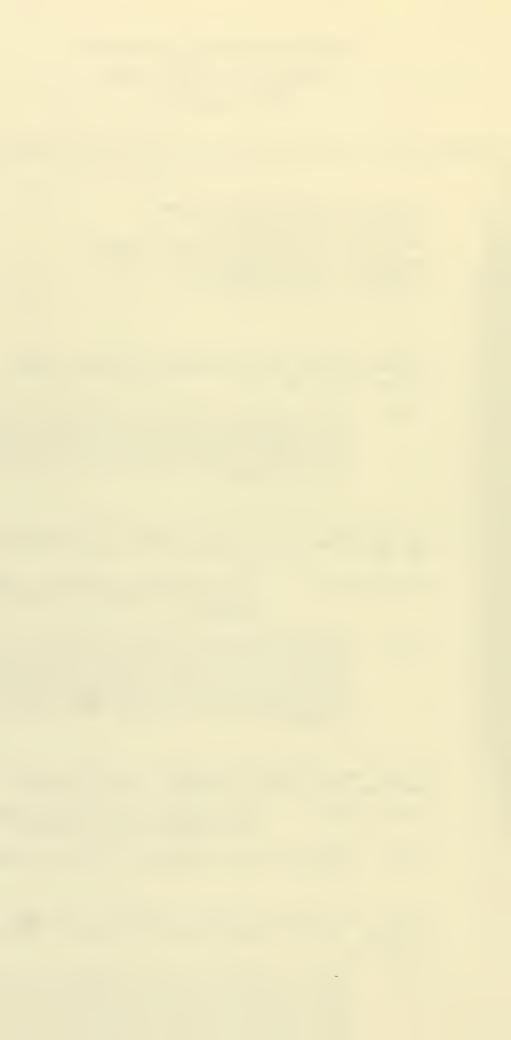
request.

Samuel L. Hill, 9163 Transit Operator, 604/E-113, Public Utilities Commission, San Francisco Municipal Railway, 10/20/86. (Calendar Item No. 28) (7)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.



Orlando N. Hudson, 8484 Supervising, Crime Prevention Worker, 6/E-1, San Francisco Police Department, Senior Escort Section, 10/9/86. (Calendar Item No. 23) (6)

Approve. Cancel all current examination and eligibility Action:

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police Department.

Charles James, 2708 Custodian, 102/E-51, San Francisco Unified School District, Custodial Services Division, 8/6/86. (Calendar Item No. 24) (6)

Approve. Cancel all current examination and eligibility Action:

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Unified School District.

Maria F. Johnson, 9163 Transit Operator, 166/E-113, Public Utilities Commission, San Francisco Municipal Railway, 10/9/86. (Calendar Item No. 26) (7)

Future employment subject to review and approval of the Action: General Manager, Personnel.

Edna P. Mathews, 2994 Homemaker, 1/E-6, Department of Social Services, 10/21/86. (Calendar Item No. 20)

Over to the meeting of November 17, 1986 due to Ms. Mathews' late arrival. Action:

James B. McCoy, 9163 Transit Operator, 438/E-113, Public Utilities Commission, San Francisco Municipal Railway, 10/14/86. (Calendar Item No. 29) (7)

Cancel all current examination and eligibility status. Action: Future employment subject to review and approval of the

General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.

Freddy Mendoza, 1736 Computer Operator II, 10/CPE-4, Office of the Controller, ISD Division, 9/18/86. (Calendar Item No. 17) (5)

October 6, 1986: Over to the meeting of November 3, 1986 at the request of Local 21.

Action: Over to the meeting of November 17, 1986 at the request

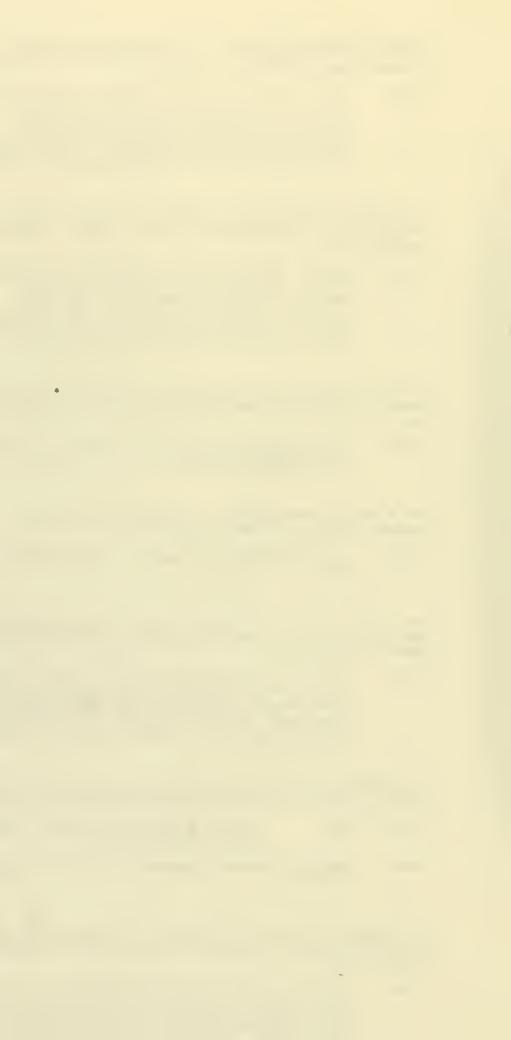
of Local 21.

Ron K. Morgan, 9102 Transit Car Cleaner, 59/E-5, Public Utilities Commission, San Francisco Municipal Railway, 10/1/86. (Calendar Item No. 27) (7)

Action: Cancel all current examination and eligibility status. Future employment subject to review and approval of the

General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.



Juan Pineda, 2708 Custodian, 15/E-2, Airports Commission, Custodial Division, 10/14/86. (Calendar Item No. 22) (6)

Future employment subject to review and approval of the General Manager, Personnel. Action:

Carlton B. Taylor, 9163 Transit Operator, 178/E-118, Public Utilities Commission, San Francisco Municipal Railway, 9/22/86. (Calendar Item No. 21) (2)

Over to the meeting of November 3, 1986 at the request of Mr. Taylor's representative. October 20, 1986:

Over to the meeting of December 21, 1986 at Mr. Taylor's Action:

request.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - OCTOBER 20, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

Termination of Limited Tenure Appointment 1.

Termination of Temporary Appointment 2.

3. Appeal of Automatic Resignation

Termination of Probationary Appointment (entrance)
Termination of Probationary Appointment (promotive) 4. 5.

Resignation - Services Unsatisfactory 6.

Dismissal of Permanent Employee

Jesse O. Beeson, Q-2 Police Officer, 26/E-99, San Francisco Police Department, Communications Division, 9/4/86. (Calendar Item No. 18) (4)

Over to the meeting of November 3, 1986 at the request Action:

of the San Francisco Police Department.

William Cassidy, 7410 Automotive Service Worker, 171/E-7, Public Utilities Commission, San Francisco Municipal Railway, 9/23/86. (Calendar Item No. 28) (7)

October 6, 1986: Over to the meeting of October 20, 1986 at

the request of the Public Utilities

Commission.

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public

Utilities Commission.

William Corroo, 2517 Jail Medical Technician, 9/CPE-1, Department of Public Health, Forensic Services, 9/26/86. (Calendar Item No. 26) (7)

Action:

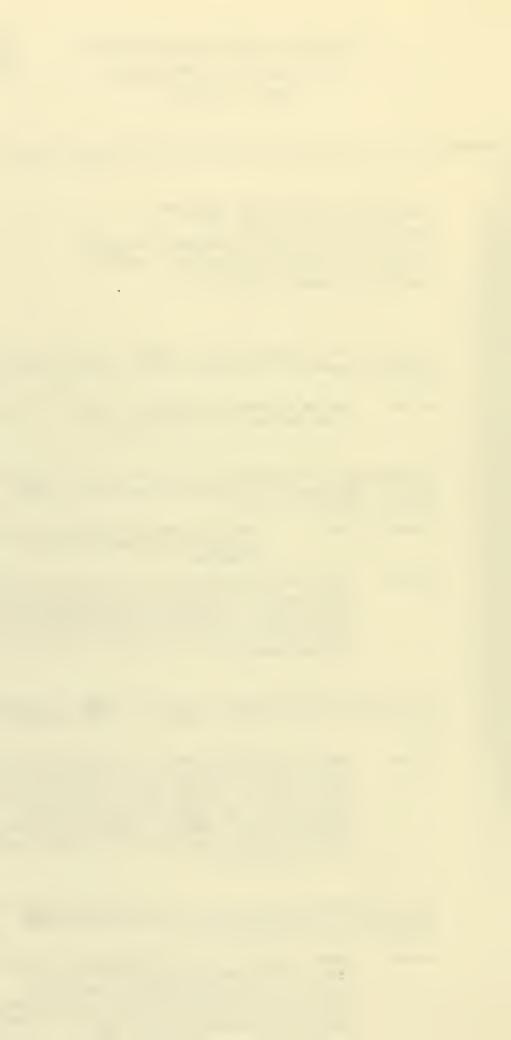
Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of two (2) year's work experience outside the City and County service. Not to be employed again by the Department of Public Health. Evidence of satisfactory participation in a drug rehabilitation program required

prior to reemployment.

Celina Crisologo, 2320 Registered Nurse, 3/E-712, Department of Public Health, San Francisco General Hospital Medical Center, 7/13/86. (Calendar Item No. 23) (6)

Action: Approve. Cancel all current examination and eligibility

status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.



City and County of San Francisco

Carlota lexidor del Portillo A. Lee Munson Howard S. Gloyd Louis Hop Lee Genevieve Powell

John J. Walsh Albert C. Walker

Civil Service Commission

President Vice President Commissioner Commissioner Commissioner

General Manager, Personnel Assistant Secretary

MINUTES

REGULAR MEETING - NOVEMBER 17, 1986

PART I - 2:00 P.M.

DOCUMENTS DEPT.

NOV 24 1986

SAN FRANCISCO PUBLIC LIBRARY

Present: Commissioner Gloyd Commissioner Munson Commissioner Powell

Excused:

Commissioner Lee

Commissioner Texidor del Portillo

Commissioner Munson presided

MINUTES: Special Meeting of October 27, 1986.

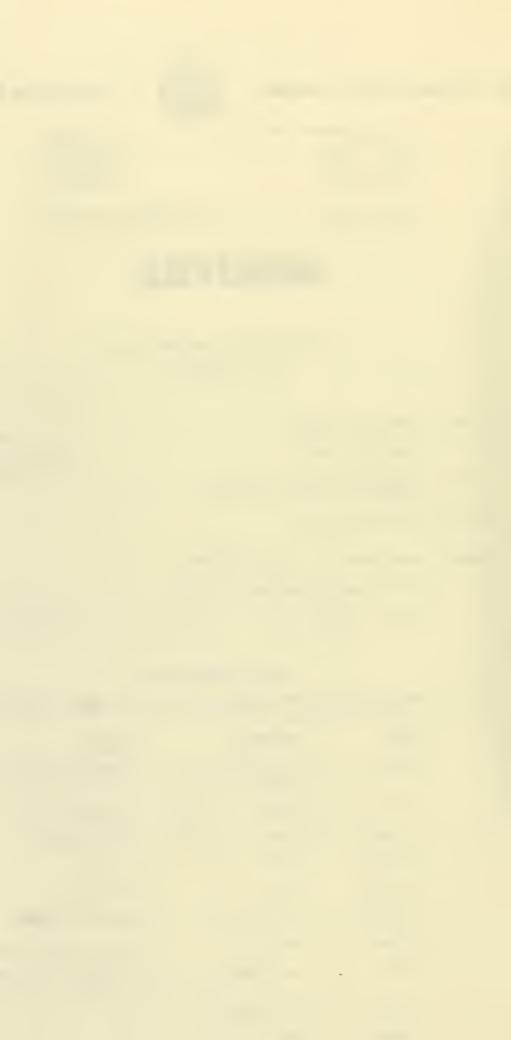
Regular Meeting of November 3, 1986.

Action: Approve.

CLASSIFICATION MATTERS

Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4) 1236-86

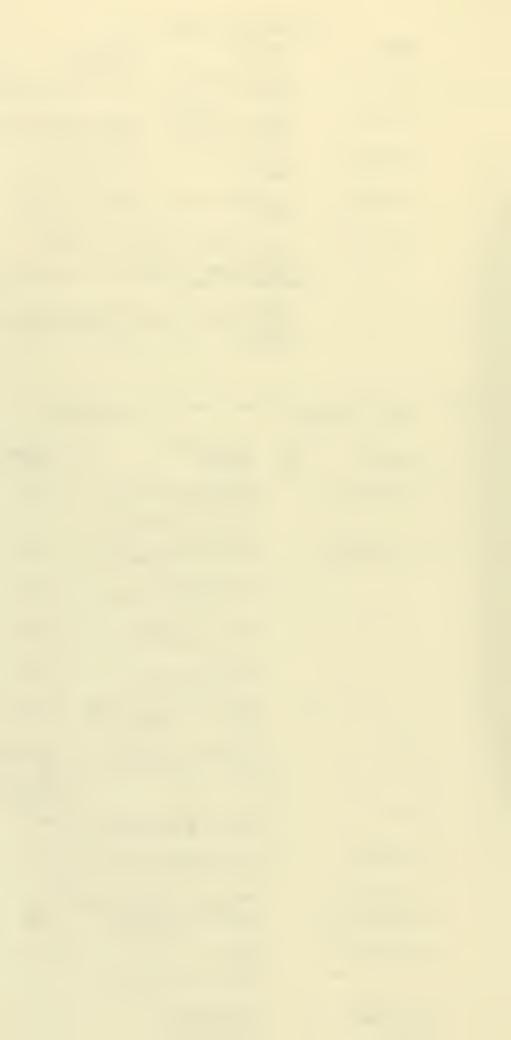
| NUMBER | DEPARTMENT | CONTRACTOR |
|-----------|--------------------------------|---|
| 210-86/87 | Civil Service Commission | Milliman & Robertson, Inc. |
| 211-86/87 | Police | Carolyn 8lock |
| 212-86/87 | Police | 4H Youth Program |
| 213-86/87 | Police | Norita Vlach |
| 214-86/87 | Police | William Vlach |
| 215-86/87 | Port | Specialized Communications |
| 216-86/87 | Port | Applied Computer Management |
| 217-86/87 | Public Health 6 | University of California, S.F. Hospitals & Clinics |
| 218-86/87 | Public Health | Clark L. Taylor, Ph.D. |
| 219-86/87 | Public Utilities Commission | Louise Lewis Design |



| NUMBER | | DEPARTMENT | CONTRACTOR | |
|-----------|----|--|--|--|
| 220-86/87 | | Public Utilities Commission | Michael Rhea & Associates | |
| 221-86/87 | | Mayor's Office of Community Development | Japanese Community Youth Council | |
| 222-86/87 | | Public Utilities Commission | The Last Word | |
| 223-86/87 | | Chief Administrative Officer | Bechtel Civil, Inc. | |
| Action: | 1. | Contract Number 210-86 | /87 off calendar. | |
| | 2. | Contract Number 223-86 December 1, 1986. | /87 over to the meeting of | |
| | 3. | Adopt staff report on notify the offices of Purchaser. | the remaining contracts; the Controller and the | |

1237-86 Classification of positions in various City departments. (Calendar Item No. 5)

| <u>Department</u> | No. Pos. | Budgeted Class and Rate | Recommended Class |
|--|-------------|--|--|
| S.F. Unified School District | 1 | 3616 Library Technical Assistant I (Sch. 44.4 \$810B979) | Same |
| S.F. Community College District | 2 | 1426 Senior Clerk Typist (Sch. 41.4 \$704B850) | Same |
| | 1 | 7311 Cement Mason (Sch. 51.4 \$1131B1368) | Same |
| | 2 | 1424 Clerk Typist (Sch. 39.4 \$641B773) | Same |
| | 1 | 1404 Clerk (Sch. 38.6 \$617B745) | Same |
| | 1 | 1488 T.I.A. Evaluation (Sch. 42.7 \$748B903) | Same |
| | 1 | 1426 Senior Clerk Typist (Sch. 41.4 \$704B850) | 1446 Secretary II (Sch. 43.4 \$773B934) |
| Airport | 1 | 4366 Collection Supervisor (Sch. 49.6 \$1037B1255) | Same |
| Human Rights | 2 | 2996 Representative, HRC (Sch. 52.3 \$1180B1429) | Same |
| Public Utilities Commission/ Municipal Railway | 1 | 7287 Supervising Electronic Maintenance Technician (Sch. 59.9 \$1698B2063) | Same |
| Public Utilities Commission | 1 | 5206 Associate Civil Engineer (Sch. 56.3 \$1429B1731) | Same |
| Public Works/ Clean Water Program | 1 | 5366 Engineering Associate II (Sch. 53.8 \$1267B1535) -2- | Same |



| 1237-86 (cont.) | <u>Department</u> | No. Pos. | Budgeted Class and Rate | Recommended Class |
|--------------------|-------------------|-------------|--|----------------------|
| | Public Works | 1 | 5254 Associate Mechanical Engineer (Sch. 56.3 \$1429B1731) | Same |
| | | 1 | 1446 Secretary II (Sch. 43.4 \$773B934) | Same |

Action: Adopt staff report.

COMPENSATION MATTERS

Request for appointment above the entrance rate for various employees. (Calendar Item No. 6) 2267-86

| Name and Class | <u>Department</u> | Step Requested | Step Recommended |
|--|-------------------------------|-------------------|---------------------|
| Thomas Ahern 1650 Accountant | Controller | 3 | 3 |
| Patricia Evans 2230 Physician Specialis | | 5 | 5 |
| Charles White 2230 Physician Specialis | | 4 | 4 |
| Beatrice Fung 2846 Nutritionist | Public Health | 3 | 3 |
| Frank Domingo 1426 Senior Clerk Typist | Public Utilitie Commission | s 3 | 3 |
| Frances Tracy 1444 Secretary I | Public Utilitie Commission | s 5 | 5 |

Action: Adopt staff report.

Requests for supervisory differential adjustments as provided by Section IV.F of the Salary Standardization Ordinance. 2268-86 (Calendar Item No. 7)

> Adopt staff report; approve supervisory differential adjustments; notify departments accordingly. Action:

Survey of monthly rates paid to Police Officers and Firefighters in all cities of 350,000 population or over in the State of 2269-86 California. (Calendar Item No. 11)

Action:

Adopt staff report; certify rates to the Board of Supervisors pursuant to Section 8.405 of the Charter.



EXAMINATION MATTER

3599-86 Appeal of rejection for Class 8482 Crime Prevention Worker by Karen M. Kelly. (Calendar Item No. 12)

> Over to the meeting of November 3, 1986 due October 6, 1986:

to split vote (2 to 2).

November 3, 1986: Over to the meeting of November 17, 1986 at

the request of the San Francisco Police

Department.

Over to the meeting of December 1, 1986. Action:

IN-SERVICE MATTER

Appeal from Armando Martinez of the decision of the General Manager, 4893-86 Personnel to restrict future employability. (Calendar Item No. 8)

> Over to the meeting of November 17, 1986 at October 20, 1986:

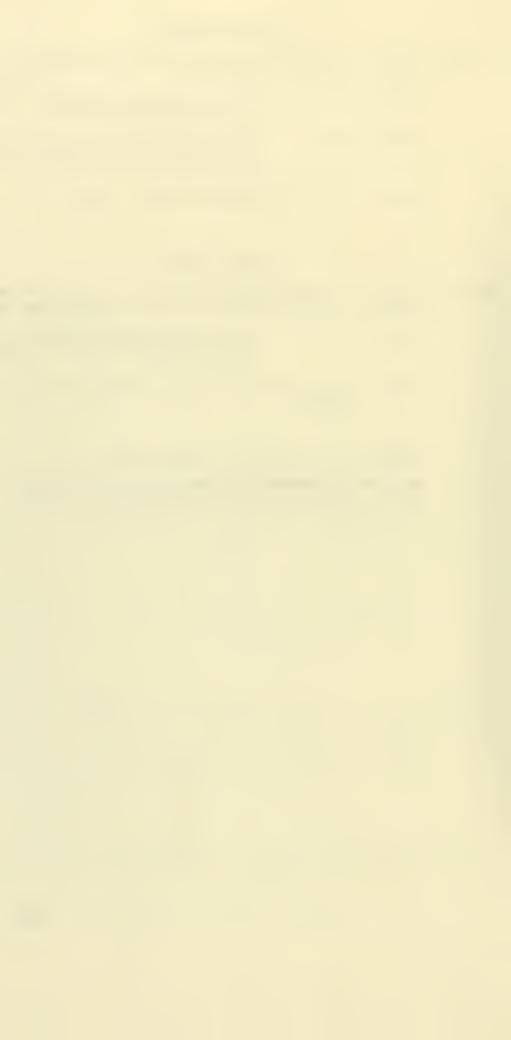
the request of Local 250 and the Department of Public Health.

Action: Off calendar at the request of the Department of Public

Health.

Commissioners' New Business. (Calendar Item No. 10)

Resolution of Commendation for Donald E. Molinari, Technical Services Administrator, Civil Service Commission, upon his retirement after thirty-seven (37) years of service.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - NOVEMBER 17, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

Termination of Limited Tenure Appointment Termination of Temporary Appointment

2.

Appeal of Automatic Resignation 3.

4. Termination of Probationary Appointment (entrance) Termination of Probationary Appointment (promotive) 5.

Resignation - Services Unsatisfactory Dismissal of Permanent Employee

7.

Pamela Beauchamp, 2302 Orderly, 19/E-318, Department of Public Health, Laguna Honda Hospital, 10/17/86. (Calendar Item No. 19) (4)

Dismiss from the Service. Cancel all current Action:

examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service.

Not to be employed again by the Department of Public

Health.

Charles Castle, 9163 Transit Operator, 60/E-113, Public Utilities Commission, San Francisco Municipal Railway, 10/21/86. (Calendar Item No. 23) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Public Utilities Commission.

Wilfred Colbert, Jr., 2736 Porter, 99/E-52, Department of Public

Health, Laguna Honua Hospital, 9/30/86. (Calendar Item No. 21)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

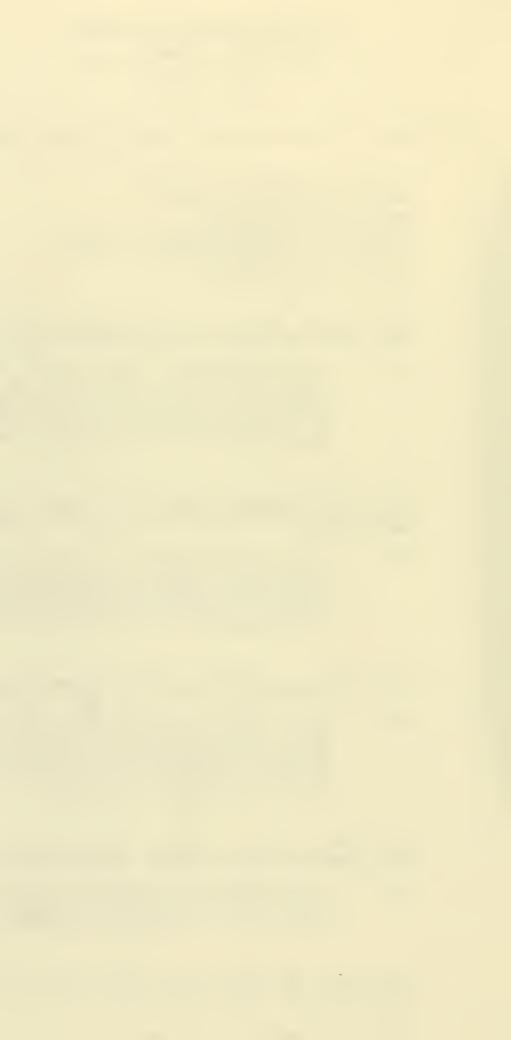
Valeria Hamilton, 2302 Orderly, 29/E-311, Department of Public Health, Laguna Honda Hospital, 10/15/86. (Calendar Item No. 24) (6)

Action:

Future employment with the Department of Public Health subject to the review and approval of the General Manager, Personnel after one year of satisfactory work experience in or out of the City and County service.

Brendan Harvey, 1930 Warehouse Worker, 2/E-5, San Francisco Unified School District, Buildings and Grounds Division, 11/7/86. (Calendar Item No. 20) (4)

Action: No restriction on future employment.



Edna P. Mathews, 2994 Homemaker, 1/E-6, Department of Social Services, 10/21/86. (Calendar Item No. 18) (4)

November 3, 1986: Over to the meeting of November 17, 1986

due to Ms. Mathews' late arrival.

Action: No employment in Class 2994 Homemaker for six (6)

months. No other restriction.

Freddy Mendoza, 1736 Computer Operator II, 10/CPE-4, Office of the Controller, ISD Division, 9/18/86. (Calendar Item No. 14) (5)

October 6, 1986: Over to the meeting of November 3, 1986 at

the request of Local 21.

November 3, 1986: Over to the meeting of November 17, 1986 at

the request of Local 21.

Action: 1. Reinstate to a position in the class from which promoted in Class 1734 Computer Operator I in the

Office of the Controller.

2. Return name to the list for Class 1736 Computer

Operator II.

William R. Moore, 9163 Transit Operator, 72/E-103, Public Utilities Commission, San Francisco Municipal Railway, 8/14/86. (Calendar Item No. 22) (7)

September 2, 1986: Over to the meeting of October 20, 1986.

October 20, 1986: Over to the meeting of November 17, 1986 at

the request of Mr. Moore's attorney.

Action: Over to the meeting of December 1, 1986 at the request

of Mr. Moore's attorney.

Richard M. Ortiz, 7514 General Laborer, 113/E-5, San Francisco Port Commission, Maintenance Division, 10/10/86. (Calendar Item No. 16) (3)

Action: Deny appeal. Approve Automatic Resignation. Cancel all

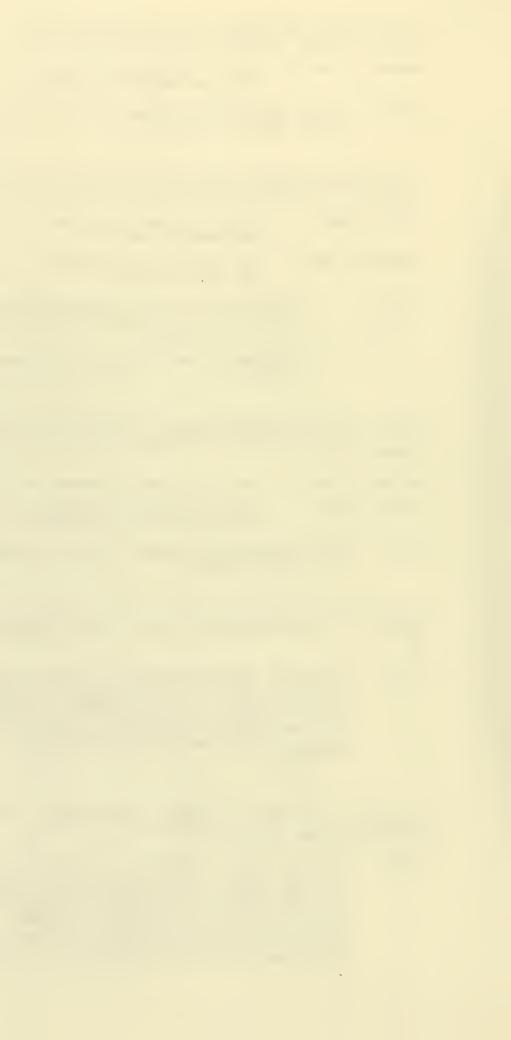
current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Port

Commission.

Lawrence Pong, 6122 Senior Environmental Health Inspector, 1/CPE-4, Department of Public Health, Environmental Health Division, 10/25/86. (Calendar Item No. 15) (5)

Action: (No appeal filed). Reinstate to a position in the class from which promoted. Return name to eligible list for

Class 6122 Senior Environmental Health Inspector under waiver for a period of six (6) months and until that waiver removed by the General Manager, Personnel following satisfactory completion of a cross-cultural communication skills program approved by the Civil Service Commission Equal Employment Opportunity Unit.



Daryl W. Trujillo, 8204 Institutional Police Officer, 40.5/E-7, Department of Public Health, San Francisco General Hospital Medical Center, 12/20/85. (Calendar Item No. 17) (4)

Off calendar at the request of Civil February 3, 1986:

Service Commission Equal Employment

Opportunity staff.

Over to the meeting of December 1, 1986 at the request of Local 790. Action:

ADJOURNMENI

In memory of Sylvie Jacobson, Class 1235 Affirmative Action Coordinator, Civil Service Commission, who died on November 7, 1986.



AMENDED CSC MEETING OF NOVEMBER 3, 1986

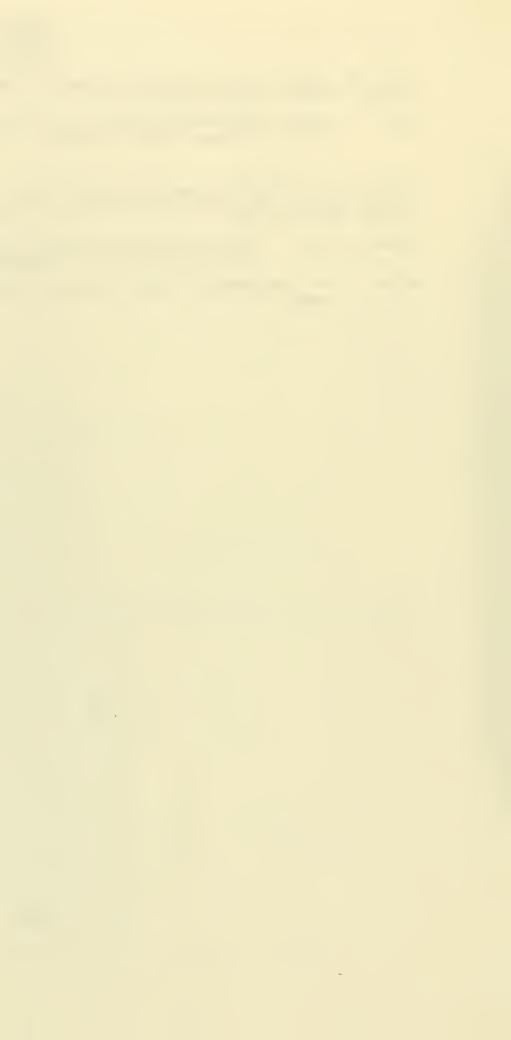
Juan Pineda, 2708 Custodian, 15/E-2, Airports Commission, Custodial Division, 10/14/86. (Calendar Item No. 22) (6)

Approve. Future employment subject to review and approval of the General Manager, Personnel. Action:

Carlton B. Taylor, 9163 Transit Operator, 178/E-118, Public Utilities Commission, San Francisco Municipal Railway, 9/22/86. (Calendar Item No. 21) (2)

October 20, 1986: Over to the meeting of November 3, 1986 at the request of Mr. Taylor's representative.

Over to the meeting of December 1, 1986 at Mr. Taylor's Action: request.



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CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - DECEMBER 1.

PART I - 2:00 P.M.

Present: Commissioner Gloyd

Commissioner Lee Commissioner Powell Commissioner Texidor del Portillo

Excused: Commissioner Munson

Commissioner Texidor del Portillo presided

DEC 9 1985

DOCUMENTS DEPT.

Regular Meeting of November 17, 1986 MINUTES:

Action: Approve.

SAN FRANCISCO

CLASSIFICATION MATTERS

1236-86 Review of request for approval of proposed personal services contract. (Calendar Item No. 14)

November 17, 1986:

Contract Number 223-86/87 over to the

meeting of December 1, 1986.

NUMBER

DEPARTMENT

CONTRACTOR

223-86/87

Chief Administrative

Bechtel Civil, Inc.

Officer

Action:

Adopt staff report; notify the offices of the Controller

and the Purchaser.

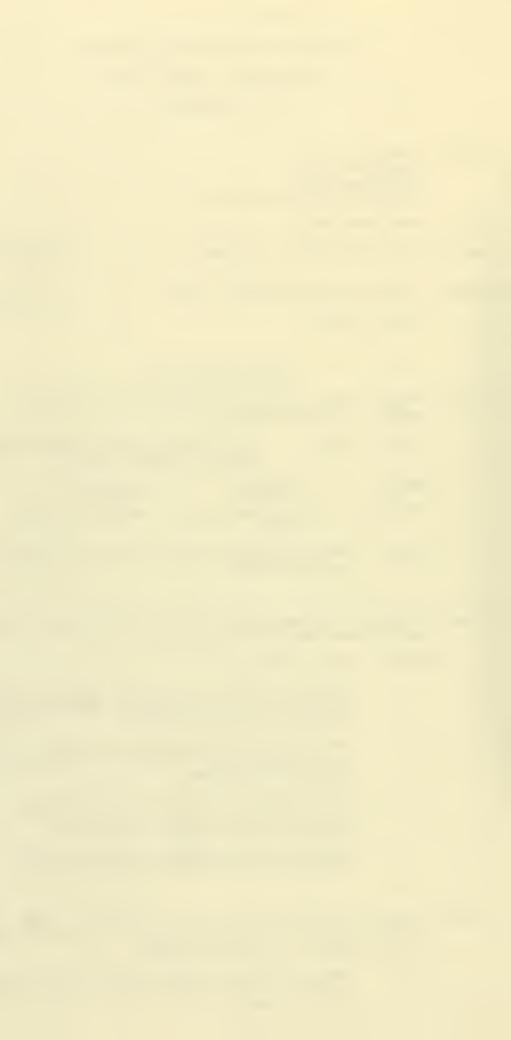
1246-86 Classification of one budgeted position in the new Class of 1852 Capital Program Manager. (Calendar Item No. 7)

> Action: Adopt staff report.

- Establish a new classification of 1852 Capital Program 1. Manager (J,Z Sch. 58.4 \$1580B1918). Class specification as detailed in the staff report.
- 2. Allocate one position approved in the budget as A768 Capital Program Manager (\$1580B1918) to Class 1852 Captial Program Manager.
- 3. Grant status in the new class to Calvin Malone, permanent incumbent in Class 5282 Planner IV, who has been performing the duties of the position.
- Amend Section 29/01/00/01001 of the Annual Salary 4. Ordinance administratively to reflect this action.

1250-86 Request from Department of Public Works, Clean Water Program to fill a position using Class 9742 Staff Assistant V, Special Project, for a Facility Manager. (Calendar Item No. 8)

> Adopt staff report; approve the use of one position in Action: Class 9742 Staff Assistant V, Special Project (\$1509 BW) for twelve months.



1251-86 Correction of employment records for Adelbert L. Campbell, Purchasing Department. (Calendar Item No. 9)

Action: Adopt staff report.

- Authorize the temporary appointment of Mr. Adelbert C. Campbell in Class 2978 Contract Compliance Officer II under the provisions of Charter Section 8.300 (a)(5) effective December 15, 1984 to October 15, 1986; approve appointment at Step 3.
- Authorize the permanent appointment of Mr. Campbell in Class 2978 Contract Compliance Officer II at Step 3 under the provisions of Salary Standardization Ordinance Section VII A 3, effective October 16, 1986.

1252-86 Classification of positions in various City departments. (Calendar Item No. 6)

| <u>Department</u> | No. Pos. | Budgeted Class and Rate | Recommended Class |
|--------------------------|-------------|---|--|
| Juvenile Court | 1 | 8452 Criminal Justice Specialist II (Sch. 54.7 \$1323B1603) | 1821 Management Information Systems Manager (Sch. 58.5 \$1588B1927) |
| | 1 | 1853 Control Clerk, EDP (Sch. 42.1 \$728B878) | 1811 Management Information Systems Specialist (Sch. 46.5 \$995B1083) |
| Laguna Honda Hospital | 1 | 1272 Sr. Departmental Personnel Officer (Sch. 62.3 \$1909B2319) | Same |
| | | | |

Action: Adopt staff report.

1253-86 Request from the Department of Social Services to utilize a class in the Staff Assistant, Special Project series, for a Special Investigative Assistant. (Calendar Item No. 10)

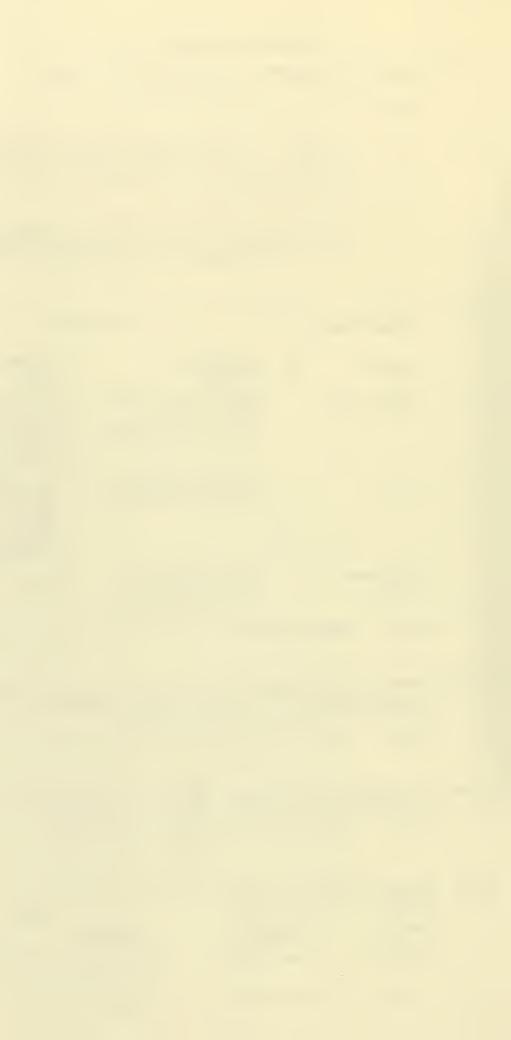
Action: Over to a Special Meeting of December 8, 1986.

1254-86 Reorganization of the Management and Children's Services Divisions, Department of Social Services. (Calendar Item No. 11)

Action: Over to a Special Meeting of December 8, 1986.

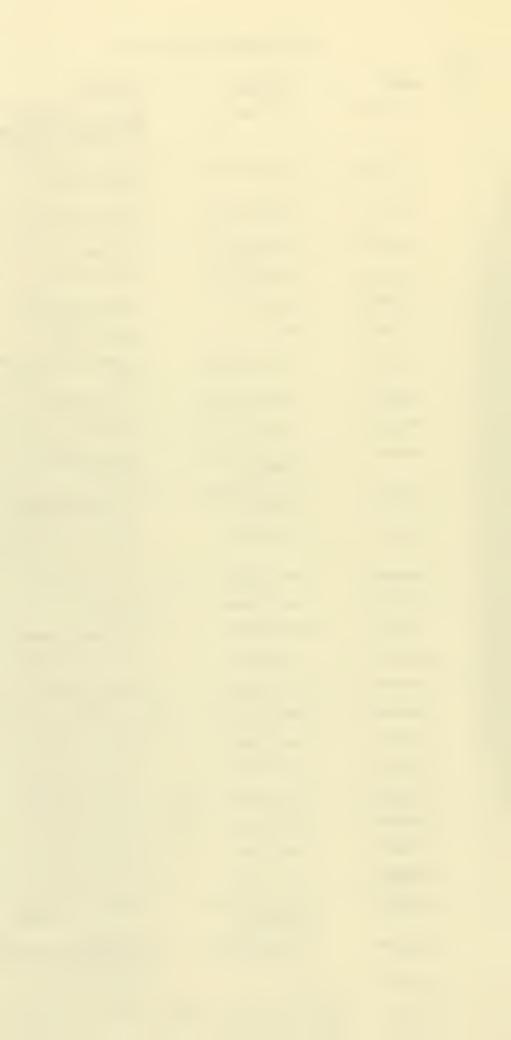
1260-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 5)

| NUMBER | DEPARTMENT | CONTRACTOR |
|-----------|---------------|---|
| 224-86/87 | Public Health | Asian American Recovery Services, Inc. |
| 225-86/87 | Public Health | St. Francis Memorial Hospital |



| CLASSIFICATION MATTERS (CONT.) | | | | |
|--------------------------------|-----------|-------|--------------------------------|--|
| 1260-86 (cont.) | NUMBER | | DEPARTMENT | CONTRACTOR |
| | 226-86/87 | | Public Health | Northern California Ambulatory Health Services (Children's Hospital, SF) |
| | 227-86/87 | | Public Health | Pacific Presbyterian Medical Center |
| | 228-86/87 | | Public Health | Catholic Social Service of San Francisco |
| | 229-86/87 | | Public Health | TRAV Corps. |
| | 230-86/87 | | Public Health | Ercilla Santos |
| | 231-86/87 | | Airport | Crain & Associates |
| | 232-86/87 | | Port | Steam on Wheels |
| | 233-86/87 | | Public Library | Friends of the S.F. Public Library |
| | 234-86/87 | | Public Library | Jan VanSchuyver |
| | 235-86/87 | | Public Library | Gay Ducey |
| | 236-86/87 | | Public Utilities Commission | Energy Management Services |
| | 237-86/87 | | Public Utilities Commission | Environmental Internship Program/California |
| | 238-86/87 | | Public Works | Geotechnical Consultants, Inc. |
| | 239-86/87 | | Public Works | Dr. David Jenkins |
| | 240-86/87 | | Public Works | Jim Buker |
| | 241-86/87 | | Public Works | Smith-Emery Company |
| | 242-86/87 | | Public Works | Dr. Russell Flegal |
| | 243-86/87 | | Public Works | Caltrans District 4 |
| | 244-86/87 | | Public Works | Caltrans District 4 |
| | 245-86/87 | | Public Works | Caltrans District 4 |
| | 246-86/87 | | Public Works | Caltrans District 4 |
| | 247-86/87 | | Public Works | Caltrans District 4 |
| | 248-86/87 | | Public Works | Caltrans District 4 |
| | 249-86/87 | | Public Works | Caltrans District 4 |
| | 250-86/87 | | Public Works | Caltrans District 4 |
| | 251-86/87 | | Public Utilities Commission | Wallace G. McQuat, Inc. |
| | 252-86/87 | | Public Utilities Commission | Environmental Internship Program/California |
| | 253-86/87 | | Port | Ripley Associates |
| | Action: | Adopt | staff report; notify | the offices of the Controller |

Action: Adopt staff report; notify the offices of the Controller and the Purchaser.



EXAMINATION MATTERS

Appeal of rejection for Class Q-2 Police Officer by Desiree T. 3577-86 (Calendar Item No. 16) Garrick.

> Over to the meeting of August 18, 1986 at August 4, 1986:

the request of the San Francisco Police

Department.

Over to the meeting of September 2, 1986 at August 18, 1986:

Ms. Garrick's request.

Over to the meeting of September 15, 1986 September 2, 1986:

at the request of San Francisco Police

Department.

Over to the meeting of October 6, 1986 at the request of the San Francisco Police September 15, 1986:

Department and Ms. Garrick.

October 6, 1986: Over to the meeting of November 3, 1986 at

the joint request of Ms. Garrick and San

Francisco Police Department.

November 3, 1986: Off calendar. Ms. Garrick to notify the

Assistant Secretary when prepared to

proceed.

Grant appeal; find Desiree Garrick qualified as to Action:

background in this examination for Class Q-2 Police

Officer.

3591-86 Appeal of rejection for Class 8304 Deputy Sheriff by Carlos J. Machado. (Calendar Item No. 15)

> August 18, 1986: 1. Over to the meeting of September 2, 1986 at

the request of Mr. Machado's attorney.

2. The Sheriff to provide a copy of the polygraph examination results to the Commission by August 25, 1986. Copy of

this record to be provided to Mr. Machado.

September 2, 1986: Over to the meeting of October 6, 1986 at

the request of the Sheriff.

October 6, 1986: Over to the meeting of November 3, 1986 at

the request of Mr. Machado's attorney.

November 3, 1986: Over to the meeting of December 1, 1986 at

the request of Mr. Machado's attorney.

Action: Deny appeal; sustain the disqualification of Carlos J.

Machado by the Sheriff.

IN-SERVICE MATTERS

4861-86 Reconsideration of Civil Service Commission action of October 20, 1986 (Commissioners Gloyd, Munson and Powell):

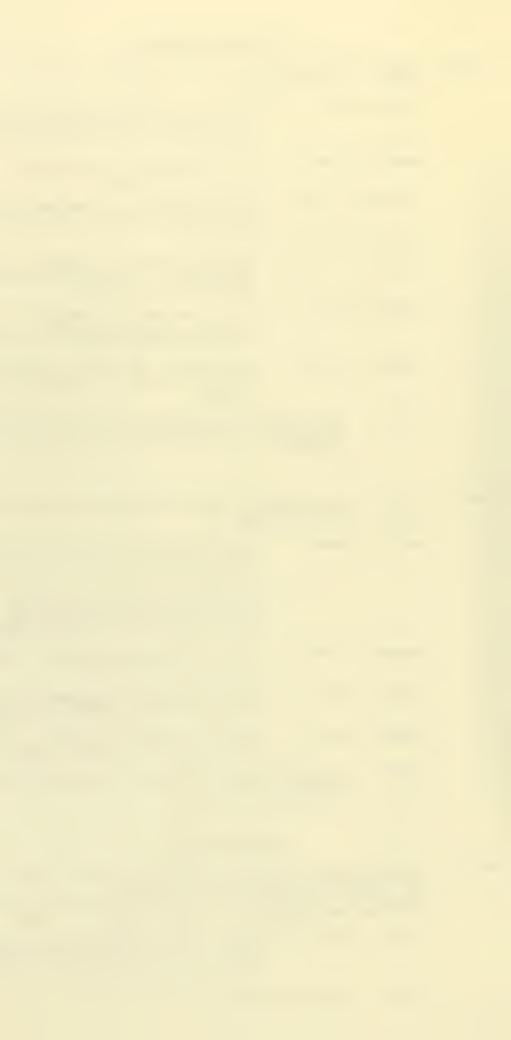
Request from Juvenile Court for exception to the order of lay-off in Class 8440 Probation Officer. (Calendar Item No. 17)

October 20, 1986:

Approve request; allow exception to the order of lay-off in Class 8440 Probation Officer as detailed in the staff report.

Over to the meeting of December 15, 1986.

Action:



IN-SERVICE MATTERS (cont.)

Appeal from Rafael Cabrera of the decision of the General Manager, Personnel to deny his request for change of seniority date in Class 9163 Transit Operator, Public Utilities Commission. (Calendar Item No. 18)

Action: Deny appeal; sustain the decision of the General Manager, Personnel.

4998-86 Resolution of Commendation for Reuben H. Zumwalt, M.D., former Civil Service Commission Medical Examiner. (Calendar Item No. 4)

Action: Adopt.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - DECEMBER 1, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

1. Termination of Limited Tenure Appointment

2. Termination of Temporary Appointment

3. Appeal of Automatic Resignation

4. Termination of Probationary Appointment (entrance) Termination of Probationary Appointment (promotive) 5.

Resignation - Services Unsatisfactory Dismissal of Permanent Employee 6.

7.

Reconsideration of Civil Service Commission action of November 3, 1986 (Commissioners Gloyd, Munson and Powell): Jesse O. Beeson, Q-2 Police Officer, 26/E-99, San Francisco Police Department, Communications Division, 9/4/86. (Calendar Item No. 21) (4)

October 20, 1986: Over to the meeting of November 3, 1986 at

the request of the San Francisco Police

Department.

November 3, 1986: Dismiss from the Service. Cancel all

current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed

again by the San Francisco Police

Department.

Action: Over to the meeting of December 15, 1986 at the request

of Mr. Beeson's attorney.

Reginald Bridges, 2110 Medical Records Clerk, 6/E-1, Department of Public Health, San Francisco General Hospital Medical Center, 11/15/86. (Calendar Item No. 30) (7)

Action: Cancel all current examination and eligibility status.

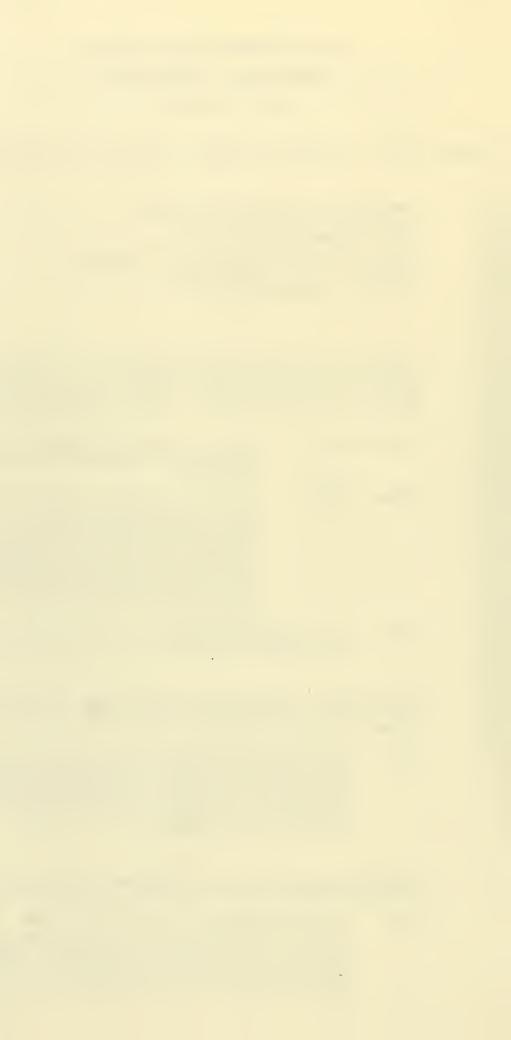
Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Erik Fowler, 2302 Orderly, 37/E-318, Department of Public Health, Laguna Honda Hospital, 11/10/86. (Calendar Item No. 25) (4)

Action:

Dismiss from the Service. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public

Health.



Vernelle Gomez, 8214 Parking Control Officer, 162/E-15, Airports Commission, Police Division, 10/1/86. (Calendar Item No. 22) (4)

October 20, 1986: Over to the meeting of November 3, 1986 at

the request of Ms. Gomez's attorney.

November 3, 1986: Over to the meeting of December 1, 1986 at

Ms. Gomez's request.

Action: Over to the meeting of January 5, 1987 at Ms. Gomez's

request.

Martin J. Grainger, Q-2 Police Officer, 502/E-98, San Francisco Police Department, Field Training Division, 11/5/86. (Calendar Item No. 23) (4)

Action: Off calendar at the request of Civil Service Commission

Equal Employment Opportunity Unit.

Sandra Michael, 7355 Truck Driver, 74/E-2, Department of Public Works, Street Cleaning, 10/31/86. (Calendar Item No. 31) (7)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. No future employment in any capacity

involving the operation of a motor vehicle.

William R. Moore, 9163 Transit Operator, 72/E-103, Public Utilities Commission, San Francisco Municipal Railway, 8/14/86. (Calendar Item No. 27) (7)

September 2, 1986: Over to the meeting of October 20, 1986.

October 20, 1986: Over to the meeting of November 17, 1986 at

the request of Mr. Moore's attorney.

November 17, 1986: Over to the meeting of December 1, 1986 at

the request of Mr. Moore's attorney.

Action: Over to the meeting of January 5, 1987 at the request of

Mr. Moore's attorney.

Rafael Otero, 7410 Automotive Service Worker, 120/E-7, Public Utilities Commission, San Francisco Municipal Railway, 11/13/86. (Calendar Item No. 28) (7)

Action: Cancel all current examination and eligibility status.

Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and

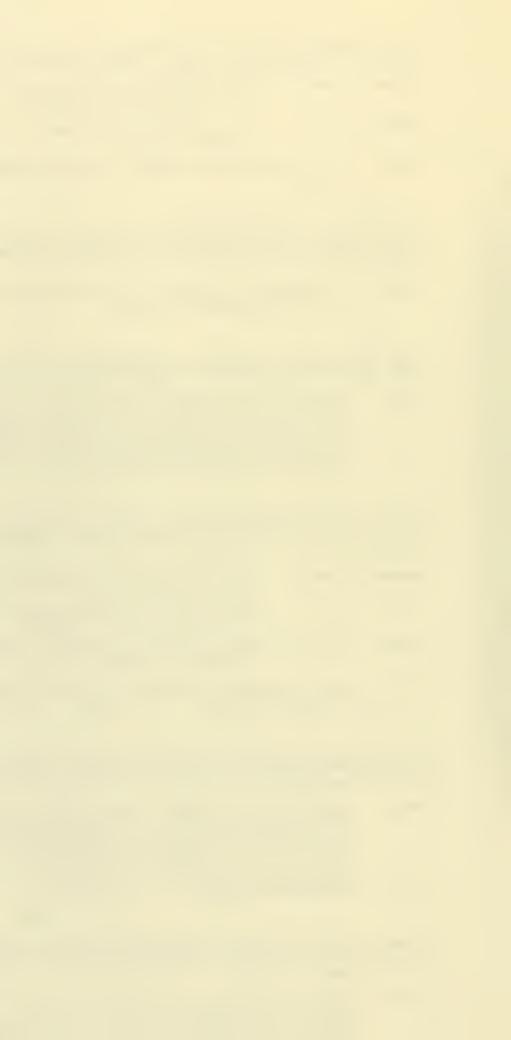
County service and presentation of evidence of satisfactory participation in a recognized drug

rehabilitation program.

Rolando J. Parrales, 8238 Police Communications Dispatcher, 10/E-3, San Francisco Police Department, Communications Division, 11/17/86. (Calendar Item No. 24) (4)

Action: Dismiss from the Service. Cancel all current

examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service.



Carlton B. Taylor, 9163 Transit Operator, 178/E-118, Public Utilities Commission, San Francisco Municipal Railway, 9/22/86. (Calendar Item No. 26) (2)

October 20, 1986: Over to the meeting of November 3, 1986 at

the request of Mr. Taylor's representative.

November 3, 1986: Over to the meeting of December 1, 1986 at

Mr. Taylor's request.

Action: No restriction on future employment.

Barry Thornton, 9163 Transit Operator, 231/E-113, Public Utilities Commission, San Francisco Municipal Railway, 11/5/86. (Calendar Item No. 29) (7)

Action: No restriction on future employment.

Daryl W. Trujillo, 8204 Institutional Police Officer, 40.5/E-7, Department of Public Health, San Francisco General Hospital Medical Center, 12/20/85. (Calendar Item No. 20)

February 3, 1986: Off calendar at the request of Civil

Service Commission Equal Employment

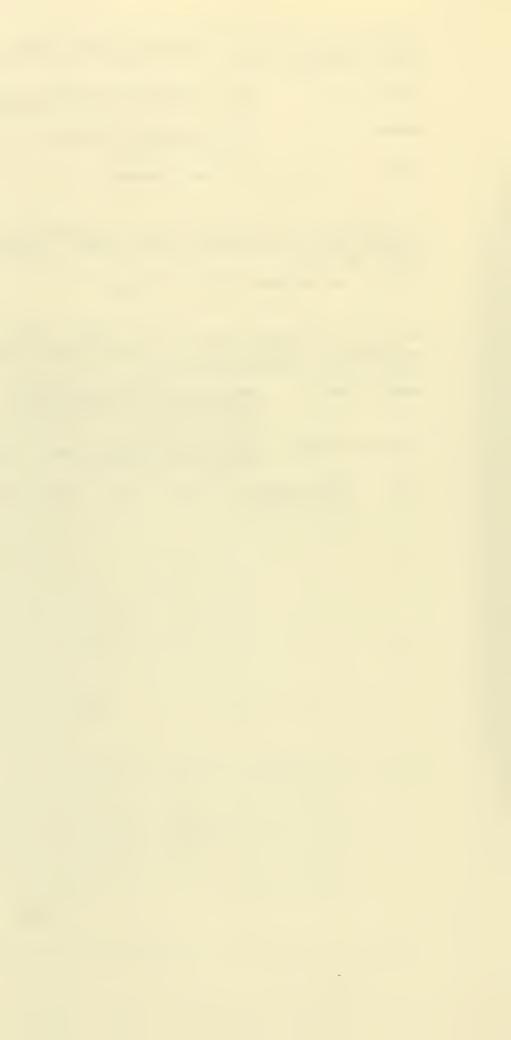
Opportunity staff.

November 17, 1986: Over to the meeting of December 1, 1986 at

the request of Local 790.

Action: Return name to list. (Vote of 3 to 1: Commissioner

Powell dissents).



EXAMINATION MATTER

3599-86 Appeal of rejection for Class 8482 Crime Prevention Worker by Karen M. Kelly. (Calendar Item No. 12)

October 6, 1986:

Over to the meeting of November 3, 1986 due

to split vote (2 to 2).

November 3, 1986:

Over to the meeting of November 17, 1986 at

the request of the San Francisco Police

Department.

Action:

Over to the meeting of December 15, 1986.

IN-SERVICE MATTER

4893-86 Appeal from Armando Martinez of the decision of the General Manager, Personnel to restrict future employability. (Calendar Item No. 8)

October 20, 1986:

Over to the meeting of November 17, 1986 at the request of Local 250 and the Department

of Public Health.

Action:

Off calendar at the request of the Department of Public

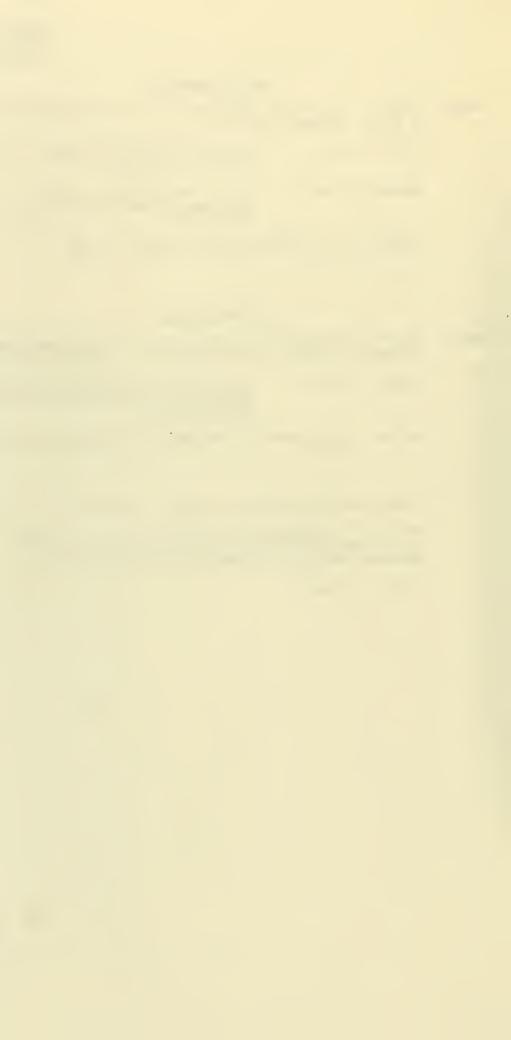
Health.

Commissioners' New Business. (Calendar Item No. 10)

Resolution of Commendation for Donald E. Molinari, Technical Services Administrator, Civil Service Commission, upon his retirement after thirty-seven (37) years of service.

Action:

Adopt.



City and County of San Francisco



Civil Service Commission

Carlota Texidor del Portillo A. Lee Munson Howard S. Gloyd Louis Hop Lee Genevieve Powell President Vice President Commissioner Commissioner Commissioner

John J. Walsh Albert C. Walker General Manager, Personnel Assistant Secretary



SPECIAL MEETING

DECEMBER 8, 1986

ROOM 52-A (BASEMENT) CITY HALL

Present:

Commissioner Gloyd Commissioner Lee Commissioner Munson Commissioner Powell

Commissioner Texidor del Portillo

Commissioner Texidor del Portillo presided.

DOCUMENTS DEPT.

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PUBLIC LIBRARY

CLASSIFICATION MATTERS

1253-86

Request from the Department of Social Services to utilize a class in the Staff Assistant, Special Project series, for a Special Investigative Assistant. (Calendar Item No. 1)

December 1, 1986:

Over to Special Meeting of December 8, 1986.

Action:

Adopt staff report; approve the use of Class 9748 Staff Assistant VIII, Special Project (\$2204 BW), to employ a Special Assistant in the Department of Social Services for one year.

1254-86

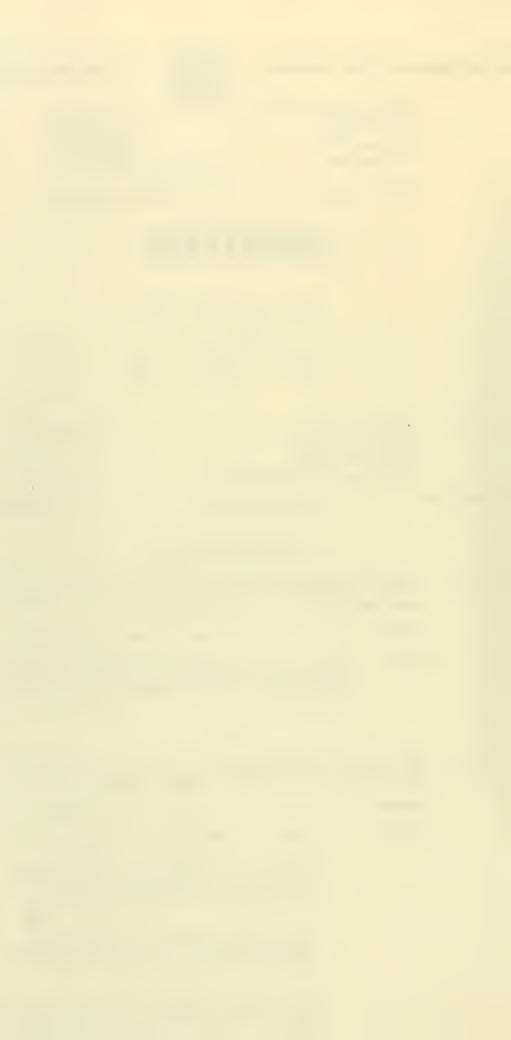
Reorganization of the Management and Children's Services Divisions, Department of Social Services. (Calendar Item No. 2)

December 8, 1986:

Over to Special Meeting of December 8, 1986.

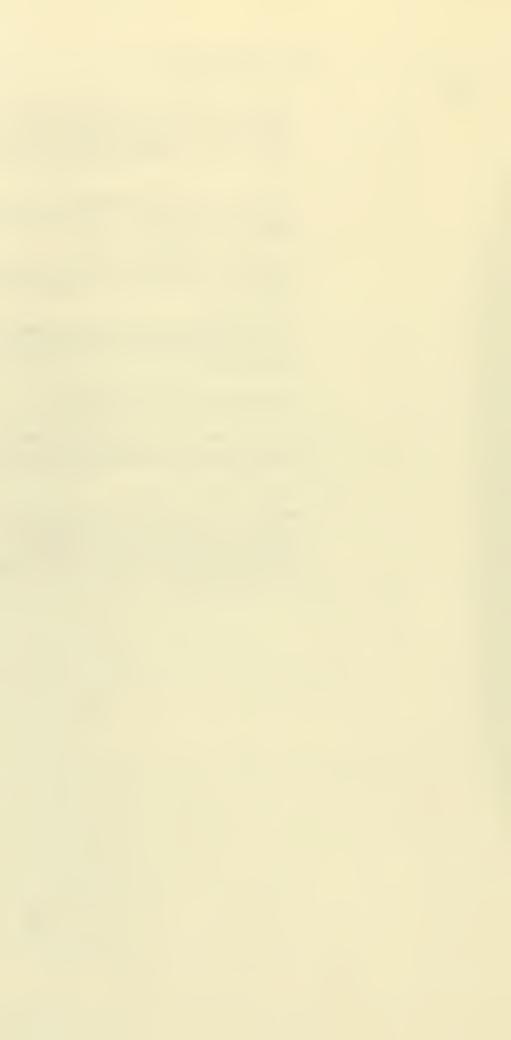
Action:

- A. Adopt staff report except for item 5.
- Establish new classification of 2953 Deputy General Manager, Department of Social Services (J,Z Sch. 69.7 \$2737B3327); adopt class specification as detailed in the staff report.
- Allocate one new position authorized in the 1986-87 Budget as A780 Deputy General Manager, Department of Social Services (J \$3064B3064) to the new classification.
- 3. Amend the specification for Class 2973 Assistant General Manager, Department of Social Services; adopt class specification as detailed in the staff report.



1254-86 (cont.)

- 4. Allocate one new position authorized in the 1986-87 Budget and one new position authorized in a Supplemental Appropriation in Class 2973 Assistant General Manager, Department of Social Services (Sch. 66.9 \$2388B2902) to the requested class.
- 5. Classify two new positions authorized in a Supplemental Appropriation in Class 2969 Assistant Director, Social Service Programs (Sch. 61.3 \$1818B2209) in the requested class.
- Classify two new positions authorized in a Supplemental Appropriation in Class 2944 Child Welfare Supervisor (Sch. 54.9 \$1336B1618) in the requested class.
- Classify fourteen new positions authorized in a Supplemental Appropriation in Class 2940 Child Welfare Worker (Sch. 51.4 \$1131B1368) in the requested class.
- Amend Annual Salary Ordinance Section 45/00/00/01001 to reflect this action.
- Advise the Department to submit a Supplemental Appropriation to adjust the budgeted rate for Class 2953 Deputy General Manager, Social Services.
- B. Deny staff report on item 5.
- C. Subject to the availability of funds and the creation of new positions under the GAIN Program, the Department of Social Services agrees to reestablish positions in either or both Class 2948 Child Welfare Worker and Class 2950 Social Service Division Supervisor.



City and County of San Francisco

Carlota Texidor del Portillo A. Lee Munson Howard S. Gloyd Louis Hop Lee Genevieve Powell Civil Service Commission

President Vice President Commissioner Commissioner Commissioner

John J. Walsh Albert C. Walker General Manager, Personnel Assistant Secretary

MINUTES

REGULAR MEETING - DECEMBER 15, 1986

PART I - 2:00 P.M.

Present: Commissioner Lee

Commissioner Munson Commissioner Powell

Commissioner Texidor del Portillo

Excused: Commissioner Gloyd

Commissioner Texidor del Portillo presided

MINUTES: Regular Meeting of December 1, 1986

Action: Approve.

ANNOUNCEMENTS

- 1. The Civil Service Commission met in closed session pursuant to the State of California Government Code Section 54957.6 on Monday, December 8, 1986 at the conclusion of the Commission's Special Meeting of that date in Room 154 City Hall with its Chief Labor Negotiator to discuss the status of regotiations and to give instructions. Commissioners Lee, Munson, and Powell were present. No formal action was taken.
- 2. The Civil Service Commission also met in closed session pursuant to the State of California Government Code Section 54957.6 on Monday, December 15, 1986 at 1:30 P.M. to instruct its representative in discussions with employee organizations. Commissioners Lee, Powell and Texidor del Portillo. No formal action was taken.

CLASSIFICATION MATTERS

1236-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 6)

November 17, 1986:

Contract number 210-86/87 off calendar.

NUMBER

DEPARTMENT

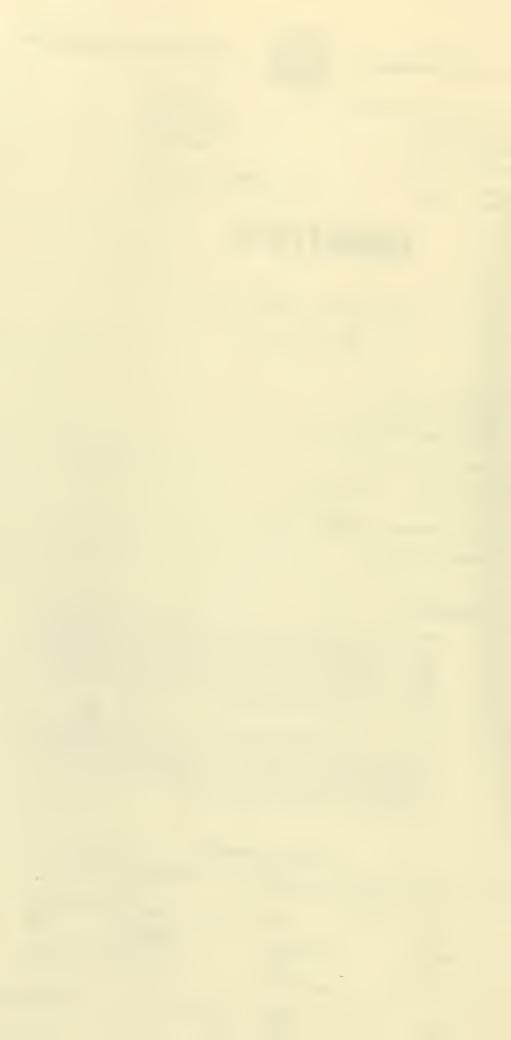
CONTRACTOR

210-86/87

Civil Service Commission Milliman & Robertson Inc.

Action:

Adopt staff report; notify the offices of the Controller and the Purchaser.



CLASSIFICATION MATTERS (cont.)

1273-86 Amendment of the specification for Class 1816 Actuary, Employees Retirement System. (Calendar Item No. 8)

Action: Adopt staff report. Amend the class specification for Class 1816 Actuary, Employees Retirement System; amend class specification as detailed in the staff report.

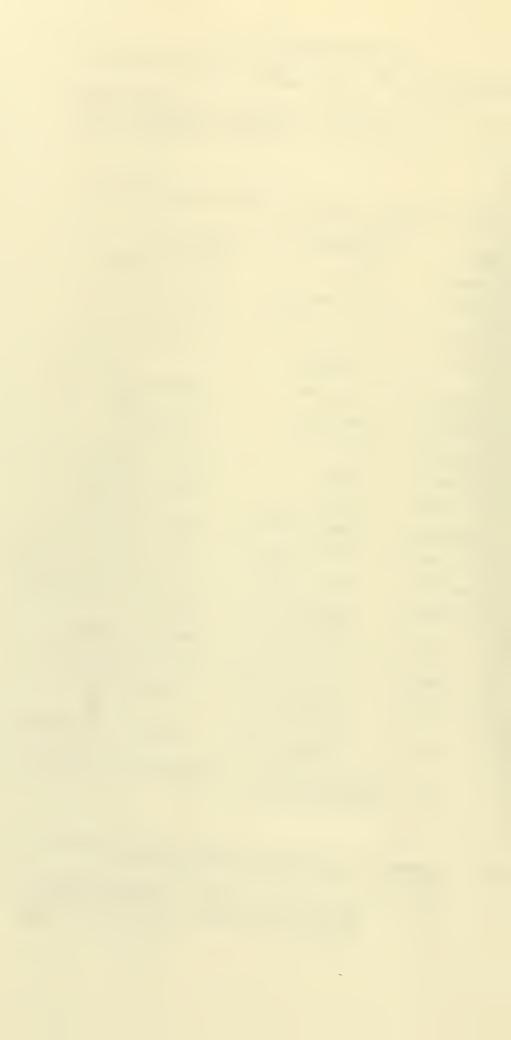
1274-86 Review of requests for approval of proposed personal services contracts. (Calendar Item No. 4)

| NUMBER | | DEPARTMENT | CONTRACTOR |
|-----------|-------|--------------------------------|-----------------------------------|
| 254-86/87 | | Airport | The Parry Company |
| 255-86/87 | | Arts Commission | Judy Hiramoto |
| 256-86/87 | | CAO | Ara Minasian |
| 257-86/87 | | Civil Service Commission | S.F. Community College |
| 258-86/87 | | Controller | ADIA Personnel Services |
| 259-86/87 | | Controller | Ralph Jacobson |
| 260-86/87 | | Port | A.L. Robles |
| 261-86/87 | | Port | Carlos A. Massera |
| 262-86/87 | | Port | Triumph Marketing |
| 263-86/87 | | Public Health | Protocol Systems, Inc. |
| 264-86/87 | | Public Health | Terryl Kistler |
| 265-86/87 | | Public Health | Lewin-Lincourt & Associates |
| 266-86/87 | | Public Utilities Commission | San Francisco Conservation Corps. |
| 267-86/87 | | Public Works | Gensler Associates |
| 268-86/87 | | Social Services | S.F. Housing Authority |
| 269-86/87 | | Public Utilities Commission | Dr. Robert Hicks |
| 270-86/87 | | Public Utilities Commission | Dennis L. Barr & Associates |
| Action: | Adont | staff reports potify t | he offices of the Controller |

Action: Adopt staff report; notify the offices of the Controller and the Purchaser.

1276-86 Amendment of the specification for Class 1666 Finance Director, Department of Public Health. (Calendar Item No. 9)

Action: Adopt staff report. Amend the class specification for Class 1666 Finance Director, Department of Public Health; amend class specification as detailed in the staff report.



CLASSIFICATION MATTERS (cont.)

1278-86 Classification of positions in various City departments. (Calendar Item No. 5)

| <u>Department</u> | No. <u>Post.</u> | Budgeted Class and <u>Rate</u> | Recommended Class |
|-------------------|---------------------|---|--|
| Public Defender | 1 | 8173 Legal Assistant (Sch. 50.4 \$1078B1304) | 1807 Management Information Systems Technician II (Sch. 42.2 \$731B882) |
| Public Works | 1 | 5274 Landscape Architect (Sch. 54.8 \$1329B1611) | Same |

Action: Adopt staff report.

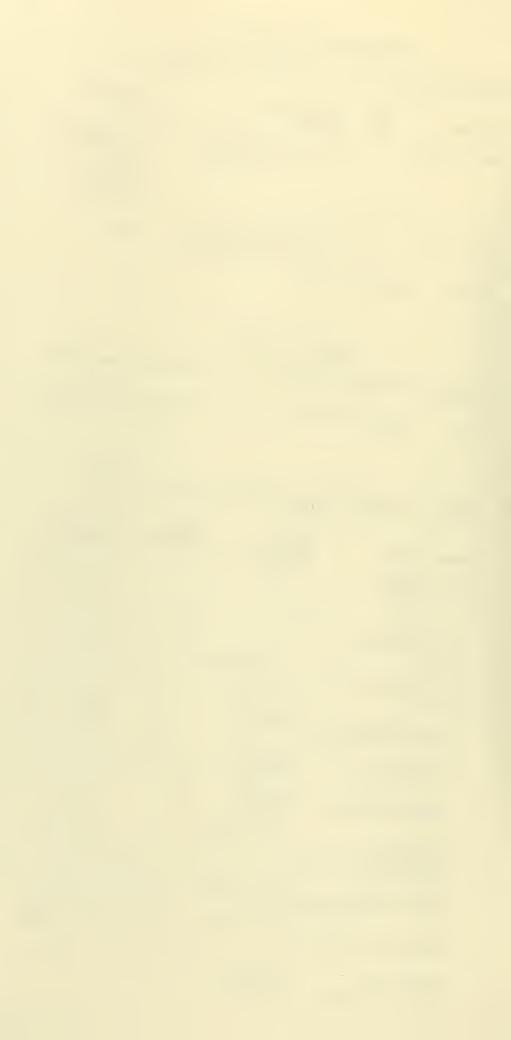
COMPENSATION MATTERS

2296-86 Policy for implementation of Charter Section 8.407-1, Compensation Adjustments. (Calendar Item No. 14)

Action: Over to the meeting of January 5, 1987 at the request of staff.

2297-86 Request for appointment above the entrance rate for various employees. (Calendar Item No. 7)

| Name and Class | Step <u>Department</u> | Step <u>Requested</u> | Recommended |
|---|-------------------------------|--------------------------|-------------|
| Olivia Oceguera 2708 Custodian | Airport | 3 | 3 |
| Ann Branston 1180 Executive Assistant to CAO | CAO | 5 | 5 |
| Kim Reilly 8183 Assistant Chief Attorney II | City Attorney | 4 | 4 |
| Bruno De La Vega 1652 Senior Accountant | Controller | 4 | 4 |
| Randall Knox 8176 Trial Attorney | District Attorney | 4 | 4 |
| Anthony Sousa 8176 Trial Attorney | District Attorney | 2 | 2 |
| Judy Spinella 2145 Hospital Associate Administrator | Public Health | 5 | 5 |
| Alberto Lopez 2230 Physician Specialis | Public Health t | 5 | 5 |
| James Shepard 2320 Registered Nurse | Public Health | 3 | 3 |
| Judson Ziebell 1844 Senior Management Assistant | Public Utilitie Commission | s 3 | 3 |



COMPENSATION MATTERS

| 2 | 2 | 9 | 7 | - | 8 | 6 |
|---|---|---|---|---|---|---|
| (| c | 0 | n | t | |) |

| Name and Class | Step <u>Department</u> | Step <u>Requested</u> | Recommended |
|---|---------------------------|--------------------------|-------------|
| Yvonne Barnes 1444 Secrectary I | Public Works | 5 | 5 |
| Oliana Sadler 1872 Programmer Analyst | Controller | 4 | 4 |

Action: Adopt staff report.

EXAMINATION MATTERS

3193-86 Appeal of staff's denial of protest of below passing score in the examination for Class 2322 Head Nurse, Forensic Services, Jail Medical Services. (Calendar Item No. 19)

Action: Over to the meeting of January 5, 1987 at the request of the Teamsters Union.

3272-86 Appeal of staff's denial of protest of the minimum qualifications for Class 2730 School Custodial Services Supervisor I. (Calendar Item No. 18)

Action: Adopt staff report; deny protest of Severin V. Rizzo.

3278-86 Reconsideration of staff action on rating key for Class H-50 Assistant Chief, San Francisco Fire Department, written examination. (Calendar Item No. 20)

Action: Eliminate items 70, 117, and 124; adopt the balance of the key for this examination.

3599-86 Appeal of rejection for Class 8482 Crime Prevention Worker by Karen M. Kelly. (Calendar Item No. 15)

October 6, 1986: Over to the meeting of November 3, 1986 due

to split vote (2 to 2).

November 3, 1986: Over to the meeting of November 17, 1986 at

the request of the San Francisco Police

Department.

November 17, 1986: Over to the meeting of December 15, 1986.

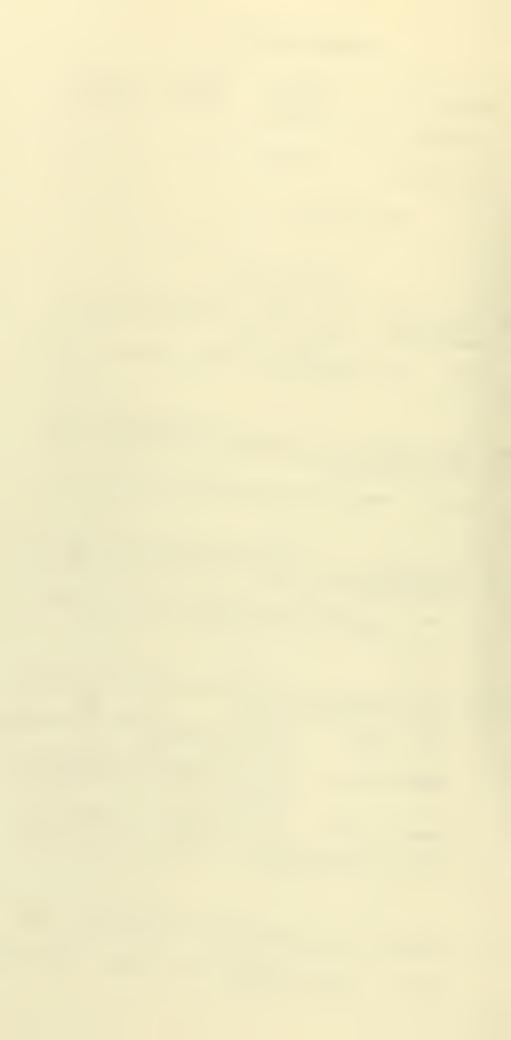
Action: Sustain the disqualification of Karen M. Kelly by the

Chief of Police.

3621-86 Appeal of rejection for Class 1934 Storekeeper by Romeo J. Villanueva. (Calendar Item No. 16)

Action: Sustain the disqualification of Romeo J. Villanueva by

the Chief of Police.



EXAMINATION MATTERS (cont.)

Appeal of rejection for Class Q-2 Police Officer by Jerome A. 3622-86 Defilippo, Jr. (Calendar Item No. 17)

Over to the meeting of January 5, 1987 at the request of

Mr. Defilippo's attorney.

IN-SERVICE MATTERS

4861-86 Reconsideration of Civil Service Commission action of October 20, 1986 (Commissioners Gloyd, Munson and Powell): Request from Juvenile Court for exception to the order of lay-off in Class 8440 Probation Officer. (Calendar Item No. 10)

October 20, 1986:

Approve request; allow exception to the order of lay-off in Class 8440 Probation Officer as detailed in the staff report.

December 1, 1986: Over to the meeting of December 15, 1986.

Action: 1. Rescind action of October 20, 1986.

> 2. Off calendar at the request of Juvenile Court.

6040-86 Civil Service Commission Budget Request for Fiscal Year 1987-88. (Calendar Item No. 13)

> Approve; forward to the Office of the Mayor. The Action:

Commission stipulated that any proposed reductions from the 100% budget shall be submitted for its review prior to any staff action. The Commission requested that in the future the format of the staff report on the budget

request be simplified to facilitate its review.

6041-86 Resolution of Commendation for Raymond L. Bozzini, Agricultural Commissioner and Sealer of Weights and Measures, upon his retirement after thirty-nine (39) years of service. (Calendar Item No. 3A))

> Action: Adopt.

6047-86 Request for approval to transfer certain Civil Service Commission documents to the custody of the San Francisco Law Library.

(Calendar Item No. 9A)

Action: Approve.



CIVIL SERVICE COMMISSION OF SAN FRANCISCO

REGULAR MEETING - DECEMBER 15, 1986

PART II - 3:00 P.M.

SEPARATION CODE - corresponding code numbers indicate the type of separation.

1. Termination of Limited Tenure Appointment

Termination of Temporary Appointment 2.

Appeal of Automatic Resignation 3.

Termination of Probationary Appointment (entrance)
Termination of Probationary Appointment (promotive) 4.

5.

Resignation - Services Unsatisfactory 6.

Dismissal of Permanent Employee 7.

> Bernard Adams, 2604 Food Service Worker, 27/E-8, Department of Public Health, Laguna Honda Hospital, 11/20/86. (Calendar Item No. 23) (4)

Over to the meeting of January 5, 1987 at the request of Action:

Local 250.

Reconsideration of Civil Service Commission action of November 3, 1986 (Commissioners Gloyd, Munson and Powell): Jesse O. Beeson, Q-2 Police Officer, 26/E-99, San Francisco Police Department, Communications Division, 9/4/86. (Calendar Item No. 22) (4)

October 20, 1986:

Over to the meeting of November 3, 1986 at the request of the San Francisco Police Department.

November 3, 1386:

Dismiss from the Service. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police Department.

December 1, 1986:

Over to the meeting of December 15, 1986 at the request of Mr. Beeson's attorney.

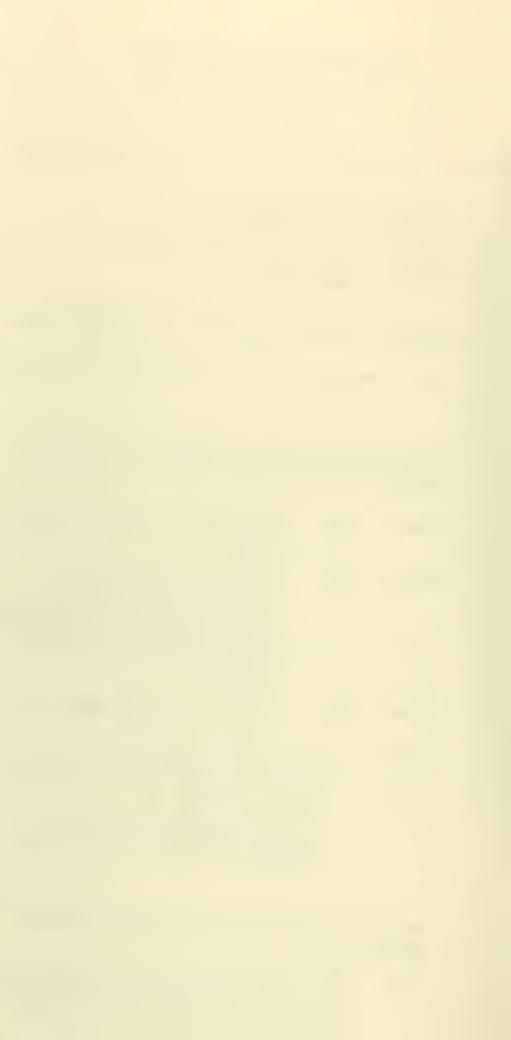
Action:

- 1. Rescind action of November 3, 1986.
- 2. Off calendar. To be recalendared at the second meeting of May 1987 or earlier if Mr. Beeson is prepared to proceed.
- Pending final action of the Commission, allow employment with the City and County of San Francisco except for the San Francisco Police 3. Department.

Ada Dison, 2305 Psychiatric Technician, 18/CPE-10, Department of Public Health, Community Substance Abuse Services, 11/19/86. (Calendar Item No. 28)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of two (2) years' work experience outside the City and County service. Not to be employed again by the Department of Public Health.



Steven Hom, 1853 Control Clerk, EDP, 43/E-0004, District Attorney, Family Support Bureau, 11/14/86. (Calendar Item No. 25) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the District Attorney's Office.

Haruki R. Masters, Q-2 Police Officer, 497/E-98, San Francisco Police Department, Potrero Station, 11/17/86. (Calendar Item No. 27) (7)

Action:

Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the San Francisco Police Department.

Johnny R. Stake, 2908 Hospital Eligibility Worker, 4/CPE-1, Department of Public Health, Laguna Honda Hospital, 11/14/86. (Calendar Item No. 29) (7)

Action: No future employment with the City and County of San

Francisco.

Roberta Stewart, 1444 Secretary I, 6/E-260, Department of Public Health, Laguna Honda Hospital, 11/24/86. (Calendar Item No. 30) (7)

Action: No future employment with the City and County of San Francisco.

Margie Victor, 2312 Licensed Vocational Nurse, 48/E-18, Department of Public Health, San Francisco General Hospital Medical Center, 9/28/86. (Calendar Item No. 26) (6)

Action:

Approve. Cancel all current examination and eligibility status. Future employment subject to review and approval of the General Manager, Personnel after satisfactory completion of one year's work experience outside the City and County service. Not to be employed again by the Department of Public Health.

Irene Yika, 2302 Orderly, 25/E-318, Department of Public Health, Laguna Honda Hospital, 11/21/86. (Calendar Item No. 24) (4)

Action: Over to the meeting of January 5, 1987 at Ms. Yika's request.

ADJOURNMENT

